

# GARDEN CITY COMMUNITY COLLEGE

801 Campus Drive • Garden City, Kansas 67846 • (620) 276-7611 • FAX (620) 276-9573 • [www.gcccks.edu](http://www.gcccks.edu)

February 3, 2012

Board of Trustees  
Garden City Community College  
801 Campus Drive  
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Wednesday, February 8, 2012**. The meeting will be held in **Endowment Room of the Beth Tedrow Student Center**, Garden City Community College Campus.

5:00 PM Dinner in the Broncbuster Room  
6:00 PM Regular board meeting called to order in the Endowment Room

## AGENDA

### **I. CALL TO ORDER:**

- A. Comments from the Chair
- B. Open comments from the public
- C. Student Government Report
- D. Report from Faculty Senate
  - D-1 Program spotlight: ..... pg. 3
  - Nursing and Allied Health Departments

- ### **II. CONSENT AGENDA** ..... **Action**
- A. Approval of minutes of previous meetings (January 11, 2012) ..... pg. 4
  - B. Approval of personnel actions-Human Resources ..... pg. 10
    - B-1 Adjunct/Outreach Contracts ..... pg. 12
  - C. Financial information ..... pg. 15
    - C-1 Checks processed in excess of \$20,000 ..... pg. 16
    - C-2 Revenues ..... pg. 17
    - C-3 Expenses ..... pg. 18
    - C-4 Cash in bank ..... pg. 24
  - D. Fees ..... pg. 25
    - D-1 Approval of tuition and fees for 2012-2013 ..... pg. 26
    - D-2 Approval of room and board fees for 2012-2013
  - E. Approval of Purchases over \$20,000
    - E-1 Approval of Microsoft Licensing ..... pg. 31
    - E-2 Approval Computer Hardware Purchase ..... pg. 32

### **III. CONFIRMATION OF MONITORING REPORTS:**

- A. Monitoring Reports and ENDS ..... **Action**
  - A-1 Monitoring Report – Personal Enrichment #1, #2 ..... pg. 33

- B. Review Monitoring Report- Information and Advice, Quarterly #2, #3, #5, Executive Limitation, Quarterly #9, #10, Asset Protection, Annual #1-#7
- C. Board Process and Policy Governance Review

**IV. OWNERSHIP LINKAGE:**

**V. REPORTS:**

- A. President's Report
  - A-1 Incidental Information..... pg. 37
  - A-2 Child care center fees for 2012-2013 ..... pg. 44
  - A-3 Adult Basic Education (ABE) and General Education Diploma (GED) for 2012-2013
  - A-4 Course fees for 2012-2013 ..... pg. 45
  - A-5 Facility usage fees for 2012-2013
- B. Report from Finney County Economic Development Corporation (Trustee Ron Schwartz)

**Upcoming Calendar Dates:**

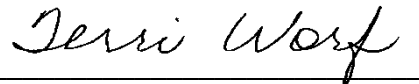
<u>Feb. 13-16</u>	ACCT National Legislative Summit in Washington D.C.
<u>Feb 15-16</u>	KACCT/COP/PTK-All USA meetings in Topeka
<u>Feb 20</u>	President's Day – NO CLASSES – OFFICES CLOSED
<u>Mar. 12-16</u>	Spring break – NO CLASSES – OFFICES OPEN M-W
<u>Mar. 21</u>	Regular monthly meeting, Endowment Room. Dinner 5:00 p.m.; call to order at 6:00 p.m.
<u>April 6, 9</u>	Easter Break – NO CLASSES – OFFICES CLOSED
<u>April 11</u>	Regular monthly meeting, Endowment Room. Dinner 5:00 p.m. call to order at 6:00 p.m.
<u>April 13</u>	Annual Endowment Association Scholarship Auction
<u>May 12</u>	Commencement
<u>May 14-16</u>	Final Exams
<u>May 28</u>	Memorial Day - NO CLASSES – OFFICES CLOSED
<u>July 4</u>	Independence Day holiday – NO CLASSES – OFFICES CLOSED

**VII Executive Session**

**VIII. Adjournment**



Dr. Herbert J. Swender, Sr.  
President



Terri Worf  
Chairman



## Garden City Community College Faculty Senate

801 Campus Drive  
Garden City, KS 67846

**2011-2012**

Linda Morgan, President  
Terry Lee, Vice-President  
Leonard Rodenbur, Secretary  
Pati Pfenninger, Senator  
Clay Wright, Senator  
Larry Pander, Senator  
John Schafer, Ex-Officio  
Marsha Wright, Alternate

---

### Faculty Senate Report February 8, 2012

#### **Faculty Senate Program Spotlight: Nursing**

The February Program Spotlight focuses on the Nursing and Allied Health Department including updates and key projects. Presenter: Patsy Zeller, Assistant Director of Nursing.

#### **Faculty Senate Meeting Highlights**

- Faculty Spring In-service is being evaluated.
- Faculty Breakfast/Lunches with Dr. Swender have been scheduled for February and March to provide faculty with an informal communication with Dr. Swender.
- Working with faculty, the TLC and IT to expand technology usage and opportunities to continually improve teaching and learning in the classroom.

# MEETING OF TRUSTEES OF THE GARDEN CITY COMMUNITY COLLEGE

January 11, 2012

Trustees Present: William S. Clifford, Jeff Crist, Marilyn Douglass, Ron Schwartz, Steve Sterling, Terri Worf

Others Present: Debra Atkinson, Deputy Clerk  
Kevin Brungardt, Dean of Academics  
Kyle Chaput, Art Instructor  
Charles Claar, Lewis, Hooper & Dick  
Dr. Lenora Cook, Dean of Technical Education  
Theresa Dasenbrock, Lewis, Hooper & Dick  
Brittany Garcia, President of Student Government Association  
Rachel Gray, *Garden City Telegram*  
Laura Guy, Journalism/Publications Instructor  
Micah Kasriel, Coordinator of Student Activities  
Deanna Mann, Assistant to President for Grants and Accreditation  
Cathy McKinley, Dean of Continuing Education and Community Services  
Linda Morgan, Faculty Senate President/Criminal Justice Instructor  
Steve Quakenbush, Director of Information Services and Publications  
Ryan Ruda, Dean of Student Services  
Jeff Southern, Director of Information Technology  
Dr. Herbert Swender, President  
Dee Wigner, Vice President, Operations and Finance

## **CALL TO ORDER:**

Chair Worf called the meeting to order at 6:05 PM.

## **COMMENTS FROM THE CHAIR:**

Chair Worf made the following comments:

- Noted that today was the first day of the 2012 GCCC spring semester and welcomed all back to GCCC.
- Remarked on the GCCC January 9 faculty and staff in-service activities.
- Reminded trustees about the January 14 memorial service for Dr. Thomas Saffell, a former president, at 2 p.m. in Saffell Library.
- Reminded Trustees of the Campus and community celebration of Dr. Martin Luther King, Jr., holiday, 10:00 a.m. in the main gymnasium, Dennis Perryman Athletic Complex.
- Encouraged all to attend GCCC Art Faculty Exhibition that resumed today, January 11, 2012, creations by GCCC art instructors Kyle Chaput and Brian McCallum.

## **OPEN COMMENTS FROM PUBLIC:**

Chair Worf noted that no one from the public had registered to make comments.

## **REPORT FROM STUDENT GOVERNMENT ASSOCIATION:**

Brittany Garcia, President of Student Government Association, told trustees that Moises Morg is the SGA vice president, and that the rest of the staff remained the same.

Past:

- SGA is waiting for news regarding their application for a grant to obtain additional funds to promote the Tobacco Free campus initiative.

Future:

- January 16, Martin Luther King Jr. Day campus and community celebration 10 a.m. to noon in the main gymnasium, Dennis Perryman Athletic Complex. All classes will be cancelled during this time to celebrate this event. The guest speaker will be Mahatma Gandhi's grandson, along with a poetry presentation and music by Mount Zion Church choir. All students and staff are encouraged to attend.
- January 25 will be the next full meeting of SGA.
- January 26 SGA will host Bowl Maina with a sports theme.
- SGA is working on setting up a movie night.

Trustees expressed their appreciation for the report.

**REPORT FROM FACULTY SENATE:**

Linda Morgan, Department of Public Safety Instructor/Director and Faculty Senate President, reminded trustees that Faculty Senate information in addition to the January 9 in-service highlights was part of the electronic board packet.

(Supporting documents filed with official minutes.)

**Program Report:**

Art Department/Visual Communications Program

Kyle Chaput, Art Instructor

Laura Guy, Journalism/Publications Instructor

The GCCC Visual Communication Program prepares students for careers in graphic design and illustration, motion graphics, Internet and interactive design, multimedia design, photography and the news and information media.

Trustees received a detailed handout, that Chaput used to explain that the art program has added printmaking classes since his arrival on campus, that digital literacy is being integrated into curriculum, and that certain traditional lecture courses are being converted to hybrid classes involving both Internet and classroom instruction. Chaput also focused on new involvement opportunities for art students, including art conference attendance and possible art excursions to Hays, as well as Santa Fe, New Mexico; and for media students, including a national college media conference last year in Orlando, Fla.

In addition Chaput mentioned an upcoming fine arts day designed to bring potential new students to campus, and said he believes in the importance of recruitment to increase enrollment. Guy showed a short, student-produced video from the college's 2011 Exploration Day for Kansas high school students.

President Swender expressed his appreciation to Chaput and his understanding that every employee is a recruiter for GCCC.

(Supporting documents filed with official minutes.)

Board Members expressed appreciation to Chaput and Guy for their report. In addition, thanks were extended to Jeff Southern, Director of IT, and his staff for technology recently installed in the Endowment Room of the Beth Tedrow Student Center.

**REPORT FROM CHARLES CLaar, LEWIS, HOOPER & DICK, RE: 2010-2011 AUDIT:**

Trustees had previously received copies of the 2010-2011 audit report. Claar walked through the audit report and highlighted key areas:

- Garden City Community College earned a positive report after an annual financial audit by the Garden City accounting firm of Lewis, Hooper and Dick, LLC.
- This unqualified report is what GCCC wants, and it is the best kind that you can have.
- Total assets of all College funds is \$33,740,902
- Total revenue in all college funds
  - Operating: \$7,924,367
  - Non Operating: \$12,938,928

Claar told trustees that there were two “very, very minor Kansas statutory violations,” and stated that a good job was done in the last fiscal year on financial procedures and operations. Claar noted that the annual audit, which is required by law, produced no findings or questioned costs on federal monies, showed that outstanding debt is declining, indicated strong consistency from year to year, and also indicated that the institution has effectively maintained operations and facilities despite tight economic times.

Among various charts and graphs displayed during the presentation, the auditor pointed out that GCCC has held tuition increases to a minimum despite falling funds from the state, and that college reserve funds have been well maintained.

In the past year, Claar explained, outstanding debt has been reduced from \$11,125,000 to \$9,529,000. That includes bonds or certificates of deposit for construction of the Student and Community Services Center, residential life facilities and Beth Tedrow Student Center, as well as for the campus cooling loop, technological infrastructure and other improvements. He also noted the college’s positive impact of approximately \$66 million on the Finney County economy, as stated in the 2010-2011 GCCC Annual Report.

In an analysis of all funds, the report showed Finney County property taxes providing 50 percent of GCCC’s revenues, with 25 percent coming from federal grants and contracts, 12 percent from the state, four percent from tuition and fees, and the balance made up of auxiliary funds, state grants and contracts, and interest income.

A parallel analysis of expenditures indicated that GCCC devotes 38 percent to instruction, 19 percent to student services, 12 percent to operation and maintenance of the campus and 10 percent to institutional support. Depreciation represents six percent, with the balance going toward auxiliary enterprises, academic support and other needs.

Chair Worf congratulated the college staff on the fiscal operations and controls that led to a positive audit report.

**CONSENT AGENDA**

Chair Worf asked if Trustees wished to add or remove any items from the consent agenda for discussion; no one did.

Chair Worf then asked for a motion approving consent agenda items A-D

**Motion:**

*Sterling, moved, seconded by Clifford, to approve consent agenda items A through D as presented*

*Motion carried 6-0*

Approved actions follow:

- (A) APPROVED MINUTES** of previous meeting (December 14, 2011)  
(Supporting documents filed with official minutes.)
- (B) APPROVED PERSONNEL ACTIONS/CONTRACTS**, as presented  
(Supporting documents filed with official minutes.)
- (C) APPROVED SUBMITTED FINANCIAL INFORMATION**, as presented  
(Supporting documents filed with official minutes.)
- (D) APPROVED ACCEPTANCE OF 2010-2011 AUDIT**, as presented  
(Supporting documents filed with official minutes.)

**MONITORING REPORTS and ENDS REPORTS:**

Trustees indicated they had received and reviewed Information and Advice, Quarterly #2, #3, #5, Executive Limitation, Quarterly #9, #10, and Asset Protection, Annual #1-#7.

Chair Worf noted that monitoring reports were reflecting President Swender’s interpretations.

Trustees were told that once every three years current insurance coverage is reviewed by a risk manager to insure that adequate coverage is provided to protect GCCC physical assets. In addition, health and job hazards are assessed and evaluated on a continuous basis to insure that GCCC employees have the best possible working conditions. Swender stated that GCCC has a crisis management team in place and is in the process of developing a campus wellness plan.

Chair Worf affirmed that the monitoring report had been read and provided a reasonable interpretation of the policy and evidence of compliance.

**BOARD PROCESS AND POLICY GOVERNANCE REVIEW:**

Trustees devoted time reviewing General Executive Constraints #14. No changes were recommended.

**OWNERSHIP LINKAGE:**

Trustee Sterling noted that a citizen had communicated to him that President Swender had been supportive and encouraging to their daughter, who was anticipating returning to school. Citizen expressed his appreciation for President Swender.

**REPORTS:**

Trustees received numerous information reports as part of the electronic Board packet. A complete report is filed in the electronic Board packet.

President’s Report:

**Incidental Information:**

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

**Presidential Comments:**

**Resolution Adopted by the Governing Body of the City of Garden City:**

Trustees received copies of resolution 2448-2011, as an information item, that was adopted by the governing body of the City of Garden City, determining that the city is considering establishing a rural housing incentive district within the city and adopting a plan for the development of housing and public facilities in such proposed district; establishing the date and time of a public hearing on such matter and providing for the giving of notice of such public hearing. (Prairie Trails Partners, LLC Project). President Swender told trustees that he had written a letter of support for this endeavor.

**In-service:**

The 2012 spring in-service for faculty and staff began at 7:30 a.m. on Monday, January 9. Dr. Edward Hammond, President Fort Hays State University, joined faculty and staff as the keynote speaker during the morning activities and joined faculty and staff for lunch. President Swender told trustees that discussions with Dr. Hammond are in progress for simultaneous student admissions with Fort Hays State University.

EagleMed Air Ambulance President Larry Bugg was in attendance to tell GCCC employees about services available through EagleMed memberships

Faculty attended rotational workshops in the afternoon, while staff participated in a team building exercise.

### Articles in Telegram:

There was a comprehensive follow up article in the Garden City Telegram on the January 5 visit from Andy Tompkins, Chief Executive Officer of the Kansas Board of Regents. Dr. Tompkins met with members of College Council and toured GCCC facilities. The Western Kansas Broadcast Center also provided extensive coverage.

Positive coverage was provided by the Telegram regarding Dr. Hammond's visit and keynote address at the January 9 faculty/staff in-service.

### Fall Semester/Enrollment:

President Swender noted that today, January 11 was the first day of GCCC spring semester classes. Additional signage and ads have been used to promote GCCC scholarship money that is available for the spring semester. This is in addition to previously planned enrollment advertising in broadcast and print media.

### Tax Credits:

Trustees learned that all \$347,000 in GCCC deferred maintenance tax credits for the 2011 year were taken. Money will be used to make payment on the Fouse Building remodeling project that was funded with Kansas Post-Secondary Educational Institution Interest Free Loan monies.

### Governor Announces Plan to Improve Career and Technical Education:

President Swender shared with Trustees that Kansas Governor Sam Brownback announced today his plan to boost the percentage of students who are career and college ready upon high school graduation. The plan, which proposes improvements to career and technical education (CTE) programs, is part of Governor Brownback's Roadmap for Kansas commitments to improve education.

