

GARDEN CITY COMMUNITY COLLEGE

801 Campus Drive • Garden City, Kansas 67846 • (620) 276-7611 • FAX (620) 276-9573 • www.gcccks.edu

January 8, 2010

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Wednesday, January 13, 2010**. The meeting will be held in the **Endowment Room, Beth Tedrow Student Center**, Garden City Community College Campus.

5:15 PM Go through regular cafeteria line for dinner
5:45 PM Regular Board Meeting called to order in the Endowment Room

AGENDA

CALL TO ORDER:

- A. Comments from the Chair
- B. Report from Student Government Association
- C. Educational Talent Search (ETS) Website Presentation
- D. Open comments from the public

CONSENT AGENDA:

- A. Approval of minutes of previous meeting (December 9, 2009)
- B. Submit financial information to the auditor
 - B-1 Financial information – Revenues
 - B-2 Financial information – Expenses
 - B-3 Financial information – Cash in Bank
- C. Approval of Personnel Actions
 - C-1 Contracts (three documents)
- D. Vehicle Maintenance Agreement

OTHER:

- A. Cancellation of Contract Memo (three documents)

POLICY REVIEW:

- A. Monitoring Reports and ENDS
 - A-1 Monitoring Report – Monthly
 - A-2 Monitoring Report – Quarterly
 - A-3 Monitoring Report – Annual (Asset Protection three documents)
- B. Ownership Linkage
 - B-1 Thank You from Guys and Gals in Engineering, Math and Science (GEMS-two pages)
 - B-2 Thank You from Bob Sturms Family (Robin Newland)
 - B-3 Thank You from Terrones Family
 - B-4 Welcome Letter from Lydia Gonzales to Andrea Fernandez

C. Board Process and Policy Governance Review

REPORTS:

- A. President Carol Ballantyne
 - A-1 Incidental Information
- B. Report from Finney County Economic Development Corporation

Upcoming calendar dates:

<u>Jan.28</u>	Garden City Chamber of Commerce Banquet
<u>Feb. 10</u>	Regular monthly meeting Endowment Room – dinner 5:15 PM; call to order at 5:45 PM
<u>Feb.15</u>	President’s Day no classes, campus closed
<u>Feb. 17-18</u>	KBOR meetings in Topeka and KACCT/PTK/COP celebration
<u>March22</u>	Washington DC trip for Finney County

Executive Session

Adjournment

Sincerely,

Della Brandenburger, Chair
Carol E. Ballantyne, Ph. D., Secretary

*Mission: Garden City Community College exists to produce positive contributors to the economic and social well-being of society.
Five Ends: Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Work Force Development.*

MEETING OF TRUSTEES OF THE GARDEN CITY COMMUNITY COLLEGE

December 13, 2009

Trustees Present: Della Brandenburger, William S. Clifford, Ron Schwartz, Steve Sterling, Terri Worf

Trustee Absent: Merilyn Douglass

Others Present: Regina Aguiniga, SGA Vice President
Carol E. Ballantyne, President
Kevin Brungardt, Dean of Academics
Charles Claar, Lewis, Hooper & Dick
Lenora Cook, Dean Technical Education
Teresa Dasenbrock, Lewis, Hooper & Dick
Deanna Mann, Dean Institutional Effectiveness & Enrollment Services
Cathy McKinley, Dean Continuing Education & Community Services
Doug Peters, Network Manager
Steve Quakenbush, Director of Information Services & Publications
Ryan Ruda, Dean of Student Services
Monica Springer, *Garden City Telegram*
Cricket Turley, Director Human Resources
Dee Wigner, Executive Dean of Administrative Services
Debra Atkinson, Deputy Clerk

COMMENTS FROM THE CHAIR:

Chair Brandenburger called the regular session to order at 5:45 PM, and made the following comments:

- Congratulated Jean Warta, director of Business and Industry and Lachele Greathouse, BSIS instructor, on recent graduation from the Academy for Leadership and Development, based in Battle Creek, Michigan.
- Congratulated GCCC Automotive program on gaining National Institute for Automotive Service Excellence certification.
- Congratulated GCCC Academic Excellence Challenge Team for remaining the only undefeated team in Kansas.
- Noted that the GCCC Math and Science Division recently hosted an annual quiz bowl competition for area fifth graders.
- The GCCC Potters Guild annual holiday art sale took place today, December 9, 2009.
- The GCCC winter Band Concert is at 7:30 PM December 10th with Tuba Christmas following at 3:00 PM on December 13th.
- GCCC Vespers Concert will be at 3:00 PM December 13th; continuing one of the longest running holiday traditions in Southwest Kansas.
- Final exams are December 14th through 16th.
- The annual holiday open house at President Ballantyne's home is 4:30 to 8:30 PM December 17th.
- Holiday break will take place December 21, 2009 to January 1, 2010. Campus and offices will be closed.
- Spring in-service is January 11, 2010.
- Classes begin January 13, 2010

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Congratulations to Regina Aguiniga. She has recently become SGA president after the departure of Samuel Andrade. Regina highlighted recent activities:

- On November 17th SGA handed out hand sanitizers out in front of Saffell Library.
- SGA helped with Exploration Day on November 18th .
- On November 19th SGA sponsored a Tobacco Free Campus campaign.
- A canned food drive ended on November 19th with over 1,000 cans of food collected and donated to Emmaus House in Garden City.
- Bowl Mania was conducted on December 12th with 80 students in attendance

Chair Brandenburger thanked Regina for her report.

OPEN COMMENTS FROM PUBLIC:

Chair Brandenburger noted that no one had registered to make comments.

REPORT FROM CHARLES CLaar, LEWIS, HOOPER & DICK, RE: 2008-2009 AUDIT:

Trustees had previously received copies of the 2008-2009 audit report. Claar “walked through” the audit report and highlighted key areas:

- Unqualified Auditors Report indicated there were no findings or questioned costs on federal funds and programs
- No material statutory violations were noted
- Total assets of all College funds \$35,260,699
- Total revenue in all College funds

Operating:	\$7,607,064
Non operating	\$12,660,179

The audit indicated strong consistency from year to year in revenues and expenditures and that GCCC has done a good job of maintaining facilities. He explained the SAS 114 statement of the Auditing Letter, which states that there were no disputes between the board and management. The system controls in place make everyone accountable. Claar pointed out that future funding may become an issue and encouraged the exploration of additional revenue sources.

He added that GCCC Endowment Association investments, separate from college funds, lost more than \$1 million in value when the U.S. stock market crashed in 2008, but noted the loss was modest in comparison to similar organizations. He also estimated that about 60 percent of the value has been recovered so far. GCCC Endowment provided approximately \$400,000 in student scholarships this year.

The Broncbuster Athletic Association (BAA) saw a net equity increase of \$1,500 during the year. BAA provided approximately \$104,000 in student scholarships this year. Claar commended BAA on improvements that have been made in the recent year.

CONSENT AGENDA

Chair Brandenburger asked if Trustees wished to pull any items from the consent agenda for the purpose of discussion; no one did. Chair Brandenburger then asked for a motion approving the Consent Agenda

MOTION:

Clifford moved, seconded by Sterling, that the Consent Agenda items A through G be approved as presented. Motion carried 5-0

Approved actions follow:

APPROVED MINUTES of previous meeting, November 11, 2009.

SUBMITTED FINANCIAL INFORMATION TO THE AUDITOR, as presented.

APPROVED PERSONNEL ACTIONS, as presented

ACCEPTANCE OF 2008-2009 AUDIT, as presented.
(Supporting documents filed with official minutes.)

APPROVAL OF BILINGUAL TEACHERS OF TOMORROW SCHOLARSHIP:

(Supporting documents filed with official minutes.)

APPROVAL OF AFFILIATION AGREEMENT WITH GREAT BEND REGIONAL HOSPITAL:

(Supporting documents filed with official minutes.)

APPROVED RENEWAL OF PROPERTY & LIABILITY INSURANCE:

(Supporting documents filed with official minutes.)

POLICY REVIEW

MONITORING REPORTS and ENDS REPORT:

Trustees indicated they had received and reviewed the monitoring reports (monthly and semi-annual).

(Supporting documents filed with official minutes.)

OWNERSHIP LINKAGE

Several pieces of correspondence were received from owners, including: letter from the Finnup Foundation and Trust notifying Cathy McKinley, Dean of Continuing Education and Community Services, that additional money has been awarded to the Refuge Services Program. A newsletter from LaVision; and a thank you e-mail message from Jenny Regier to Ryan Peterson for rescheduling an event.

(Supporting documents filed with official minutes.)

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

As requested at the November 11, 2009 board meeting, legal opinion was requested and has been received from Ward Loyd, GCCC attorney. The legal opinion was regarding regional distributor purchases and granting the authority to provide annual reports and cost comparisons, rather than seeking formal bids, when purchasing certain replacement and single-source items such as athletic uniforms and equipment or computer hardware and software, in order to maintain consistency on product re-orders, uniform styles and colors, and compatibility with existing equipment already in use. An electronic copy of the legal opinion was sent to all trustees. Ballantyne is making no recommendation at this time but may in the future.

REPORTS:

Trustees have received numerous information reports as part of the electronic board packet.

- **Incidental Information:**
Highlighted recent campus happenings.
- **Program Summary – Fall Athletics**
Summary consists of fall athletics events.
(Supporting documents filed with official minutes.)
- **Annual Academic Quality Improvement Project (AQIP), New Projects:**
The electronic Board packet also included new action projects.
 1. Design and Implement a System for Monitoring and Improving Student Satisfaction
 2. Expand Crisis Management and Improve Campus Safety and Accessibility

Trustee Clifford commented that extensive dollars would be needed to accomplish the new projects. Ballantyne stated that the projects have been included in the college plan. These projects are preliminary and consideration will be given regarding the finances needed to reach completion. The accreditation process will not be in any jeopardy.

(Supporting documents filed with official minutes.)

- **Integrated Postsecondary Education Data System Report (IPEDS) Feedback:**
Trustees were provided copies of the document summary. This report compared GCCC in 21 criteria with other institutions of similar size across the central United States. IPEDS feedback indicated that our student body is more diverse, that we have a better student-faculty ratio, the cost to attend GCCC is lower than the average, student graduation rates are similar to peer institutions, but student retention from year to year is lower.
(Supporting documents filed with official minutes.)

- Evaluation of Title V Grant:
Building goal has been met. Although enrollment in the RN program did not meet the grant objective of 70 students, enrollment has increased. The PN enrollment rate has been met and the department is working to meet the RT goal.
(Supporting documents filed with official minutes.)
- Updated Campus Crime Statistics:
(Supporting documents filed with official minutes.)
- Debt Schedule:
(Supporting documents filed with official minutes.)
- American Recovery and Reinvestment Act (ARRA) Projects:
Reviewed a list of 15 potential repair and improvement projects GCCC could submit for consideration if additional federal stimulus funds become available, ranging in amount from \$20,000 to \$2.3 million.
(Supporting documents filed with official minutes.)
- Site Visit Reports for Nursing:
Ballantyne and Lenora Cook, dean of technical education, told the board that the college had just received site visit reports issued as a follow-up to a fall accreditation visit by the Kansas State Board of Nursing. Both the Practical Nursing and bridge program from Practical Nursing to RN curriculum have received accreditation renewal for five years, the longest period granted.
(Supporting documents filed with official minutes.)

RECAP OF KACCT/COP ANNUAL MEETING-COWLEY COLLEGE

Trustee Schwartz reported the following:

Committees are up and running. The Process Management Work group suggested the use of the AQIP 4 square tracking process to track our activities.

The **Marketing Committee** presented results of surveys of residents, businesses and legislators. Schwartz included with their survey results, their objectives, strategies and their measurement process.

Key findings – public: Generally, awareness of community colleges and their attributes is positive. Legislators: Provided positive comments regarding their overall perceptions of community colleges. Their positive comments were “good” and also “lower cost”, but about half surveyed provided negative comments such as “not as good as a four year. education” and a perceived tax drain.

Overall, comments were good and negative comments were infrequent. This indicates a need for greater focus on accentuating the value, convenience and strong workforce training, and less attention overcoming negatives. The promotional message, combined with current publicity about community colleges, should continue to grow positive perceptions and better understanding of community colleges in Kansas.

Public Policy Committee (PPC):

PPC is encouraging all schools to visit their local legislators to make sure they are on board with community college issues. As visits take place, schools will let legislators know that it is understood that there is little money right now, and the desire is to be part of the solution. Bob Kreutzer and Steve O’Brate have been suggested as local industry representatives for GCCC on the committee, Ballantyne will contact them.

With the decision three years ago to establish the Kansas Technical Education Authority, we have added six technical schools to the ranks of colleges, resulting in an additional financial burden during difficult financial times.

Trustee Schwartz distributed a handout to fellow trustees that highlighted major activities accomplished, in addition to major upcoming activities, outstanding issues, and key milestones.
(Supporting documents filed with official minutes.)

There were some concerns discussed regarding the concept that individual schools use their reserve funds in lieu of state financial support.

Should Sheila Frahm step down from her position on the TEA as rumored, we would like to see the position filled by a sitting community college president.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Trustee Schwartz reported the following:

- Amarillo Bio-Science is waiting on data from their study in Australia so they can move forward with specific FDA certification. They have investors who will step forward once they receive certification.
- Prospect 6-09-3, a food manufacturing /processor, has finalized the sale on one property in Finney county. and will begin working on upgrading the property for their specific need. Working with them in negotiations for the second property.
- Another new retail prospect has contacted FCEDC requesting assistance with research to determine retail pull factors.
- Work continues on an annual meeting scheduled for Jan. 20th. Guest speaker Joe Keily from Port to Plains will provide an overview of the organization, as well as the benefits the company can provide for transportation infrastructure improvements from the federal level.
- Plans continue for hosting an economic development gathering on campus in March during the time Chip Marcy had reserved for a symposium that was canceled. The Chamber is planning on hosting a lunch on a Friday with a guest speaker followed by another presenter on economic development. The plan is to break out into 3 or 4 sessions with leaders to discuss different topics. A Saturday session will follow with another speaker, and the FCEDC plans to get a legislative coffee on campus that morning too.
- During this past year, FCEDC conducted three retreats. The first, established eight goals for 2009. FCEDC also came out of the retreats with:
 1. Expectations of Partners – Defining Success.
 2. 8-Point Plan
 3. Discussion on long term funding
 4. Open discussion remarks from retreats
- FCEDC is currently taking resumes from interested persons who would like to sit on the board. Doug Keller is stepping down and Brett Crofts has stated his interest in staying in his seat as a county representative.

EXECUTIVE SESSION:

Schwartz moved, seconded by Worf, that the Board recess at 7:35 PM into executive session for the purpose of discussing non-elected personnel, reconvening at 7:55 PM.

Motion carried 5-0

No official action was taken, and the meeting adjourned at 8:00 PM.

