

**MEETING OF TRUSTEES  
OF  
THE GARDEN CITY COMMUNITY COLLEGE**

**December 10, 2013**

Trustees Present: Dr. William S. Clifford, Jeff Crist, Dr. Marilyn Douglass, Terri Worf

Trustees Absent: Ron Schwartz, Steve Sterling

Others Present: Debra Atkinson, Deputy Clerk  
Audra Aguiniga, Vice President SGA  
Brett Cady, GC3 Media  
Nathan Colcher, Skilled Maintenance  
Dr. Bruce Exstrom, Vice President of Instructional Services  
Ruth Gonzales, Custodian  
Dr. Beverly Schmitz Glass, Executive Director of Public Relations and Marketing  
Angie Haflich, *Garden City Telegram*  
Jessica Linenberger, Representative SGA  
Cecilia Lozano, Computer Technology  
Artemio Rodriguez, Treasurer SGA  
Ryan Ruda, Vice President of Student Services/Athletic Director  
Jeff Southern, Director Information Technology  
Bob Sperling, Community Member  
Tammy Tabor, Student Services Specialist, SGA Sponsor  
Dr. Herbert Swender, President  
Dee Wigner, Executive Vice President  
Breven Woydziak, President SGA

**CALL TO ORDER:**

Chair Douglass called the meeting to order at 6:08 p.m.

**COMMENTS FROM THE CHAIR:**

Chair Douglass, introduced herself and thanked everyone for attending the GCCC Board of Trustee meeting.

Chair Douglass gave a special shout out to GCCC students who will all be enjoying their final exams next week and encouraged them to study hard, stating that it was not easy but well worth it. Chair Douglass continued with the following:

“As the Holiday Season is upon us, we find ourselves reflecting on this past year. Under Dr. Swender’s direction, we have two new instructional offerings, the Oil Technology Program and a Culinary Management Program; we realized an increase in enrollment the past three semesters; built a contemporary athletic practice facility very accessible to our campus students, renovated the meats lab, initiated classes and presentations out of the mobile classroom and acquired other properties that poise GCCC for future needs. The Board of Trustees are appreciative of the staff, the faculty, the students and Administration who have helped Garden City Community College to become an outstanding community college, ranked in the top 10% of community colleges. We value our relationships with each of you, not only as an institution but also as individuals who share their gifts and talents everyday with students and citizens of southwest Kansas. We look forward to the continued success and growth of the college and to a bright and progressive 2014. We wish everyone and their families a very happy Holiday Season and a New Year filled with peace and prosperity.”

Chair Douglass noted the following:

- GCCC was represented in the National Finals Rodeo, once again by two former students, Casey Colletti in the Bareback Riding, and Cort Scheer in the Saddle Bronc Riding.
- Tuba Christmas 3 p.m. Dec. 14, outdoors on Grant Avenue in downtown Garden City, sponsored by Commerce Bank and led by Jim McAllister, GCCC band director.
- The GCCC Potter's Guild Holiday Art Sale, scheduled 9 a.m.-4 p.m. Dec. 11 in the lobby of the Pauline Joyce Fine Arts Building, featuring hand-made ceramics and sculpture by GCCC art students.
- The GCCC Winter Instrumental Music Concert, 7:30 p.m. Dec. 12 in the auditorium of Pauline Joyce Fine Arts Building, featuring classic, contemporary and seasonal selections by the GCCC Concert Band and GCCC Jazz Ensemble, conducted by Dr. Jim McAllister, director.
- The GCCC Vespers Concert, 3 p.m. Dec. 15 in the auditorium of the Pauline Joyce Fine Arts Building
- Spring 2014 semester enrollment opened to the public on Dec. 4 and continues through Dec. 20. Enrollment will resume on Jan. 6 and continue through Jan. 15 which is the first day of spring classes.

**OPEN COMMENTS FROM PUBLIC:**

Chair Douglass noted that no one from the public had registered to make comments.