### Access and Opportunity Center (Formerly Out West):

President Swender told Trustees that the new GCCC Access and Opportunity Center facility is complete. The GCCC Adult Learning Center Refugee Program, English as a Second Language and Migrant Family Literacy programs will begin moving this week and should begin conducting classes on January 16. Other ALC programs and services will remain on the lower level of the GCCCC Student and Community Services Center.

### Joint Board Meeting:

President Swender reminded Trustees that on January 24 the GCCC Board of Trustees will host a joint meeting with boards from Broncbuster Athletic Association and Endowment Association, 6 p.m. in the Endowment Room of the Beth Tedrow Student Center.

### Other:

President Swender thanked Vice President Wigner and her staff for their work and cooperation with auditors on the 2010-2011 financial audit.

On March 14 the GCCC Board of Trustee meeting falls during the week of spring break. President Swender proposed moving the March meeting to the 21<sup>st</sup>. Trustees agreed.

President Swender expressed his appreciation to the GCCC Board of Trustees for allowing Trustee Schwartz to work closely with Dr. Frank Mensel on gathering and presenting information regarding the Pell Grant.

### **REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:**

- Schwartz told board members that FCEDC continues to accept applications for the vacant president's position. Application deadline is January 31.
- Schwartz feels that Transportation Partners and Logistics will be a good ally for GCCC and Finney County.



- Future opportunities in Holcomb may include a truck stop, hotel and restaurant.

Chair Worf drew trustee attention to the following calendar dates:

February 13-16 Trustee Schwartz will be attending the Community College National Legislative Summit in Washington, D.C.

**EXECUTIVE SESSION:**

No executive session conducted.

Meeting adjourned at 8:00 p.m.

**UPCOMING CALENDAR EVENTS:**

Feb 15-16 KACCT/COP/PTK meetings in Topeka  
Feb. 13-16 ACCT National Legislative Summit in Washington D.C.  
Feb 20 President’s Day – NO CLASSES – OFFICES CLOSED  
Mar. 12-16 Spring break – NO CLASSES – OFFICES OPEN  
Mar. 21 Regular monthly meeting, Endowment Room. Dinner 5:00 p.m.; call to order at 6:00 p.m.  
April 6 Easter Break – NO CLASSES – OFFICES CLOSED  
April 11 Regular monthly meeting, Endowment Room. Dinner 5:00 p.m. call to order at 6:00 p.m.  
April 13 Annual Endowment Association Scholarship Auction  
April 6,9 Easter Break – NO CLASSES – OFFICES CLOSED  
May 12 Commencement: 10 AM  
May 14-16 Final Exams  
May 28 Memorial Day - NO CLASSES – OFFICES CLOSED  
July 4 Independence Day holiday – NO CLASSES – OFFICES CLOSED

---

Debra J. Atkinson  
Deputy Clerk

---

Herbert J. Swender, Ed.D.  
Secretary

---

Terri Worf  
Chair of the Board

**Agenda No: II-B**

**Date: February 8, 2012**

**Topic: Approval of Personnel Actions-Human Resources  
Adjunct/Outreach Contracts**

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees, separations, transfers/promotions, vacancies and retiring employees serving Garden City Community College and are presented for board approval.

**Budget Information:**

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

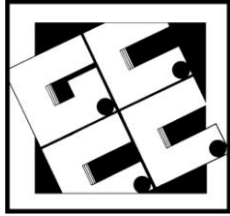
**Recommended Board Action:**

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

**Board Action Taken:** \_\_\_\_\_ **Approved** \_\_\_\_\_ **Disapproved**

\_\_\_\_\_ **Ayes** \_\_\_\_\_ **Nays** \_\_\_\_\_ **No Action**

**Board Member Notes:**



# Garden City COMMUNITY COLLEGE

February 1, 2012

**To:** Board of Trustees  
**From:** Cricket Turley, Director of Human Resources

## New Hire

Steven Jones, ETS Director, effective February 6, 2012  
Rafeala Arana, Assessment Clerk, effective January 23, 2012  
Jeff Kelly III, Assistant Football Coach, effective February 1, 2012

## Separations

## Retirement

Frank Bean, Social Studies Instructor, effective July 31, 2012

## Transfers/Promotions

## Vacancies

Industrial Production Instructor  
ETS – Educational Advisor  
Animal Science/Food Safety Instructor  
Technical Education Case Manager  
Custodian  
Community Prevention Assistant  
Nursing Instructor  
Adjunct Fire Science Instructor  
ESL/GED Instructors

## Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS**  
 (Presented to Board of Trustees for Approval 2/8/12)

<b>INSTRUCTOR</b>	<b>CLASS</b>	<b>AMOUNT</b>
Wells, Sarah	College Skills Development (PCDE-101-04) 1.00 FLC x \$400.00/FLC 11-00-0000-11083-5260 1/11 -3/9/12	\$ 400.00
<b>OUTREACH FACULTY</b>		
Hoover, Kevin	Certified Nurse Aide (HELR-1023-LK) 3.00 FLC x \$470.00/FLC 12-00-0000-12203-5220 1/9 – 2/28/12	\$ 1,410.00
Hoover, Kevin	Certified Nurse Aide Lab (HELR-102L-LK) 2.33 FLC x \$470.00/FLC 12-00-0000-12203-5220 1/9 – 2/28/12	\$ 1,095.10
<b>TOTAL ADJUNCT/OUTREACH FACULTY CONTRACTS</b>		<b>\$ 2,905.10</b>

**GARDEN CITY COMMUNITY COLLEGE  
 FACULTY CONTRACTS FOR NON-CREDIT CLASSES**  
 (Presented to Board of Trustees for Approval 2/8/12)

<b>INSTRUCTOR</b>	<b>CLASS</b>	<b>AMOUNT</b>
Baker, Paula	Excel 2007 Fundamentals - Evenings (COMP301-30) 8 contact hour(s) @ \$30.00/hour 14-00-8004-31000-5270 1/30 - 2/8/12	\$ 240.00
Landgraf, Rebecca	Women on Target - NRA Basic Pistol (CRMJ315-05) 8 contact hour(s) @ \$20.00/hour 14-00-8033-31000-5270 1/21/12	\$ 160.00
Lappin, Jerry B.	KS Carry Concealed Handgun - 8 Hour Class (CRMJ300-71) 4 contact hour(s) @ \$30.00/hour 14-00-8033-31000-5270 1/7/12	\$ 120.00
Linville, Donald R.	Team Building & Delegation (PROF118-07) 4 contact hour(s) @ \$30.00/hour 14-00-8004-31000-5270 1/24/12	\$ 120.00
Linville, Donald R.	Interviewing & Hiring (PROF111-10) 4 contact hour(s) @ \$30.00/hour 14-00-8004-31000-5270 1/31/12	\$ 120.00
Moore, Nicole F.	Computer Silver Series (COMP109-20) 12 contact hour(s) @ \$25.00/hour 14-00-8006-31000-5270 1/31 - 2/8/12	\$ 300.00

Moore, Nicole F.	Computers & You (Mosaic) (CONT951-18) 4 contact hour(s) @ \$25.00/hour 14-00-8006-31000-5270 1/24 - 1/31/12	\$ 100.00
Pardo, Carlos	Women on Target - NRA Basic Pistol (CRMJ315-05) 8 contact hour(s) @ \$20.00/hour 14-00-8033-31000-5270 1/21/12	\$ 160.00
Prewitt, Robert D.	KS Carry Concealed Handgun - 8 Hour Class (CRMJ300-71) 10 contact hour(s) @ \$30.00/hour 14-00-8033-31000-5270 1/7/12	\$ 300.00
Prewitt, Robert D.	Women on Target - NRA Basic Pistol (CRMJ315-05) 8 contact hour(s) @ \$20.00/hour 14-00-8033-31000-5270 1/21/12	\$ 160.00
Ronn, Mark T.	Women on Target - NRA Basic Pistol (CRMJ315-05) 8 contact hour(s) @ \$20.00/hour 14-00-8033-31000-5270 1/21/12	\$ 160.00
Soldner, Jerry L.	KS Carry Concealed Handgun - 8 Hour Class (CRMJ300-71) 4 contact hour(s) @ \$30.00/hour 14-00-8033-31000-5270 1/7/12	\$ 120.00
Soldner, Jerry L.	KS Carry Concealed Handgun - 8 Hour Class (CRMJ300-71) 3 contact hour(s) @ \$30.00/hour 14-00-8033-31000-5270 1/7/12	\$ 90.00
Trybom, Jean	Upholstery (HMGD177-08) 48 contact hour(s) @ \$20.00/hour 14-00-8006-31000-5270 1/26 - 5/10/12	\$ 960.00
Wilson, Mary A.	Excel 2007 Fundamentals - Daytime (COMP301-29) 8 contact hour(s) @ \$30.00/hour 14-00-8004-31000-5270 1/24 - 1/25/12	\$ 240.00
<b>TOTAL NON-CREDIT FACULTY CONTRACTS</b>		<b>\$ 3,350.00</b>

14-00-8004-31000-5270	\$ 720.00	(Business & Industry)
14-00-8006-31000-5270	\$ 1,360.00	(Personal Enrichment)
14-00-8033-31000-5270	\$ 1,270.00	(Public Safety)

**GARDEN CITY COMMUNITY COLLEGE  
 SERVICE CONTRACTS  
 FOR OUTREACH FACULTY**  
 (Presented to Board of Trustees for Approval 2/8/12)

<b>INSTRUCTOR</b>	<b>CLASS</b>	<b>AMOUNT</b>
<b><u>LAKIN – USD 215</u></b> Thompson, Kevin	Introduction to Literature I (ENGL-101-LK/LA) \$375.00 (USD Rate) x 3.00 FLC (16 students) 11-00-0000-11021-6610 11/21/11 – 2/17/12	\$ 1,125.00
<b>TOTAL OUTREACH SERVICE CONTRACTS</b>		<b>\$ 1,125.00</b>

**Agenda No: II-C**

**Date: February 8, 2012**

**Topic:** Financial Information

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

Presentation of monthly financial documents:

Checks over \$20,000

Revenues

Expenses

Cash in Bank

**Budget Information:**

Financial information represents monthly expenditures over \$20,000 and revenues, expenses and cash deposits.

**Recommended Board Action:**

Accept and approve financial information as presented.

**Board Action Taken:**

\_\_\_\_\_ **Approved** \_\_\_\_\_ **Disapproved**  
\_\_\_\_\_ **Ayes** \_\_\_\_\_ **Nays** \_\_\_\_\_ **No Action**

**Board Member Notes:**

## CHECKS PROCESSED IN EXCESS OF \$20,000 FEBRUARY 2012

### Purchases over \$20,000 requiring bid sheet:

No purchases to report this month

### Payments over \$20,000 not requiring bid sheets:

- Check #212707 to Dick Construction, Inc. for \$53,811.30 for work done on the Administration Building and the Access and Opportunity Center. The Board previously approved these projects.
- Check #212784 to City of Garden City for \$35,765.42 for utilities.
- Check #212871 to Broncbuster Bookstore for \$144,264.88 for Fall 2011 book scholarships.
- Check #212935 to Blue Cross and Blue Shield of Kansas for \$98,566.51 for February health insurance premiums.
- Check #212987 to Great Western Dining for \$37,215.97 for various invoices.



Fiscal Year: 2012

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	654,840.00-	1,406,454.98-	1,724,000.00-	317,545.02-	18.42
11-00-0000-00000-4002 AMMONIA REFG COURS	0.00	21,996.00-	142,448.00-	425,000.00-	282,552.00-	66.48
11-00-0000-00000-4003 AUTOMATION ELECT C	0.00	2,361.00-	1,831.00-	0.00	1,831.00-	0.00
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	119,730.00-	274,950.00-	465,000.00-	190,050.00-	40.87
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	16,075.00-	41,519.00-	59,100.00-	17,581.00-	29.75
11-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	19,057.00-	46,754.25-	70,000.00-	23,245.75-	33.21
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	138,312.00-	296,361.76-	353,000.00-	56,638.24-	16.04
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	10,089.00-	24,770.25-	32,000.00-	7,229.75-	22.59
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	528.78-	1,499.30-	45,000.00	46,499.30	103.33
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	6,365.00-	15,477.00-	0.00	15,477.00	0.00
11-00-0000-00000-4102 PRIVATE GIFTS/GRAN	0.00	0.00	0.00	25,000.00-	25,000.00-	100.00
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	795.00-	7,510.00-	10,000.00-	2,490.00-	24.90
11-00-0000-00000-4512 VENDING MACHINES :	0.00	769.36-	5,646.75-	12,000.00-	6,353.25-	52.94
11-00-0000-00000-4601 STATE OPERATING GR	0.00	936,830.50-	1,873,661.00-	1,872,448.00-	1,213.00	0.05-
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	5,335,459.58-	5,339,431.10-	7,225,715.00-	1,886,283.90-	26.11
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	149,939.93-	488,106.21-	643,541.00-	155,434.79-	24.15
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	1,503.83-	6,344.67-	9,700.00-	3,355.33-	34.59
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	34,578.17-	106,410.34-	225,000.00-	118,589.66-	52.71
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	48,163.84-	48,163.84-	104,101.00-	55,937.16-	53.73
11-00-0000-00000-4809 Rental Excise Tax	0.00	0.00	4,670.63-	0.00	4,670.63	0.00
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	17,067.46-	17,637.07-	19,715.00-	2,077.93-	10.54
11-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	124,084.00-	150,000.00-	25,916.00-	17.28
11-00-0000-00000-4902 INTEREST INCOME :	0.00	2,253.78-	9,429.42-	100,000.00-	90,570.58-	90.57
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	1,080.99-	56,523.70-	95,000.00-	38,476.30-	40.50
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	776.90-	6,908.13-	65,000.00-	58,091.87-	89.37
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	1,995.22-	8,977.38-	16,000.00-	7,022.62-	43.89
11-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	270,000.00-	270,000.00-	100.00
=====						
Totals for FUND: 11 - GENERAL	0.00	7,520,568.34-	10,355,569.78-	13,926,320.00-	3,570,750.22-	25.64
=====						
12-00-0000-00000-4003 AUTOMATION ELECT C	0.00	1,037.00-	11,767.00-	20,000.00-	8,233.00-	41.17
12-00-0000-00000-4005 ACAD COURSE FEE :	0.00	48,091.00-	92,976.22-	100,900.00-	7,923.78-	7.85
12-00-0000-00000-4601 STATE OPERATING GR	0.00	328,437.00-	656,874.00-	656,839.00-	35.00	0.00
12-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	0.00	1,524,285.00-	1,524,285.00-	100.00
=====						
Totals for FUND: 12 - PTE FUND	0.00	377,565.00-	761,617.22-	2,302,024.00-	1,540,406.78-	66.92
=====						
61-00-0000-00000-4103 TAX CREDIT DONATIO	0.00	234,500.00-	347,000.00-	347,000.00-	0.00	0.00
61-00-0000-00000-4803 AD VALOREM PROPERT	0.00	293,952.58-	294,176.43-	486,809.00-	192,632.57-	39.57
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	8,327.83-	27,109.90-	35,752.00-	8,642.10-	24.17
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	83.51-	352.40-	539.00-	186.60-	34.62
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	1,928.17-	5,921.54-	10,515.00-	4,593.46-	43.68
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	2,653.58-	3,868.58-	5,783.00-	1,914.42-	33.10
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	947.96-	1,238.14-	1,095.00-	143.14	13.06-
61-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	5,779.76-	7,400.00-	1,620.24-	21.90
=====						
Totals for FUND: 61 - CAPITAL OUTLAY	0.00	542,393.63-	685,446.75-	894,893.00-	209,446.25-	23.40
=====						
Totals for BUDGET.OFFICER: Unassigned	0.00	8,440,526.97-	11,802,633.75-	17,123,237.00-	5,320,603.25-	31.07