UPCOMING CALANDAR EVENTS:

<u>Dec. 17</u>	Holiday Party President Ballantyne's home
<u>Dec. 21-Jan. 1</u>	Holiday Break
<u>Jan.4</u>	Staff returns
<u>Jan.11</u>	Faculty return/Spring Semester in-service
<u>Jan. 13</u>	Regular monthly meeting - Endowment Room
<u>Jan. 28</u>	Garden City Chamber of Commerce Banquet
<u>Feb. 10</u>	Regular monthly meeting – Endowment Room
<u>Feb. 15</u>	President's Day no classes, campus closed
<u>Feb 17-18</u>	KBOR meetings in Topeka and KACCT/COP/PTK celebration
<u>Jan. 20</u>	GCCC hosting Chamber of commerce breakfast 7:30 AM
<u>Mar. 22</u>	Finney County Washington DC trip

Debra J. Atkinson
Deputy Clerk

Carol E. Ballantyne, Ph.D.
Secretary

Della Brandenburger
Chair of the Board

REVENUES

01-05-10

Garden City Community College
 Annual Budget Report Ending 12/31/2009
 Options - All Statuses

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Fiscal Year: 2010

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	1,118.00	766,453.00-	1,457,641.00-	691,188.00-	47.42
11-00-0000-00000-4002 AMMONIA REFG COURS	0.00	66.00-	130,323.76-	288,985.00-	158,661.24-	54.90
11-00-0000-00000-4003 AUTOMATION ELECT C	0.00	0.00	6,251.61-	36,000.00-	29,748.39-	82.63
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	2,470.00	187,720.00-	400,000.00-	212,280.00-	53.07
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	694.00	72,718.31-	140,000.00-	67,281.69-	48.06
11-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	120.00	32,790.00-	52,000.00-	19,210.00-	36.94
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	336.00	111,174.00-	220,000.00-	108,826.00-	49.47
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	48.00	13,116.00-	21,000.00-	7,884.00-	37.54
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	409.30	2,628.15-	45,000.00	47,628.15	105.84
11-00-0000-00000-4102 PRIVATE GIFTS/GRAN	0.00	0.00	0.00	37,500.00-	37,500.00-	100.00
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	300.00-	5,360.00-	10,000.00-	4,640.00-	46.40
11-00-0000-00000-4512 VENDING MACHINES :	0.00	826.69-	5,262.83-	12,000.00-	6,737.17-	56.14
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,314,178.00-	2,629,138.00-	1,314,960.00-	50.01
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	0.00	8,927,044.00-	8,927,044.00-	100.00
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	278,661.25-	658,488.00-	379,826.75-	57.68
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	4,172.84-	9,769.00-	5,596.16-	57.28
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	29,535.74-	135,785.00-	106,249.26-	78.25
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	0.00	124,055.00-	124,055.00-	100.00
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	1,040.44-	19,871.00-	18,830.56-	94.76
11-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	132,638.32-	350,000.00-	217,361.68-	62.10
11-00-0000-00000-4902 INTEREST INCOME :	0.00	257.64-	33,326.70-	200,000.00-	166,673.30-	83.34
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	2,300.51-	59,988.74-	75,000.00-	15,011.26-	20.02
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	910.37-	18,849.87-	80,000.00-	61,150.13-	76.44
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	1,822.19-	8,163.57-	15,000.00-	6,836.43-	45.58
=====						
Totals for FUND: 11 - GENERAL	0.00	1,288.10-	3,214,353.13-	15,854,276.00-	12,639,922.87-	79.73

01-05-10

Garden City Community College
 Annual Budget Report Ending 12/31/2009
 Options - All Statuses

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Fiscal Year: 2010

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
61-00-0000-00000-4103 TAX CREDIT DONATIO	0.00	13,000.00-	13,000.00-	350,000.00-	337,000.00-	96.29
61-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	0.00	500,654.00-	500,654.00-	100.00
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	15,836.08-	35,566.00-	19,729.92-	55.47
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	237.24-	528.00-	290.76-	55.07
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	1,614.55-	7,334.00-	5,719.45-	77.99
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	0.00	6,701.00-	6,701.00-	100.00
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	57.06-	1,074.00-	1,016.94-	94.69
61-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	7,164.55-	28,240.00-	21,075.45-	74.63
61-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	0.00	18,992.67-	0.00	18,992.67	0.00
=====						
Totals for FUND: 61 - CAPITAL OUTLAY	0.00	13,000.00-	56,902.15-	930,097.00-	873,194.85-	93.88

EXPENSES

01-05-10

Garden City Community College
 Annual Budget Report Ending 12/31/2009
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Fiscal Year: 2010

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	0.00	0.00	6,522.00	6,522.00	100.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	11,810.88	52,714.19	150,462.00	97,747.81	64.97
DEPARTMENT: 11020 - HUMANITIES	0.00	12,082.40	57,119.64	108,924.00	51,804.36	47.56
DEPARTMENT: 11021 - ENGLISH	0.00	33,728.53	161,031.47	385,154.00	224,122.53	58.19
DEPARTMENT: 11022 - SPEECH	0.00	8,110.66	27,673.75	124,119.00	96,445.25	77.70
DEPARTMENT: 11024 - PHOTOGRAPHY	0.00	0.00	0.00	2,692.00	2,692.00	100.00
DEPARTMENT: 11025 - JOURNALISM	0.00	4,632.76	28,738.53	62,270.00	33,531.47	53.85
DEPARTMENT: 11026 - BROADCASTING	0.00	4,499.01	24,978.76	70,945.00	45,966.24	64.79
DEPARTMENT: 11030 - ART	0.00	10,640.79	58,475.20	140,210.00	81,734.80	58.29
DEPARTMENT: 11031 - DRAMA	647.53	7,036.08	43,252.01	102,506.96	58,607.42	57.17
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	5,890.28	30,030.31	75,130.00	45,099.69	60.03
DEPARTMENT: 11033 - INST MUSIC	926.00	22,744.36	105,254.89	225,522.00	119,341.11	52.92
DEPARTMENT: 11040 - SCIENCE	3,149.04	35,755.70	188,865.16	483,794.00	291,779.80	60.31
DEPARTMENT: 11050 - MATH	0.00	26,147.09	123,093.91	301,256.00	178,162.09	59.14
DEPARTMENT: 11060 - SOCIAL SCIENCE	0.00	44,601.95	227,429.53	580,150.00	352,720.47	60.80
DEPARTMENT: 11070 - HEALTH & PHYSICAL	96.00	12,916.54	82,383.89	165,158.00	82,678.11	50.06
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	8,561.49	44,142.01	101,336.00	57,193.99	56.44
DEPARTMENT: 11080 - ESSENTIAL SKILLS	0.00	1,160.84	4,702.13	700.00	4,002.13	571.72
DEPARTMENT: 11081 - READING	0.00	4,641.18	23,326.28	58,743.00	35,416.72	60.29
DEPARTMENT: 11082 - ESL	0.00	4,673.15	23,764.83	62,414.00	38,649.17	61.92
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	916.57	9,712.68	16,265.00	6,552.32	40.28
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	45.00	1,845.00	4,138.00	2,293.00	55.41
DEPARTMENT: 11095 - FORENSICS COMPETIT	0.00	1,805.92	5,136.83	10,745.00	5,608.17	52.19
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	14,510.98	23,562.00	151,584.86	220,000.00	53,904.16	24.50
DEPARTMENT: 12011 - MID-MANAGEMENT	0.00	2,414.89	12,073.92	33,147.00	21,073.08	63.57
DEPARTMENT: 12012 - MCSE/CISCO	0.00	3,422.78	17,121.28	44,041.00	26,919.72	61.12
DEPARTMENT: 12013 - OFFICE EDUCATION	0.00	4,370.98	21,861.96	55,910.00	34,048.04	60.90
DEPARTMENT: 12014 - FINNUP LAB	0.00	4,985.66	25,515.47	69,315.00	43,799.53	63.19
DEPARTMENT: 12090 - BSIS COMPETITION T	0.00	0.00	0.00	1,200.00	1,200.00	100.00
DEPARTMENT: 12200 - ADN PROGRAM	267.55	27,695.35	149,929.39	394,651.00	244,454.06	61.94
DEPARTMENT: 12201 - LPN PROGRAM	267.55	12,696.43	75,340.52	184,907.00	109,298.93	59.11
DEPARTMENT: 12202 - EMT	90.20	13,143.51	74,977.86	152,341.00	77,272.94	50.72
DEPARTMENT: 12203 - ALLIED HEALTH	444.00	16,126.42	75,149.59	187,780.00	112,186.41	59.74
DEPARTMENT: 12210 - AGRICULTURE	0.00	3,480.80	19,533.00	52,736.00	33,203.00	62.96
DEPARTMENT: 12211 - MEAT JUDGING	359.96	8,650.54	50,839.75	92,584.00	41,384.29	44.70
DEPARTMENT: 12220 - AG EQUIPMENT & MEC	310.21	15,770.40	88,842.93	185,670.00	96,516.86	51.98
DEPARTMENT: 12230 - AUTO MECHANICS	763.33	10,587.56	54,536.78	126,328.45	71,028.34	56.23
DEPARTMENT: 12240 - CRIMINAL JUSTICE	995.98	12,478.65	75,482.39	184,096.00	107,617.63	58.46
DEPARTMENT: 12241 - FIRE SCIENCE	987.22	5,788.60	36,683.25	70,356.00	32,685.53	46.46
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	538.25	1,887.00	1,348.75	71.48
DEPARTMENT: 12250 - COSMETOLOGY	0.00	10,436.12	51,391.12	121,879.00	70,487.88	57.83
DEPARTMENT: 12260 - DRAFTING	0.00	1,011.91	3,035.73	8,966.00	5,930.27	66.14
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	12,983.44	30,093.13	111,823.36	285,937.00	161,130.20	56.35
DEPARTMENT: 12271 - AUTOMATION ELECTRI	800.00	5,687.75	31,133.25	81,276.00	49,342.75	60.71
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	160.00	5,399.98	31,694.20	87,911.00	56,056.80	63.77
DEPARTMENT: 12273 - WELDING	1,917.82	12,671.87	64,072.95	162,668.00	96,677.23	59.43
DEPARTMENT: 12280 - BUILDING TRADES	0.00	0.00	4.05	5.00	0.95	19.00
DEPARTMENT: 12290 - FINNEY COUNTY LEAR	0.00	6,236.60	37,462.56	78,724.00	41,261.44	52.41
DEPARTMENT: 21100 - INSTITUTIONAL RESE	0.00	6,559.79	39,377.48	80,337.00	40,959.52	50.98
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	353.68	1,941.62	8,235.00	6,293.38	76.42
DEPARTMENT: 32000 - BUSINESS & INDUSTR	0.00	6,592.07	37,870.38	79,399.00	41,528.62	52.30

DEPARTMENT:	41000 - LIBRARY	4,321.26	17,314.53	81,266.28	177,582.00	91,994.46	51.80
DEPARTMENT:	41009 - COMPREHENSIVE LEAR	0.00	6,508.97	33,281.53	94,363.00	61,081.47	64.73
DEPARTMENT:	42000 - DEAN OF LEARNING S	0.00	3,684.82	31,497.24	0.00	31,497.24-	0.00
DEPARTMENT:	42001 - DEAN OF ACADEMICS	400.00	22,347.99	123,106.36	361,471.04	237,964.68	65.83
DEPARTMENT:	42002 - OUTREACH	0.00	12,279.01	49,260.47	97,642.00	48,381.53	49.55
DEPARTMENT:	42003 - FACULTY SENATE	4,462.50	508.28	3,568.97	27,268.00	19,236.53	70.55
DEPARTMENT:	42005 - DEAN OF TECHNICAL	919.12	11,271.65	86,929.62	206,735.55	118,886.81	57.51
DEPARTMENT:	42006 - DEAN OF CONT ED CO	0.00	12,907.54	77,772.84	164,625.00	86,852.16	52.76
DEPARTMENT:	42007 - BRYAN EDUCATION CE	0.00	4,671.82	27,321.46	59,159.00	31,837.54	53.82
DEPARTMENT:	43000 - TRANSITION	0.00	2,169.71	13,030.22	26,070.00	13,039.78	50.02
DEPARTMENT:	50000 - DEAN OF STUDENT SE	0.00	12,583.88	67,682.22	137,376.00	69,693.78	50.73
DEPARTMENT:	50001 - STUDENT SUPPORT SE	0.00	0.00	33,655.00	33,655.00	0.00	0.00
DEPARTMENT:	50002 - EDUCATIONAL TALENT	0.00	2,702.34	28,107.07	44,376.00	16,268.93	36.66
DEPARTMENT:	50010 - COUNSELLING & GUIDA	79.00	12,479.71	65,704.11	169,473.00	103,689.89	61.18
DEPARTMENT:	50011 - ASSESSMENT/TESTING	0.00	3,365.22	20,233.78	52,203.00	31,969.22	61.24
DEPARTMENT:	50020 - FINANCIAL AID OFFI	0.00	23,641.08	124,708.59	279,501.00	154,792.41	55.38
DEPARTMENT:	50030 - ADMISSIONS	400.00	13,905.01	91,907.47	199,520.00	107,212.53	53.74
DEPARTMENT:	50040 - REGISTRAR'S OFFICE	2,464.91	10,470.24	65,642.57	141,601.00	73,493.52	51.90
DEPARTMENT:	50050 - STUDENT HEALTH SER	112.83	4,485.74	21,083.28	50,092.00	28,895.89	57.69
DEPARTMENT:	50100 - DEAN OF IE/ES	0.00	6,277.54	38,222.44	76,842.00	38,619.56	50.26
DEPARTMENT:	55000 - DIRECTOR OF ATHLET	460.00	25,957.70	245,507.09	392,337.04	146,369.95	37.31
DEPARTMENT:	55001 - MEN'S BASKETBALL	0.00	16,340.02	68,788.57	116,787.96	47,999.39	41.10
DEPARTMENT:	55002 - WOMEN'S BASKETBALL	0.00	8,032.54	50,200.83	100,438.00	50,237.17	50.02
DEPARTMENT:	55003 - MEN'S TRACK	0.00	2,420.59	20,344.41	39,360.00	19,015.59	48.31
DEPARTMENT:	55004 - WOMEN'S TRACK	0.00	2,498.56	19,829.94	38,316.00	18,486.06	48.25
DEPARTMENT:	55005 - WOMEN'S SOFTBALL	3,656.49	5,460.61	34,194.63	79,241.00	41,389.88	52.23
DEPARTMENT:	55006 - FOOTBALL	0.00	20,574.90	159,305.08	289,198.00	129,892.92	44.91
DEPARTMENT:	55007 - BASEBALL	300.00	7,357.02	56,205.12	106,421.00	49,915.88	46.90
DEPARTMENT:	55008 - VOLLEYBALL	0.00	235.00-	30,592.01	58,326.00	27,733.99	47.55
DEPARTMENT:	55009 - WOMEN'S SOCCER	257.50	2,665.53	28,720.48	53,986.00	25,008.02	46.32
DEPARTMENT:	55010 - MEN'S SOCCER	0.00	2,941.17	33,500.62	56,113.00	22,612.38	40.30
DEPARTMENT:	55012 - CHEERLEADING	460.00	2,334.66	18,919.96	32,201.00	12,821.04	39.82
DEPARTMENT:	55013 - DANCE TEAM	0.00	2,499.94	9,713.49	19,816.00	10,102.51	50.98
DEPARTMENT:	55014 - RODEO TEAM	3,887.41	7,367.30	55,659.45	118,143.00	58,596.14	49.60
DEPARTMENT:	55018 - INTRAMURALS & STUD	0.00	253.89	3,040.48	6,897.00	3,856.52	55.92
DEPARTMENT:	55019 - ATHLETIC TRAINING	0.00	8,522.09	66,277.98	130,504.00	64,226.02	49.21
DEPARTMENT:	61000 - PRESIDENT	600.00	18,465.04	138,557.07	338,606.00	199,448.93	58.90
DEPARTMENT:	61001 - BOARD OF TRUSTEES	444.35	30.40-	11,976.88	24,840.00	12,418.77	50.00
DEPARTMENT:	61005 - ATTORNEY	0.00	596.00	4,117.94	20,250.00	16,132.06	79.66
DEPARTMENT:	62000 - DEAN OF ADMIN SERV	14,424.00	82,513.91	495,719.74	1,262,669.00	752,525.26	59.60
DEPARTMENT:	62010 - HUMAN RESOURCES	118.42	7,295.02	52,423.81	134,138.50	81,596.27	60.83
DEPARTMENT:	62011 - ADA COMPLIANCE	0.00	3,448.30	21,320.43	59,329.00	38,008.57	64.06
DEPARTMENT:	62012 - LEADERSHIP DEVELOP	0.00	167.72	5,353.37	13,492.50	8,139.13	60.32
DEPARTMENT:	62050 - ONE-TIME PURCHASES	107,844.02	0.00	69,057.08-	900.00	37,886.94-	209.65-
DEPARTMENT:	63000 - INFORMATION SERVIC	13,368.34	12,072.85	133,269.61	249,563.00	102,925.05	41.24
DEPARTMENT:	64000 - INFORMATION TECHNO	7,899.45	33,622.92	309,441.79	637,534.00	320,192.76	50.22
DEPARTMENT:	65000 - CENTRAL SERVICES	2,935.59	15,569.22	79,144.00	179,648.00	97,568.41	54.31
DEPARTMENT:	70000 - PHYSICAL PLANT ADM	1,800.00	7,897.52	57,204.68	111,916.00	52,911.32	47.28
DEPARTMENT:	71000 - BUILDINGS	15,176.73	36,441.97	153,436.99	353,966.00	185,352.28	52.36
DEPARTMENT:	71005 - SCOTT CITY BLDG MA	250.00	1,567.84	13,224.97	29,627.00	16,152.03	54.52
DEPARTMENT:	71009 - RENTAL PROPERTY MA	0.00	0.00	50.00	3,690.00	3,640.00	98.64
DEPARTMENT:	72000 - CUSTODIAL SERVICES	4,592.86	45,745.53	262,166.67	546,579.00	279,819.47	51.19
DEPARTMENT:	73000 - GROUNDS	5,222.99	10,948.43	96,722.69	209,080.50	107,134.82	51.24
DEPARTMENT:	73001 - ATHLETIC FIELDS	975.00	1,095.29	19,401.92	37,028.50	16,651.58	44.97
DEPARTMENT:	74000 - VEHICLES	613.44	17,391.02	90,863.30	253,527.00	162,050.26	63.92
DEPARTMENT:	75000 - CAMPUS SECURITY	380.84	15,893.23	61,816.72	151,964.00	89,766.44	59.07
DEPARTMENT:	76000 - INSURANCE	0.00	5,700.50	124,249.79	313,534.00	189,284.21	60.37
DEPARTMENT:	77000 - UTILITIES	30,863.45	47,983.67	235,360.98	709,041.00	442,816.57	62.45
DEPARTMENT:	81000 - BOOK SCHOLARSHIPS	0.00	646.68	3,582.16-	62,000.00	65,582.16	105.78

DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	1,673.00	9,020.00	7,347.00	81.45
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	129.00-	10,006.50	33,087.00	23,080.50	69.76
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	2,046.00	3,000.00	954.00	31.80
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	43.00-	77,169.00	151,575.00	74,406.00	49.09
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	0.00	13,674.00	25,000.00	11,326.00	45.30
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	31,079.00	49,938.00	18,859.00	37.76
DEPARTMENT: 94000 - STUDENT CENTER	120.00	5,817.97	28,004.46	67,932.00	39,807.54	58.60
DEPARTMENT: 98001 - CHILD CARE	0.00	3,521.75	21,148.46	43,001.00	21,852.54	50.82

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FUND: 11 - GENERAL	269,487.31	1,185,385.23	7,126,255.09	16,414,558.00	9,018,815.60	54.94
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Fiscal Year: 2010 FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	928.00	5,238.38	31,686.63	101,135.00	68,520.37	67.75
DEPARTMENT: 00000 - GENERAL	0.00	0.00	5,000.00-	5,000.00-	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	511.60	2,492.32	13,535.19	42,709.73	28,662.94	67.11
DEPARTMENT: 55006 - FOOTBALL	0.00	176.08	5,336.30	20,000.00	14,663.70	73.32
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	341.40	350.00	1,050.00	700.00	66.67
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	51.13	1,616.72	7,500.00	5,883.28	78.44
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	107.65	4,677.56	14,451.00	9,773.44	67.63
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	721.99	1,200.00	478.01	39.83
DEPARTMENT: 55008 - VOLLEYBALL	0.00	1,025.32	3,445.26	5,000.00	1,554.74	31.09
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	7,000.00-	7,000.00-	100.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	0.00	0.00	10,000.00	10,000.00	100.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	1,160.00	0.00	665.00	5,000.00	3,175.00	63.50
DEPARTMENT: 31000 - COMMUNITY SERVICE	348.00	2,468.46	11,455.17	30,260.00	18,456.83	60.99
DEPARTMENT: 55007 - BASEBALL	1,175.00	744.00	4,825.20	20,000.00	13,999.80	70.00
DEPARTMENT: 11031 - DRAMA	0.00	461.07	27,718.87	44,788.00	17,069.13	38.11
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	3,527.00	10,200.00	6,673.00	65.42
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	1,008.00	1,008.00	0.00	1,008.00-	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	266.30	266.30	1,700.00	1,433.70	84.34
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	2,262.22	3,508.80	35,960.00	32,451.20	90.24

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FUND: 14 - ADULT SUPPLEMENTARY ED	4,122.60	16,642.33	109,343.99	338,953.73	225,487.14	66.52
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Fiscal Year: 2010 FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	368.24	2,078.39	4,847.53	14,000.00	8,784.23	62.74
DEPARTMENT: 94000 - STUDENT CENTER	5,070.00	1,884.54	54,406.46	153,100.00	93,623.54	61.15
DEPARTMENT: 95000 - STUDENT HOUSING	9,173.19	100,256.45	499,178.74	1,270,311.00	761,959.07	59.98
DEPARTMENT: 95001 - DIRECTOR'S APARTME	0.00	0.00	0.00	20,000.00	20,000.00	100.00
DEPARTMENT: 98000 - COSMETOLOGY	1,633.80	2,278.40	38,426.67	113,955.00	73,894.53	64.85
DEPARTMENT: 98001 - CHILD CARE	100.00	2,622.91	17,349.87	39,026.00	21,576.13	55.29
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	2,000.00	7,600.00	19,200.00	11,600.00	60.42

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FUND: 16 - AUXILIARY ENTITIES	16,345.23	111,120.69	621,809.27	1,629,592.00	991,437.50	60.84
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Fiscal Year: 2010 FUND: 21 - FEDERAL STUDENT AID

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	137,496.04	2,118,750.22	102,413.16	2,016,337.06	968.82-
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FUND: 21 - FEDERAL STUDENT AID	0.00	137,496.04	2,118,750.22	102,413.16	2,016,337.06	968.82-

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Fiscal Year: 2010 FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	5,992.00	5,992.00	0.00	5,992.00	0.00
DEPARTMENT: 71000 - BUILDINGS	5,573.61	4,418.89	8,426.39	175,807.00	161,807.00	92.04
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	16,757.50	16,757.50	17,377.00	619.50	3.57
DEPARTMENT: 31000 - COMMUNITY SERVICE	2,365.29	13,026.99	4,274.66	152,800.00	146,160.05	95.65
DEPARTMENT: 00000 - GENERAL	0.00	0.00	33,655.00	33,655.00	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	836.71	43,025.11	98,074.93	342,332.00	243,420.36	71.11
DEPARTMENT: 00000 - GENERAL	0.00	0.00	11,907.00	11,907.00	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	16,235.11	62,113.17	250,041.00	187,927.83	75.16
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	24,547.71	12,250.51	35,681.25	305,842.00	245,613.04	80.31
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	269,100.00	269,100.00	100.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	150.00	3,676.45	9,162.28	47,368.00	38,055.72	80.34
DEPARTMENT: 31000 - COMMUNITY SERVICE	318.00	11,618.28	89,386.21	244,753.00	155,048.79	63.35
DEPARTMENT: 42005 - DEAN OF TECHNICAL	18,052.42	6,906.62	54,859.44	114,061.00	41,149.14	36.08
DEPARTMENT: 42000 - DEAN OF LEARNING S	645.00	11,395.83	56,749.07	180,920.00	123,525.93	68.28
DEPARTMENT: 31000 - COMMUNITY SERVICE	56.34	13,100.87	85,220.62	187,964.55	102,687.59	54.63
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	452.61	0.00	452.61	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	1,600.00	1,600.00	100.00
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	0.00	682.05	30,682.05	30,000.00	97.78
DEPARTMENT: 12211 - MEAT JUDGING	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	5,517.73	10,316.00	4,798.27	46.51
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	4,143.20	27,722.27	33,587.53	5,865.26	17.46
DEPARTMENT: 50000 - DEAN OF STUDENT SE	38.29	2,409.28	136,816.44	139,846.62	2,991.89	2.14
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	31,807.68	0.00	108,326.49	148,911.10	8,776.93	5.89
DEPARTMENT: 45011 - SCIENCE LAB ACTIVI	0.00	0.00	5,514.32	5,514.32	0.00	0.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	239,000.00	239,000.00	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	21,350.85	21,350.85	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	4,957.14	4,957.14	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	150.00	0.00	150.00	0.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	13,227.43	22,857.77	9,630.34	42.13
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	0.00	0.00	5,056.13	14,970.18	9,914.05	66.23

DEPARTMENT: 31000 - COMMUNITY SERVICE 0.00 0.00 14,473.87 0.00 14,473.87- 0.00

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FUND: 22 - RESTRICTED GRANTS 84,391.05 164,956.64 1,064,082.85 2,916,397.11 1,767,923.21 60.62

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Fiscal Year: 2010 FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	3,033.94	4,296.23	10,500.00	6,203.77	59.08
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	0.00	3,199.00	3,199.00	100.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	7,000.00	7,000.00	7,000.00	0.00	0.00
DEPARTMENT: 63000 - INFORMATION SERVIC	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 61000 - PRESIDENT	0.00	0.00	0.00	600.00	600.00	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	0.00	20,028.00	20,028.00	100.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	0.00	4,572.50	4,572.50	100.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	1,364.00	3,364.00	2,000.00	59.45

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FUND: 23 - OTHER RESTRICTED FUNDS 0.00 10,033.94 12,660.23 51,263.50 38,603.27 75.30

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Fiscal Year: 2010 FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	31.77	0.00	31.77-	0.00
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	203.18-	0.00	203.18	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	12,404.32	67,973.45	143,905.00	75,931.55	52.77
DEPARTMENT: 13305 - ADULT ED - STAFF D	794.07	222.54	2,814.59	7,572.00	3,963.34	52.34
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	953.78	953.78	37,172.00	36,218.22	97.43
DEPARTMENT: 00000 - GENERAL	0.00	0.00	25,000.00-	26,752.48-	1,752.48-	6.55
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	3,997.54	26,293.68	66,967.00	40,673.32	60.74
DEPARTMENT: 13302 - ADULT ED - TECHNIC	0.00	1,076.50	1,076.50	2,594.00	1,517.50	58.50
DEPARTMENT: 13303 - ADULT ED - SUPPORT	0.00	0.00	0.00	18,270.00	18,270.00	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	3,912.22	21,995.97	49,485.00	27,489.03	55.55
DEPARTMENT: 00000 - GENERAL	0.00	0.00	32,500.00-	33,010.00-	510.00-	1.54
DEPARTMENT: 13301 - ADULT ED - INSTRUC	14,100.00	12,461.11	45,358.11	201,322.00	141,863.89	70.47
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	107.50	9,073.26	90,646.71	163,261.75	72,507.54	44.41

=====

FUND: 24 - ADULT EDUCATION 15,001.57 44,101.27 199,441.38 630,786.27 416,343.32 66.00

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Fiscal Year: 2010

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	0.00	22,992.00	21,654.90	1,337.10-	6.16-
DEPARTMENT: 71000 - BUILDINGS	2,532.63	0.00	31,218.91	908,442.10	874,690.56	96.28
=====						
FUND: 61 - CAPITAL OUTLAY	2,532.63	0.00	54,210.91	930,097.00	873,353.46	93.90

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Fiscal Year: 2010

FUND: 63 - DEBT RETIREMENT FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	0.04	0.00	0.04-	0.00
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	282,622.24	0.00	282,622.24-	0.00
=====						
FUND: 63 - DEBT RETIREMENT FUND	0.00	0.00	282,622.28	0.00	282,622.28-	0.00

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Fiscal Year: 2010

FUND: 64 - DEBT PROJECT FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	46,131.25	9,298.00	83,524.48-	0.00	37,393.23	0.00
=====						
FUND: 64 - DEBT PROJECT FUND	46,131.25	9,298.00	83,524.48-	0.00	37,393.23	0.00

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Fiscal Year: 2010

FUND: 65 - CAPITAL CAMPAIGN FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	5,014.00	0.00	5,014.00-	0.00
=====						
FUND: 65 - CAPITAL CAMPAIGN FUND	0.00	0.00	5,014.00	0.00	5,014.00-	0.00

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Fiscal Year: 2010

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	18,768.63	5,775.62	88,941.51	265,498.37	157,788.23	59.43
DEPARTMENT: 99001 - STUDENT NEWSPAPER	500.00	2,009.83	7,564.94	39,402.00	31,337.06	79.53
DEPARTMENT: 99002 - STUDENT MAGAZINE	0.00	777.02	2,889.08	38,500.00	35,610.92	92.50
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	2,296.83	8,808.49	30,385.00	21,576.51	71.01
=====						
FUND: 71 - ACTIVITY/ORGANIZATION FD	19,268.63	10,859.30	108,204.02	373,785.37	246,312.72	65.90

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Fiscal Year: 2010

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	5,081.00	0.00	5,081.00-	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	4,178.00	0.00	4,178.00-	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	5,177.00	0.00	5,177.00-	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	2,481.00	0.00	2,481.00-	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	3,437.00	0.00	3,437.00-	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	225.00	44,223.75	0.00	44,223.75-	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	4,479.00	0.00	4,479.00-	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	913.00	0.00	913.00-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	7,449.00	0.00	7,449.00-	0.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	4,522.00	0.00	4,522.00-	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	4,479.00	0.00	4,479.00-	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	2,524.00	0.00	2,524.00-	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	8,829.00	0.00	8,829.00-	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	16,338.00	0.00	16,338.00-	0.00
DEPARTMENT: 11022 - SPEECH	0.00	0.00	841.00	0.00	841.00-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	7,390.00	0.00	7,390.00-	0.00
DEPARTMENT: 11030 - ART	0.00	0.00	913.00	0.00	913.00-	0.00
DEPARTMENT: 11031 - DRAMA	0.00	0.00	4,178.00	0.00	4,178.00-	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	6,388.00	0.00	6,388.00-	0.00
DEPARTMENT: 11033 - INST MUSIC	0.00	9,250.00	18,171.00	0.00	18,171.00-	0.00
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	0.00	3,394.00	0.00	3,394.00-	0.00
DEPARTMENT: 12211 - MEAT JUDGING	0.00	0.00	5,392.00	0.00	5,392.00-	0.00
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	9,475.00	160,777.75	0.00	160,777.75-	0.00

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Garden City Community College
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Fiscal Year: 2010

FUND: 73 - EDUKAN CONSORTIUM FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	5,134.46	168,291.58	270,000.00	101,708.42	37.67
=====						
FUND: 73 - EDUKAN CONSORTIUM FUND	0.00	5,134.46	168,291.58	270,000.00	101,708.42	37.67

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Garden City Community College
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Fiscal Year: 2010

FUND: 89 - OTHER

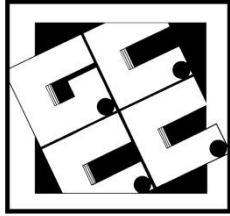
GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	225.00-	88,996.75-	0.00	88,996.75	0.00
DEPARTMENT: 00000 - GENERAL	0.00	11,833.91	68,554.47	0.00	68,554.47-	0.00
=====						
FUND: 89 - OTHER	0.00	11,608.91	20,442.28-	0.00	20,442.28	0.00

As of 12/31/2009

		Amount	% Rate
Cash in Bank:	Commerce Bank	\$ 240,582.98	0.0500%
	Security State - Scott City	\$ 25,274.04	0.0000%
	State Municipal Invest. Pool	\$ 107,382.56	0.0380%
	Landmark National Bank	\$ 1,987,285.81	0.1200%

Investments:

Institution	Type	Amount	% Rate	Beg. Date	End Date
Commerce Bank	CD	\$ 2,000,000.00	1.2600%	5/27/2009	5/27/2010
1st National Bank of GC	CD	\$ 2,000,054.79	0.5000%	10/20/2009	4/22/2010
Western State Bank	CD	\$ 1,000,000.00	1.9000%	10/20/2009	10/19/2010



Garden City COMMUNITY COLLEGE

January 6, 2010

To: Board of Trustees
From: Cricket Turley, Director of Human Resources

New Hire

Andrea Fernandez, Head Women's Soccer Coach, effective November 6, 2009
Sandra Baldrige, Security Officer, effective November 9, 2009

Separations

Mary Moore, Forensics Instructor, effective January 1, 2010

Retirement

Transfers/Promotions

Hoden Abdi, from part time to full time Refugee Caseworker, effective January 4, 2010

Vacancies

Secretary – Nursing/Penka
Adjunct Fire Instructor
Director of Information Technology
Head Volleyball Coach
Forensics Instructor 2010-11
Psychology/Sociology Instructor 2010-11

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT / OUTREACH CONTRACTS - PAYROLL REPORT**

09FAR

From: 8/12/09 - 1/4/10

INSTRUCTOR	CLASS	AMOUNT	LEVEL/ SEMESTERS	
BEC				
0029478	Booth-Varnado, Stephanie	Intro Computer Concepts & Appl	\$1,200.00	01/13
		3.00 FLC X \$400.00 (3 Students)		
		CSCI-1103-SC (8/26/2009 - 12/9/2009)		
		11-00-0000-11010-5220		
0039874	Carver, Heather	Social Problems	\$1,200.00	01/3
		3.00 FLC X \$400.00 (5 Students)		
		SOCI-204-SC (8/27/2009 - 12/10/2009)		
		11-00-0000-11060-5220		
0134481	Harkness, Trisha	Intro to Mgmt Info Systems	\$400.00	01/1
		1.00 FLC X \$400.00 (5 Students)		
		CSCI-101A-SC (11/9/2009 - 12/7/2009)		
		11-00-0000-11010-5220		
0000148	Hill, Kent	Developmental Psychology	\$1,692.00	03/40
		3.00 FLC X \$564.00 (7 Students)		
		EDUC-110-ST (8/19/2009 - 12/9/2009)		
		11-00-0000-11060-5220		
0000199	Krehbiel, Vicki	College Skills Development	\$480.00	01/41
		1.00 FLC X \$480.00 (6 Students)		
		PCDE-101-SC (8/20/2009 - 10/8/2009)		
		11-00-0000-11083-5220		
0040362	Niswonger, Leslie	Interpersonal Communication I	\$1,410.00	03/20
		3.00 FLC X \$470.00 (8 Students)		
		SPCH-113-SC (8/31/2009 - 12/14/2009)		
		11-00-0000-11022-5220		

LAKI

0000033 Bowser, Michael Public Speaking \$1,440.00 01/38
 3.00 FLC X \$480.00 (15 Students)
 SPCH-111-LK (8/18/2009 - 12/15/2009)
 11-00-0000-11022-5220

0010121 Hoover, Kevin Certified Nurse Aide \$1,410.00 03/9
 3.00 FLC X \$470.00 (10 Students)
 HELR-1023-LK (8/17/2009 - 10/6/2009)
 11-00-0000-12203-5220

0010121 Hoover, Kevin Certified Nurse Aide Lab \$944.70 03/9
 2.01 FLC X \$470.00 (10 Students)
 HELR-102L-LK (8/17/2009 - 10/6/2009)
 11-00-0000-12203-5220

