

**MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

November 13, 2012

Trustees Present: Jeff Crist, Marilyn Douglass, Steve Sterling, Terri Worf

Trustees Absent: William S. Clifford, Ron Schwartz

Others Present:

Debra Atkinson, Deputy Clerk
Dr. Lenora Cook, Dean of Health Sciences
Shajia Donecker, Advisor, Educational Talent Search
Dr. Bruce Exstrom, Vice President of Instructional Services
Linda Morgan, Faculty Senate President/Criminal Justice Instructor
Steve Quakenbush, Executive Director of Public Relations
Ryan Ruda, Vice President of Student Services
Jeff Southern, Director Information Technology
Dr. Herbert J. Swender, President
Virgia West, Manager of Bookstore
Dee Wigner, Executive Vice President

CALL TO ORDER:

Chair Douglass called the meeting to order at 7:15 a.m.

COMMENTS FROM THE CHAIR:

Chair Douglass made the following comments:

- Congratulated GCCC 2012 Meats Team, which placed 4th at the American Royal Meats Contest.
- Extended Congratulations to the Academic Challenge Team which began the season with a second place win in Dodge City tournament
- Noted that GCCC captured seven trophies in the recent American Criminal Justice Association Regional Conference and Competition.
- Commended actions taken by college personnel in the loss of GCCC student Phillip Cook. Thanks were expressed to Vice President of Student Services Ryan Ruda and his staff for grief counseling made available to students.
- Extended thanks to Trustee Jeff Crist who served as chaplin on call the night of the fatal accident.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted that no one from the public had registered to make comments.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Student Government offered no report at this meeting.

REPORT FROM FACULTY SENATE:

Linda Morgan, Faculty Senate President/Criminal Justice Instructor, reminded trustees that Faculty Senate information was part of the electronic board packet.

INTRODUCTION OF NEW EMPLOYEES:

President Swender introduced new GCCC employees during the meeting, including Dr. Bruce Exstrom, vice president for instructional services; Shajia Donecker, advisor in the Educational Talent Search Program; and Virga West, manager of the campus book store. Each took a few minutes to address the board.

CONSENT AGENDA

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Douglass then asked for a motion approving consent agenda items II-A-D.

Motion:

Sterling moved, seconded by Crist, to approve consent agenda items II-A-D as presented.

Motion carried 4-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (October 4, 2012 special meeting, October 24, 2012)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASE ORDERS OVER \$20,000

D-1 Fire Alarm System Installation for the Dennis Perryman Athletic Complex and Saffell Library

Vendor: Caro Electric, LLC
Garden City, Kansas

Amount: \$24,500

(Supporting documents filed with official minutes.)

D-2 Saffell Library Entry Floor Covering

Vendor: J & M Paint and Decorating Center
Garden City, Kansas

Amount: \$25,920

(Supporting documents filed with official minutes.)

D-3 Computer and Monitor Purchase

Vendor: CDW-Government

Amount: \$43,675

(Supporting documents filed with official minutes.)

D-4 2012-2013 Advertising Contract Garden City Telegram

Vendor: Garden City Telegram

Amount \$40,000

(Supporting documents filed with official minutes.)

APPROVED OTHER, as presented:

Resolution 2012-04

Capital Outlay Mill Levy

Not to exceed five years

Not to exceed one mill

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated that there were no scheduled monitoring reports due for the November 13, 2012 meeting.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustees agreed to table policy governance reviews until all board members could attend.

OWNERSHIP LINKAGE:

Chair Douglass indicated that there was no ownership linkage received.

REPORTS:

Trustees received numerous information reports as part of the electronic Board packet. A complete report is filed in the electronic Board packet.

President's Report:

Incidental Information:

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

Presidential Comments:

Veteran's Day:

GCCC hosted a campus and community Veteran's Day program Nov. 9, featuring author and Vietnam veteran Dr. Daryl S. Paulson.

25th Kansas Judicial District Training:

GCCC hosted a training session on October 5 for the 25th Kansas Judicial District. The college Information Technology Department staff provided valuable assistance.

Honors Banquet:

GCCC conducted an honors banquet November 8 for area high school scholars and their families to recognize those who qualify for the Presidential Scholarship honors.

Vice President of Instructional Services:

Dr. Bruce Exstrom, vice president of instructional services, division directors and other faculty have provided major support in preparing for a transition in January to a four-day weekly class schedule.

Special Service:

Swender commended college personnel for a compassionate and professional response to the death of Phil Cook, a student from Aurora, Colo., who lost his life October 26 in a highway collision north of Garden City.

New Residence Life Construction:

Swender also noted the construction of new student housing facilities at the University of Kansas, Fort Hays State University, and Wichita State University.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

No report at this meeting.

Meeting adjourned at 7:55 a.m.

UPCOMING CALENDAR EVENTS:

Dec. 17-19 Final Exams

Dec. 24-Jan. 4 Christmas Holiday –NO CLASSES-OFFICES CLOSED

Jan. 9 Regular monthly Board of Trustee meeting 6:00 Endowment Room
Jan. 14 Faculty report – in-service
Jan. 16 Classes begin

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender, Ed.D.
Secretary

Dr. Marilyn Douglass
Chair of the Board