Fiscal Year: 2012

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	0.00	0.00	6,441.59	6,441.59	100.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	4,107.99	24,647.59	93,524.00	68,876.41	73.65
DEPARTMENT: 11020 - HUMANITIES	212.03	1,252.71	5,395.48	31,536.00	25,928.49	82.22
DEPARTMENT: 11021 - ENGLISH	0.00	36,151.37	182,411.97	364,214.00	181,802.03	49.92
DEPARTMENT: 11022 - SPEECH	0.00	5,546.41	30,755.41	73,604.00	42,848.59	58.22
DEPARTMENT: 11023 - PHILOSOPHY	0.00	0.00	1,614.75	0.00	1,614.75-	0.00
DEPARTMENT: 11024 - PHOTOGRAPHY	0.00	293.30	1,759.79	2,892.00	1,132.21	39.15
DEPARTMENT: 11025 - JOURNALISM	0.00	4,509.93	28,261.06	61,543.00	33,281.94	54.08
DEPARTMENT: 11026 - BROADCASTING	0.00	48.07	1,628.29	9,854.00	8,225.71	83.48
DEPARTMENT: 11030 - ART	0.00	11,494.12	78,122.96	143,255.00	65,132.04	45.47
DEPARTMENT: 11031 - DRAMA	0.00	5,537.56	40,748.90	71,772.00	31,023.10	43.22
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	7,527.90	47,264.93	77,494.00	30,229.07	39.01
DEPARTMENT: 11033 - INST MUSIC	1,731.49	10,623.37	68,769.47	146,962.00	76,461.04	52.03
DEPARTMENT: 11040 - SCIENCE	1,590.28	39,331.92	237,825.04	477,987.41	238,572.09	49.91
DEPARTMENT: 11050 - MATH	0.00	28,013.74	178,254.13	364,473.00	186,218.87	51.09
DEPARTMENT: 11060 - SOCIAL SCIENCE	0.00	44,644.81	240,558.96	518,252.00	277,693.04	53.58
DEPARTMENT: 11070 - HEALTH & PHYSICAL	928.75	11,984.14	92,925.35	159,128.00	65,273.90	41.02
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	8,306.97	53,854.58	101,922.00	48,067.42	47.16
DEPARTMENT: 11080 - ESSENTIAL SKILLS	0.00	0.00	4,100.67	700.00	3,400.67-	485.80-
DEPARTMENT: 11081 - READING	0.00	5,963.46	30,438.15	57,039.70	26,601.55	46.64
DEPARTMENT: 11082 - ESL	0.00	5,226.74	33,198.67	68,871.00	35,672.33	51.80
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	2,179.55	21,572.96	20,905.00	667.96-	3.19-
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	385.96	278.78	3,143.78	5,000.00	1,470.26	29.41
DEPARTMENT: 11095 - FORENSICS COMPETIT	0.00	0.00	0.00	11,270.00	11,270.00	100.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	17,915.45	1,466.15	205,176.51	353,000.00	129,908.04	36.80
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	0.00	810.00-	0.00	810.00	0.00
DEPARTMENT: 12014 - FINNUP LAB	0.00	5,593.77	33,580.42	79,322.00	45,741.58	57.67
DEPARTMENT: 12090 - BSIS COMPETITION T	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	22.35	0.00	22.35-	0.00
DEPARTMENT: 12201 - LPN PROGRAM	0.00	0.00	743.05-	0.00	743.05	0.00
DEPARTMENT: 12202 - EMT	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	0.00	6,003.66-	0.00	6,003.66	0.00
DEPARTMENT: 12210 - AGRICULTURE	0.00	0.00	2,116.94-	0.00	2,116.94	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	3,300.00	0.00	3,300.00-	0.00
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	0.00	6.66	0.00	6.66-	0.00
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	0.00	6,787.66-	0.00	6,787.66	0.00
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	0.00	40.00-	0.00	40.00	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.01-	0.00	538.26	1,887.00	1,348.75	71.48
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	2,349.89	18,447.63	159,264.48	399,353.00	237,738.63	59.53
DEPARTMENT: 12271 - AUTOMATION ELECTRI	0.00	0.00	2,473.71-	0.00	2,473.71	0.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	2,099.98-	0.00	2,099.98	0.00
DEPARTMENT: 12273 - WELDING	0.00	0.00	1.68-	0.00	1.68	0.00
DEPARTMENT: 21100 - GRANT MANAGMENT &	0.00	13,839.75	68,544.19	140,128.42	71,584.23	51.08
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	8,235.00	8,235.00	100.00
DEPARTMENT: 32000 - BUSINESS & INDUSTR	0.00	4,971.26	34,802.10	59,934.00	25,131.90	41.93
DEPARTMENT: 41000 - LIBRARY	3,934.63	17,852.83	93,557.43	179,302.00	81,809.94	45.63
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	112.50	5,084.24	42,122.13	94,907.00	52,672.37	55.50
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	984.28	12,316.83	40,812.00	28,495.17	69.82
DEPARTMENT: 42001 - DEAN OF ACADEMICS	68.00	19,694.13	133,376.11	268,187.30	134,743.19	50.24
DEPARTMENT: 42002 - OUTREACH	0.00	829.84	38,726.13	82,707.00	43,980.87	53.18
DEPARTMENT: 42003 - FACULTY SENATE	0.00	503.98	12,329.39	29,455.00	17,125.61	58.14
DEPARTMENT: 42005 - DEAN OF TECHNICAL	552.42	12,334.10	102,062.08	200,673.00	98,058.50	48.86

DEPARTMENT: 42006 - DEAN OF CONT ED CO	82.75	10,103.76	68,668.88	126,629.00	57,877.37	45.71
DEPARTMENT: 43000 - TRANSITION	0.00	3,276.79	22,940.81	39,615.00	16,674.19	42.09
DEPARTMENT: 50000 - DEAN OF STUDENT SE	171.12	11,433.42	84,486.43	153,646.00	68,988.45	44.90
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	28,935.00	28,395.00	540.00-	1.89-
DEPARTMENT: 50002 - EDUCATIONAL TALENT	0.00	0.00	11,907.00	11,907.00	0.00	0.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	11,720.27	78,287.90	147,953.00	69,665.10	47.09
DEPARTMENT: 50011 - ASSESSMENT/TESTING	59.82	1,435.33	15,496.32	50,279.00	34,722.86	69.06
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	21,935.01	150,409.21	278,604.00	128,194.79	46.01
DEPARTMENT: 50030 - ADMISSIONS	59.23	15,495.31	102,294.51	200,191.00	97,837.26	48.87
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	0.00	10,823.59	78,866.18	142,842.00	63,975.82	44.79
DEPARTMENT: 50050 - STUDENT HEALTH SER	651.17	4,035.69	24,793.09	50,780.00	25,335.74	49.89
DEPARTMENT: 50100 - DEAN OF IE/ES	0.00	0.00	28,470.58	28,471.58	1.00	0.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	1,261.94	17,415.96	262,191.99	384,105.01	120,651.08	31.41
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	9,848.68	80,197.46	118,490.00	38,292.54	32.32
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	284.80	7,727.79	73,626.13	106,231.40	32,320.47	30.42
DEPARTMENT: 55003 - MEN'S TRACK	0.00	350.75	19,789.47	42,866.80	23,077.33	53.83
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	2,199.25	21,977.05	40,677.80	18,700.75	45.97
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	730.00	4,910.86	32,900.32	60,641.00	27,010.68	44.54
DEPARTMENT: 55006 - FOOTBALL	0.00	16,103.05	178,879.92	294,356.90	115,476.98	39.23
DEPARTMENT: 55007 - BASEBALL	2,256.80	6,005.49	56,695.94	107,997.00	49,044.26	45.41
DEPARTMENT: 55008 - VOLLEYBALL	99.42	3,330.16	33,196.00	54,244.23	20,948.81	38.62
DEPARTMENT: 55009 - WOMEN'S SOCCER	1,596.50	3,064.18	33,639.49	50,784.98	15,548.99	30.62
DEPARTMENT: 55012 - CHEERLEADING	0.00	617.59	12,934.70	18,910.64	5,975.94	31.60
DEPARTMENT: 55014 - RODEO TEAM	750.00	7,000.55	77,712.06	117,710.00	39,247.94	33.34
DEPARTMENT: 55015 - MEN'S GOLF	0.00	35.00	23,859.10	39,500.00	15,640.90	39.60
DEPARTMENT: 55019 - ATHLETIC TRAINING	244.00	5,935.35	67,191.06	124,820.24	57,385.18	45.97
DEPARTMENT: 61000 - PRESIDENT	6,308.00	26,247.56	209,227.96	397,214.00	181,678.04	45.74
DEPARTMENT: 61001 - BOARD OF TRUSTEES	486.67	636.20	12,588.44	24,840.00	11,794.89	47.48
DEPARTMENT: 61005 - ATTORNEY	0.00	14.44	7,550.94	20,250.00	12,699.06	62.71
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	20,639.33	399,524.71	796,933.72	1,272,841.00	455,267.95	35.77
DEPARTMENT: 62010 - HUMAN RESOURCES	1,128.00	9,337.65	60,250.82	178,456.00	117,077.18	65.61
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	3,823.49	30,868.64	61,725.00	30,856.36	49.99
DEPARTMENT: 62012 - LEADERSHIP DEVELOP	0.00	884.59	900.59	1,935.00	1,034.41	53.46
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	313,850.50	270,000.00	43,850.50-	16.23-
DEPARTMENT: 63000 - INFORMATION SERVIC	15,171.61	17,087.88	134,728.22	223,277.00	73,377.17	32.86
DEPARTMENT: 64000 - INFORMATION TECHNO	17,970.50	30,491.06	382,427.30	621,875.00	221,477.20	35.61
DEPARTMENT: 65000 - CENTRAL SERVICES	4,294.84	11,889.08	72,263.83	143,830.00	67,271.33	46.77
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	0.00	9,040.47	66,582.54	111,877.00	45,294.46	40.49
DEPARTMENT: 71000 - BUILDINGS	12,797.79	31,391.77	183,474.67	327,371.00	131,098.54	40.05
DEPARTMENT: 71009 - RENTAL PROPERTY MA	0.00	0.00	80.00	1,690.00	1,610.00	95.27
DEPARTMENT: 72000 - CUSTODIAL SERVICES	6,697.64	37,038.06	250,521.52	526,381.00	269,161.84	51.13
DEPARTMENT: 73000 - GROUNDS	3,388.74	10,071.21	93,579.87	145,750.00	48,781.39	33.47
DEPARTMENT: 73001 - ATHLETIC FIELDS	1,326.20	817.08	54,812.72	87,345.00	31,206.08	35.73
DEPARTMENT: 74000 - VEHICLES	4,688.27	15,990.16	148,176.71	323,344.00	170,479.02	52.72
DEPARTMENT: 75000 - CAMPUS SECURITY	450.00	15,468.64	101,449.76	190,848.00	88,948.24	46.61
DEPARTMENT: 76000 - INSURANCE	0.00	9,465.73	263,498.03	292,820.00	29,321.97	10.01
DEPARTMENT: 77000 - UTILITIES	20,399.33-	67,127.70	296,264.92	663,300.00	387,434.41	58.41
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	20,124.09	18,699.96	62,000.00	43,300.04	69.84
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	1,350.00	2,970.00	9,020.00	6,050.00	67.07
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	0.00	9,836.00	33,087.00	23,251.00	70.27
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	91.00	3,783.00	3,000.00	783.00-	26.09-
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	0.00	75,802.00	156,575.00	80,773.00	51.59
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	27,695.00	49,938.00	22,243.00	44.54
DEPARTMENT: 94000 - STUDENT CENTER	1,391.25	2,283.36	24,333.57	53,924.00	28,199.18	52.29
DEPARTMENT: 98001 - CHILD CARE	0.00	3,533.46	24,737.50	43,616.00	18,878.50	43.28

FUND: 11 - GENERAL 114,368.45 1,233,158.02 7,664,106.61 13,926,320.00 6,147,844.94 44.15

Fiscal Year: 2012

FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	3,080.41	20,426.59	77,549.00	57,122.41	73.66
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	6,228.29	39,341.68	83,171.00	43,829.32	52.70
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	7,720.37	44,213.86	61,211.00	16,997.14	27.77
DEPARTMENT: 12200 - ADN PROGRAM	149.60	30,571.56	182,819.23	438,139.17	255,170.34	58.24
DEPARTMENT: 12201 - LPN PROGRAM	119.60	16,091.35	84,281.63	169,012.83	84,611.60	50.06
DEPARTMENT: 12202 - EMT	1,497.87	13,327.76	74,101.19	176,433.00	100,833.94	57.15
DEPARTMENT: 12203 - ALLIED HEALTH	282.21	17,649.98	132,283.44	215,218.00	82,652.35	38.40
DEPARTMENT: 12210 - AGRICULTURE	0.00	3,737.62	25,503.30	53,603.00	28,099.70	52.42
DEPARTMENT: 12211 - ANIMAL SCIENCE	271.07	6,187.72	54,569.68	99,817.00	44,976.25	45.06
DEPARTMENT: 12220 - JOHN DEERE AG TECH	534.61	14,576.01	103,604.76	189,534.00	85,394.63	45.06
DEPARTMENT: 12230 - AUTO MECHANICS	649.50	5,212.25	28,764.93	59,999.00	30,584.57	50.98
DEPARTMENT: 12240 - CRIMINAL JUSTICE	590.87	11,211.21	85,003.88	197,916.00	112,321.25	56.75
DEPARTMENT: 12241 - FIRE SCIENCE	1,124.40	5,247.04	34,574.35	72,715.00	37,016.25	50.91
DEPARTMENT: 12250 - COSMETOLOGY	0.00	10,328.99	62,004.47	123,797.00	61,792.53	49.91
DEPARTMENT: 12260 - DRAFTING	0.00	0.00	0.00	7,951.00	7,951.00	100.00
DEPARTMENT: 12271 - AUTOMATION ELECTRI	1,887.00	308.33	9,693.59	8,558.00	3,022.59	35.31
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	9,134.98	41,838.28	88,653.00	46,814.72	52.81
DEPARTMENT: 12273 - WELDING	1,078.05	11,474.38	85,075.95	158,430.00	72,276.00	45.62
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	20,317.00	20,317.00	100.00
=====						
FUND: 12 - PTE FUND	8,184.78	172,088.25	1,108,100.81	2,302,024.00	1,185,738.41	51.51

Fiscal Year: 2012

FUND: 14 - ADULT SUPPLEMENTAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	10,492.58	57,172.74	131,457.80	74,285.06	56.51
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	628.00	425.08	65.08	2,275.00	1,712.08	75.26
DEPARTMENT: 00000 - GENERAL	0.00	2,492.85	2,492.85	0.00	2,492.85	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	1,749.38	20,000.00	18,250.62	91.25
DEPARTMENT: 00000 - GENERAL	0.00	349.20	349.20	0.00	349.20	0.00
DEPARTMENT: 55012 - CHEERLEADING	103.50	535.50	1,722.88	4,000.00	2,173.62	54.34
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	274.80	5,000.00	4,725.20	94.50
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	0.00	0.00	5,350.00	5,350.00	100.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	3,344.00	1,876.00	7,550.74	12,000.00	1,105.26	9.21
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.01	1,546.73	8,346.78	30,910.50	22,563.71	73.00
DEPARTMENT: 55007 - BASEBALL	3,834.00	458.77	3,825.26	20,000.00	12,340.74	61.70
DEPARTMENT: 11031 - DRAMA	0.00	1,636.88	1,956.87	3,864.47	1,907.60	49.36
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	6,514.17	10,177.05	40,000.00	29,822.95	74.56
DEPARTMENT: 00000 - GENERAL	549.79	838.84	838.84	3,000.00	1,611.37	53.71
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	3,000.00	3,000.00	100.00
=====						
FUND: 14 - ADULT SUPPLEMENTARY ED	8,459.30	26,316.44	96,392.31	280,857.77	176,006.16	62.67

Fiscal Year: 2012

FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	514.88	1,439.18	4,785.05	9,000.00	3,700.07	41.11
DEPARTMENT: 94000 - STUDENT CENTER	8,273.65	2,728.52	60,528.67	280,100.00	211,297.68	75.44
DEPARTMENT: 95000 - STUDENT HOUSING	15,062.40	78,235.67	610,138.27	1,428,960.00	803,759.33	56.25
DEPARTMENT: 95001 - DIRECTOR'S APARTME	0.00	0.00	0.00	48,000.00	48,000.00	100.00
DEPARTMENT: 98000 - COSMETOLOGY	9,004.17	851.31	50,173.68	138,955.00	79,777.15	57.41
DEPARTMENT: 98001 - CHILD CARE	300.97	416.33	11,041.82	32,000.00	20,657.21	64.55
=====						
FUND: 16 - AUXILIARY ENTITIES	33,156.07	83,671.01	736,667.49	1,937,015.00	1,167,191.44	60.26