MAIN

0093276 Alexander, Paige Fundamentals of Statistics \$1,410.00 03/4
 3.00 FLC X \$470.00 (15 Students)
 MATH-110-90 (8/19/2009 - 12/17/2009)
 11-00-0000-11050-5260

0071720 Ashlock, Bernard Intro Alcohol/Other Drug Abuse \$1,410.00 03/8
 3.00 FLC X \$470.00 (6 Students)
 ADDC-100-90 (8/19/2009 - 12/17/2009)
 11-00-0000-11060-5260

0134521 Baxter, Jennifer Intermediate Algebra Review \$2,350.00 03/1
 5.00 FLC X \$470.00 (23 Students)
 MATH-107R-09 (8/19/2009 - 12/17/2009)
 11-00-0000-11050-5260

0119563 Berkley, Deborah Basic English *** \$1,875.00 04/4
 3.75 FLC X \$500.00 (16 Students)
 ENGL-091-09 (8/19/2009 - 12/17/2009)
 11-00-0000-11021-5260

0009093	Bernal, Gayleen	Bridge: Foundations-Skills Lab	\$525.00	04/1
		1.00 FLC X \$500.00 (8 Students)		
	Gayleen Bernal (1 FLC), Bonnie Peters (1 FLC) and Margaret Prewitt (1 FLC) are team-teaching NURS-120-50 (3 FLC).	NURS-120-50 (8/17/2009 - 10/7/2009)		
		11-00-0000-12200-5260		
		Extra Amt: \$25.00/1 FLC x 1 FLC (On-line class) = \$25.00		
0113852	Bitikofer, Lyle	Electricity I	\$1,239.75	02/4
		2.85 FLC X \$435.00 (8 Students)		
		INED-111-90 (8/19/2009 - 12/17/2009)		
		11-00-0000-12272-5260		
0015879	Emahizer, Shellie	Certified Nurse Aide	\$1,635.00	03/6
		3.00 FLC X \$470.00 (10 Students)		
		HELR-1023-50 (9/8/2009 - 11/2/2009)		
		11-00-0000-12203-5260		
		Extra Amt: \$75.00/FLC x 3 FLC (On-line class) = \$225.00		
0015879	Emahizer, Shellie	Certified Nurse Aide Lab	\$1,095.45	03/6
		2.01 FLC X \$470.00 (9 Students)		
		HELR-102L-50 (9/8/2009 - 11/2/2009)		
		11-00-0000-12203-5260		
		Extra Amt: \$75.00/FLC x 2.01 FLC (On-line class) = \$150.75		
0031964	Erskin, Nadine	Basic Manual Communication I	\$1,200.00	01/20
		3.00 FLC X \$400.00 (5 Students)		
		SPED-120-90 (8/19/2009 - 12/17/2009)		
		11-00-0000-11060-5260		
0031964	Erskin, Nadine	Fundamentals of Interpreting	\$1,200.00	01/20
		3.00 FLC X \$400.00 (5 Students)		
		SPED-160-90 (8/19/2009 - 12/17/2009)		
		11-00-0000-11060-5260		
0084418	Evans, Danial	Health Education	\$1,410.00	03/17
		3.00 FLC X \$470.00 (32 Students)		
		HPER-106-01 (8/19/2009 - 12/17/2009)		
		11-00-0000-11070-5260		

0078471	Fisher, Brandon	Proc in Client-Record Mgmt	\$1,500.00	04/10
		3.00 FLC X \$500.00 (4 Students)		
		ADDC-201-90 (10/16/2009 - 11/7/2009)		
		11-00-0000-11060-5260		
0051580	Gundy, Jason	Beginning Tennis	\$400.00	01/3
		1.00 FLC X \$400.00 (8 Students)		
		HPER-114-90 (8/19/2009 - 10/14/2009)		
		11-00-0000-11070-5260		
0131672	Harding, Daniel	Comp Aided Drafting I (Engr)	\$1,410.00	03/2
		3.00 FLC X \$470.00 (9 Students)		
		DRFT-104E-90 (8/19/2009 - 12/17/2009)		
		11-00-0000-12260-5260		
0131672	Harding, Daniel	Comp Aided Drafting I (Engr)	\$1,410.00	03/2
		3.00 FLC X \$470.00 (6 Students)		
		DRFT-104E-91 (8/19/2009 - 12/17/2009)		
		11-00-0000-12260-5260		
0015110	Harsha, Kenneth	Accounting I	\$1,800.00	04/22
		3.00 FLC X \$600.00 (9 Students)		
		ACCT-102-01 (8/19/2009 - 12/17/2009)		
		11-00-0000-11010-5260		
0015110	Harsha, Kenneth	Accounting II	\$1,800.00	04/22
		3.00 FLC X \$600.00 (8 Students)		
		ACCT-103-01 (8/19/2009 - 12/17/2009)		
		11-00-0000-11010-5260		
0015627	Heath, Reba	Certified Nurse Aide	\$1,410.00	03/4
		3.00 FLC X \$470.00 (10 Students)		
		HELR-1023-05 (8/17/2009 - 9/24/2009)		
		11-00-0000-12203-5260		

0015627	Heath, Reba	Certified Nurse Aide Lab 2.01 FLC X \$470.00 (5 Students) HELR-102L-05 (8/17/2009 - 9/24/2009) 11-00-0000-12203-5260	\$944.70	03/4
0015627	Heath, Reba	Nursing Home Med. Aide 3.33 FLC X \$470.00 (6 Students) HELR-1033-08 (8/18/2009 - 9/24/2009) 11-00-0000-12203-5260	\$1,565.10	03/4
0015627	Heath, Reba	Nursing Home Med. Aide Lab 3.35 FLC X \$470.00 (6 Students) HELR-103L-08 (8/18/2009 - 9/24/2009) 11-00-0000-12203-5260	\$1,574.50	03/4
0015627	Heath, Reba	Certified Nurse Aide Lab 2.01 FLC X \$470.00 (5 Students) HELR-102L-05A (8/17/2009 - 9/24/2009) 11-00-0000-12203-5260	\$944.70	03/4
0013548	Heaton, Stephen	College Algebra 3.00 FLC X \$480.00 (12 Students) MATH-108-90 (8/19/2009 - 12/17/2009) 11-00-0000-11050-5260	\$1,440.00	01/33
0131998	Higgins, Lewis	Understanding Old Testament 3.00 FLC X \$470.00 (12 Students) LITR-230-90 (8/19/2009 - 12/17/2009) 11-00-0000-11020-5260	\$1,410.00	03/2
0096914	Hornbeck, Debra	Strategic Team Building I 1.00 FLC X \$500.00 (10 Students) CRIM-165-03 (8/29/2009 - 10/3/2009) 11-00-0000-12240-5260	\$500.00	04/2

0125502	Kasriel, Matthew	Technical Rescue I	\$480.00	04/2
	Matthew Kasriel (.96 FLC) and Joshua Rees (.95 FLC) are team-teaching FIRE-103-90.	0.96 FLC X \$500.00 (6 Students) FIRE-103-90 (11/3/2009 - 11/14/2009) 11-00-0000-12241-5260		
0125502	Kasriel, Matthew	Technical Rescue II	\$1,335.00	04/2
		2.67 FLC X \$500.00 (14 Students) FIRE-203-90 (10/13/2009 - 10/24/2009) 11-00-0000-12241-5260		
0125502	Kasriel, Matthew	Firefighter I	\$990.00	04/2
	M. Kasriel (1.98 FLC), J. Moore (.71 FLC), L. Pander (6.31 FLC) & J. Rees (.84 FLC) are team-teaching FIRE-101-01 (9.84 FLC).	1.98 FLC X \$500.00 (17 Students) FIRE-101-01 (8/19/2009 - 11/24/2009) 11-00-0000-12241-5260		
0001203	Keating, Bethanie	Admin - Juvenile Justice	\$1,410.00	03/9
		3.00 FLC X \$470.00 (10 Students) CRIM-108-90 (8/24/2009 - 12/7/2009) 11-00-0000-12240-5260		
0134671	Kelly, Cindy	Basic English ***	\$1,875.00	04/1
		3.75 FLC X \$500.00 (14 Students) ENGL-091-90 (8/19/2009 - 12/17/2009) 11-00-0000-11021-5260		
0134671	Kelly, Cindy	English I	\$1,875.00	04/1
		3.75 FLC X \$500.00 (27 Students) ENGL-101-90 (8/19/2009 - 12/17/2009) 11-00-0000-11021-5260		
0006759	Kemper, Mary	Public Speaking	\$1,440.00	01/35
		3.00 FLC X \$480.00 (22 Students) SPCH-111-90 (8/19/2009 - 12/17/2009) 11-00-0000-11022-5260		

0006759	Kemper, Mary	Interpersonal Communication I 3.00 FLC X \$480.00 (25 Students) SPCH-113-90 (8/19/2009 - 12/17/2009) 11-00-0000-11022-5260	\$1,440.00	01/35
0134176	Kruger, Carter	College Math 3.00 FLC X \$400.00 (25 Students) MATH-105-02 (8/19/2009 - 12/17/2009) 11-00-0000-11050-5260	\$1,200.00	01/1
0134176	Kruger, Carter	College Math 3.00 FLC X \$400.00 (21 Students) MATH-105-08 (8/19/2009 - 12/17/2009) 11-00-0000-11050-5260	\$1,200.00	01/1
0017434	Lamb, Colin	Org. Leadership Development 2.00 FLC X \$470.00 (6 Students) PSYC-106-01 (8/19/2009 - 12/17/2009) 11-00-0000-11060-5260	\$940.00	03/15
0000879	Landgraf, Jeffrey	Medical Terminology 3.00 FLC X \$470.00 (8 Students) EMIC-104-01 (8/19/2009 - 12/17/2009) 11-00-0000-12203-5260	\$1,410.00	03/5
0000879	Landgraf, Jeffrey	FR to EMT-Basic Bridge 8.88 FLC X \$470.00 (7 Students) EMIC-101-01 (9/17/2009 - 2/4/2010) 11-00-0000-12203-5260	\$4,173.60	03/5
0040652	Lisk, Martha	College Skills Development 1.00 FLC X \$470.00 (26 Students) PCDE-101-04 (8/19/2009 - 10/14/2009) 11-00-0000-11083-5260	\$470.00	03/13

0040652	Lisk, Martha	College Skills Development	\$470.00	03/13
		1.00 FLC X \$470.00 (25 Students)		
		PCDE-101-10 (10/19/2009 - 12/17/2009)		
		11-00-0000-11083-5260		
0040652	Lisk, Martha	Academic Recovery & Success	\$470.00	03/13
		1.00 FLC X \$470.00 (6 Students)		
		PCDE-110-90 (8/19/2009 - 12/17/2009)		
		11-00-0000-11080-5260		
0020375	Maxwell, Lisa	Art for Elementary Teachers	\$1,200.00	01/1
		3.00 FLC X \$400.00 (6 Students)		
		EDUC-202-90 (8/19/2009 - 12/17/2009)		
		11-00-0000-11060-5260		
0059473	McClure, Timmey	Handcuffing	\$470.00	03/4
		1.00 FLC X \$470.00 (13 Students)		
		CRIM-154-01 (11/21/2009 - 11/21/2009)		
		11-00-0000-12240-5260		
0059473	McClure, Timmey	Tactical Baton	\$470.00	03/4
		1.00 FLC X \$470.00 (11 Students)		
		CRIM-155-01 (11/22/2009 - 11/22/2009)		
		11-00-0000-12240-5260		
0059473	McClure, Timmey	Gangs	\$1,410.00	03/4
		3.00 FLC X \$470.00 (8 Students)		
		CRIM-210-90 (8/19/2009 - 12/17/2009)		
		11-00-0000-12240-5260		
0058516	Miller, Aaron	Introduction to AWS Welding	\$1,336.00	01/5
		3.34 FLC X \$400.00 (7 Students)		
		WELD-110-90 (8/19/2009 - 12/17/2009)		
		11-00-0000-12273-5260		

0016832	Miller, Timothy	Beginning Rappelling	\$217.50	02/2
	Larry Pander (.5 FLC) and Timothy Miller (.5 FLC) are team-teaching CRIM-150-01 (1 FLC).	0.50 FLC X \$435.00 (11 Students) CRIM-150-01 (9/12/2009 - 9/13/2009) 11-00-0000-12240-5260		
0016832	Miller, Timothy	Intermediate Rappelling	\$217.50	02/2
	Larry Pander (.5 FLC) and Timothy Miller (.5 FLC) are team-teaching CRIM-151-01 (1 FLC).	0.50 FLC X \$435.00 (11 Students) CRIM-151-01 (9/26/2009 - 9/27/2009) 11-00-0000-12240-5260		
0055193	Moore, Jeremy	Firefighter II	\$108.10	03/1
	Jeremy Moore (.23 FLC) and Larry Pander (4.00 FLC) are team-teaching FIRE-102-01 (4.23 FLC).	0.23 FLC X \$470.00 (5 Students) FIRE-102-01 (8/19/2009 - 12/17/2009) 11-00-0000-12241-5260		
0055193	Moore, Jeremy	Firefighter I	\$333.70	03/1
	M Kasriel (1.98 FLC), J Moore (.71 FLC), L Pander 6.31 FLC) and J Rees (.84 FLC) are team-teaching FIRE-101-01 (9.84 FLC).	0.71 FLC X \$470.00 (17 Students) FIRE-101-01 (8/19/2009 - 11/24/2009) 11-00-0000-12241-5260		
0116679	Moquett, Katrina	Substance Abuse	\$1,410.00	03/7
		3.00 FLC X \$470.00 (19 Students) HPER-107-01 (8/19/2009 - 12/17/2009) 11-00-0000-11070-5260		
0116679	Moquett, Katrina	Rhythmic Aerobics	\$470.00	03/7
		1.00 FLC X \$470.00 (9 Students) HPER-151-01 (8/19/2009 - 12/17/2009) 11-00-0000-11070-5260		
0116679	Moquett, Katrina	Fundamentals Weightlifting I	\$470.00	03/7
	(Taught with HPER-192-06)	1.00 FLC X \$470.00 (6 Students) HPER-191-07 (8/19/2009 - 12/17/2009) 11-00-0000-11070-5260		

0052117	Munoz, Kellee	Academic Recovery & Success	\$400.00	01/1
		1.00 FLC X \$400.00 (23 Students)		
		PCDE-110-02 (8/19/2009 - 12/17/2009)		
		11-00-0000-11080-5260		
0052117	Munoz, Kellee	Academic Recovery & Success	\$400.00	01/1
		1.00 FLC X \$400.00 (4 Students)		
		PCDE-110-04 (10/19/2009 - 12/17/2009)		
		11-00-0000-11080-5260		
0014256	Neri, Juan	Keyboarding	\$1,305.00	02/15
		3.00 FLC X \$435.00 (9 Students)		
		CSCI-100-90 (8/19/2009 - 12/17/2009)		
		11-00-0000-11010-5260		
0014256	Neri, Juan	Intro Computer Concepts & Appl	\$1,305.00	02/15
		3.00 FLC X \$435.00 (6 Students)		
		CSCI-1103-90 (8/19/2009 - 12/17/2009)		
		11-00-0000-11010-5260		
0022181	Niblock, Debra	Certified Nurse Aide	\$1,500.00	04/3
		3.00 FLC X \$500.00 (18 Students)		
		HELR-1023-94 (10/22/2009 - 12/17/2009)		
		11-00-0000-12203-5260		
0022181	Niblock, Debra	Certified Nurse Aide Lab	\$1,005.00	04/3
		2.01 FLC X \$500.00 (10 Students)		
		HELR-102L-94 (10/22/2009 - 12/17/2009)		
		11-00-0000-12203-5260		
0022181	Niblock, Debra	Certified Nurse Aide Lab	\$1,005.00	04/3
		2.01 FLC X \$500.00 (8 Students)		
		HELR-102L-94A (10/22/2009 - 12/17/2009)		
		11-00-0000-12203-5260		