**INTRODUCTION OF NEW EMPLOYEES:**

Executive Vice President, Dee Wigner introduced new GCCC employees Nathan Colcher, Skilled Maintenance/Plumber, Ruth Gonzales, Custodian, Cecilia Lozano, Computer Tech.

President Swender welcomed each new employee and presented them with a GCCC Broncbuster lapel pin.

**REPORT FROM STUDENT GOVERNMENT ASSOCIATION:**

Breven Woydziak, President of Student Government Association, expressed his appreciation for the opportunity of presenting a report to the Board from SGA.

Woydziak reported that he and several other SGA representatives had recently attended a Leadership Conference in New Orleans, and expressed their appreciation for the special opportunity.

SGA recently hosted the following events:

December 9                      SGA & HALO participated in GCCC Salvation Army Bell Ringing Night on Friday  
December 6<sup>th</sup>

Woydziak noted that students were focusing on preparation for upcoming finals.

Chair Douglass expressed thanks to Woydziak for his report and to all SGA members for stepping up to be leaders.

**REPORT FROM FACULTY SENATE:**

Trustees were reminded that Faculty Senate information was part of the electronic board packet.

**CONSENT AGENDA:**

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Douglass then asked for a motion approving consent agenda items II-A-D as presented.

**Motion:**

*Clifford, moved, seconded by Worf, to approve consent agenda items, II-A-D as presented.*

*Ayes: Clifford, Crist, Douglass, Worf*

*Nays: None*

**Motion carried: 4-0**

Approved actions follow:

**(A) APPROVED MINUTES** of previous meeting (November , 2013)

(Supporting documents filed with official minutes.)

**(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS**, as presented

(Supporting documents filed with official minutes.)

**(C) APPROVED SUBMITTED FINANCIAL INFORMATION**, as presented

(Supporting documents filed with official minutes.)

**(D) APPROVED PURCHASES OVER \$20,000**, as presented

D-1 Additional bandwidth

Vendor: KanRen-five year agreement

Amount: \$52,431 per year

(Supporting documents filed with official minutes.)

D-2 Clear Lot at 1706 E. Spruce

Vendor: Lee Construction

Amount: \$24,450

(Supporting documents filed with official minutes.)

D-3 Property Insurance

Vendor: EMC Insurance

Amount: \$154,709

(Supporting documents filed with official minutes.)

D-4 Wireless Connectivity Switches

Vendor: CDW-G

Amount: \$35,307

(Supporting documents filed with official minutes.)

**MONITORING REPORTS and ENDS REPORTS:**

Trustees indicated they had received and reviewed the following monitoring report:

- General Executive Constraints, #12, The President shall not fail to insure a safe and healthy environment on campus.

President Swender took this opportunity to updated Trustees on revisions to the college's newly proposed Tobacco-Free Campus Policy, which will now include designated smoking areas instead of being completely tobacco-free as the original proposal stated. A task force, chaired by Dr. Exstrom, included faculty, staff and students met on multiple occasions, exchanging emails and sharing serious discussions to finalize the policy, which will be implemented in January.

President Swender shared with Trustees that computer log-ins to promote secure and safe computer systems on GCCC campus will also be implemented in January. Individual log-ins will assist in monitoring the use of the campus internet.

Chair Douglass applauded the implementation of this policy and expressed board appreciation for the new direction that GCCC is taking in the creation of a healthy and safe environment.

Trustees agreed to accept monitoring report as presented

## **BOARD PROCESS AND POLICY GOVERNANCE REVIEW:**

Trustees reviewed the following monitoring reports:

- Quarterly, Asset Protection #5,

No changes or additions to were recommended at this time.

Chair Douglass stated that she had contacted Seward County Community College and Dodge City Community College regarding joint policy governance training. Seward board chair respectfully declined and at the time of board meeting Dodge City Community College's, chair was pending a reply.

## **OWNERSHIP LINKAGE:**

No reported linkage.