Fiscal Year: 2012

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	6,500.00	271.00	271.00	300.00	6,471.00-	156.99-
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	14,265.63	36,820.32	83,053.29	46,232.97	55.67
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	0.00	13,144.26	50,603.01	37,458.75	74.02
DEPARTMENT: 45011 - SCIENCE LAB ACTIVI	0.00	0.00	0.00	234.00	234.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	41,233.28	30,412.69	10,820.59-	35.57-
DEPARTMENT: 50000 - DEAN OF STUDENT SE	444.20	484.64	167,285.51	248,364.73	80,635.02	32.47
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	289.88	29,495.34	226,409.42	196,914.08	86.97
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	285,000.00	270,000.00	15,000.00-	5.55-
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	9,578.17	15,229.41	5,651.24	37.11
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	51,994.02	63,787.00	11,792.98	18.49
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	10,483.95	11,131.35	647.40	5.82
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	210.03-	0.00	210.03	0.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	41,639.38	79,339.64	37,700.26	47.52
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	75,987.00	75,987.00	100.00
DEPARTMENT: 00000 - GENERAL	0.00	0.00	28,935.00-	28,935.00-	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	1,095.00	19,410.72	91,859.42	304,217.00	211,262.58	69.44
DEPARTMENT: 00000 - GENERAL	0.00	0.00	11,907.00-	11,907.00-	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	40.00	6,757.86	35,841.20	250,041.00	214,159.80	85.65
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	8,652.87	33,871.42	282,874.00	249,002.58	88.03
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	291,500.00	291,500.00	100.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	2,474.96	16,609.25	38,992.00	22,382.75	57.40
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	10,877.67	53,308.06	163,473.00	110,164.94	67.39
DEPARTMENT: 11040 - SCIENCE	0.00	1,687.50	6,185.87	37,315.00	31,129.13	83.42
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	469.20-	9,836.13	51,150.00	41,313.87	80.77
DEPARTMENT: 42005 - DEAN OF TECHNICAL	16,961.53	5,997.48	55,433.59	101,077.00	28,681.88	28.38
DEPARTMENT: 42000 - DEAN OF LEARNING S	967.50	12,656.11	44,637.74	166,309.00	120,703.76	72.58
DEPARTMENT: 31000 - COMMUNITY SERVICE	100.00	11,825.89	65,971.94	125,737.81	59,665.87	47.45
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	0.00	0.00	30,000.00	30,000.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	8,680.80	8,680.80	100.00
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	0.00	3,086.00	4,961.00	1,875.00	37.79
=====						
FUND: 22 - RESTRICTED GRANTS	26,108.23	95,183.01	1,062,533.82	2,970,337.15	1,881,695.10	63.35

Fiscal Year: 2012

FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	197.84	4,871.70	7,970.00	3,098.30	38.87
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	0.00	495.00-	495.00	990.00	200.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	0.00	5,286.80	5,286.80	100.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	4,275.06	4,300.00	24.94	0.58
DEPARTMENT: 63000 - INFORMATION SERVIC	0.00	0.00	0.00	1,000.00	1,000.00	100.00
=====						
FUND: 23 - OTHER RESTRICTED FUNDS	0.00	197.84	8,651.76	19,051.80	10,400.04	54.59

Fiscal Year: 2012

FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	5,156.00-	5,156.00-	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	4,395.76	5,156.00	760.24	14.74
DEPARTMENT: 13301 - ADULT ED - INSTRUC	150.00	2,335.44	31,971.53	61,499.18	29,377.65	47.77
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	1,871.87	1,980.68	108.81	5.49
DEPARTMENT: 13301 - ADULT ED - INSTRUC	420.00	9,348.56	134,959.38	239,834.83	104,455.45	43.55
DEPARTMENT: 13305 - ADULT ED - STAFF D	1,570.32	1,860.00	2,188.68	6,000.00	2,241.00	37.35
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	3,303.41	24,644.16	42,239.89	17,595.73	41.66
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	359.95	2,458.41	2,098.46	85.36
DEPARTMENT: 13301 - ADULT ED - INSTRUC	199.96	11,749.72	63,266.29	207,683.00	144,216.75	69.44
DEPARTMENT: 00000 - GENERAL	0.00	0.00	32,500.00-	32,500.00-	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	958.98	13,805.89	90,436.02	274,708.00	183,313.00	66.73
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	296.40	8,488.86	8,555.55	66.69	0.78
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	14,000.00	0.00	14,000.00-	0.00
=====						
FUND: 24 - ADULT EDUCATION	3,299.26	42,699.42	344,082.50	812,459.54	465,077.78	57.24

Fiscal Year: 2012

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	171,595.23	63,210.77	155,254.20	894,893.00	568,043.57	63.48
=====						
FUND: 61 - CAPITAL OUTLAY	171,595.23	63,210.77	155,254.20	894,893.00	568,043.57	63.48

Fiscal Year: 2012

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	13,218.06	25,457.42	155,474.94	319,775.66	151,082.66	47.25
DEPARTMENT: 94000 - STUDENT CENTER	0.00	1,442.63	10,118.53	0.00	10,118.53-	0.00
DEPARTMENT: 99001 - STUDENT NEWSPAPER	4,858.96	440.00	7,195.98	43,300.00	31,245.06	72.16
DEPARTMENT: 99002 - STUDENT MAGAZINE	104.78	0.00	1,569.84	24,450.00	22,775.38	93.15
DEPARTMENT: 50000 - DEAN OF STUDENT SE	96.00	667.61	4,023.61	12,490.60	8,370.99	67.02
=====						
FUND: 71 - ACTIVITY/ORGANIZATION FD	18,277.80	28,007.66	178,382.90	400,016.26	203,355.56	50.84

Fiscal Year: 2012

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	10,950.00	0.00	10,950.00-	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	7,050.00	0.00	7,050.00-	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	7,095.00	0.00	7,095.00-	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	5,055.00	0.00	5,055.00-	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	7,050.00	0.00	7,050.00-	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	32,670.00	0.00	32,670.00-	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	7,800.00	0.00	7,800.00-	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	4,335.00	0.00	4,335.00-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	10,890.00	0.00	10,890.00-	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	9,840.00	0.00	9,840.00-	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	10,785.00	0.00	10,785.00-	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	10,770.00	0.00	10,770.00-	0.00
DEPARTMENT: 55020 - ---	0.00	0.00	3,930.00	0.00	3,930.00-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	4,060.00	0.00	4,060.00-	0.00
DEPARTMENT: 11030 - ART	0.00	0.00	975.00	0.00	975.00-	0.00
DEPARTMENT: 11031 - DRAMA	0.00	0.00	5,770.00	0.00	5,770.00-	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	7,795.00	0.00	7,795.00-	0.00
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	16,545.00	0.00	16,545.00-	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	5,985.00	0.00	5,985.00-	0.00
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	0.00	12,205.00	0.00	12,205.00-	0.00
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	0.00	181,555.00	0.00	181,555.00-	0.00

Fiscal Year: 2012

FUND: 73 - EDUKAN CONSORTIUM FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	4,528.69	221,160.67	429,464.00	208,303.33	48.50
=====						
FUND: 73 - EDUKAN CONSORTIUM FUND	0.00	4,528.69	221,160.67	429,464.00	208,303.33	48.50

Garden City Community College  
1/31/2012

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 105,550.22	0.0000%
State Municipal Invest. Pool	\$ 26,129.34	0.0100%
Commerce Bank - Money Market	\$ 7,112,672.23	0.2500%
Landmark National Bank	\$ 60,006.24	0.0700%
	<u>\$ 7,304,358.03</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
Commerce Bank	CD	\$ 1,000,000.00	0.3000%	11/2/2010	5/2/2012
First National Bank of GC	CD	\$ 2,000,000.00	0.5000%	4/29/2011	5/3/2012
First National Bank of Holcomb	CD	\$ 1,000,000.00	0.5900%	12/15/2011	9/15/2012
First National Bank of Holcomb	CD	\$ 1,000,000.00	0.6900%	11/7/2011	11/7/2012
First National Bank of Holcomb	CD	\$ 1,000,000.00	0.6900%	12/15/2011	12/15/2012
		<u>\$ 6,000,000.00</u>			
Total		<u><u>\$ 13,304,358.03</u></u>			



**Agenda No:**     **II-D**

**Date:**             **February 8, 2012**

**Topic:**                 2012-13 Tuition, Fees, Room and Board

**Presenter:**             Dr. Herbert J. Swender

**Background Information:**

Tuition and fees are determined in February so that promotional items can be updated for fall recruitment. Recommendations are based on analysis of data such as rates of other Kansas community colleges, industry trends, and actual and historical costs.

Data comparisons follow this recommendation.

**Budget Information:**

The proposed increases for FY13 are necessary to offset increased operations expense.

**Recommended Board Action:**

The Board approves the following:

- In-state tuition increase \$5.00 to \$50 per credit hour
- Out-of-state tuition increase \$5.00 to \$70.00 per credit hour
- Establish new Border State tuition (CO, NE, MO, OK, TX, NM) \$65.00.00 per credit hour
- International student tuition increase \$23.00 to \$90.00 per credit hour

Increase student fee \$1.00 to \$27.00 per credit hour

Increase room rates by \$200 per year. A new procedure will be implemented allowing a \$200 per year discount on room rate for resident students who are enrolled full-time on 20<sup>th</sup> day (certification day) and that have all paperwork complete, including enrollment by July 1.

Maintain meal plan rates at \$2,400 for 19 meal plan & \$2,350 for 15 meal plan

**Board Action Taken:**         \_\_\_ **Approved**         \_\_\_ **Disapproved**  
                                      \_\_\_ **Ayes**         \_\_\_ **Nays**         \_\_\_ **No Action**

**Board Member Notes:**

Consumer Price Index											
Year	All indexes	GCCC Tuition			GCCC Fees		West Hall Room Rate		19 meal plan		
2006	3.2	\$39			\$21						
2007	2.8	\$39	0.00%		\$21	0.00%	\$2,050			2100	
2008	3.8	\$41	5.13%		\$21	0.00%	\$2,050	0.00%		2200	4.76%
2009	-0.4	\$41	0.00%		\$21	0.00%	\$2,050	0.00%		2300	4.55%
2010	1.6	\$43	4.88%		\$21	0.00%	\$2,050	0.00%		2400	4.35%
2011	3.2	\$43	0.00%		\$23	9.52%	\$2,050	0.00%		2400	0.00%
	2.37		2.00%			1.90%					3.41%

**KANSAS COMMUNITY COLLEGES  
TUITION AND REQUIRED FEES RATES, AY 10 - 12**

Institution	Residency Status	TUITION				REQUIRED FEES				Room and Board- On-campus (AY 2012)
		AY 2010 Tuition per credit hour	AY 2011 Tuition per credit hour	AY 2012 Tuition per credit hour	Percent Increase (Decrease)	AY 2010 Required Fees per credit hour	AY 2011 Required Fees per credit hour	AY 2012 Required Fees per credit hour	Percent Increase (Decrease)	
ALLEN COUNTY COMMUNITY COLLEGE	Resident	\$ 47.00	\$ 47.00	\$ 47.00	0.00%	\$ 16.00	\$ 18.00	\$ 18.00	12.50%	\$4,350
	Non-resident	47.00	47.00	47.00	0.00%	16.00	18.00	18.00	12.50%	
	Allen County Resident	47.00	47.00	47.00	0.00%	16.00	18.00	18.00	12.50%	
	International	134.00	134.00	134.00	0.00%	16.00	18.00	18.00	12.50%	
BARTON COUNTY COMMUNITY COLLEGE	Resident	49.00	54.00	57.00	16.33%	25.00	30.00	30.00	20.00%	\$4,592
	Non-resident	70.00	85.00	88.00	25.71%	25.00	30.00	30.00	20.00%	
	On-line			130.00				30.00		
	International	127.00	137.00	140.00	10.24%	25.00	30.00	30.00	20.00%	
BUTLER COUNTY COMMUNITY COLLEGE	Resident	63.50	66.50	69.50	9.45%	15.50	15.50	15.50	0.00%	\$5,250
	Non-resident	113.50	118.50	123.50	8.81%	15.50	15.50	15.50	0.00%	
	Butler County Resident	52.50	55.50	69.50	32.38%	15.50	15.50	15.50	0.00%	
	International	196.50	204.50	209.50	6.62%	15.50	15.50	15.50	0.00%	
CLOUD COUNTY COMMUNITY COLLEGE	Resident	66.00	69.00	74.00	12.12%	19.00	19.00	19.00	0.00%	\$5,000
	Non-resident	66.00	133.00	133.00	101.52%	19.00	19.00	19.00	0.00%	
	Cloud County Resident			69.00				19.00		
	International	66.00	133.00	74.00	12.12%	19.00	19.00	19.00	0.00%	
COFFEYVILLE COMMUNITY COLLEGE	Resident	27.50	27.50	27.50	0.00%	32.50	32.50	32.50	0.00%	\$4,365
	Non-resident	69.00	69.00	69.00	0.00%	32.50	32.50	32.50	0.00%	
	International	69.00	69.00	69.00	0.00%	62.00	62.00	62.00	0.00%	
	Contiguous MO or OK County Resident	35.00	35.00	35.00	0.00%	32.50	32.50	32.50	0.00%	
COLBY COMMUNITY COLLEGE	Resident	52.00	52.00	57.00	9.62%	33.00	35.00	35.00	6.06%	\$5,810
	Non-resident	97.00	97.00	109.00	12.37%	33.00	35.00	35.00	6.06%	
	International	122.00	122.00	134.00	9.84%	33.00	35.00	35.00	6.06%	
	NE, CO MO, OK, TX Bordering County	68.00	68.00	76.00	11.76%	33.00	35.00	35.00	6.06%	
COWLEY COUNTY COMMUNITY COLLEGE	Resident	55.00	57.00	58.00	5.45%	23.00	25.00	26.00	13.04%	\$4,450
	Non-resident	104.00	104.00	105.00	0.96%	23.00	25.00	26.00	13.04%	
	Cowley County Resident	45.00	47.00	48.00	6.67%	23.00	25.00	26.00	13.04%	
	Oklahoma Resident	60.00	62.00	63.00	5.00%	23.00	25.00	26.00	13.04%	
	International	151.00	151.00	152.00	0.66%	23.00	25.00	26.00	13.04%	
DODGE CITY COMMUNITY COLLEGE	Resident	35.00	35.00	35.00	0.00%	40.00	40.00	40.00	0.00%	\$4,622
	Ford County Resident	35.00	35.00	35.00	0.00%	30.00	30.00	30.00	0.00%	
	DC3 Online Flight Instr & Nursing Prgm			125.00				40.00		
	Non-resident	45.00	45.00	45.00	0.00%	45.00	45.00	45.00	0.00%	
	International	100.00	116.00	116.00	16.00%	45.00	45.00	45.00	0.00%	
FORT SCOTT COMMUNITY COLLEGE	Resident	44.00	44.00	44.00	0.00%	30.00	35.00	37.00	23.33%	\$5,300
	Non-resident	100.00	100.00	100.00	0.00%	30.00	35.00	37.00	23.33%	
	Contiguous State Resident	72.00	72.00	72.00	0.00%	30.00	35.00	37.00	23.33%	
	International	122.00	122.00	122.00	0.00%	30.00	35.00	37.00	23.33%	
GARDEN CITY COMMUNITY COLLEGE	Resident	43.00	43.00	45.00	4.65%	21.00	23.00	26.00	23.81%	\$4,500
	Non-resident	65.00	65.00	65.00	0.00%	21.00	23.00	26.00	23.81%	
	International	65.00	65.00	67.00	3.08%	21.00	23.00	26.00	23.81%	
HIGHLAND COMMUNITY COLLEGE	Resident	53.00	57.00	60.00	13.21%	30.00	33.00	34.00	13.33%	\$5,070
	Doniphan County Resident	40.00	44.00	47.00	17.50%	30.00	33.00	34.00	13.33%	
	Non-resident	104.00	108.00	111.00	6.73%	30.00	33.00	34.00	13.33%	
	Non-res. in NE, MO, & IA, w/150 miles	66.00	70.00	73.00	10.61%	30.00	33.00	34.00	13.33%	

Note: This schedule reflects only tuition and required fees, as reported by the institutions to the Kansas Board of Regents. Fees related to specific programs/courses can be accessed at the individual colleges.

