

**MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

June 18, 2013

Trustees Present: William S. Clifford, Marilyn Douglass, Ron Schwartz, Steve Sterling, Terri Worf

Trustees Absent: Jeff Crist

Others Present:

Audra Aguiniga SGA Vice President
Debra Atkinson, Deputy Clerk
Dr. Bruce Exstrom, Vice President of Instructional Services
Angie Haflich, *Garden City Telegram*
Doug Kelley, Assistant Cross Country/Track and Field
Randall Grisell, GCCC Attorney, Doring & Grisell,
Micah Kasriel, Coordinator of Student Activities
Brevan Woydziak, President of Student Government Association
Terry Lee, Faculty Senate, Science Instructor
Linda Morgan, Faculty Senate President/Criminal Justice Instructor
Cathy McKinley, Executive Director of Public Relations/Marketing
Ryan Ruda, Vice President of Student Services
Nick Salazar, Head Women's Basketball Coach
Harvey Sanders, Head Women's Volleyball Coach
Jeff Southern, Director Information Technology
Herbert Swender, President
Ryan Turner, Head Cross Country/Track and Field
Dee Wigner, Executive Vice President

CALL TO ORDER:

Chair Douglass called the meeting to order at 6:04 p.m.

COMMENTS FROM THE CHAIR:

Chair Douglass thanked everyone for attending the GCCC Board of Trustee meeting.

- Congratulations were extended by Chair Douglass to 2013 GED graduates.
- Recent GCCC retirees Pat Vessart, Nikki Geier, and Larry Johnson were congratulated.
- Chair Douglass noted that various athletic camps will be held on GCCC campus this summer.
- Trustees were reminded that ACCT Conference will be held in Seattle, Washington October 2-5 and asked Trustees to contact Debbie with their availability.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted that no one from the public had registered to make comments.

INTRODUCTION OF NEW EMPLOYEES:

Ryan Ruda, Vice President of Student Services, introduced new GCCC employees Ryan Turner, Head Cross Country/Track and Field Coach, Doug Kelley, Assistant Cross Country/Track and Field Coach, Harvey Sanders, Head Women's Volleyball Coach, and Nick Salazar, Head Women's Basketball Coach. President, Herbert Swender, stated that before teaching and learning, selection of personnel is the most important thing we do at GCCC. Swender welcomed each new employee and presented them with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Brevan Woydziak, President of Student Government Association, introduced himself and Audra Aguiniga, SGA Vice President, and expressed his appreciation to the board for the opportunity of addressing them.

Woydziak, reinforced SGA's position regarding the adoption of a Tobacco Free policy for GCCC campus. Questions from the board were addressed by Woydziak regarding enforcement of the proposed policy in addition to what models were used to draft the GCCC version. Woydziak explained that Oklahoma State University's policy was influential and that several Kansas community college policies were also reviewed. Adherence to the policy would rely upon self-enforcement.

No action was taken. Additional information/surveys regarding tobacco on GCCC campus will be gathered and presented to the board at a later date.

Chair Douglass expressed the appreciation of the Board to Woydziak.

REPORT FROM FACULTY SENATE:

Linda Morgan, Faculty Senate President/Criminal Justice Instructor, reminded trustees that the faculty senate information was included in the electronic board packet. Morgan reported results of a 2011 campus wide survey of faculty and staff regarding the SGA proposed tobacco free policy. In addition, comments received from faculty (spring 2013) were included regarding the proposed tobacco free policy.

Faculty Senate recommendation is as follows:

1. Provide three or four locations on campus in areas that are less visible to the public and designate as official smoking areas. Provide appropriate depository devices and trash cans. Clearly designate signage so it is clear for visitors where the designated areas are.
2. Continue to provide information and programs on health issues concerning tobacco use.

Trustees extended their appreciation to Morgan for her report.

(Supporting documents filed with official minutes.)

CONSENT AGENDA:

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. Trustee Schwartz asked that item II-D-4, Purchase of Passenger Van, be withdrawn for separate vote. Schwartz will recuse himself from the vote due to his previous professional affiliation with vendor.

Chair Douglass then asked for a motion approving consent agenda items II- A- D excluding D-4, purchase of passenger van.

Motion:

Clifford moved, seconded by Schwartz, to approve consent agenda items, II-A-D excluding D-4, purchase of passenger van.

Ayes: Clifford, Douglass, Schwartz, Sterling, Worf

Nays: None

Motion carried: 5-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (May 21,2013)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000

D-1 Athletic Field Enhancements

Vendor: Hellas Construction

For: e-layer \$77,633.50

Bleacher seats \$163,101.38

D-2 Purchase of Score/Press Table with LED display

Vendor: Power Ad Company, Inc.