0068157	Nichols, Kip	Bowling	\$400.00	01/16
		1.00 FLC X \$400.00 (19 Students)		
		HPER-118-90 (8/19/2009 - 12/17/2009)		
		11-00-0000-11070-5260		
0005372	Pauley, Paul	Strategic Team Building I	\$470.00	03/7
		1.00 FLC X \$470.00 (12 Students)		
		CRIM-165-04 (8/29/2009 - 10/3/2009)		
		11-00-0000-12240-5260		
0101014	Peters, Bonnie	Bridge: Foundations-Skills Lab	\$525.00	04/1
		1.00 FLC X \$500.00 (8 Students)		
	Gayleen Bernal (1 FLC), Bonnie Peters (1 FLC) and Margaret Prewitt (1 FLC) are team-teaching NURS-120-50 (3 FLC).	NURS-120-50 (8/17/2009 - 10/7/2009)		
		11-00-0000-12200-5260		
		Extra Amt: \$25.00/FLC x 1 FLC (On-line class) = \$25.00		
0101014	Peters, Bonnie	Bridge: Medical Surg Nrsng I	\$806.25	04/1
		1.50 FLC X \$500.00 (8 Students)		
	Jacqueline Penner, Bonnie Peters and Margaret Prewitt are team-teaching NURS- 124-50.	NURS-124-50 (10/7/2009 - 11/24/2009)		
		11-00-0000-12200-5260		
		Extra Amt: \$37.50/FLC x 1.5 FLC (On-line class) = \$56.25		
0020920	Prewitt, Margaret	Bridge: Foundations-Skills Lab	\$525.00	04/1
		1.00 FLC X \$500.00 (8 Students)		
	Gayleen Bernal (1 FLC), Bonnie Peters (1 FLC) and Margaret Prewitt (1 FLC) are team-teaching NURS-120-50 (3 FLC).	NURS-120-50 (8/17/2009 - 10/7/2009)		
		11-00-0000-12200-5260		
		Extra Amt: \$25.00/FLC x 1 FLC (On-line class) = \$25.00		
0020920	Prewitt, Margaret	Gerontology	\$615.25	04/1
		1.07 FLC X \$500.00 (8 Students)		
		NURS-103-50 (9/30/2009 - 10/6/2009)		
		11-00-0000-12200-5260		
		Extra Amt: \$75.00/FLC x 1.07 FLC (On-line class) = \$80.25		
0020920	Prewitt, Margaret	Bridge: Medical Surg Nrsng I	\$806.25	04/1
		1.50 FLC X \$500.00 (8 Students)		
	Jacqueline Penner, Bonnie Peters and Margaret Prewitt are team-teaching NURS- 124-50.	NURS-124-50 (10/7/2009 - 11/24/2009)		
		11-00-0000-12200-5260		
		Extra Amt: \$37.50/FLC x 1.5 FLC (On-line class) = \$56.25		

0001515	Rainman, Valerie	Spanish Comp. and Conversation 2.00 FLC X \$480.00 (5 Students) LANG-201-90 (8/19/2009 - 12/17/2009) 11-00-0000-11020-5260	\$960.00	01/31
0061059	Rees, Joshua Matthew Kasriel (.96 FLC) and Joshua Rees (.95 FLC) are team- teaching FIRE-103 -90.	Technical Rescue I 0.95 FLC X \$435.00 (6 Students) FIRE-103-90 (11/3/2009 - 11/14/2009) 11-00-0000-12241-5260	\$413.25	02/2
0061059	Rees, Joshua M. Kasriel (1.98 FLC), J. Moore (.71 FLC), L. Pander (6.31 FLC) & J. Rees (.84 FLC) are team-teaching FIRE-101-01 (9.84 FLC).	Firefighter I 0.84 FLC X \$435.00 (17 Students) FIRE-101-01 (8/19/2009 - 11/24/2009) 11-00-0000-12241-5260	\$365.40	02/2
0066505	Rishel-Montez, Sabrina	Beginning Ballet 1.00 FLC X \$400.00 (7 Students) HPER-142-01 (8/19/2009 - 12/17/2009) 11-00-0000-11070-5260	\$400.00	01/4
0017583	Rodriguez, Itzel	Elementary Spanish I 5.00 FLC X \$470.00 (7 Students) LANG-1322-01 (8/19/2009 - 12/17/2009) 11-00-0000-11020-5260	\$2,350.00	03/10
0018283	Routon, Timothy	Applied Music: Instrumental I 1.34 FLC X \$400.00 (3 Students) MUSC-102-16 (8/19/2009 - 12/17/2009) 11-00-0000-11033-5260	\$536.00	01/17
0018283	Routon, Timothy	Applied Music: Instr I-Guitar 2.68 FLC X \$400.00 (3 Students) MUSC-1021-16 (8/19/2009 - 12/17/2009) 11-00-0000-11033-5260	\$1,072.00	01/17

0018283	Routon, Timothy (Taught with MUSC-203-16)	Applied Music: Instrumental II 1.34 FLC X \$400.00 (1 Students) MUSC-103-16 (8/19/2009 - 12/17/2009) 11-00-0000-11033-5260	\$536.00	01/17
0067718	Ruda, Ryan	Academic Recovery & Success 1.00 FLC X \$470.00 (8 Students) PCDE-110-03 (8/19/2009 - 12/17/2009) 11-00-0000-11080-5260	\$470.00	03/24
0002915	Rufenacht, Ross	Gymnastics 1.00 FLC X \$400.00 (10 Students) HPER-152-01 (8/19/2009 - 12/17/2009) 11-00-0000-11070-5260	\$400.00	01/2
0038766	Schneider, Jane	Strategic Team Building I 1.00 FLC X \$500.00 (10 Students) CRIM-165-05 (8/29/2009 - 10/3/2009) 11-00-0000-12240-5260	\$500.00	04/1
0018615	Schneider, Mitch	Strategic Team Building I 1.00 FLC X \$500.00 (10 Students) CRIM-165-06 (8/29/2009 - 10/3/2009) 11-00-0000-12240-5260	\$500.00	04/1
0012665	Sisk, Bradley	Emergency Medical Technician 11.58 FLC X \$650.00 (15 Students) EMRG-101-90 (8/17/2009 - 1/16/2010) 11-00-0000-12202-5260	\$7,527.00	04/24
0049158	Smith, Marci Terry Lee and Marci Smith are team-teaching PCDE108 -01 (1 FLC).	Lead Challenge 1.00 FLC X \$470.00 (12 Students) PCDE-108-01 (8/20/2009 - 9/10/2009) 11-00-0000-11080-5260	\$470.00	03/4

0078914	Strawder, Freddie	Criminal Investigation II	\$870.00	02/4
	Freddie Strawder (2 FLC) and Terry Lee (1 FLC) are team-teaching CRIM-212-90 (3 FLC).	2.00 FLC X \$435.00 (11 Students) CRIM-212-90 (8/19/2009 - 12/17/2009) 11-00-0000-12240-5260		
0008202	Thompson, Kevin	English II	\$1,762.50	03/19
		3.75 FLC X \$470.00 (13 Students) ENGL-102-90 (8/19/2009 - 12/17/2009) 11-00-0000-11021-5260		
0023490	Turner, Lynda	Intermediate Algebra Review	\$2,000.00	01/3
		5.00 FLC X \$400.00 (24 Students) MATH-107R-90 (8/19/2009 - 12/17/2009) 11-00-0000-11050-5260		
0132002	Unger, Jennifer	Academic Recovery & Success	\$470.00	03/1
		1.00 FLC X \$470.00 (12 Students) PCDE-110-01 (8/19/2009 - 12/17/2009) 11-00-0000-11080-5260		
0019996	Unruh, Brandy	Strategic Team Building I	\$500.00	04/5
		1.00 FLC X \$500.00 (10 Students) CRIM-165-01 (8/29/2009 - 10/3/2009) 11-00-0000-12240-5260		
0002551	Unruh, Robin	Field Practicum I	\$314.90	03/5
		1.34 FLC X \$235.00 (2 Students) ADDC-1033-01 (8/19/2009 - 12/17/2009) 11-00-0000-11060-5260		
0002551	Unruh, Robin	Addic Coun-Pharm & Med Hi Risk	\$940.00	03/5
		2.00 FLC X \$470.00 (5 Students) ADDC-205-90 (8/19/2009 - 12/17/2009) 11-00-0000-11060-5260		

0125481 Wells, Sarah College Skills Development \$400.00 01/2
 1.00 FLC X \$400.00 (13 Students)
 PCDE-101-13 (8/19/2009 - 10/14/2009)
 11-00-0000-11083-5260

0125481 Wells, Sarah College Skills Development \$400.00 01/2
 1.00 FLC X \$400.00 (24 Students)
 PCDE-101-21 (8/3/2009 - 8/7/2009)
 11-00-0000-11083-5260

0000275 Wilson, Robert Anatomy & Physiology I \$2,447.76 03/60
 4.34 FLC X \$564.00 (21 Students)
 BIOL-211-90 (8/19/2009 - 12/17/2009)
 11-00-0000-11040-5260

SCOT

0087141 Kasselmann, Lalani Certified Nurse Aide \$1,410.00 03/1
 3.00 FLC X \$470.00 (7 Students)
 HELR-1023-SO (8/24/2009 - 12/11/2009)
 11-00-0000-12203-5220

0087141 Kasselmann, Lalani Certified Nurse Aide Lab \$944.70 03/1
 2.01 FLC X \$470.00 (7 Students)
 HELR-102L-SO (8/24/2009 - 12/11/2009)
 11-00-0000-12203-5220

0085511 Wilkinson, Anissa Lifetime Fitness \$800.00 01/2
 2.00 FLC X \$400.00 (10 Students)
 HPER-121-SC (9/8/2009 - 11/10/2009)
 11-00-0000-11070-5220

SYRA

0035736 Hugo, Bernard Accounting I \$1,440.00 01/27
 3.00 FLC X \$480.00 (5 Students)
 ACCT-102-SY (8/27/2009 - 12/22/2009)
 11-00-0000-11010-5220

TOTAL ADJUNCT FACULTY CONTRACTS	\$115,194.56
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**GARDEN CITY COMMUNITY COLLEGE
OUTREACH SERVICE CONTRACTS - RECEIVED**

09FAR

From: 11/11/09 - 1/4/10

INSTRUCTOR	CLASS	AMOUNT	LEVEL/ SEMESTERS
<u>Deerfield - USD 216</u>			
0134800 Petersilie, Erin	Education for Parenthood	\$225.00	CC/1
	3.00 FLC X \$75.00 (1 Students)		
Pro-rate for 1 student/based on 5 students (\$375 x 1/5 = \$75)	EDUC-104-DE (8/14/2009 - 5/13/2010)		
	11-00-0000-11060-6610		
<u>Dighton - USD 482</u>			
0023781 Felker, Amy	College Algebra	\$1,125.00	CC/8
	3.00 FLC X \$375.00 (5 Students)		
	MATH-108-DI (8/17/2009 - 12/22/2009)		
	11-00-0000-11050-6610		
0129071 Shearer Morse, Ashley	English I	\$1,406.25	CC/3
	3.75 FLC X \$375.00 (8 Students)		
	ENGL-101-DI (8/17/2009 - 5/26/2010)		
	11-00-0000-11021-6610		

Garden City - USD 457

0008570	Ackerman, Linda	Intro Computer Concepts & Appl	\$1,125.00	CC/14
		3.00 FLC X \$375.00 (8 Students)		
	Contract combined with CSCI-1103-GH & CSCI-1103 -GN (20 students total)	CSCI-1103-GA (8/13/2009 - 12/18/2009)		
		11-00-0000-11010-6610		
0000043	Burden, Karen	Working With Children	\$75.00	CC/3
		1.00 FLC X \$75.00 (1 Students)		
	Pro-rate for 1 student/based on 5 students (\$375 x 1/5 = \$75)	EDUC-114-GC (8/19/2009 - 12/17/2009)		
		11-00-0000-11060-6610		
0013548	Heaton, Stephen	College Algebra	\$1,125.00	CC/33
		3.00 FLC X \$375.00 (10 Students)		
		MATH-108-GC (8/13/2009 - 5/20/2010)		
		11-00-0000-11050-6610		
0086193	Irvin, Jana	Intro Computer Concepts & Appl	\$1,125.00	CC/
		3.00 FLC X \$375.00 (7 Students)		
	Contract combined with CSCI-1103-GD, Juan Neri, Instructor (16 students total)	CSCI-1103-GC (8/13/2009 - 12/18/2009)		
		11-00-0000-11010-6610		
0014256	Neri, Juan	Intro Computer Concepts & Appl	\$1,125.00	CC/15
		3.00 FLC X \$375.00 (9 Students)		
	Contract combined with CSCI-1103-GR (18 students total)	CSCI-1103-GE (8/13/2009 - 12/18/2009)		
		11-00-0000-11010-6610		

Healy - USD 468

0122363	Ostmeyer, Annette	English I	\$1,406.25	CC/5
		3.75 FLC X \$375.00 (5 Students)		
		ENGL-101-HE (8/25/2009 - 12/10/2009)		
		11-00-0000-11021-6610		

Holcomb - USD 363

0050312	Barrett, Jennifer	College Algebra	\$1,125.00	CC/6
		3.00 FLC X \$375.00 (8 Students)		
	Contract combined with MATH-108-HO (16 students total)	MATH-108-HC (8/17/2009 - 5/11/2010)		
		11-00-0000-11050-6610		
0111468	Hagman, Katherine	American Government	\$1,125.00	CC/5
		3.00 FLC X \$375.00 (9 Students)		
		POLS-105-HO (8/17/2009 - 5/7/2010)		
		11-00-0000-11060-6610		
0006759	Kemper, Mary	English I	\$1,406.25	CC/35
		3.75 FLC X \$375.00 (20 Students)		
		ENGL-101-HO (8/17/2009 - 12/11/2009)		
		11-00-0000-11021-6610		
0006759	Kemper, Mary	Public Speaking	\$1,125.00	CC/35
		3.00 FLC X \$375.00 (14 Students)		
		SPCH-111-HO (8/17/2009 - 12/11/2009)		
		11-00-0000-11022-6610		
0046228	Kennedy, Stanley	Intro to Criminal Justice	\$1,125.00	CC/2
		3.00 FLC X \$375.00 (8 Students)		
		CRIM-101-HO (8/17/2009 - 5/7/2010)		
		11-00-0000-12240-6610		

Lakin - USD 215

0090479	Michaelis, Shawn	College Algebra	\$1,125.00	CC/2
		3.00 FLC X \$375.00 (8 Students)		
	Contract combined with MATH-108-LK (19 students total)	MATH-108-LA (8/20/2009 - 5/20/2010)		
		11-00-0000-11050-6610		
0008202	Thompson, Kevin	English I	\$1,406.25	CC/19
		3.75 FLC X \$375.00 (13 Students)		
		ENGL-101-LA (8/20/2009 - 11/15/2009)		
		11-00-0000-11021-6610		
0008202	Thompson, Kevin	English I	\$1,406.25	CC/19
		3.75 FLC X \$375.00 (8 Students)		
		ENGL-101-LK (8/20/2009 - 11/15/2009)		
		11-00-0000-11021-6610		
0008202	Thompson, Kevin	Introduction to Literature I	\$1,125.00	CC/19
		3.00 FLC X \$375.00 (9 Students)		
	Contract combined with LITR -210-LK (17 students total)	LITR-210-LA (11/16/2009 - 2/19/2010)		
		11-00-0000-11021-6610		
0090478	White, Blain	American Government	\$1,125.00	CC/6
		3.00 FLC X \$375.00 (14 Students)		
		POLS-105-LK (8/20/2009 - 5/20/2010)		
		11-00-0000-11060-6610		

Leoti - USD 467

0002021	Breitkreutz, Betsy	College Algebra	\$1,125.00	CC/31
		3.00 FLC X \$375.00 (6 Students)		
		MATH-108-LE (8/19/2009 - 5/13/2010)		
		11-00-0000-11050-6610		
0040119	Brown, H	English I	\$1,406.25	CC/19
		3.75 FLC X \$375.00 (10 Students)		
		ENGL-101-LE (8/19/2009 - 12/17/2009)		
		11-00-0000-11021-6610		

Scott City - USD 466

0009450	Kucharik, Stephen	English I	\$1,406.25	CC/55
		3.75 FLC X \$375.00 (12 Students)		
		ENGL-101-ST (8/19/2009 - 12/17/2009)		
		11-00-0000-11021-6610		
0009450	Kucharik, Stephen	English I	\$1,406.25	CC/55
		3.75 FLC X \$375.00 (15 Students)		
	ITV Class taught with ENGL-101-DE and ENGL-101-Spearville (DCCC) (21 students total)	ENGL-101-SO (8/19/2009 - 12/17/2009)		
		11-00-0000-11021-6610		
0009450	Kucharik, Stephen	English I	\$1,406.25	CC/55
		3.75 FLC X \$375.00 (9 Students)		
		ENGL-101-SI (8/19/2009 - 12/17/2009)		
		11-00-0000-11021-6610		

Syracuse - USD 494

0035698	Brown, Richard	College Algebra	\$1,125.00	CC/14
		3.00 FLC X \$375.00 (19 Students)		
		MATH-108-SY (8/18/2009 - 12/22/2009)		
		11-00-0000-11050-6610		
0038768	McAllister, Steve	American Government	\$1,125.00	CC/8
		3.00 FLC X \$375.00 (25 Students)		
		POLS-105-SY (8/18/2009 - 5/21/2010)		
		11-00-0000-11060-6610		
0134511	Stucky, Tina	English I	\$1,406.25	CC/1
		3.75 FLC X \$375.00 (17 Students)		
		ENGL-101-SY (8/18/2009 - 12/22/2009)		
		11-00-0000-11021-6610		
0084839	Walker, Kimberli	Principles of Biology	\$852.00	CC/8
		5.68 FLC X \$150.00 (2 Students)		
	Pro-rate for 2 students/based on 5 students (\$375 x 2/5 = \$150)	BIOL-105-SY (8/18/2009 - 5/21/2010)		
		11-00-0000-11040-6610		
0084839	Walker, Kimberli	College Chemistry I	\$426.00	CC/8
		5.68 FLC X \$75.00 (1 Students)		
	Pro-rate for 1 student/based on 5 students (\$375 x 1/5 = \$75)	CHEM-109-SY (8/18/2009 - 5/21/2010)		
		11-00-0000-11040-6610		