## **REPORTS:**

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

## **Presidential Comments:**

### Football Capital of Kansas Bowl:

President Swender offered his appreciation for the GCCC coaches, student athletes, staff, faculty, and administrators who represented the college at the recent Football Capital of Kansas Bowl in Pittsburg. Special recognition was given to football coach Matt Miller and athletic director Ryan Ruda for their leadership throughout the time leading up to, during, and after post-season play.

### Winding Down:

Faculty members are busy winding down and gearing up for end-of-semester activities. All faculty will administer final exams December 16-18 and follow a special final examination schedule.

### Worthington Industries:

Worthington Welding training continues. Over fifty students/employees have completed the intense customized welding training. The completion rate for the training is 95%.

### Articulation Agreements:

Articulation discussion regarding some potential agreements that would provide GCCC graduates with opportunities to enroll in bachelor's degree programs with National American University has been initiated.

An articulation agreement with Kansas Wesleyan has been finalized. This Articulation agreement will allow GCCC graduates to transfer with their earned credits into 4-year institutions. It is important for our students who desire 4-year degrees to have access to colleges as many opportunities are now available online and face-to-face, whatever the student prefers.

### Kansas Career Technical Workforce Grant:

The state of Kansas introduced a new Kansas Career Technical Workforce Grant (KCTWG) for 2013-2014 that replaces the previous Kansas Vocational Scholarship. Three to five students a year at GCCC get the Kansas Vocational Scholarship.

### Presidential Honors Banquet:

Students attending the President's Honors Banquet were recognized and offered a \$1,000 Presidential Honors scholarship for the coming academic year.

### Campus Renovations:

The IT director and programmers moved into the newly remodeled space in the John Collins Vocational Building. A new office was built for the director and the programmers now have independent work stations. Renovation of the football offices will begin on December 10. The offices will receive new lighting, ceiling, paint and carpet. New office furniture will be installed. Voluntary Compliance Issues continue to be addressed.

Grounds Department:

Grounds crews are preparing for snow removal and irrigation systems have been drained and turned off. Landscaping has been added to the west side of the Penka Building and eighteen trees have been planted. The fence at Williams Stadium has been finished and the street south of the Dennis Perryman Athletic Complex has been repaired. Sidewalks were repaired along Spruce Street. A landscape berm is being built on the west side of the new multi-sports field.

Campus Safety

President Swender shared that Director of Campus Safety, Rodney Dozier, has been meeting with various entities to discuss crisis management planning and other law enforcement issues. Dozier is leading GCCC campus in understanding what to do in critical situations and heightened the awareness of campus safety for GCCC.

Negotiations:

President Swender reported that a tentative agreement has been made with faculty regarding the 2013-2015 negotiated agreement. The two-year agreement will remove the FLC (Faculty Load Credit) component of faculty members' compensation. FLC is a model of compensation that has been in place for the past several years that reimbursed instructors based not only on credit hour, but also on the instructor's overall load using a very complex formula. The new agreement will get GCCC back to the credit hour model that most colleges use in payment of faculty. Payment is received based on the number of credit hours taught. President Swender expressed his appreciation to college counsel, Mr. Randy Grisell and to Executive Vice President, Dee Wigner, for her efforts and leadership in representing the board throughout the negotiation processes. In addition, he expressed his appreciation to Mr. Lenard Rodenbur, lead faculty member for his efforts in the proposed agreement. The 2013-2015 negotiated agreement will be presented to the trustees for action in January.

**REPORT KACCT:**

No report was given.

**REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:**

No report was given.

**EXECUTIVE SESSION:**

No executive session was held.

Meeting adjourned at 8:09 p.m.

**UPCOMING CALENDAR EVENTS:**

- Jan. 6                      Staff Returns
- Jan. 14                    GCCC Regular Board of Trustee Meeting 6:00 p.m., Endowment Room of the Beth Tedrow Student Center.
- Jan.15                    First day of Spring Semester

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Debra J. Atkinson  
Deputy Clerk

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Herbert J. Swender  
President

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Dr. Marilyn Douglass  
Chair of the Board