For: Score/Press Table with LED Display

Amount: \$21,065.00

D-3 Mezzanine Repair-East Units

Vendor: Lee Construction

For: Mezzanine Repair for East Units

Amount: \$32,850.00

D-5 Athletic Insurance

For: Athletic Insurance

Vendor: Keller Leopold Insurance

Amount \$83,780.00 Basic Coverage

\$29,299.00 Catastrophic Coverage

D-6 Worker's Compensation Insurance

For: Worker's Compensation Insurance

Vendor: Accident Fund Insurance Company

Amount: \$85,872.00

D-7 Datatel Software Maintenance

For: Renewal of Annual Maintenance

Vendor: Datatel

Amount: \$214,388.00

D-8 Great Western Dining Agreement

For: 2013-2014 Meal Plan Rates

Vendor: Great Western Dining

Amount: \$500,000.00

(Supporting documents filed with official minutes.)

PULLED CONSENT AGENDA ITEM II-D-4 PURCHASE OF PASSENGER VAN:

Motion:

Clifford moved, seconded by Worf, to approve item, II-D-4, purchase of passenger van.

Ayes: Clifford, Douglass, Schwartz, Sterling, Worf

Nays: None

Motion carried: 5-0

APPROVED PURCHASE

D-4 Purchase of Passenger Van

For: One (1) 2013 Ford E-series Super Duty Extended Wagon (15 passenger)

Vendor: Burtis Motor Company, Inc.

Amount: \$27,776.00

(Supporting documents filed with official minutes.)

APPROVED OTHER, as presented:

Resolution 2013-01

Exempting the College's Buildings and Facilities from HB 2052 (Kansas Gun Bill) exempting Garden City Community College's buildings and facilities from HB 2052 Kansas Gun Bill

Motion:

Worf moved, seconded by Clifford, to approve Resolution 2013-01 exempting Garden City Community College's buildings and facilities from HB 2052 Kansas Gun Bill.

Ayes: Clifford, Douglass, Schwartz, Worf

Nays: Sterling

Motion carried: 4-0

(Supporting documents filed with official minutes.)

Resolution 2013-02

Lease Purchase Agreement (Athletic Field), entering into lease purchase agreement with First Security Finance, Inc., Arkansas, in the amount of \$2,600,000 at 2.69%, for land improvements of a soccer/track/intramural/football field.

Motion:

Sterling moved, seconded by Schwartz, to approve Resolution 2013-02, entering into lease purchase agreement with First Security Finance, Inc., Arkansas, in the amount of \$2,600,000 at 2.69%, for land improvements of a soccer/track/intramural/football field.

Ayes: Clifford, Douglass, Schwartz, Sterling, Worf

Nays: None

Motion carried: 5-0

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed Executive Limitation, Compensation/Benefits, Annual #1, #2, and #3. Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustees reviewed the following monitoring reports: Executive Limitation, Executive Constraints and Executive Limitation, Treatment of People. Trustees discussed briefly additional language for Executive Limitation, Treatment of People, and #12. *"The president shall not fail to insure a safe and healthy environment on campus"*. Consideration was given to the addition language under #12 as follows:

"Confine use of tobacco products to designated areas"

“Use of tobacco products shall be discouraged”

No changes/additions to language were recommended at this time. However, discussion resulted in the decision to develop an instrument to survey GCCC employees and students in order to foster shared ownership in the ultimate decision regarding tobacco on the GCCC Campus

JD ADAMS PARTNERSHIP-USD 457:

Numerous conversations, input, and discussion with GCCC personnel and USD 457 have been conducted regarding locating vocational classes/programs and other general education classes at JDA for 2013-2014 and beyond. Vice President of Instructional Services, Dr. Bruce Exstrom, after researching the proposed venture presented the initial analysis and recommendation to the GCCC Board of Trustees. President, Herbert Swender, told trustees that he would yield to Exstrom’s recommendation on the joint venture.

Recommendation:

“GCCC administration is fully supportive of partnering with USD 467, but an undue risk financially, public relations, and program sustainability are high-level challenges. We want this to work; the proposed idea to partner and provide college-level classes to “at risk” students is admirable, fits our mission, and potentially benefits local business and industry. The challenge is to balance financial risk, provide opportunities, and jump into the future and produce skilled workers. However, the risk is financially costly, with no guarantees, and may put other programs at risk with draining of personnel resources, physical plant resources, and possibly jeopardizing or hindering other program growth”.