**KANSAS COMMUNITY COLLEGES  
TUITION AND REQUIRED FEES RATES, AY 10 - 12**

Institution	Residency Status	TUITION				REQUIRED FEES				Room and Board-On-campus (AY 2012)
		AY 2010 Tuition per credit hour	AY 2011 Tuition per credit hour	AY 2012 Tuition per credit hour	Percent Increase (Decrease)	AY 2010 Required Fees per credit hour	AY 2011 Required Fees per credit hour	AY 2012 Required Fees per credit hour	Percent Increase (Decrease)	
HUTCHINSON COMMUNITY COLLEGE	Resident	60.00	62.00	65.00	8.33%	16.00	17.00	17.00	6.25%	\$4,970
	Reno County Resident			60.00				17.00		
	Non-resident	94.00	96.00	96.00	2.13%	16.00	17.00	17.00	6.25%	
	International	102.75	104.75	104.75	1.95%	16.00	17.00	17.00	6.25%	
INDEPENDENCE COMMUNITY COLLEGE	Resident	32.50	32.50	32.50	0.00%	32.50	38.00	38.00	16.92%	\$4,700
	Independence County Resident	30.00	30.00	30.00	0.00%	32.50	35.00	35.00	7.69%	
	Non-resident	72.50	72.50	72.50	0.00%	32.50	38.00	38.00	16.92%	
	(OK, MO, NE, CO) Resident	40.00	40.00	40.00	0.00%	32.50	38.00	38.00	16.92%	
	International	115.00	115.00	115.00	0.00%	32.50	38.00	38.00	16.92%	
JOHNSON COUNTY COMMUNITY COLLEGE	Resident	70.00	75.00	81.00	15.71%	14.00	15.00	15.00	7.14%	N/A
	Johnson County Resident	55.00	60.00	66.00	20.00%	14.00	15.00	15.00	7.14%	
	Non-resident	145.00	158.00	174.00	20.00%	14.00	15.00	15.00	7.14%	
	International	145.00	158.00	174.00	20.00%	14.00	15.00	15.00	7.14%	
KANSAS CITY KANSAS COMMUNITY COLLEGE	Resident	49.00	53.00	58.00	18.37%	10.00	13.00	13.00	30.00%	N/A
	Non-resident	147.00	147.00	162.00	10.20%	10.00	13.00	13.00	30.00%	
	International	147.00	147.00	162.00	10.20%	10.00	13.00	13.00	30.00%	
LABETTE COMMUNITY COLLEGE	Resident	41.00	44.00	45.00	9.76%	31.00	33.00	35.00	12.90%	N/A
	Non-resident	69.00	69.00	70.00	1.45%	31.00	33.00	35.00	12.90%	
	(OK, MO, NE, CO) Resident			66.00				35.00		
	International	69.00	119.00	120.00	73.91%	31.00	33.00	35.00	12.90%	
NEOSHO COUNTY COMMUNITY COLLEGE (Chanute Campus)	Resident	45.00	45.00	50.00	11.11%	34.00	36.00	36.00	5.88%	\$4,900
	Neosho County Resident	45.00	45.00	50.00	11.11%	19.00	24.00	24.00	26.32%	
	Non-resident	45.00	45.00	50.00	11.11%	58.00	58.00	58.00	0.00%	
	International	118.00	118.00	123.00	4.24%	38.00	40.00	40.00	5.26%	
PRATT COMMUNITY COLLEGE	Resident	47.00	48.00	51.00	8.51%	29.00	31.00	34.00	17.24%	\$5,058
	Non-resident	51.00	53.00	57.00	11.76%	29.00	31.00	34.00	17.24%	
	International	95.00	99.00	104.00	9.47%	29.00	31.00	34.00	17.24%	
SEWARD COUNTY COMMUNITY COLLEGE	Resident	40.00	40.00	42.00	5.00%	22.00	25.00	25.00	13.64%	\$4,200
	Non-resident (Non-Bordering County) -	63.00	68.00	70.00	11.11%	22.00	25.00	25.00	13.64%	
	Non-resident (Bording County)	50.00	53.00	55.00	10.00%	22.00	25.00	25.00	13.64%	
	International	63.00	68.00	70.00	11.11%	22.00	25.00	25.00	13.64%	

Note: This schedule reflects only tuition and required fees, as reported by the institutions to the Kansas Board of Regents. Fees related to specific programs/courses can be accessed at the individual colleges.

	FY12	FY11	FY09
	Tuition & Fees	Tuition & Fees	Tuition & Fees
<b>In-State</b>			
Coffeyville	60.00	60.00	60.00
Allen	65.00	65.00	63.00
Seward	67.00	65.00	62.00
Independence	70.50	70.50	65.00
Garden City	71.00	66.00	64.00
Kansas City	71.00	66.00	59.00
Dodge City	75.00	75.00	75.00
Labette	80.00	77.00	72.00
Fort Scott	81.00	79.00	74.00
Hutchinson	82.00	79.00	76.00
Cowley	84.00	82.00	78.00
Butler	85.00	82.00	79.00
Pratt	85.00	79.00	76.00
Neosho	86.00	81.00	79.00
Barton	87.00	84.00	74.00
Colby	92.00	87.00	85.00
Cloud	93.00	88.00	85.00
Highland	94.00	90.00	83.00
Johnson County	96.00	90.00	84.00
<b>Non-Resident</b>			
Allen	65.00	65.00	63.00
Dodge City	90.00	90.00	90.00
Garden City	91.00	88.00	86.00
Pratt	91.00	84.00	80.00
Coffeyville	101.50	101.50	101.50
Labette	105.00	102.00	100.00
Seward	105.00	93.00	85.00
Neosho	108.00	103.00	103.00
Independence	110.50	110.50	105.00
Hutchinson	113.00	113.00	110.00
Barton	118.00	115.00	95.00
Cowley	131.00	129.00	127.00
Fort Scott	137.00	135.00	130.00
Butler	139.00	134.00	129.00
Colby	144.00	132.00	130.00
Highland	145.00	141.00	134.00
Cloud	152.00	152.00	85.00
Kansas City	175.00	160.00	157.00
Johnson County	189.00	173.00	159.00
<b>Bordering states</b>			
Coffeyville	67.50	67.50	67.50
Colby	111.00	103.00	101.00
Cowley	89.00	87.00	83.00
Fort Scott	109.00	107.00	102.00
Highland	107.00	103.00	96.00
Independence	78.00	78.00	72.50
Labette	101.00		
Seward	80.00	78.00	72.00

# MEMO

TO: Dr. Herbert Swender, President

FROM: Nancy Unruh, Registrar

DATE: September 20, 2011

RE: Student Demographics – **Fall 2011**

20<sup>th</sup> Day demographics for *Fall 2011* are as follows:

	<u>STUDENT COUNT</u>	<u>CREDIT HOURS</u>	<u>FTE</u>
<b>TOTAL</b>	<b>1,887</b>	<b>19,618</b>	<b>1,307.8</b>
Full-time (12 hours or more)	974 (51.6%)	14,830 (75.6%)	988.6
Part-time (less than 12 hours)	913 (48.4%)	4,788 (24.4%)	319.2
 <b><u>GENDER</u></b>			
Female	1,051 (55.7%)	10,439 (53.2%)	695.9
Male	836 (44.3%)	9,179 (46.8%)	611.9
 <b><u>AGE</u></b>			
25 and Under	1,472 (78.0%)	16,732 (85.3%)	1,115.4
Over 25	415 (22.0%)	2,886 (14.7%)	192.4
 <b><u>CLASSIFICATION</u></b>			
Freshman (FR)	855 (45.3%)	11,117 (56.7%)	741.1
Sophomore (SO)	420 (22.2%)	4,753 (24.2%)	316.9
High School or under (HS)	409 (21.7%)	2,789 (14.2%)	185.9
Non-Degree Seeking (ND)	203 (10.8%)	959 ( 4.9%)	63.9
 <b><u>ETHNICITY</u></b>			
American Indian/Alaskan	13 ( 0.7%)	126 ( 0.6%)	8.4
Asian/Pacific Islander	42 ( 2.2%)	466 ( 2.4%)	31.0
Black, Non-Hispanic	106 ( 5.6%)	1,424 ( 7.3%)	94.9
Hispanic	609 (32.3%)	6,169 (31.4%)	411.3
Not Reported	80 ( 4.2%)	861 ( 4.4%)	57.4
Non-Resident Alien	7 ( 0.4%)	127 ( 0.7%)	8.5
White	1,030 (54.6%)	10,445 (53.2%)	696.3
 <b><u>INTERNATIONAL</u></b>			
Argentina	1 (0.06%)	16 (0.08%)	1.1
Belgium	1 (0.06%)	17 (0.09%)	1.1
Burma	1 (0.06%)	16 (0.08%)	1.1
Canada	3 (0.17%)	53 (0.27%)	3.5
Sweden	1 (0.06%)	25 (0.12%)	1.7
<b>Sub-Total</b>	<b>7 (0.41%)</b>	<b>127 (0.64%)</b>	<b>8.5</b>
 <b><u>KANSAS COUNTIES</u></b>			
Finney County	1,136 (60.2%)	11,140 (56.8%)	742.6
Other Kansas Counties (59)	530 (28.1%)	5,802 (29.6%)	386.8
<b>Sub-Total</b>	<b>1,666 (88.3%)</b>	<b>16,942 (86.4%)</b>	<b>1,129.4</b>
 <b><u>OUT OF STATE</u></b>			
	<b>214 (11.3%)</b>	<b>2,549 (13.0%)</b>	<b>169.9</b>
(33 states other than Kansas, including those below)			
Colorado (37)	Texas (19)	Oklahoma (9)	Florida (5)
Nebraska (6)	Missouri (9)	Ohio (12)	Alabama (6)
Illinois (5)	California (8)	Georgia (5)	New Mexico (6)
Iowa (2)	New Jersey (4)	Michigan (3)	Utah (3)
			Massachusetts (2)

**Agenda No:** II-E-1

**Date:** February 8, 2012

**Topic:** Annual software maintenance

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

On March 1, 2010, the college entered into a three year agreement with Zones, Inc. to provide the Microsoft licensing agreement for all Microsoft software applications used on campus. The third and final annual payment is now due.

**Budget Information:**

\$21,779.03

**Recommended Board Action:**

Approve the annual payment of \$21,779.03 to Zones, Inc. for the Microsoft licensing agreement.

**Board Action Taken:**

\_\_\_\_\_ **Approved**      \_\_\_\_\_ **Disapproved**

\_\_\_\_\_ **Ayes**      \_\_\_\_\_ **Nays**      \_\_\_\_\_ **No Action**

**Board Member Notes:**

**Agenda No:** II-E-2

**Date:** February 8, 2012

**Topic:** Computer hardware purchase

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

The IT Department has established a 5-year rotation plan to replace nearly 700 computers and personal tablets. The replacement plan includes 100 new desktop computers and monitors for FY12. Two written bids were received as per college policy and procedure. CDW-G is the recommended vendor of choice and was a lower bid by \$29,425. The college has had numerous successful purchases from this company with reliable scheduled delivery and service.

**Budget Information:**

\$88,200 from general fund

**Recommended Board Action:**

Approve the purchase of 100 desktop computers and 100 monitors from CDW-Government at a total cost of \$88,200.

**Board Action Taken:**       **Approved**       **Disapproved**  
 **Ayes**       **Nays**       **No Action**

**Board Member Notes:**



**FEBRUARY 2012 MONITORING REPORT**

<b>ENDS</b>		<b>MONTHLY</b>
<b>PERSONAL ENRICHMENT</b>	<b>#1</b>	<b>Page 5</b>
Recipients pursuing individual interests will be personally enriched.		
	<b>#2</b>	<b>Page 5</b>
Community outreach will serve the needs of all citizens		

CEO’s Interpretation and its Justification: Personal enrichment courses are specifically provided to individuals who are interested in hobby activities for all age groups from Kids’ College to senior citizen courses/programs. It is the institutional practice to collect at the end of the courses/program participant satisfaction surveys. Information gleaned from this will be used to address continuous quality improvement to ensure individuals are receiving and measure their perceptions that they have been personally enriched from their GCCC experience.

**1. Recipients pursuing individual interests will be personally enriched.**

GCCC utilizes multiple avenues of information gathering to determine which classes and or programs should be made available as personal enrichment. In 2011, formal surveys were sent to past students as well as random community members to solicit areas of interest for personal enrichment activities.

Examples of new personal enrichment programs in 2011 were Kids’ College Spring Break; Lifelong Learners Institute; Mosaic College for Life; and LifeSkills for middle school-aged children. These programs address the identified needs of a diverse population. Additionally, the college provides courses specific toward individual interests like woodworking, upholstery, motorcycle safety and Concealed Carry Handgun Licensure classes (CCHL).

Personal Enrichment Three Year Trend

<b>Personal Enrichment TOTALS</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>
Enrollments	182	200	289
People Served	122	141	131
Businesses served/contract	0	2	2
Classes Offered	61	54	51
Cancellation	40	23	17
Income	\$6,744	\$18,309	\$18,952
Average Participants per Class	8.67	6.45	8.50
New Programs	29%	28%	25%
Repeat Rate	8%	8%	21%
Cancellation Rate	66%	43%	33%

Analysis of the comparison table:

GCCC Personal Enrichment numbers have demonstrated a growing trend.

1. Enrollments up by 63% from fiscal year 2009
2. Repeat rate has more than doubled
  - a. Up significantly from 8% to 21%
3. The course cancellation rate has been cut in half over this reporting period

Some notable reasons for growth may include:

- a. Increased popularity of the Mosaic “College for Life” programs
- b. Open enrollment programming that is desired by the trade area
- c. Continued education of staff on tracking, programming and marketing
- d. After the dismal fiscal year 2009, a reorganization of staff occurred

**FY11 Personal Enrichment Program Highlights**

Completed a partnership program with the Kansas University and the Osher Institute to serve senior citizens with educational programs via teleconference.

- Originally received a \$2,400 grant from the City of Garden City to subsidize the Osher program. The Finney County Senior Center sponsored the quarterly programs through a membership of \$1,600 for the year. The two final programs were about the cowboy history of Kansas and the migration of German settlers to Kansas with a combined 82 enrollments.

To follow up with this new interest in senior programming, the Senior Citizen Center of Finney County and Business & Community Education partnered to offer a series of programs including a zoo safari, informational seminars on insurance and Medicare, and a basic introduction to computers.

The Mosaic partnership continues to grow with the “College for Life” programming offered to Mosaic clients. In this fiscal year there were 81 enrollments. Course objectives include learning life skills such as cooking and working with others, plus motor skills and creative thinking in arts and crafts courses.

Southwest Plains Regional Service Center of Sublette, another business served, contracted with Business & Community Education to provide cake decorating lessons to a largely Spanish-speaking class.

Open enrollment classes in FY11 included baking, computer and web basics, woodworking, upholstery, photography, art, and home and garden subjects.

Business & Community Education staff continually work toward providing quality courses and receive training, education and information from the Learning Resources Network (LERN) to stay abreast of trends and effective marketing in lifelong learning.

## **Kids' College Summer 2011**

Grant funding of \$6,800 was provided by Finney County Community Health Coalition Center for Children and Families and \$250 by Sunrise Kiwanis.

Summer camps were very well received with 95 registrations, serving 64 students. Thirty-one were for half-day and 64 registrations were for all day. All teachers were from the Garden City or Holcomb school districts, along with the 14 volunteer teenagers who contributed 308.5 hours.

All of the camps were popular, but especially notable was the **Jr. Citizen's Academy** that consisted of "Heroes 101" and "Build a Futuristic City," and the Xtreme Recess camp. These areas will be expanded upon for 2012.

At the end of each camp, except Xtreme Recess, the children presented a show and tell of the week in highlights. Many parents and grandparents attended with audiences of 40-60 per session.