Tribune - USD 200

0018556	Larkin, Nathaniel	Anatomy and Physiology 5.68 FLC X \$375.00 (12 Students) BIOL-210-TR (8/17/2009 - 5/15/2010) 11-00-0000-11040-6610	\$2,130.00	CC/16
0018556	Larkin, Nathaniel	General Chemistry 5.68 FLC X \$375.00 (14 Students) CHEM-105-TR (8/18/2009 - 5/15/2010) 11-00-0000-11040-6610	\$2,130.00	CC/16
0134936	Sill, Phillip	American History to 1865 3.00 FLC X \$375.00 (13 Students) HIST-103-TR (8/18/2009 - 5/15/2010) 11-00-0000-11020-6610	\$1,125.00	CC/1
0134936	Sill, Phillip	American Government 3.00 FLC X \$375.00 (15 Students) POLS-105-TR (8/17/2009 - 5/15/2010) 11-00-0000-11060-6610	\$1,125.00	CC/1
0122129	Woelk, Angela	General Psychology 3.00 FLC X \$375.00 (11 Students) PSYC-101-TR (8/18/2009 - 5/15/2010) 11-00-0000-11060-6610	\$1,125.00	CC/3
0122129	Woelk, Angela	Developmental Psychology 3.00 FLC X \$375.00 (12 Students) EDUC-110-TR (8/17/2009 - 5/15/2010) 11-00-0000-11060-6610	\$1,125.00	CC/3

TOTAL ADJUNCT FACULTY CONTRACTS**\$41,275.50**

**GARDEN CITY COMMUNITY COLLEGE
FACULTY CONTRACTS
FOR NON-CREDIT CLASSES
FALL, 2009**

(Presented to Board of Trustees 1/13/10)

INSTRUCTOR	CLASS	AMOUNT
Baker, Paula S.	MS Excel 2007 Intro (COMP122-08) 4 contact hour(s) @ \$30.00/hour (7 students) 9/21/09 - 9/23/09, M-W, 6:15 - 8:15 p.m. 14-00-8004-31000-5270	\$ 120.00
Baker, Paula S.	Computers: A Gentle Introduction (COMP109-13) 4 contact hour(s) @ \$30.00/hour (6 students) 9/14/09 - 9/16/09, M-W, 6:15 - 8:15 p.m. 14-00-8004-31000-5270	\$ 120.00
Barajas, Sandra A.	Pronto Spanish in the Workplace (Scott City) (COMM106-12) 15 contact hour(s) @ \$30.00/hour (5 students) 11/2/09 - 11/16/09, M-Th, 6:00 - 9:00 p.m. 14-00-8004-31000-5270	\$ 450.00
Brennaman, Lisa V.M.	Cake Decorating (HMGD107-10) 6 contact hour(s) @ \$20.00/hour (4 students) 10/5/09 - 10/6/09, M-T, 6:00 - 9:00 p.m. 14-00-8006-31000-5270	\$ 120.00
Brennaman, Lisa V.M.	Gum Paste & Fondant (HMGD107-11) 6 contact hour(s) @ \$20.00/hour (3 students) 11/9/09 - 11/10/09, M-T, 6:00 - 9:00 p.m. 14-00-8006-31000-5270	\$ 120.00
Brennaman, Lisa V.M.	Contract Training - Cake Decorating (CONT950-02) 3 contact hour(s) @ \$30.00/hour (10 students) 12/10/09, Th, 6:30 - 9:30 p.m. 14-00-8004-31000-5270	\$ 90.00
Brennaman, Lisa V.M.	Contract Training - Healthy Meals/Snacks (CONT950-01) 2 contact hour(s) @ \$30.00/hour (10 students) 11/19/09, Th, 6:30 - 8:30 p.m. 14-00-8004-31000-5270	\$ 60.00
Calvin, Mark R.	Methodist Seekers Bible Study - Low Ropes (TEAM900-06) 2.5 contact hour(s) @ \$15.00/hour (14 students) 10/18/09, Su, 3:00 - 5:00 p.m. (2nd instructor paid .5 hr. for setup & tear down) 14-00-8004-31000-5270	\$ 37.50
Eaton, Deena Jean	Selling on eBay (COMP133-08) 4 contact hour(s) @ \$20.00/hour (4 students) 12/1/09, T, 6:00 - 10:00 p.m. 14-00-8003-31000-5270	\$ 80.00
Eaton, Deena Jean	Selling on eBay (COMP125-13) 4 contact hour(s) @ \$52.00/hour (5 students) 10/20/09 - 10/21/09, T-W, 6:30 - 8:30 p.m. 14-00-8006-31000-5270	\$ 208.00
Eaton, Deena Jean	Selling on eBay (COMP133-07) 3 contact hour(s) @ \$20.00/hour (8 students) 9/22/09, T, 6:30 - 9:30 p.m. 14-00-8003-31000-5270	\$ 60.00
Gerstner, Donna L.	GCCC Leadership - Lows (TEAM500-04) 4 contact hour(s) @ \$15.00/hour (14 students) 9/18/09, F, 12:00 - 4:00 p.m. 14-00-8004-31000-5270	\$ 60.00
Glunt, Fern K.	C.N.A. Refresher Course (ASAH101-07) 10 contact hour(s) @ \$25.00/hour (6 students) 11/6/09 - 11/7/09, F-S, 5:00 - 9:00 p.m. & 8:00 a.m. - 2:00 p.m. 14-00-8001-31000-5270	\$ 250.00

Good, Karin R.	Get to Know Your Digital Camera (COMP128-04) 6 contact hour(s) @ \$20.00/hour (11 students) 9/17/09 - 9/24/09, Th, 6:00 - 9:00 p.m. 14-00-8006-31000-5270	\$ 120.00
Good, Karin R.	Soccer Mom Photography (COMP138-01) 6 contact hour(s) @ \$20.00/hour (4 students) 10/22/09 - 10/29/09, Th, 6:00 - 9:00 p.m. 14-00-8006-31000-5270	\$ 120.00
Good, Karin R.	Introduction to Digital Photography (COMP129-01) 6 contact hour(s) @ \$20.00/hour (5 students) 10/8/09 - 10/15/09, Th, 6:00 - 9:00 p.m. 14-00-8006-31000-5270	\$ 120.00
Greathouse, Lachele M.	Workplace Effectiveness & Employer Expectations (PROF114-01) 2 contact hour(s) @ \$30.00/hour (2 students) 11/11/09, W, 1:30 - 3:30 p.m. 14-00-8004-31000-5270	\$ 60.00
Greer, James T.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-48) 4 contact hour(s) @ \$30.00/hour (10 students) 9/12/09, S, 1:00 - 5:00 p.m. (Range Officer) 14-00-8033-31000-5270	\$ 120.00
Hays, Lori Jane	Methodist Seekers Bible Study - Low Ropes (TEAM900-06) 3 contact hour(s) @ \$30.00/hour (14 students) 10/18/09, Su, 3:00 - 5:00 p.m. (Lead instructor paid 1 hr. for setup & tear down) 14-00-8004-31000-5270	\$ 90.00
Homm, Michael J.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-49) 4 contact hour(s) @ \$30.00/hour (17 students) 10/10/09, S, 1:00 - 5:00 p.m. (Range Officer) 14-00-8033-31000-5270	\$ 120.00
Homm, Michael J.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-50) 10 contact hour(s) @ \$30.00/hour (14 students) 11/12/09, Th, 7:00 a.m. - 6:00 p.m. (Lead Instructor) 14-00-8033-31000-5270	\$ 300.00
Homm, Michael J.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-47) 10 contact hour(s) @ \$30.00/hour (14 students) 8/22/09, S, 7:00 a.m. - 6:00 p.m. (Lead Instructor) 14-00-8033-31000-5270	\$ 300.00
Hornbeck, Debra Arlene	Satanta Youth Group L & H (TEAM900-05) 5 contact hour(s) @ \$30.00/hour (8 students) 9/12/09, S, 9:00 a.m. - 3:00 p.m. 14-00-8004-31000-5270	\$ 150.00
Ingels, Lora D.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-50) 3 contact hour(s) @ \$30.00/hour (14 students) 11/12/09, Th, 9:00 a.m. - 12:00 p.m. (Legal) 14-00-8033-31000-5270	\$ 90.00
Ingels, Lora D.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-47) 3 contact hour(s) @ \$30.00/hour (14 students) 8/22/09, S, 9:00 a.m. - 12:00 p.m. (Legal) 14-00-8033-31000-5270	\$ 90.00
Kasriel, Matthew E.	Elect Safety/Lockout Tagout (CONT300-05) 5 contact hour(s) @ \$30.00/hour (28 students) 9/15/09 - 9/17/09, T-Th, 6:30 - 9:00 a.m. (Plus \$53.00 mileage) 14-00-8004-31000-5270	\$ 203.00

Kolbeck, Kent M.	Endurance Wind Power "S" Series (TECH2000-01) 16 contact hour(s) + on-line hrs. paid @ Flat Rate of \$900.00 (4 students) 11/13/09 - 11/20/09, M-T-W-Th-F, 8:00 a.m. - 4:00 p.m. 14-00-8041-31000-5270	\$ 900.00
Landgraf, Jeffrey J.	PHTLS - Garden City (CRMJ500-05) 16 contact hour(s) paid @ Flat Rate of \$600.00 (6 students) 12/4/09 - 12/6/09, F-S-Su, 8:00 a.m. - 6:00 p.m. 14-00-8033-31000-5270	\$ 600.00
Landgraf, Jeffrey J.	PHTLS - Stanton (CRMJ500-04) 8 contact hour(s) paid @ Flat Rate of \$400.00 (6 students) 10/24/09 - 11/7/09, S, 8:00 a.m. - 6:00 p.m. 14-00-8033-31000-5270	\$ 400.00
Landgraf, Jeffrey J.	PHTLS - Hamilton (CRMJ500-03) 8 contact hour(s) paid @ Flat Rate of \$600.00 (10 students) 9/26/09 - 10/3/09, S, 8:00 a.m. - 6:00 p.m. 14-00-8033-31000-5270	\$ 600.00
Lappin, Jerry B.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-48) 10 contact hour(s) @ \$30.00/hour (10 students) 9/12/09, S, 7:00 a.m. - 6:00 p.m. (Lead Instructor) 14-00-8033-31000-5270	\$ 300.00
Lee, Terry J.	GCCC Leadership - Lows (TEAM500-04) 4.5 contact hour(s) @ \$30.00/hour (14 students) 9/18/09, F, 12:00 - 4:00 p.m. (Plus .5 hr. for set up & clean up) 14-00-8004-31000-5270	\$ 135.00
Lee, Terry J.	Satanta Youth Group L & H (TEAM900-05) 7 contact hour(s) @ \$30.00/hour (8 students) 9/12/09, S, 8:00 a.m. - 3:00 p.m. 14-00-8004-31000-5270	\$ 210.00
Machotka, Phil	Contract Training - Teeter Irrigation - CDL Exam Prep (CONT301-01) 14 contact hour(s) @ \$25.00/hour (13 students) 11/21/09 - 12/5/09, S, 9:00 a.m. - 5:00 p.m. Mileage: 212 mi. @ \$.55/mi. = \$116.60 14-00-8004-31000-5270	\$ 466.60
Munoz, Jessie L.	CDL Exam Preparation (TECH100-10) 14 contact hour(s) @ \$30.00/hour (5 students) 10/17/09 - 10/24/09, S, 9:00 a.m. - 5:00 p.m. 14-00-8004-31000-5270	\$ 420.00
Pardo, Carlos F.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-50) 4 contact hour(s) @ \$30.00/hour (14 students) 11/12/09, Th, 1:00 - 5:00 p.m. (Range Officer) 14-00-8033-31000-5270	\$ 120.00
Pardo, Carlos F.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-47) 4 contact hour(s) @ \$30.00/hour (14 students) 8/22/09, S, 1:00 - 5:00 p.m. (Range Officer) 14-00-8033-31000-5270	\$ 120.00
Routon, Timothy D.	Woodworking - PM (HMGD175-01) 45 contact hour(s) @ \$30.00/hour (8 students) 8/25/09 - 12/1/09, T, 7:00 - 10:00 p.m. 14-00-8006-31000-5270	\$ 1,350.00
Sauvain, Kenneth W.	PHTLS - Garden City (CRMJ500-05) 8 contact hour(s) paid @ Flat Rate of \$400.00 (6 students) 12/4/09 - 12/6/09, F-S-Su, 8:00 a.m. - 6:00 p.m. 14-00-8033-31000-5270	\$ 400.00
Sauvain, Kenneth W.	PHTLS - Stanton (CRMJ500-04) 8 contact hour(s) paid @ Flat Rate of \$300.00 (6 students) 10/24/09 - 11/7/09, S, 8:00 a.m. - 6:00 p.m. 14-00-8033-31000-5270	\$ 300.00

Siebert, Christine N.	Adobe Photo Shop Elements (COMP105-08) 12 contact hour(s) @ \$20.00/hour (2 students) 11/12/09 - 11/20/09, Th-F, 6:00 - 9:00 p.m. 14-00-8006-31000-5270	\$ 240.00
Smith, Kenneth D.	PHTLS - Hamilton (CRMJ500-03) 8 contact hour(s) paid @ Flat Rate of \$500.00 (10 students) 9/26/09 - 10/3/09, S, 8:00 a.m. - 6:00 p.m. 14-00-8033-31000-5270	\$ 500.00
Smith, Kenneth D.	PHTLS - Stanton (CRMJ500-04) 8 contact hour(s) paid @ Flat Rate of \$300.00 (6 students) 10/24/09 - 11/7/09, S, 8:00 a.m. - 6:00 p.m. 14-00-8033-31000-5270	\$ 300.00
Soldner, Jerry L.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-49) 3 contact hour(s) @ \$30.00/hour (17 students) 10/10/09, S, 9:00 a.m. - 12:00 p.m. (Legal) 14-00-8033-31000-5270	\$ 90.00
Soldner, Jerry L.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-48) 3 contact hour(s) @ \$30.00/hour (10 students) 9/12/09, S, 9:00 a.m. - 12:00 p.m. (Legal) 14-00-8033-31000-5270	\$ 90.00
Stubblefield, Robert E.	Woodworking - AM (HMGD175-02) 36 contact hour(s) @ \$30.00/hour (5 students) 9/9/09 - 12/7/09, M-W, 9:00 - 10:30 a.m. 14-00-8006-31000-5270	\$ 1,080.00
Trybom, Jean I.	Upholstery (HMGD177-01) 45 contact hour(s) @ \$30.00/hour (10 students) 8/20/09 - 12/10/09, Th, 7:00 - 10:00 p.m. 14-00-8006-31000-5270	\$ 1,350.00
Unruh, Troy R.	Quickbook Pro 2009 Fundamental (COMP701-14) 8 contact hour(s) @ \$30.00/hour (5 students) 10/27/09 - 10/29/09, T-Th, 8:00 a.m. - 12:00 p.m. 14-00-8004-31000-5270	\$ 240.00
Unruh, Troy R.	QuickBooks Pro 2009 Advanced (COMP703-15) 8 contact hour(s) @ \$30.00/hour (3 students) 12/1/09 - 12/3/09, T-Th, 8:00 a.m. - 12:00 p.m. 14-00-8004-31000-5270	\$ 240.00
Whetstone, Teresea F.	C.N.A. Refresher Course (ASAH101-06) 10 contact hour(s) @ \$30.00/hour (11 students) 8/7/09 - 8/8/09, F-S, 8:00 a.m. - 3:00 p.m. 14-00-8001-31000-5270	\$ 300.00
Williams, Douglas B.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-49) 2 contact hour(s) @ \$30.00/hour (17 students) 10/10/09, S, 3:00 - 5:00 p.m. (Assistant Range Officer) 14-00-8033-31000-5270	\$ 60.00
Williams, Douglas B.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-49) 10 contact hour(s) @ \$30.00/hour (17 students) 10/10/09, S, 7:00 a.m. - 6:00 p.m. (Lead Instructor) 14-00-8033-31000-5270	\$ 300.00
Wilson, Mary A.	Contract Training - Wheatland Electric - Excel 2007 Intermediate (CONT302-01) 16 contact hour(s) @ \$30.00/hour (4 students) 12/16/09 - 12/18/09, W-F, 10:00 a.m. - 2:00 p.m. 14-00-8004-31000-5270	\$ 480.00
Wilson, Mary A.	Quickbook Pro 2009 Fundamental (COMP701-15) 7.5 contact hour(s) @ \$30.00/hour (4 students) 11/16/09 - 11/18/09, M-T-W, 6:00 - 8:30 p.m. 14-00-8004-31000-5270	\$ 225.00