Chair Douglass expressed appreciation to Exstrom for compiling and presenting the information. No action was taken.

OWNERSHIP LINKAGE:

Trustee Schwartz reported that positive comments continue to come his way regarding GCCC direction, leadership and develop of athletic complex.

A letter of support was received by Chair Douglass recently stating appreciation of the Board and the work that is taking place to improve facilities at GCCC.

REPORTS:

Trustees received numerous information reports as part of the electronic Board packet. A complete report is filed in the electronic Board packet.

President’s Report:

Incidental Information:

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

Academics for Athletics:

Nineteen student-athletes will be receiving some kind of academic recognition from the NJCAA whether it is Exemplary Academic Achievement or Superior Academic Achievement. Five teams will receive consideration for Academic Team of the Year by the NJCAA. In addition to the NJCAA Awards, we will have 27 student-athletes that will receive academic all-conference recognition from the KJCCC. The academic standings for the KJCCC will come out later this month. Baseball finished with a 3.08 team GPA and has already been nominated. Both men’s and women’s cross country and men’s and women’s track and field have been nominated.

Kansas Appellate Judges at GCCC:

Kansas Appellate judges utilized GCCC facilities for an open-forum discussion in May. The event was well attended by students and community members.

Worthington Industries and Tyson Foods.

GCCC is in the planning stages of developing a welding training for over 50 welders to be potentially employed by Worthington. This would be a customized training program developed in conjunction with Worthington management and the GCCC welding program and administration.

GCCC is also developing ESL training for Worthington employees and creating workforce Spanish training for mid-level managers. Additionally, a proposal has been submitted to deliver ESL training at Tyson.

Staff Recognition:

Swender voiced his appreciation of several GCCC staff members that have gone above and beyond scheduled duties in the last several weeks. They are making a positive difference at GCCC.

REPORT FROM KACCT RETREAT AT DODGE CITY COMMUNITY COLLEGE, JUNE 7-8:

Trustee Schwartz was in attendance at the KACCT retreat held on the campus of Dodge City Community College, June 7 and 8. Activities included a new trustee orientation, in addition to the election of officers. Work continues on common core course numbering and setting legislative agenda items.

GCCC will serve as host site for KCCT event next June.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- Adequate housing remains a concern for Finney County
- Menards first seven days set an all-time record for attendance
- Seventeen industries and manufactures are interested in locating in Finney County
- Finney County area is in need of specialized welders
- Buffalo Hotel Project is moving forward

EXECUTIVE SESSION:

Motion:

Douglass moved, seconded by Worf that the board recess briefly at 7:55p.m. for a five minute break and reconvene into a ten minute executive session at 8:00 p.m. for the purpose consultation with GCCC attorney on a matter protected by the attorney-client privilege in order to protect the privilege and that the board returns to open session at 8:10 p.m.

No action will be taken.

Ayes: Clifford, Douglass, Schwartz, Sterling, Worf

Nays: None

Motion carried: 5-0

Persons included in executive session:

GCCC Board of Trustees

Randall Grisell

Dee Wigner

Herbert Swender

Motion:

Douglass moved, seconded by Clifford that the board goes into executive session to discuss employer-employee negotiations in order to protect the public interest in negotiating a fair and equitable contract and that the board returns to open session at 8:30 p.m.

No action will be taken.

Ayes: Clifford, Douglass, Schwartz, Sterling, Worf

Nays: None

Motion carried: 5-0

Persons included in executive session:

GCCC Board of Trustees

Randall Grisell

Dee Wigner

Herbert Swender

Motion:

Douglass moved, seconded by Clifford that the board goes into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that the board returns to open session at 9:30 p.m. No action will be taken.

Ayes: Clifford, Douglass, Schwartz, Sterling, Worf

Nays: None

Motion carried: 5-0

Persons included in executive session:

GCCC Board of Trustees

Randall Grisell

Herbert Swender

Jeff Southern (last 10 minutes)

Meeting adjourned at 9:30 p.m.

UPCOMING CALENDAR EVENTS:

<u>Aug. 13</u>	Regular monthly meeting, Endowment Room, Dinner 5:00 p.m. call to order at 6:00 p.m.
<u>Aug. 14</u>	Faculty report-division/department day
<u>Aug. 15</u>	Full-time faculty/staff in-service
<u>Aug. 21</u>	Classes begin
<u>Sept. 2</u>	Labor Day - NO CLASSES - OFFICES CLOSED
<u>Sept. 11</u>	Regular monthly meeting, Endowment Room , Dinner 5:00 p.m. call to order at 6:00 p.m.

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Dr. Marilyn Douglass
Chair of the Board