Many people and businesses contributed to Kids' College in various ways:

Downtown Vision	Finney County Sheriff Dept.
Patrick Dugan's	Garden City Mayor John Doll
Temple Inland	Finney County EMS
J&M's	Area media
GC Police Department	GCCC Educational Talent Search
GC Fire Department	GCCC Maintenance staff
GC City Staff	GCCC Information Services

Field trips were added in 2011 and included:

- Lee Richardson Zoo
- Garden City Parks
- Bowling
- Downtown Scavenger Hunt
- City Hall tour

**2. Community outreach will serve the needs of all citizens.**

GCCC serves more than 20 counties in southwest Kansas through academic concurrent programs at service-area high schools, Business & Community Education trainings, and grant program services. Counties served by GCCC and its ancillary grant programs include Clark, Comanche, Edwards, Finney, Ford, Grant, Gray, Greeley, Hamilton, Haskell, Hodgeman, Kearny, Kiowa, Lane, Meade, Morton, Ness, Scott, Seward, Stanton, Stevens, and Wichita. Populations served include traditional students, non-traditional students, businesses, students ages 5 through senior citizens, refugees, immigrants, first-generation college students, community coalitions and civic organizations.

GCCC departments providing outreach services include:

- Admissions

**Steve Quakenbush, GCCC Information Services and Publications**

College Goal Sunday 2012 will be taking place this weekend. Scheduled 2 to 4 p.m. Feb. 12 at Garden City High School, the event will offer Southwest Kansas students and families an opportunity to get help in applying for financial assistance to attend college or vocational-technical school. The come and go event is open to high school students and their parents, plus anyone else interested in receiving assistance in completing the Free Application for Federal Student Aid -- the basis for nearly all collegiate financial assistance. College Goal Sunday will take place simultaneously in 22 Kansas communities, coordinated locally by the GCCC Financial Aid Office with help from approximately 30 volunteers.

The Archie Oliver Painting Exhibition opened Feb. 4 in Mercer Gallery with a public reception, and it will continue through Feb. 25, featuring a collection of abstract and representational images created by a respected Southwest Kansas artist who has taught art the past two decades at Holcomb High School. The exhibition also includes work by a number of Mr. Oliver's former students, who have been influenced by his guidance. Guest artists include Danielle Asmus, of Oral Roberts University; Kenzie Hunter, Lincoln, Neb.; Tina Keim, of Fort Hays State University; Michelle Klaus, Garden City; Madison Landwehr, of Emporia State University; Lauren Lohfink, of Kansas State University; Colton Newell, of KSU; Marc Oliver, Lawrence; Nathan Novack, Ulysses; Hector Prieto, Holcomb; Amy Stegman, of Dodge City Community College; Kendall Stevenson, of FHSU; Caleb Swank, FHSU; and Samantha Wilken, Holcomb.

The annual GCCC Valentine Concert is set for 7:30 p.m. Feb. 9 in auditorium of the Pauline Joyce Fine Arts Building, with a series of classic and contemporary tunes focused on the theme of romance and love. Conducted by J. Clayton Wright, GCCC choral music director, the program will include the GCCC Concert Choir and the select College Singers ensemble.

The GCCC Drama Department is staging a dinner theater production entitled "Almost Maine," made up of a series of sentimental short plays about romance, all set in the state of Maine. Tentatively, shows will begin at 6 p.m. Feb. 16, 17, 18 and 19 in the auditorium of the Pauline Joyce Fine Arts Building, each beginning with dinner. The production will be directed by GCCC Drama Director Phil Hoke, with a cast and crew of students and community residents. "Almost Maine" is a contemporary work that recently edged out Shakespeare's "A Midsummer Night's Dream" as the most-produced play by students on American stages.

Members of the College Players organization returned recently from the 2012 Region Five Kennedy Center American College Theatre Festival, with each finishing in the top three to five places in the first round of competition. Holden Eisiminger, Hays; Justin Godwin, Liberal; and Nancy Wright, Holcomb; along with their partners Nicole Dyer, Garden City; Chase Lumley, Sublette; and Carissa Hodgs, Ingalls, all participated along with over 220 others in auditions for the prestigious Irene Ryan Scholarship during the gathering on the Iowa State University campus, Ames, Iowa. Nicole Dyer also participated in a week-long stage management session, and concluded by managing a concert reading of an original 10-minute play. Meanwhile, Alan Kessler, Lakin, took part in a design exposition by displaying a set he created for GCCC's fall semester production of Thornton Wilder's "The Seven Deadly Sins." In addition, Nancy Wright was selected to perform the title role of a faculty directed scene, while Phil Hoke presented a workshop on the Whelan Acting Technique. Though not able to attend, Ivonne Flores, Garden City, earned a certificate of meritorious achievement in recognition of mask designs she created, and scene painting work she completed, on the Wilder production.

The GCCC Fine Arts Department is preparing for Discover Fine Arts Day, a first-ever recruitment and enrichment event scheduled for March 1 that is intended to bring hundreds of Kansas high school students to campus for experiences in theater, vocal and instrumental music, visual arts and communication media. The day will include live experiences, scholarship audition opportunities and other components. The department is specifically inviting high school students who have indicated an interest in the arts through contacts with the GCCC Admissions Department. The day is concluding with a public performance at 7:30 p.m. by the GCCC Concert band.

GCCC is again hosting the Southwest Kansas Sixth Grade Honor Band, a two-day event Feb. 3-4, concluding with a public concert at 3 p.m. the final day in the auditorium of the Pauline Joyce Fine Arts Building. Organized by James McAllister, GCCC director of bands, the gathering provides enrichment opportunities for budding instrumental musicians and helps build awareness of GCCC instrumental music programs. Additional upcoming events in music include the 2012 Garden City Jazz Festival Concert at 7:30 p.m. March 5, co-sponsored by the Garden City Telegram; the 2012 Garden City Piano Festival, March 23-24; and the Kansas State High School Activities Association Solo and Ensemble Festival, taking place March 30-31.

Steps to Startup, a free workshop to assist area entrepreneurs in launching new businesses, was conducted for the first time in 2012 on Jan. 17, and a subsequent session is scheduled Feb. 14. The workshop takes place periodically each year, offered by the Kansas Small Business Development Center at GCCC in cooperation with U.S. Small Business Administration and Kansas Department of Commerce.

The GCCC Access and Opportunity Center is open for business. Located at 724 Campus Drive, the center is the new home for refugee service programs of the GCCC Adult Learning Center. Offices for the Migrant Family Literacy and English as a Second Language Programs are located there now too. After board approval last October, remodeling of the former Out West retail store included creation of three classrooms, four offices and a waiting area. With renovations completed by Dick Construction of Garden City complete, staff personnel began moving in Jan. 13. Personnel now housed at the new A&O Center include Velia Mendoza, refugee coordinator; Dwa Tho, Burmese case manager; Khali Abdi, Somali translator; and Win Khin, data entry assistant and refugee program secretary. Linda Miller, head instructor for English as a Second Language; and Adrienne Hamann, Migrant Family Literacy Program coordinator, are also based in the new facility. The GCCC ALC headquarters will remain on the lower level of the Student and Community Services Center on campus.

The Mary Jo Williams Charitable Trust has allocated four new grant awards to programs at GCCC, including \$29,985 to the John Deere Tech Program, \$3,104.50 to the GCCC Science and Math Division, \$2,675 to the GCCC Physical Plant and \$8,732 to Saffell Library and the Mary Jo Williams Comprehensive Learning Center. The Garden City-based trust, which works closely with the GCCC Endowment Association, has provided the college with combined gifts of more than \$1 million since 1988.

A community and campus crowd of approximately 1,200 people attended Garden City's 2012 celebration of Martin Luther King Day on Jan. 16 in the Dennis Perryman Athletic Complex, featuring a public address by Arun Gandhi, grandson of historic leader Mahatma Gandhi. The program was sponsored in partnership by GCCC and the Cultural Relations Board of the City of Garden City, with support from the GCCC Brookover Lecture Series. Mr. Gandhi shared lessons about peace, responsibility and non-violence that he learned while spending 18 months of life with his legendary grandfather. The program also included poetry presented by students Devon Davis, Breanna Gross, Chantel Hutson and Dion Scott; segments from Brittany Garcia, SGA president, and Dr. Herbert Swender, GCCC president; and two musical numbers by the choir of the Mount Zion Church of God in Christ. Part of Mr. Gandhi's message included the following: "Your College is a microcosm of the

world. This is not just a place to learn a skill to take out into the marketplace. This is a place to expand your vision and build your character.”

Approximately 75 people attended the public memorial service Jan. 14 on campus for Dr. Thomas F. Saffell, third GCCC president, who died Nov. 14. The service and reception were hosted by Dr. Saffell’s family in Saffell Library, which was named in the former president’s honor when he retired in 1988, after leading GCCC for 12 years. Dr. Saffell had previously been Garden City High School principal and USD 457 superintendent. The GCCC Endowment Association maintains the Dr. Thomas F. Saffell Memorial Scholarship, which is awarded each year to students in science, social science and nursing.

GCCC events, activities and programs generate positive coverage by local and regional news media throughout the year, but the college gained even more extensive attention recently during a visit by Dr. Andy Tompkins, Kansas Board of Regents executive director; the spring in-service presentation by Dr. Edward Hammond, Fort Hays State University president; the Martin Luther King Day presentation by Arun Gandhi, grandson of Mahatma Gandhi; and the opening of the GCCC Access and Opportunity Center. On-site and online coverage included stories, photos, audio and video by KWCH TV-Wichita, the Western Kansas Broadcast Center stations, KIUL AM Radio and the Garden City Telegram, with residual coverage at locations across the state by print and broadcast media that picked up the locally-produced stories.

The GCCC Business and Community Education Program is conducting a series of short-term workforce and professional development courses this semester. Among sessions planned recently or coming up soon include the Commercial Driver’s License exam preparation course in English and Spanish; Excel 2007 at fundamental, intermediate and advanced levels; Professional in Human Resources and Senior Professional in Human Resources certification courses, in affiliation with the Society for Human Resource Management; Pronto Spanish for the Workplace and Pronto Spanish II; QuickBooks Pro 2011 at fundamental and advanced levels; WOW Customer Service; a series of courses for people seeking Supervisor I and II certification, and others. In the life enrichment area, the program has scheduled Introduction to Digital Art Photography, Action Photography, Adobe Photoshop Elements and Outdoor Photo Adventure; Woodworking; Upholstery; Painting; and Welcome to the World of Computers: The Silver Series, which includes individual courses, entitled Computer Basics, All about the Web and Discover E-Mail.

Lucky 13 is the theme selected for the 34<sup>th</sup> Annual GCCC Endowment Association Scholarship Auction, which will open at 6 p.m. April 13 – a Friday – at the Finney County Exhibition Building. In addition to a live and silent auction to raise funds for academic and technical scholarships, the evening will include a donation drawing for a 2012 GMC Terrain.

### **Kevin Brungardt, Dean of Academics**

The Social Science division is currently putting the finishing touches on their program review. I have received the reviews from the drama, science, and reading departments and those have been looked through and sent back to their respective departments for revision. I should receive the reviews from the speech and multimedia departments soon. These will all receive a review from me which will go back to the department and to the board for the April meeting.

The Science division has made plans to attend area high school science departments in February. Teams of two instructors have set aside a day to travel to about a dozen high schools to meet with science faculty and their students. At some schools, the high school teachers have asked that our instructors give their students demonstrations on the kinds of lessons they could be expected to see on a collegiate level. The Social Science division is following suit and they are making plans to visit schools as well.

Not to be outdone, the Humanities and Fine Arts department will host a Fine Arts Discovery Day on March 1. Plans for the day include inviting area high school students to campus for a day of interactive demonstrations and recruiting opportunities.

Phil Hoke, GCCC Drama director, took six drama students to the Iowa State University campus in Ames, Iowa, for this year's Region V Kennedy Center American College Theater Festival recently for a week of a wide variety of competitive and learning opportunities. Our involvement with this festival has grown from last year and although our students did not win any of the competitions, they made a solid showing and placed well. Mr. Hoke was pleased with the impact we are starting to make in this arena as more and more colleges are starting to recognize Garden City Community College as an up and coming drama program.

This year's Student Universal will be held on campus on April 4. On that day, 300-500 high school and junior high students converge on campus for an annual leadership conference organized by the Southwest Kansas Regional Service in Sublette and hosted by GCCC. The event coincides with our annual spring advising/enrollment day giving students the opportunity to schedule meeting times with their advisors to figure out the classes they need to take in the fall and then get enrolled the same day.

The reading faculty will host an organizational meeting for their counterparts from at least seven other community colleges in the state early in March. The meeting's purpose is to establish the organizational structure and bylaws for the statewide reading committee we are putting together. The name of this organization will be the Kansas Association of Developmental Reading Instructors (KADRI). Once articles of organization are established, I will begin work on getting the organization established as a recognized state entity. We will also be setting a date for an April meeting to include all the developmental reading instructors from the state technical and community colleges. Tentative plans are to establish Salina as a centralized location for regularly scheduled state meetings.

### **Cathy McKinley, Dean of Continuing Education and Community Services**



The Continuing Education & Community Services division recently met in the newly opened Access & Opportunity Center to set goals for 2012 and participate in team building exercises. Pictured at left are (from bottom left) Velia Mendoza, Refugee Coordinator; Cindy Jarmer, Prevention Center Office Manager; Ashley Salazar, Talent Search Advisor; Cheryl Schmale, Small Business Development Center Asst. Director; and Dwa Tho, Burmese Case Manager.

Garden City Community College provided a new center designated for refugee services, ESL and Migrant Literacy. The refugee program is very thankful to have enough space to assist clients. The students, staff, and clients love the new center.

### **Business & Community Education**

Business & Community Education staff members represented Garden City Community College in the following capacities in January:

- Chamber of Commerce Monthly Breakfast
- Finney County Builders Assn. Monthly Meeting
- Mosaic Advisory Board Meeting
- Corporate Meltdown Planning Committee
- Chamber of Commerce Biz Viz Committee

More than 14,000 Spring Catalogs were delivered via mail, personal delivery and the *Garden City Telegram* to past customers, advisory board members and 25-plus Finney County businesses.



JANUARY TRAININGS	Course	Enrollments
<b>Contract Trainings</b>	Introduction to Computers – Mosaic College for Life	22
<b>Open Enrollment</b>	Excel Fundamentals	6
	Team Building & Delegation	5
	Upholstery	5
	Computer Basics: Silver Series	5
<b>Partnership Trainings</b>		
Downtown Vision	Promotions Basics	5
GCCC Leadership Academy	Team Building	7
	<b>TOTALS</b>	<b>55</b>

**Educational Talent Search (ETS)**

Steven D. Jones began as Director of Talent Search on Monday, Feb. 6. Mr. Jones holds a Master of Science in Education and Bachelor of Science in Social Science. Mr. Jones has worked with low-income, at-risk youth ages 16-24 for four years at Flint Hills Job Corps in Junction City, Kan., and with a similar population for an additional three years at Kansas State University in the Athletic Department. Mr. Jones advised, counseled and recruited youth to the education and career programs he served. Also, he has experience administering and supervising grant programs.

**Project Destiny**

Project Destiny 2 just completed the Mid-Year Annual Performance Report for the U.S. Department of Education reporting the following data:

# Students	Sites	Student Population	# Students Commuting for Services
42	GC, Leoti, Lakin, Syracuse, Scott City and Ulysses	Males = 8 Females = 34	10 students travel from Johnson to Ulysses 2 students travel from Deerfield to Lakin

**Leoti:** Opened in Oct. 2011, this is the largest group of students currently served under Project Destiny this period. Classes are offered at the Wichita County High School on Mondays 6-9 p.m.

**Ulysses:** Six students from this site are currently taking their GED Official Exams at Garden City Community College Assessment Center.

**Radio Ad:** Project Destiny Staff in collaboration with the PR Dept. on campus recorded a Spanish language radio announcement promoting Project Destiny classes through the region. Two radio stations, KSSA FM in Garden City and KSMM FM, La Mexicana in Liberal.

**Small Business Development Center**

January is always busy at the GCCC KSBDC as we begin calling clients to gather our 2011 client economic impact reports. The final information won't be out until April but we know just from the data gathered thus far that 30 new businesses have started with over \$8 million invested in our region alone. The complete data sheet will be shared as soon as it is available. We are also scheduling time to meet with legislators for the KSBDC Day at the Capitol in February.

Cheryl Schmale continues to participate in the Kansas Entrepreneurial Communities Initiative (KECI) board for Scott and Wichita Counties. Pat Veesart traveled to the outreach centers in Greensburg and Liberal to meet with the staff there about year-end status and goals.