Wilson, Mary A.	MS Word 2007 Advanced (COMP203-03) 8 contact hour(s) @ \$30.00/hour (3 students) 10/19/09 - 10/21/09, M-W, 1:00 - 5:00 p.m. 14-00-8004-31000-5270	\$ 240.00
Wilson, Mary A.	Contract Training - Black Hills - Supervisor Training (CONT650-01) 1 contact hour(s) @ \$30.00/hour (15 students) 12/1/09, T, 4:00 - 5:00 p.m. 14-00-8004-31000-5270	\$ 30.00
Wilson, Mary A.	Excel 2007 Intermediate (COMP302-08) 8 contact hour(s) @ \$30.00/hour (5 students) 10/6/09 - 10/8/09, T-Th, 1:00 - 5:00 p.m. 14-00-8004-31000-5270	\$ 240.00

TOTAL NON-CREDIT FACULTY CONTRACTS	\$ 15,985.10
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14-00-8001-31000-5270	\$ 550.00	(Allied Health)
14-00-8003-31000-5270	\$ 140.00	(Bryan Education Center)
14-00-8004-31000-5270	\$ 4,367.10	(Business & Industry)
14-00-8006-31000-5270	\$ 4,828.00	(Community Services)
14-00-8033-31000-5270	\$ 5,200.00	(Public Safety)
14-00-8041-31000-5270	\$ 900.00	(ABE/GED)

**GARDEN CITY COMMUNITY COLLEGE
ADJUNCT FACULTY CONTRACTS
FALL, 2009**

(Presented to Board of Trustees 1/13/10)

INSTRUCTOR	CLASS	AMOUNT	SALARY LEVEL/ SEMESTERS TAUGHT
McFee, Dan	Defensive Tactics/Karate (Adv)/Karate/Self Defense (Adv) 2 FLC x \$435.00 (6 students) CRIM-100A-91/HPER161A-91 (08/19/2009 - 12/17/2009) 11-00-0000-11070-5260 - \$725.00 11-00-0000-12240-5260 - \$145.00	\$ 870.00	L2/1
Miller, Sharron K.	Certified Nurse Aide 3.00 FLC x \$1,223.50 (16 students) HELR-1023-01 (08/14/2009 -12/18/2009) 11-00-0000-12203-5260	\$ 3,670.50	L1,L11/51
Miller, Sharron K.	Certified Nurse Aide Lab 2.01 FLC x \$1,223.50 (8 students) HELR-102L-01 (08/14/2009 -12/18/2009) 11-00-0000-12203-5260	\$ 2,459.24	L1,L11/51
Miller, Sharron K.	Certified Nurse Aide Lab 2.01 FLC x \$1,223.50 (8 students) HELR-102L-01A (08/14/2009 -12/18/2009) 11-00-0000-12203-5260	\$ 2,459.24	L1,L11/51
TOTAL ADJUNCT FACULTY CONTRACTS		\$ 9,458.98	

11-00-0000-11070-5260 - \$ 725.00
11-00-0000-12240-5260 - \$ 145.00
11-00-0000-12203-5260 - \$8,588.98

**GARDEN CITY COMMUNITY COLLEGE
 PAYMENTS TO OUTREACH COORDINATORS
 FALL SEMESTER 2009
 Presented to Payroll for Payment 12/09**

Location	Coordinator	Total Student Cr. Hr.	Rate of Pay	Salary	Contract Totals
Deerfield	Amy R. DeLaRosa	15	\$6.62/cr. hr.	\$ 99.30 <u>200.00</u> Base	\$ 299.30
Dighton/ Healy	Debra D. Dowell	54	\$6.97/cr. hr.	\$ 376.38 <u>200.00</u> Base	\$ 576.38
Holcomb	Jennifer L. LaSalle	201	\$6.04/cr. hr.	\$1,214.04 <u>200.00</u> Base	\$ 1,414.04
Lakin	Penny E. Hilbig	259	\$5.91/cr. hr.	\$1,530.69 <u>200.00</u> Base	\$ 1,730.69
Leoti	Janis M. Kreutzer	48	\$6.87/cr. hr.	\$ 329.76 <u>200.00</u> Base	\$ 529.76
Syracuse	Ron Ewy	213	\$6.15/cr. hr.	\$1,309.95 <u>200.00</u> Base	\$ 1,509.95
Tribune	William H. Wilson	283	\$6.27/cr. hr.	\$1,774.41 <u>200.00</u> Base	<u>\$ 1,974.41</u>
TOTAL OUTREACH COORDINATOR PAYMENTS					\$ 8,034.53
11-00-0000-42002-5160					

c: BOT
 Ballantyne
 Payroll
 Brungardt

**GARDEN CITY COMMUNITY COLLEGE
ADDITIONAL PAYMENTS TO OUTREACH COORDINATORS
FALL SEMESTER 2009
Presented to Payroll for Payment 1/25/10**

Location	Coordinator	Total Student Cr. Hr.	Rate of Pay	Salary	Contract Totals
Lakin	Penny E. Hilbig	51	\$5.91/cr. hr.	\$ 301.41	\$ 301.41

**TOTAL OUTREACH
COORDINATOR PAYMENTS**
11-00-0000-42002-5160

\$ 301.41

c: BOT
Ballantyne
Payroll
Brungardt

**GARDEN CITY COMMUNITY COLLEGE
 PAYMENTS TO OUTREACH CENTERS
 FOR FACILITY USAGE *
 FALL SEMESTER 2009
 Presented for Payment 1/2010**

Location	Total Student Cr. Hr.	Rate of Pay	Total
<u>LAKIN</u>			
USD 215	52	\$5.00	\$ 260.00
<u>SCOTT CITY</u>			
USD 466	39	\$5.00	\$ 195.00
<u>SYRACUSE</u>			
First National Bank	15	\$5.00	\$ 75.00
TOTALS	106		\$ 530.00

11-00-0000-42002-6620

* Based on Total Non-Concurrent Student Credit Hours

c: Brungardt
 Ballantyne
 Wigner
 Vagher (P.O.'s)

MEMORANDUM

I am recommending that we continue the arrangement with Burtis Motor as recommended below until June 30, 2010

Carol Ballantyne

From: Dee Wigner

Re: Vehicle Maintenance

This past July, the college released a Request for Proposal requesting bids for a service maintenance agreement for college vehicles. The bid was awarded to Burtis Motor. The agreement was to remain in effect until December 31, 2009. At that time, upon mutual agreement, the arrangement could be extended until June 30, 2010.

Jennifer Edwards, GCCC Transportation Coordinator, has recommended that we extend the agreement through June 30, 2010. She is very pleased with the quality of service and work performed by Burtis Motor Service Department. I have also contacted Ron Schwartz at Burtis Motor and he has agreed to continue the agreement.

My recommendation is that the Board of Trustees approve the extension of this agreement until June 30, 2010. The service will be put out for bid June 2010.

M E M O R A N D U M
Garden City Community College
Office of the President

TO: GCCC Board of Trustees

FROM: Carol E. Ballantyne, Ph.D.

DATE: January 5, 2010

RE: Cancellation of contract – Mary Moore

Attached you will find a letter of resignation from Mary Moore, Speech teacher and Forensics Coach. You will also find pages 29 and 30 of the Negotiated Faculty Agreement regarding such resignation.

I recommend that Garden City Community College accept the resignation and assess Ms. Moore the \$2,000 liquidated damage fee as outlined in the Negotiated Agreement.

Kevin Brungardt
Dean of Academics
Garden City Community College

Dear Kevin:

Because of both personal and professional differences, please accept this letter as my notice of resignation, effective January 1, 2010.

After much consideration I have accepted a position with another college beginning January 11, 2010 that is committed to the goal of higher education.

Based on the 2009-2011 negotiated agreement; I am aware that a \$2,000 penalty may be imposed on my remaining salary. I am not requesting that it be waived, but rather deducted from the remaining monies that I earned during the first half of the school year.

My GCCC credit card, paperwork for December, hard copies of my Fall 2009 grades, the forensic team supplies and my laptop are in the Fine Arts main office.

I have notified Brian McCallum and the forensic team of my decision. I hope GCCC remains committed to the forensic program and the current members of the team who continued to impress me every work session.

If you have any questions, please contact me at mkmoore74@gmail.com.

Sincerely,

A handwritten signature in cursive script that reads "Mary Moore". The signature is written in black ink and is positioned above the printed name.

Mary Moore

cc: Brain McCallum

3. the length of service with the College, computed from their last date of hire, excluding any prior reductions in force, not to exceed 16 months as set forth in subsection Recall, below.

2. Service and Benefits - Professional Employees shall retain credit for their length of service up to the time of the reduction in force, but shall not be entitled to earn additional credit for service or receive benefits during the reduction in force.

3. Recall - Professional Employees shall retain the right to recall until sixteen (16) months after the day the employee's last regular contract was scheduled to terminate. If the Board decides additional Professional Employees are needed during this time, those on release shall be eligible for reinstatement, before other applicants are considered, using the criteria as were used to determine retention from the reduction. Any Professional Employees who are not recalled during this period shall be considered terminated at that time without liability to either party.

The procedures for the non-renewal and termination of the contracts of the Professional Employees provided in K.S.A. 1976 Supp. 72-5436, et seq., as amended, shall be incorporated into this Agreement by reference.

Section D. Cancellation of Contract

Any instructor who is under contract with the College will be released from that contract only by formal action of the Board of Trustees when the resignation is deemed to be in the best interest of the College. The instructor requesting the release shall make application in writing to the President of the College stating the specific reasons for the requested release. Each such request will be judged on its own merits, with consideration given to the reason for the request, difficulty in promptly filling a vacated position, disruption to the education process caused by the resignation, and any diminution of the quality of education provided to students. The Board of Trustees shall not be required to release an instructor from contract.

The Board may assess liquidated damages for a resignation after May 15 or a failure to complete the full term of a contract according to the following schedule:

May 16 through June 30	\$ 500.00
July 1 through July 31	\$1,000.00
August 1 through the end of the school year	\$2,000.00

All liquidated damages, based on the schedule above, are due when the request for release is presented to the Board.

At the same time the instructor requests a release from his or her contract, he/she may request that the liquidated damages be waived by making an application in writing to the President of the College stating the specific reasons for the requested waiver. Each such request will be judged on its own merits, and a hearing will be held before a panel of two instructors appointed by the Association and two administrators appointed by the President. The hearing will be held within five working days after being received by the President. The instructor shall be notified of the date, time and place of the hearing and shall have the opportunity to address the Appeals Panel. The Appeals Panel will make a recommendation to the Board at their next regularly scheduled meeting. The Board may choose to accept or reject the recommendation of the Appeals Panel. An instructor not released from contract will be expected to continue discharge of duties until the end of a contract term or any subsequent action of the Board releasing the instructor.

An instructor currently under contract shall be determined to be under contract for the next teaching year unless a resignation is submitted on or before May 15 of the current contract year. New instructors shall be determined to be under contract once a signed contract has been received by the College.

Any instructor who is not released from his/her contract by Board action shall fulfill the terms of such contract and any action by the instructor resulting in a failure to fulfill the terms of the contract shall amount to a breach of contract and will subject the instructor any and all legal remedies available to the Board of Trustees. In the event of a breach of contract by the instructor, appropriate notation of the same will be placed in the instructor's personnel file.

JANUARY 2010 MONITORING REPORT

EXECUTIVE LIMITATIONS	MONTHLY
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General Executive Constraints #9 Page 7

There shall be no conflict of interest in awarding purchases or other contracts.

CEO's Interpretation and its justification: If any employee or Board member has interest in, owns or has family members that have an interest in any business that does business with GCCC, the Board is to be notified.

Data directly addressing the CEO's interpretation: No purchases were made during the month from businesses in which Board members or employees have any interest.

EXECUTIVE LIMITATIONS	MONTHLY
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General Executive Constraints #10 Page 7

The President shall not allow for purchases without first giving consideration to local businesses, with a maximum 10% premium to local businesses.

CEO's Interpretation and its justification: For all purchases \$2,500 and over, a bid sheet is required and a 10% consideration is made to local businesses before awarding the bid.

Data directly addressing the CEO's interpretation: Purchases over \$2,500 were reviewed. Local businesses were given consideration when their bid price was less than 10% more than vendors outside our area.

EXECUTIVE LIMITATIONS	MONTHLY
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Asset Protection #5 Page 12

The President shall not make any purchase (a) of over \$2,500 without having obtained comparative prices with consideration of quality; (b) of over \$10,000 without competitive bids and due consideration regarding cost, quality, and service; and (c) of over \$20,000.

CEO's Interpretation and its justification: The interpretation of this is exactly as stated: a) no purchases are made over \$2,500 without comparative bids with consideration of quality; b) no purchases are made over \$10,000 without competitive bids regarding quality, cost and service and c) no purchases over \$20,000 without approval of the Board or approval of a contract to pay by the Board. Annually the Board approves our utilities providers and these are paid without Board approval as are purchases made under contract with Great Western Dining.

Data directly addressing the CEO's interpretation

Bid sheets were attached to all requisitions over \$2,500, unless the items purchased were covered under the campus annual bids or were a single source provider

Purchases over \$10,000 requiring bid sheet:

- Check #194046 to Blackboard Inc. for \$16,500.00 for annual software maintenance renewal. Attached bid sheet indicated single source provider.
- Check #194285 to CDW Government Inc. for \$17,912.73 for Enterasys switch management software. Attached bid sheet indicated single source provider.

Payments over \$10,000 not requiring bid sheets:

- Check #193788 to Seminole Energy Services for \$12,601.50 for utilities.
- Check #194050 to City of Garden City for \$41,148.63 for utilities.
- Check #194071 to Great Western Dining for \$66,579.38 for multiple invoices.
- Check #194191 to Blue Cross and Blue Shield of Kansas for \$106,177.53 for January health insurance premiums.
- Check #194310 to Lewis, Hooper & Dick, LLC for \$49,482.00 for partial payment for the June 30, 2009 audit. This is the fourth year of a five year agreement for auditing services.

JANUARY 2010 MONITORING REPORT

EXECUTIVE LIMITATIONS

Information and Advice #2

QUARTERLY

Page 11

The President shall not permit the Board to be unaware of relevant trends, anticipated adverse media coverage, actual or anticipated legal actions significant external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established.

CEO's Interpretation and its Justification: The President shall ensure that any organizations, magazines or newspapers or national conference are accessible by the Board members. The President shall by phone or e-mail let the Board know of any anticipated adverse media coverage as it arises. The Board will be advised of any anticipated legal actions and kept abreast of what is happening if any actual legal actions take place. Internal changes are discussed during the budget review process annually and external changes are reviewed when contracts, agreements or partnership approvals are made at the Board meeting.

Administrative Policy Revisions this Quarter:

Facility Usage Policy:

Community Use of College Facilities (including Bryan Education Center in Scott City)

In establishing policies governing the use of College facilities, it is the desire of the Board of Trustees to make these facilities available for college, community and/or organizational activities when they do not interfere with College programs.

Scheduling Facilities for OUTSIDE Entities

College buildings and facilities shall be made available to public groups and individuals for public service activities as freely as is consistent with state statutes and Board of Trustees policies. The office of the Dean of Continuing Education & Community Services shall be responsible for scheduling buildings and facilities for usage. Outside entities are subject to the policies and procedures set forth in the Facility Usage Contract. Outside entities wishing to schedule GCCC facilities should contact the CECS Administrative Secretary at (620) 276-9647.

Scheduling Facilities for GCCC Classes or Events

GCCC classroom reservations are made via Datatel line schedules. Line schedules are entered by building secretaries. The Datatel line schedule is rolled over into the Event Management System (EMS) after the start of the current semester.

Changes to classroom reservations after the Datatel line schedules have been rolled over into EMS must be entered into EMS manually. The form, "[Notice of Schedule Revision](#)," must be used to authorize room changes. Once the building secretary has entered the new room reservation into EMS, she signs off on the Notice of Schedule Revision form, thus ensuring that the correct room is reserved for that class. Division directors are responsible for ensuring that changes have been made in EMS (or other GCCC-designated scheduling tool).

Students, faculty and staff wishing to reserve campus facilities for meetings or GCCC functions need to contact their respective building secretary to make the reservations. If an event is cancelled, it must be cancelled in EMS as well. All entities (college-affiliated and otherwise) are subject to the guidelines set forth in the “Facility Usage” guidelines previously adopted by the Board of Trustees. Fees associated with activities are the obligation of the entity (college-affiliated and otherwise) reserving the facility.

All polycom/ITV facilities are to be scheduled through the office of the Dean of Continuing Education & Community Services. Contact the CECS Administrative Secretary to schedule these facilities.

It is expected that students, faculty and staff will reserve campus facilities accurately and only as needed. Facilities reserved in EMS (or other GCCC-designated scheduling tool) are the only reservations officially recognized by GCCC. In the event of a conflict, if an event has not been entered into EMS, the EMS-reserved event takes priority.

Special permissions are needed to use the following GCCC facilities. Contact the noted person to schedule these facilities. The responsible parties listed will ensure that these facilities are reserved via EMS or the current GCCC scheduling tool.