Campus activity included Pat assisting at the High Plains Tournament at the admissions table and Kathy Nance in the Hospitality Room for the Broncbuster Athletic Association.

### **Dee Wigner, Vice President, Finance and Operations**

The college is participating in the State of Kansas Set Off Program. The program is designed to assist public agencies in collecting past due accounts. The Business Office submits to the state a list of Kansas residents, their social security number and the past due balances. The state then checks to see if the individuals are eligible for any state reimbursement, such as a state income tax refund. If a match is found, the past due amount is withheld from the refund. The state withholds an 18% service charge for collections and remits the balance to the college. The college submitted 90 student accounts for a total due of \$50,590. These are past due accounts since Fall 2010. This week were notified of two “matches”.

The Business Office has been working with NelNet to establish a third party tuition payment plan for student accounts. The process was activated this week. Currently, there are three individuals signed up for Spring 2011. Students can sign up for a payment plan via our website. There is a \$25 per semester charge to the student for the service. The company offers a variety of payment plan options for automatic withdrawal from a bank account or credit card.

At spring in-service, representatives from EagleMed presented information on air ambulance service and EagleMed membership. Employees have the opportunity to join Eagle Med through payroll deduction. Over 50 employees have joined EagleMed, which reduced the individual cost \$10 per membership level.

The college is required to provide student’s a Tuition Form 1098T indicating the amount tuition and school related expenses as well as scholarship information. The college uses a third-party processor for the actual printing and distribution of the forms. This year, 3,455 forms were sent to students enrolled during 2011. This number is down slightly from the 3,517 forms processed in 2010.

The Payroll Office processed 705 W2 Forms for a total taxable gross wage of \$10,775,422. In 2010, 717 W2 Forms were processed for wages totaling \$10,493,877.

### **Ryan Ruda, Dean of Students**

#### **Student Activities**

1. We have 11 student teams signed up for 5-on-5 intramural basketball which will be starting on February 2<sup>nd</sup> and run until March 8<sup>th</sup> on Thursday and Sunday nights.
2. SGA received the Mini-Grant Youth-Let Tobacco-Use Prevention Projects from the Tobacco Free Kansas Coalition for \$1,000. This grant will assist with Tobacco prevention and education efforts at GCCC this spring.

#### **Student Support Services**

Student Support Services, Phi Theta Kappa, and KNEA-SP co-sponsored the Spring Semester 2012 Free Market on January 25 in the Residential Life Lobby from 5:30 to 7 p.m. All GCCC students are welcome to attend the free market. The Free Market exists to provide GCCC Students with needed items such as Personal Care Items, School Supplies, Food, Warm Winter Clothing, Bedding, and Towels. We estimate close to 100 students took part in the event. Many of the items are new and the prices for all the items are free. KNEA-SP operates the “Campus Closet” on an on-going basis. They accept donations of the above mentioned items on a year round basis to assist students who cannot afford needed items.

### Health Services

We now have all the residential life students on record for MMR's except one. Also, 25 PPD's (Tuberculin Skin Tests) have been placed for the beginning CNA classes this week. Ten (10) of those were for the A-OK class.

### Financial Aid

- Barb & Robin addressed Faculty & Staff about campus-wide involvement with Default Management at In-service on 1-9-2012
- Financial aid has shared financial aid information with approximately 100+ football recruits during their campus visits in January
- Financial Aid & Admissions staff have traveled to 12 area high schools in December & January presenting financial aid information to 284 attendees

### Admissions

Admissions kept very busy during the month of January. Tours were given the four Saturdays and 2 Thursdays to almost 90 prospective student/football athletes. A recruiting table was set up at the High Plains HS Basketball Tournament from Jan 19-21. 25 faculty and staff helped us man the booth and 18 more donated items that were given away in the prize drawings at the conclusion of the tournament. 250 people stopped by the table, visited about GCCC and signed up for a chance to win one of the prizes! We traveled with the Financial Aid Office as they presented Financial Aid Informational evenings to our service area high schools as well as at Hodgeman County High School.

### Student Services

- Counseling/Advising, Admissions, Financial Aid and Student Support Services have been involved over the last month with meeting with each of the football recruits during each of the recruit visits. Information regarding each department was shared and questions answered during each visit.
- Early enrollment dates have been set for this fall semester. They are: Saturday, April 21  
Monday, April 23, Thursday, April 26, Tuesday, May 1 (Finney County Express Enrollment Day), Monday, May 7 (football), Monday, June 4, Monday, July 9
- Student services offices are in the process of revising and updating all student services policies. This process will compile all policies related to student services into notebooks for each office as well as having an updated listing of all student services policies on the website as well. Completion of this project will be this spring.

Supplemental Information:

1. Child Care Center Fees

No change in the current hourly rate of \$2.50.

2. Adult Basic Education (ABE) and General Education Diploma (GED) for 2012-13

No change to the current fees

ELS and GED Orientation	\$35
Walk-In Official Practice Test (OPT)	\$50
Official GED test	\$85

3. Course Fees (see attachment)

Course fees are comprised of consumable supplies and items necessary for the course which students may keep after the course is completed. For example, a cosmetology student will receive all necessary tools and training aids essential to complete their program of study and begin a career in hair styling. These fees also include all associated licensing fees, e.g., state board.

4. Facility Usage Fees (see attachment)

Recommended facility usage fees as presented.

	A	B	C
1	COURSE NUMBER	<b>2012-2013 COURSE FEES</b>	COURSE FEE AMOUNT
2			
3	<b>AGRICULTURE (AGRI)</b>		
4	AGRI-210	Applications of GPS	5.00
5			
6	<b>AGRONOMY (AGRO)</b>		
7	AGRO-103	Soils and Soils Lab	10.00
8	AGRO-101	Crops and Crops Lab	10.00
9			
10	<b>AG BUSINESS (AGBS)</b>		
11	AGBS-105	Comp. Farm & Ranch Records	5.00
12			
13	<b>ALLIED HEALTH (HELR)</b>		
14	HELR-110	Paraprofessional Health Team Seminar	10.00
15	HELR-111	Rehabilitative Aide	20.00
16	HELR-1023	Geriatric Aide Assistant/Certified Nurse Aide	100.00
17	HELR-1033	Nursing Home Medication Aide (CMA)	30.00
18	HELR-107	Home Health Aide	20.00
19		Certified Medication Aide Update	35.00
20			
21	<b>ANIMAL SCIENCE (ANSI)</b>		
22	ANSI-129	Meat and Carcass Evaluation	35.00
23	ANSI-130	Class, Grading & Selection of Meats	25.00
24	ANSI-103	Animal Science and Industry Lab	25.00
25	ANSI-131	Intro to Food Science	20.00
26	ANSI-206	Principles of Meat Evaluation	25.00
27	ANSI-207	Principles of Meat Science	25.00
28	ANSI-1110	Farm Animal Reproduction Lab	25.00
29	ANSI 101	Animal Diseases and Health	10.00
30	ANSI 102	Principles of Animal Science	15.00
31	ANSI 105	Cow Calf Operations	15.00
32	ANSI 208-50	Basic Food Chemistry	16.00
33	ANSI 209-50	Food Sanitation Management	16.00
34	ANSI 251-50	Basic Food Microbiology	16.00
35			
36	<b>ART (ART)</b>		
37	ARTS-111	Ceramics (Non-Art Majors)	40.00
38	ARTS-1111	Ceramics (Art Majors)	40.00
39	ARTS-112	Advanced Ceramics (Non-Art Majors)	40.00
40	ARTS-1121	Advanced Ceramics (Art Majors)	40.00
41	ARTS-113	Ceramics on the Wheel	40.00
42	ARTS-120	Art Appreciation	10.00
43	ARTS-201	Project Ceramics	40.00
44	ARTS-110	Sculpture	40.00
45	ARTS-128	Commercial Design	10.00

	A	B	C
46	ARTS-129	Three-Dimensional Design (Non-Art Majors)	25.00
47	ARTS-1291	Three-Dimensional Design (Art Majors)	25.00
48	ARTS 101	Drawing I	15.00
49	ARTS 1013	Drawing I	15.00
50	ARTS 102	Drawing II	15.00
51	ARTS 1023	Drawing II	15.00
52	ARTS 107	Oil Painting I	15.00
53	ARTS 108	Oil Painting II	15.00
54	ARTS 124	Design	15.00
55	ARTS 1293	Three Dimensional Design	25.00
56	ARTS 130	Printmaking I	25.00
57	ARTS 1303	Printmaking I	25.00
58	ARTS 201	Projects: Ceramics	40.00
59	ARTS 201	Projects: Drawing	15.00
60	ARTS 201	Projects: Oil Painting	15.00
61	ARTS 201	Projects: Sculpture	40.00
62	ARTS 201	Projects: Watercolors	15.00
63			
64	<b>AUTOMOTIVE (AUTO)</b>		
65	AUTO-103L	Engine Repair Lab	35.00
66	AUTO-104L	Manual Drive Trains/Axles Lab	35.00
67	AUTO-105L	Auto Elec & Electronics Lab	35.00
68	AUTO-106L	Engine Performance I Lab	35.00
69	AUTO-107L	Automotive Brake Systems Lab	35.00
70	AUTO-108L	Engine Performance II Lab	35.00
71	AUTO-109L	Heating & Air Conditioning Lab	35.00
72	AUTO-110L	Engine Performance III Lab	35.00
73	AUTO-111L	Auto Transmis & Transaxle Lab	35.00
74	AUTO-112L	Suspension and Steering Lab	35.00
75	AUTO-102	Auto Mechanics I	10.00
76	AUTO-100	Small Gas Engines	20.00
77			
78	<b>BUSINESS AND INFORMATION SYSTEMS (BSIS)</b>		
79	BSNT-160	Managing Microsoft Networks	25.00
80	BSNT-103	IT Essentials: I (A+)	50.00
81			
82	<b>COMPUTER SCIENCE (CSCI)</b>		
83	CSCI-100	Keyboarding (not in Finnup Lab)	5.00
84	CSCI-100R	Keyboarding Modules (not in Finnup Lab)	5.00
85	CSCI-101	Introduction to Management Information Systems	5.00
86	CSCI-101A	Introduction to Management Information Systems	5.00
87	CSCI-102	Introduction to Programming	5.00
88	CSCI-103	Programming in BASIC	5.00
89	CSCI-103B	Programming in BASIC (Visual)	5.00
90	CSCI-106	Programming in COBOL	5.00
91	CSCI-107	Advanced Programming	5.00

	A	B	C
92	CSCI-108	Programming in C	5.00
93	CSCI-108B	Programming in C++	5.00
94	CSCI-109	Desktop Publishing	5.00
95	CSCI-1101	Introduction to Computer Concepts & Applications	5.00
96	CSCI-1102	Introduction to Computer Concepts & Applications	5.00
97	CSCI-1103	Introduction to Computer Concepts & Applications	5.00
98	CSCI-111	Advanced Computer Concepts & Applications	5.00
99	CSCI-112	Comprehensive Word Processing	5.00
100	CSCI-113	Comprehensive Spreadsheet	5.00
101	CSCI-114	Comprehensive Database Concept	5.00
102	CSCI-115	Comprehensive Multimedia	5.00
103	CSCI-116	Microsoft Office Specialist (MOS) Word Proficient	5.00
104	CSCI-117	Microsoft Office Specialist (MOS) Excel Proficient	5.00
105	CSCI-118	Microsoft Office Specialist (MOS) Access Proficient	5.00
106	CSCI-119	Microsoft Office Specialist (MOS) PowerPoint Proficient	5.00
107	CSCI-124	Intro to Game Programming	5.00
108	CSCI-131	DOS Operating Systems	5.00
109	CSCI-150	MS Networking Essentials	5.00
110	CSCI-176	Intro to Comp Concepts & Appl	5.00
111	CSCI-276	Web Page Design	5.00
112	CSCI-280	Advanced Web Page Design	5.00
113	CSCI-210	Microcomputer Applications I (Finnup Lab)	15.00
114	CSCI-211	Microcomputer Applications II (Finnup Lab)	15.00
115	CSCI-9999	Senior Computer Lab	25.00
116			
117	<b>COSMETOLOGY (COSM)</b>		
118	COSM-111	Cosmetology I	2484.00
119	COSM-113	Cosmetology III	309.00
120	COSM-209	Cosm/Hairstyling Teacher Train	247.00
121	COSM-000	Cosmetology Orientation	100.00
122	COSM-2001	Seminar I	8.00
123	COSM-2002	Seminar II	16.00
124	COSM-2003	Seminar III	24.00
125	COSM-2004	Seminar IV	32.00
126	COSM-2005	Seminar V	40.00
127	COSM-109	Manicure Program	821.00
128			
129	<b>CRIMINAL JUSTICE (CRIM)</b>		
130	CRIM-116	Agency Administration	10.00
131	CRIM-120	Interview and Report Writing	10.00
132	CRIM-2003	Police Motorcycles	10.00
133	CRIM-150	Beginning Rappelling	20.00
134	CRIM-151	Intermediate Rappelling	20.00
135	CRIM-152	Advanced Rappelling	20.00
136	CRIM-231	Critical Decision Making	10.00
137	CRIM-211	Drug Investigation	10.00

	A	B	C
138	CRIM-219	Sex Crimes	10.00
139	CRIM-155	Tactical Baton	10.00
140	CRIM-154	Handcuffing	10.00
141	CRIM-2003	High Angle Rescue	20.00
142	CRIM-169	Honor Guard	10.00
143	CRIM-2001	Explorer Challenge Academy	10.00
144	CRIM-244	Forensic Computer Investigation I	11.00
145	CRIM-	Command Spanish for Law Enforcement	11.00
146	CRIM-226	Criminal Justice Computer Applications	11.00
147	CRIM-240	Multimedia for LE: Courts	11.00
148	CRIM-2001	Practical LE Databases: Beginning	11.00
149	CRIM-2001	Practical LE Databases: Intermediate	11.00
150	CRIM-2001	Team-T: Take Action - Instructor Development	11.00
151	CRIM-2001	Team-T: Train the Trainer for LE Officers	11.00
152		Team-T: Train the Trainer for Women's Self Defense	11.00
153	CRIM-130	Team-T: Dispatch Level I	11.00
154	CRIM-131	Team-T: Dispatch Level II	11.00
155	CRIM-111	Criminal Investigation I	20.00
156	CRIM-100B	Defensive Tactics/Karate (Beginning)	20.00
157	CRIM-100A	Defensive Tactics/Karate (Advanced)	20.00
158	CRIM-255	Forensic Criminalistics I	25.00
159	CRIM-153	Mountain Rescue	25.00
160	CRIM-140	EVOC Level I	21.00
161	CRIM-101	Introduction to Criminal Justice	12.00
162	CRIM-102	Law Enforcement Operations/Procedures	26.00
163	CRIM-165	Strategic Team Building I	24.00
164	CRIM-156	Police Biking Techniques	15.00
165	CRIM-104	Traffic Accident Investigation	16.00
166	CRIM-103	Criminal Law	16.00
167	CRIM-212	Criminal Investigation II	60.00
168	CRIM-250	Forensic Wound I	35.00
169	CRIM-2001	Forensic Wound II	35.00
170	CRIM-141	Team-T: EVOC Level II	60.00
171		Team-T: EVOC Level III	60.00
172	CRIM-106	Supervised Police Training	175.00
173	CRIM-121	Police Firearms I	151.00
174	CRIM-222	Police Firearms II	178.00
175	CRIM-223	Police Firearms III	224.00
176	CRIM-158	SWAT I	105.00
177	CRIM-159	SWAT II	100.00
178	CRIM-157	Tactical Firearms	209.00
179			
180	<b>EDUCATION (EDUC)</b>		
181	EDUC-113	Kids of the Great Southwest ( <b>ONLY</b> )	35.00
182			
183	<b>EMERGENCY MEDICAL TECHNOLOGY SERVICES (EMST)</b>		



	A	B	C
184	EMIC-107	First Responder	71.00
185	EMRG-101	Emergency Medical Technician-Basic	99.00
186	EMIC-207	Medical Emergencies	1385.00
187	EMIC-105	Cardiology	207.00
188	EMIC 108	Emergency Medical	163.00
189	EMIC 209	Trauma	15.00
190	EMIC 210	Clinical I	13.00
191	EMIC 212	Field Internship	13.00
192			
193	<b>FIRE SCIENCE (FIRE)</b>		
194	FIRE-205	Fire Investigation I	10.00
195	FIRE-206	Fire Investigation II	10.00
196	FIRE-101	Firefighter I	66.00
197	FIRE-102	Firefighter II	25.00
198	FIRE-103	Technical Rescue I	5.00
199	FIRE-203	Technical Rescue II	35.00
200	FIRE-201	Hazardous Materials Technician	35.00
201	FIRE-202	Fire Apparatus Driver/Operator	25.00
202	FIRE-104	Incident Management Systems	5.00
203			
204	<b>HEALTH, PHYSICAL EDUCATION &amp; RECREATION (HPER)</b>		
205	HPER-109	First Aid (Red Cross Certification)	27.00
206	HPER-161B	Karata/Self Defense (Beginning)	20.00
207	HPER-161A	Karate/Self Defense (Advanced)	20.00
208	HPER-119	Physical Fitness I	25.00
209	HPER-120	Physical Fitness II	25.00
210	HPER-117	Golf	55.00
211	HPER-118	Bowling	87.00
212	HPER-172	Trap Shooting Techniques I	64.00
213	HPER-173	Trap Shooting Techniques II	64.00
214	HPER-274	Trap Shooting Techniques III	64.00
215	HPER-275	Trap Shooting Techniques IV	64.00
216	HPER-171	Recreational Shooting	80.00
217			
218	<b>HUMANITIES (HUMA)</b>		
219		Humanities for Arkansas River Class	10.00
220			
221	<b>INDUSTRIAL EDUCATION (INED)</b>		
222	INED-111	Electricity I	45.00
223	INED-112	Electricity II	45.00
224			
225	<b>INDUSTRIAL PRODUCTION TECHNOLOGY (INPR)</b>		
226	INPR-180	Robotics	20.00
227	INPR-118	Digital Logic/Circuits I	40.00
228	INPR-119	Digital Logic/Circuits II	40.00
229	INPR-102	Electronics I	45.00

	A	B	C
230	INPR-117	Electronics II	45.00
231	INPR-109	Electric Motor Controls	84.00
232	INPR-120	Hydraulics	50.00
233	INPR-160	Basic Hydraulics	50.00
234	INPR-161	Advanced Hydraulics	50.00
235	INPR-162	Electro-Hydraulics	50.00
236	INPR-170	Basic Pneumatics	50.00
237	INPR-171	Advanced Pneumatics	50.00
238	INPR-172	Electro-Pneumatics	50.00
239		Industrial Production Seminar	220.00
240			
241	<b>JOHN DEERE AG TECH (JDAT)</b>		
242	JDAT-101	Tillage and Planting Systems	25.00
243	JDAT-103	Agricultural Hydraulics I	25.00
244	JDAT-104	Agricultural Electrical Sys I	25.00
245	JDAT-105	John Deere Air Quality Systems	25.00
246	JDAT-106	John Deere Consum. Prod. & Sys	25.00
247	JDAT-109	Harvesting Equipment	25.00
248	JDAT-110	Math Processes for Technicians	NONE
249	JDAT-111	Applied Communications	NONE
250	JDAT-112	Information Management Systems	25.00
251	JDAT-120	Special Topics in Ag Technolog	25.00
252	JDAT-123	Agricultural Hydraulics II	25.00
253	JDAT-124	Agricultural Electrical Sys II	25.00
254	JDAT-201	Adv. Diagnosis of Ag Systems	25.00
255	JDAT-203	Ag. Fuel Systems & Performance	25.00
256	JDAT-213	Agricultural Hydraulics III	25.00
257	JDAT-214	Agricultural Electric Sys III	25.00
258	JDAT-102	Agricultural Power Trains I	50.00
259	JDAT-122	Agricultural Power Trains II	50.00
260	JDAT-212	Agricultural Power Trains III	50.00
261	JDAT-202	John Deere Engine Systems	50.00
262			
263	<b>JOURNALISM (JRNL)</b>		
264	JRNL-109	Introduction to Broadcasting	10.00
265	JRNL-118	Television Production I	5.00
266	JRNL-119	Television Production II	10.00
267	JRNL-210	Broadcast News I	5.00
268	JRNL-111	Publications I (Magazine)	15.00
269	JRNL-112	Publications II (Magazine)	15.00
270	JRNL-201	Publications III (Magazine)	15.00
271	JRNL-202	Publications IV (Magazine)	15.00
272	JRNL-113	Newspaper Publications I	15.00
273	JRNL-114	Newspaper Publications II	15.00
274	JRNL-203	Newspaper Publications III	15.00
275	JRNL-204	Newspaper Publications IV	15.00

	A	B	C
276	JRNL-130	Intro to Multimedia	15.00
277			
278	<b>MID-MANAGEMENT</b>		
279		American Mgmt. Assn.	136.00
280			
281	<b>MANAGEMENT (MIDM)</b>		
282	MIDM	American Management Association	\$136.00 per class
283		Courses (include tuition, fee, and textbook)	
284			
285	<b>MUSIC (MUSC)</b>		
286	MUSC-100	Applied Music: Voice I (Non-Music Majors)	50.00
287	MUSC-1001	Applied Music: Voice I (Music Majors)	50.00
288	MUSC-101	Applied Music: Voice II (Non-Music Majors)	50.00
289	MUSC-1011	Applied Music: Voice II (Music Majors)	50.00
290	MUSC-102	Applied Music: Instrumental I (Non-Music Majors)	50.00
291	MUSC-1021	Applied Music: Instrumental I (Music Majors)	50.00
292	MUSC-103	Applied Music: Instrumental II (Non-Music Majors)	50.00
293	MUSC-1031	Applied Music: Instrumental II (Music Majors)	50.00
294	MUSC-104	Applied Music-Keyboards Instr I (Non-Music Majors)	50.00
295	MUSC-1041	Applied Music-Keyboards Instr I (Music Majors)	50.00
296	MUSC-105	Applied Music-Keyboards Instr II (Non-Music Majors)	50.00
297	MUSC-1051	Applied Music-Keyboards Instr II (Music Majors)	50.00
298	MUSC-201	Applied Music: Voice III (Non-Music Majors)	50.00
299	MUSC-2011	Applied Music: Voice III (Music Majors)	50.00
300	MUSC-202	Applied Music: Voice IV (Non-Music Majors)	50.00
301	MUSC-2021	Applied Music: Voice IV (Music Majors)	50.00
302	MUSC-203	Applied Music: Instrumental III (Non-Music Majors)	50.00
303	MUSC-2031	Applied Music: Instrumental III (Music Majors)	50.00
304	MUSC-204	Applied Music: Instrumental IV (Non-Music Majors)	50.00
305	MUSC-2041	Applied Music: Instrumental IV (Music Majors)	50.00
306	MUSC-205	Applied Music-Keyboards Instr III (Non-Music Majors)	50.00
307	MUSC-2051	Applied Music-Keyboards Instr III (Music Majors)	50.00
308	MUSC-206	Applied Music-Keyboards Instr IV (Non-Music Majors)	50.00
309	MUSC-2061	Applied Music-Keyboards Instr IV (Music Majors)	50.00
310			
311	<b>PERSONAL &amp; CAREER DEVELOPMENT (PCDE)</b>		
312	PCDE-101	College Skills Development	25.00
313			
314	<b>PHOTOGRAPHY (PHOT)</b>		
315	PHOT-120	Photography I	20.00
316	PHOT-121	Photography II	20.00
317			
318	<b>SCIENCE(SCI)</b>		
319	BIOL-105	Principles of Biology	25.00
320	BIOL-107	River Ecology	100.00
321	BIOL-109	Introduction to Ecology	25.00

	A	B	C
322	BIOL-1102	Special Topics in Science (Human Dissection)	30.00
323	BIOL-205	General Zoology	25.00
324	BIOL-206	General Botany	20.00
325	BIOL-207	Organismal Biology	20.00
326	BIOL-210	Anatomy and Physiology	30.00
327	BIOL-211	Anatomy & Physiology I	30.00
328	BIOL-212	Anatomy & Physiology II	30.00
329	BIOL-213	Microbiology	45.00
330	CHEM-105	General Chemistry	25.00
331	CHEM-108	Chemistry for Health Services	25.00
332	CHEM-109	College Chemistry I	25.00
333	CHEM-110	College Chemistry II	25.00
334	CHEM-205	Gen Organic Chemistry	20.00
335	CHEM-206	Organic Chemistry I	25.00
336	CHEM-207	Organic Chemistry II	25.00
337	CHEM-208	Quantitative Analysis	20.00
338	CHEM-210	Intro Organic & Biochemistry	20.00
339	PHSC-105	General Physical Science	25.00
340	PHSC-205	Physical Geology	10.00
341	PHYS-106	Descriptive Physics	20.00
342	PHYS-205	General Physics I	25.00
343	PHYS-206	General Physics II	25.00
344	PHYS-207	Engineering Physics I	25.00
345	PHYS-208	Engineering Physics II	25.00
346			
347	<b>PARAMEDIC TO NURSING BRIDGE</b>		
348	NURS-120	Bridge: Foundations-Skills Lab	289.00
349	NURS-122	Bridge: Intro to Nursing Clinical	18.00
350	NURS-134	Medical Surgical Nursing II	231.00
351			
352	<b>PRACTICAL NURSING (PNRS)</b>		
353	PNRS-100	KSPN Foundations of Nursing	254.00
354	PNRS-102	KSPN Foundations-Nursg Clinic	13.00
355	PNRS-104	KSPN Medical Surg Nursing I	64.00
356	PNRS-111	KSPN Maternal Child Nursing	148.00
357	PNRS-114	KSPN Medical Surg Nursing II	36.00
358			
359	<b>DEPARTMENT:</b>	<b>PRACTICAL NURSING BRIDGE</b>	
360	NURS-110	LPN Transition Course	42.00
361	NURS-200	Advanced Clinical Skills <b>(Section 02)</b>	183.00
362	NURS-202	Health Alterations Clinical	13.00
363			
364	<b>DEPARTMENT:</b>	<b>ADN Nursing (NURS)</b>	
365	NURS-100	Foundations With Skills Lab	254.00
366	NURS-102	Introduction to Nursing Clinical	13.00
367	NURS-112	Nursing Clinical	148.00

	A	B	C
368	NURS-202	Health Alterations Clinical	13.00
369	NURS-200	Advanced Clinical Skills	155.00
370	NURS-212	Complex Health Clinical	52.00
371			
372	<b>DEPARTMENT:</b>	<b>Welding (WELD)</b>	
373	WELD-130	Engineering, Testing, Inspection & Codes	20.00
374	WELD-111	Shielded Metal Arc Welding	572.00
375	WELD-122	Gas Metal Arc Welding	20.00/hr
376	WELD-201	Gas Tungsten Arc Weld	20.00/hr
377	WELD-220	Special Projects	20.00/hr
378	WELD-132	Special Topics in Welding	20.00/hr
379	WELD-105	Cutting and Gouging Processes	20.00/hr
380	WELD-110	Introduction to AWS Welding	20.00/hr
381	WELD-120	Intermediate AWS Welding	20.00/hr
382	WELD-126	Brazing and Soldering	20.00/hr
383	WELD-200	Advanced AWS Welding	20.00/hr
384	WELD-213	Layout and Fabrication	20.00/hr
385			
386	<b>INDUSTRIAL PRODUCTION TECHNOLOGY SEMINARS (INPR)</b>		
387	INPR-231	Basic Electrical Motor Controls	\$1,000 / seminar
388	INPR-232	Advanced Electrical Motor Controls	\$1,250 / seminar
389	INPR-233	AC Variable Frequency Drives	\$1,250 / seminar
390	INPR-234	Industrial Sensors	\$1,250 / seminar
391	INPR-241	Basic PLC/SLC Programming	\$1,000 / seminar
392	INPR-242	Advanced PLC/SLC Programming	\$1,250 / seminar
393	INPR-244	PLC Loop Controls	\$1,250 / seminar
394	INPR-211	Operator I	\$1,185 / seminar
395	INPR-212	Operator II	\$1,285 / seminar
396	INPR-213	Technician I	\$1,285 / seminar
397	INPR-216	PSM/RMP	\$1,185 / seminar
398	INPR-217	Boiler I (2 credit hours)	\$785 / seminar
399	INPR-217	Boiler I (3 credit hours)	\$1,285 / seminar
400	INPR-218	Advanced RETA Prep	\$1,285 / seminar
401			
402	<b>OUTREACH CLASS FEE SCHEDULE</b>		
403			
404	<b>DEPARTMENT:</b>	<b>Health, Physical Educ &amp; Recreation (HPER)</b>	
405	HPER-109	First Aid (Red Cross Certification)	27.00
406			
407	<b>DEPARTMENT:</b>	<b>ALLIED HEALTH</b>	
408	HELR-1023	Geriatric Aide Assistant/Certified Nurse Aide	100.00
409	HELR-1033	Nursing Home Medication Aide (CMA)	62.00
410	HELR-107	Home Health Aide	20.00
411	HELR-110	Paraprofessional Health Team Seminar	10.00
412	???	Certified Medication Aide Update	35.00

	A	B	C
413		Rehabilitative Aide	20.00
414	<b>DEPARTMENT:</b>	<b>Automotive (AUTO)</b>	
415	AUTO-100	Small Gas Engines	20.00
416			
417	<b>ECOLLEGE ON-LINE COURSES - NON EDUKAN</b>		
418			
419	Section 50	All courses	\$65.00/course

## Garden City Community College Facility Usage

### **Community Use of College Facilities**

College buildings and facilities may be made available to public groups and individuals as determined by availability. The Campus Scheduler will be responsible for coordinating and scheduling building and facility usage. Outside entities are subject to GCCC's administrative policies and procedures as well as the Facility Usage Contract.

Organizations, businesses or individuals wishing to use Garden City Community College facilities may be referred to the Business & Community Education Department of Continuing Education for possible CEU and or Community Service registration.

### **Classroom Rental Fees Facility Use Pricing**

#### **FACILITY RENTAL**

*All facility rentals require a 2-hour minimum reservation.*

Endowment Room .....	\$50 per hour
Broncbuster Room .....	\$50 per hour
Bill Kinney Room .....	\$50 per hour
Classrooms .....	\$50 per hour
Lecture Halls .....	\$100 per hour
Fine Arts Auditorium .....	\$250 per hour
Gymnasium .....	\$250 per hour

#### **PERSONNEL COSTS**

Set-up/Tear Down .....	\$100 minimum
Custodial .....	\$30 per hour
Technical .....	\$50 per hour

#### **TECHNOLOGY FEES**

Technology Use .....	\$100
Polycom/ITV .....	\$50 per hour

## **Bookings/Details**

The following guidelines are to be followed in scheduling rooms for outside organizations:

1. All GCCC facilities shall be reserved through the Campus Scheduler.
2. All furniture and equipment must remain in the facility in which it is found. No college property may be removed from the campus.
3. Alcoholic beverages and tobacco are prohibited in all college buildings; alcoholic beverages are prohibited on all college property. GCCC adheres to local and state law regarding smoking.
4. All groups and individuals using college facilities will guarantee orderly behavior and will underwrite any damages which might result from such usage. All users must agree, in writing, to pay restitution for damage to equipment, buildings, materials, etc., before usage approval is granted.
5. Regular building hours range from 7:45 a.m. to 10 p.m. Monday through Friday. Normally, facility usage will not be scheduled beyond 10 p.m.
6. All facility usage charges shall be payable to Garden City Community College through the college Business Office.
7. Facility charges may be waived to allow other taxing entities or partners to use college facilities. Permission to have fees waived must be requested through the Campus Scheduler and shall be approved by the College President or designee.
8. The views expressed by individuals and groups' representatives who use Garden City Community College facilities are the views of these individuals /or group representatives and do not reflect the views of the College Board of Trustees, the college employees, or the college administration.
9. Garden City Community College is not liable for any injuries or other acts of any individuals or groups using college facilities. Any party using college facilities must provide the college with a Certificate of Insurance upon request.
10. GCCC reserves the right to cancel reservations, charge room deposits and/or cancellation fees, and to make other revisions to these procedures and rates as necessary and to do so without incurring obligation.
11. Facilities fees are subject to change without notice.
12. GCCC reserves the right to refuse facility usage.
13. Facility usage not covered by this policy or extended use of college facilities shall require special action of the College President or designee.