Athletic facilities – Athletic Director

Cafeteria – Director of Food Service

BTSC basement, portico and atrium – Student Activities Coordinator

Fire tower – Fire Science Instructor

Corley Simulation Lab – Director of Nursing

ITV/Polycom rooms – CECS Administrative Secretary

Building Secretary Procedures for Scheduling Facilities

The intent of EMS (or other GCCC-designated scheduling tool) is to streamline the process of facilities scheduling. Therefore, the scheduling tool will be used to determine availability of all facilities. If the scheduling tool does not indicate that a facility is reserved, the facility will be considered “available.”

1. Schedule GCCC events via EMS or other GCCC-designated scheduling tool.
2. Input line schedule into Datatel.
3. Make line schedule corrections in EMS after receiving “Notice of Schedule Revision” form.
4. Forward “Notice of Schedule Revision” form to Registrar’s Office after rollover from Datatel to EMS occurs. Registrar’s Office inputs changes to Datatel.
5. Adhere to special permissions needed for facilities listed above. No other facilities require special permission. This includes computer labs and the auditorium.
6. Print and post room reservation cards weekly, or as needed.

Refer outside entities wishing to reserve facilities to the CECS Administrative Secretary at (620) 276-9647.

Missing Student Policy

A missing student is defined as any Garden City Community College student who resides in a facility owned or operated by Garden City Community College and who is reported as missing from his/her residence hall room/apartment.

If any member of the Garden City Community College community has reason to believe that a student is missing, he/she should immediately notify the GCCC Security office and/or the Residential Life Director. All possible efforts will be made to locate the student and to determine his/her state of health and well-being through collaboration of the Security Office, Dean of Student Services, and the missing student's family and friends.

A missing student should be reported as soon as possible to the GCCC Security Office and/or the Residential Life Director. Once a missing student is reported, GCCC Security will work in conjunction with the Dean of Student Services and the Residential Life office to ascertain as much information as possible. The procedures that will be followed will include, but are not limited to the following:

- Collection of Information
 - The identity of the student
 - The person reporting the incident
 - The relationship of the person reporting
 - The circumstances that caused the reporting person to file the report
- GCCC Security will contact the following:
 - The student's roommate
 - The student's friends
 - The student's advisor/coach/work study supervisor
 - The student's emergency information as stated on the student's housing information
- If the student is not located within 24 hours of the first report, appropriate family members, associates, or a college official will file a report to the law enforcement agency which has jurisdiction. If the missing student is under the age of 18 and is not an emancipated individual, the GCCC Security Office will notify the student's parent or legal guardian immediately after it has been determined that the student has been missing for more than 24 hours. The GCCC Security Office will cooperate with, aid, and assist the primary investigative agency in all ways prescribed by law.

All residential life students must identify and list confidentially an individual to be contacted by GCCC in the event a student is determined to be missing for more than 24 hours. This individual will be notified no later than 24 hours after the student is determined to be missing.

CONTACTS

GCCC Security Office—620-272-6828

Residential Life Office—620-276-9516 or

620-276-9642

Garden City Community College

WEB PAGE GUIDELINES

PURPOSE

The purpose of this policy is to define for all Garden City Community College employees the intended objectives for pages on the GCCC website.

SCOPE

This policy applies to all Garden City Community College employees. Divisions and Departments are responsible for creating and publishing their own web pages. The GCCC home page and pages on the second layer of the website are the shared responsibility of the Technology Department and Information Services and Publications Department.

RULES/GUIDELINES APPLYING TO ALL WEB PAGES

GUIDELINES

1. Any web page which represents itself in any way as an official GCCC web page must comply with GCCC web page policies and guidelines. Pages not meeting policies and guidelines will be removed and the publisher notified. Publishers must update page content to be in compliance with GCCC policy in order to have links to their pages reactivated.
2. The Director of Technology and Director of Information Services and Publications may at their discretion remove inappropriate information contained within the GCCC website.
3. Before developing materials for the GCCC website, web page publishers must successfully complete web development training offered by GCCC through the Teaching and Learning Center.
4. No copyrighted material of any kind may be used without the copyright holder's written permission being placed on file with the Director of Technology.
5. Division Directors should review any web pages that pertain to their department(s) before publication.
6. Division Directors will be responsible for all content and are responsible for any errors or misleading/incorrect information displayed on their department web pages.
7. All web pages developed and published by divisions and departments must use the GCCC template.

8. GCCC pages hosted on servers outside the GCCC Local Area Network must use the GCCC template.
9. Web pages that have not been updated annually by July 1 are subject to expiration and removal from the site unless specifically requested by the appropriate Division Director.

EXECUTIVE LIMITATIONS

Information and Advice #3

QUARTERLY

Page 11

The President shall not fail to advise the Board if, in the President's opinion, the Board is not in compliance with its own policies on GOVERNANCE PROCESS and EXECUTIVE LINKAGE, particularly in the case of Board behavior which is detrimental to the work relationship between the Board and the President.

CEO's Interpretation and its Justification: The President shall let the Board know if she does not feel that the Board is in compliance with its own policies. This means monthly reviewing the Board policies regard Governance Process and Ex3ecutive Linkage to determine if any policies are being infringed upon. This will include any individual Board requests or demands that have not been sanctioned by the Board as a whole. The President will bring any concerns to the Chairman of the Board unless that is the person that is interfering in the means, then she will discuss with the Vice Chair.

EXECUTIVE LIMITATIONS

Information and Advice #5

QUARTERLY

Page 11

The President shall not fail to deal with the Board as a whole except when fulfilling requests for information or responding to individuals or committees duly charged by the Board.

CEO's Interpretation and its Justification: The President and the College staff are responsible for responding to the requests from the Board as a whole, not to an individual or committee unless the Board has authorized. Any individual Board member that asks for information that the President determines to be cumbersome, directly regarding the means or would take excessive time on the part of someone at the College shall be discussed with the Board Chair and determination of completion shall be done by the Board as a whole.

JANUARY 2010 MONITORING REPORT

ANNUAL REPORT

EXECUTIVE LIMITATIONS

Asset Protection

#1

ANNUAL

Page 12

The President shall not fail to insure against property and casualty losses or against liability losses to board members, staff, or the organization itself in an amount prudent and advisable under Kansas law. .

CEO's Interpretation and its justification: The President shall work with the Executive Dean of Administrative services and the College auditors to determine the value of the assets and insure them.

Data directly addressing the CEO's interpretation:

Our insurance is provided by the Employers Mutual Casualty Company. Our agent is Keller-Leopold Insurance, Inc.

The following are current values (January 1, 2010 – December 31, 2010):

All buildings.....	\$52,789,355
Personal property.....	10,830,606
Personal property located outside.....	<u>983,692</u>
TOTAL.....	\$64,603,653

Current coverage:

Blanket buildings and personal property at 90% of replacement cost; \$1,000 deductible.....	\$58,143,288
General liability: General aggregate limit	\$2,000,000
Each occurrence limit.....	\$1,000,000
Medical expense limit.....	\$5,000

Inland Marine Insurance Electronic Data Processing Equipment.....	\$1,399,315
Data and media.....	\$440,000
Fine Arts.....	\$50,000
Contractors Equipment.....	\$282,324
Motorola Radios	\$6,787

Commercial Umbrella "liability" Aggregate limit.....	\$3,000,000
Occurrence limit.....	\$3,000,000

School District Linebacker
Aggregate for each policy term..... \$1,000,000
Each occurrence..... \$1,000,000
\$1,500 per claim

Insurance for college vehicle fleet is provided by Employers Mutual Casualty Company.

Liability
Bodily injury/property damage..... \$1,000,000 single limit
Medial payments..... \$5,000 each person
Uninsured motor vehicle bodily injury..... \$1,000,000 each person
Comprehensive on newer vehicles..... \$250 deductible
Collision on newer vehicles \$500 deductible

These policies protect the institution adequately against possible property losses and personal liabilities. They meet the legal requirements of the state.

EXECUTIVE LIMITATIONS		ANNUAL
Asset Protection	#2	Page 12
The President shall not allow unbonded personnel access to significant amounts of funds.		

CEO's Interpretation and its justification: The President shall ensure that a policy is in place and is followed that allows only bonded personnel access to significant amounts of funds. Policy also requires two signatures on all transactions.

Data directly addressing the CEO's interpretation:

Our employees are bonded by the Employers Mutual Casualty. Our agent is Keller-Leopold Insurance Inc. A Treasurer's Bond is provided at \$100,000. A blanket bond – Public Employee Dishonesty Coverage – is provided in the amount of \$100,000. All persons are covered (\$1,000 deductible per employee). This policy meets the requirements for bonding personnel who handle money.

Employee Benefit Liability \$1,000,000 each claim
 \$2,000,000 aggregate
 \$1,000 deductible per claim

Worker's Compensation July 1, 2009 to June 30, 2010
Accident Fund Insurance Company of America
Workers Compensation: Statutory Benefits
Employer's Liability \$1,000,000 bodily injury by accident – each employee
 \$1,000,000 bodily injury by disease – each employee
 \$1,000,000 bodily injury by disease – each policy limit

The insurance coverage is sufficient to protect college assets.

The President shall not allow improper wear and tear or inadequate maintenance of the plant and equipment.

CEO's Interpretation and its justification: The President shall maintain a list of repairs and renovations needed for the physical plant and equipment with projections of equipment life. Annually the list will be prioritized based on accessible dollars. I will continually strive to maintain the physical plant and equipment in usable condition.

Data directly addressing the CEO's interpretation

While maintaining facilities the size of Garden City Community College is always a challenge, this past year has shown major improvements, as follows:

- Installed new exterior lights and poles in the DPAC parking lot.
- Remodeled 3 science laboratory classrooms in the Fouse Science and Math Building.
- Completed new Erdene Corley Simulation Lab
- Installed new fire alarm system in the John Collins Vocational Building, Fouse Science and Math, and the Penka Building
- Relocated and updated Journalism Lab
- Added the Cox Medial Lab to include television and radio studios
- Installed 2 new automotive lifts in the Automotive Program Lab
- Remodeled offices and replaced faculty furniture in the faculty complex in Joyce Fine Arts Building
- Installed ADA restroom and energy efficient entryways in the Academic Building
- Replaced gas kiln and repurposed storage space for electric kiln rom
- Replace storage shed for Campus Childcare
- Improvements made to Tangeman Fields Complex
- Replaced fleet vehicles damaged by hail storm
- Repaired roofs damaged by hail storm
- New washer and dryers were purchased for DPAC
- New core switch for campus network installed

EXECUTIVE LIMITATIONS

Asset Protection #4

ANNUAL

Page 12

The President shall not unnecessarily expose the organization, its board or staff to claims of liability.

CEO's Interpretation and Its Justification: The President shall have prudent controls and assessments on assets, agreements and contracts, and human resources to ensure the least possible exposure to claims of liability.

Data directly addressing the CEO's interpretation: The College uses our attorney on many occasions especially regarding contracts and agreements. We also use the Kansas Association of School Board's legal staff in particular situations. We have instigated training programs for staff regarding ergonomics, back safety, and falls. We require everyone who drives a school vehicle to take defensive driving. Our fleet is inspected regularly for vehicle malfunctions or defects.

EXECUTIVE LIMITATIONS

Asset Protection #6

ANNUAL

Page 12

The President shall not receive, process, or disburse funds under controls that are insufficient to meet the auditor's standards.

CEO's Interpretation and Its Justification: All processes that involve receiving, processing or disbursing funds are evaluated internally and the auditors assess this during their annual audit.

Data directly addressing the CEO's interpretation: The College continues to have unqualified annual audits. No statutory violations were reported in the most recent audit.

EXECUTIVE LIMITATIONS

Asset Protection #7

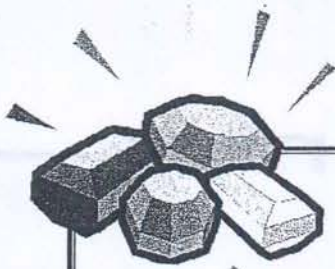
ANNUAL

Page 12

The President shall not acquire, encumber, or dispose of real property.

CEO's Interpretation and Its Justification: Any action regarding real property shall be at the Board level. The President nor anyone else at the College shall buy, rent, lease or sell real property without Board authorization.

Data directly addressing the CEO's interpretation: We give the Board a list of equipment that we were disposing of before any sale of equipment. With the postponement of the Sunflower project, we determined that housing the Welding program on campus is our best option so no building was purchased. We will wait to see if we need another location when the Sunflower project comes through.



Special Thanks

Dear Ana Lazarin,

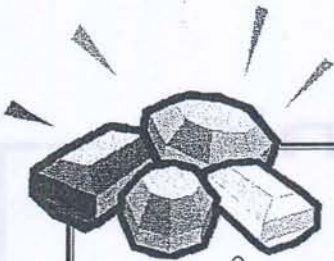
I can really relate to your story. My mom did the same like you to but her life got ruined when her mom died in a car accident. That's what keeps me going in school. My family is from Emiliano Zapata, Zacatecas Mexico. Your story touched me!! Thank you for sharing your story. It really inspired me that I can do it and I can be the first girl in my family to go to college.

Sincerely,

Yannin

Girls in Engineering, Math & Science...every girl should have the chance to grow into a dream!

Bianca

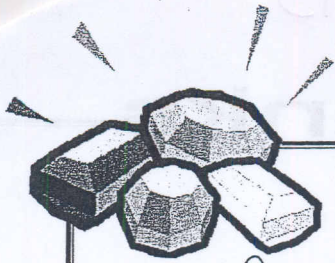


Special Thanks

Dear Ana Lazarin,

Thank you for giving me your time to teach me. I really enjoyed when you gave the speech you did great you made me want to finish school and do something with my life. I wish I could know more about how you got the scholarships. Thank you again for inspiring me.

Sincerely, Bianca
Gomez.



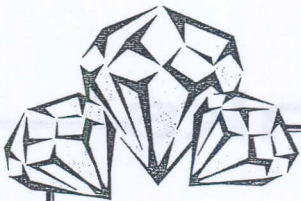
Special Thanks

Dear Ana ^{or} Lazin _____,

Thanks for taking ur time to speak
to you you are a miricale and
I will fallow in your foot steps
I wasnt planing on doing anything
with my life but now you opened
my door and I wanna be secesesful

Sincerely, Alicia
Gonzalez

Girls in Engineering, Math & Science...every girl should have the chance to grow into a dream!



Special Thanks

Dear Ana Lazarin _____,

I really love how you told use about
your life and how you accomplished
all the things you wanted to accomplish.
I think that you are very cool and
you are in insperation to me ~~cause~~ because
i think i can do it to.

Sincerely, Andrea
Loza ♡

Dr Carol + Staff
thank you so much
for your kindness
shown to our
Daughter Robin
During this Time of
our loss thanks
also for all the
Prayers
Bob Sturms

Perhaps you sent a lovely card,
Or sat quietly in a chair.
Perhaps you sent a funeral spray,
If so we saw it there.
Perhaps you spoke the kindest words,
As any friend could say;
Perhaps you were not there at all,
Just thought of us that day,
Whatever you did to console our hearts,
We thank you so much whatever the part.
By the family of

Maikene Sturms

Dearest Board of Trustees,

Your family would very much like
to thank you for your genuine
act of kindness & remembrance
of our "Daddy."

The memorial gift to Arkansas
Valley Hospital is deeply
appreciated and the honor
made in Dad's name an
everlasting print of God's
love.

God's Blessings,

The Sarcia Terrones Family

Debbie Atkinson

From: Carol Ballantyne
Sent: Monday, January 04, 2010 7:04 AM
To: Debbie Atkinson
Subject: FW: Andrea,I am so happy to have you and Stephen at GCCC coaching soccer.

Ownership linkage

From: lydia gonzales [mailto:lydialulac@yahoo.com]
Sent: Friday, December 18, 2009 10:53 PM
To: Andrea Fernandez
Cc: Carol Ballantyne
Subject: Andrea,I am so happy to have you and Stephen at GCCC coaching soccer.

Welcome to Garden City, I read about you in the sports page and you are both doing such a good job. You were able to recruit those Seniors, wow, the other coach did nothing to keep them here as a result, they ended dropping out. I worked at the college and retired 10 years ago, but I am still interested in our youth. Keep up the good work and bless you both.

Sincerely,
Lydia Gonzales

**Incidental Information
GCCC Board of Trustees
January 2010**

GCCC's 90th anniversary celebration concluded just before the holiday break with placement of **an octagon-shaped steel time capsule**, built and engraved by Instructors Tom Brungardt and Kurt Wenzel of the Industrial Welding Program. The capsule, located in the lobby near the Administrative Conference Room, **is displayed in a glass and wooden display case** built by Tim Routon, carpenter on the Physical Plant staff. It will be opened once in 2019 for a 100th anniversary scholarship drawing, using entry forms submitted by children during the celebration in 2009, and again in 2044 to share mementos, photographs and messages on the institution's 125th anniversary.

Lenora Cook, RN, MSN, GCCC dean of technical education since July 1, successfully **defended her dissertation and earned her doctorate degree in community college leadership** Dec. 18 through Colorado State University, Fort Collins. Dr. Cook, a GCCC nursing graduate of 1992, devoted her doctoral research to the issue of nursing student attrition. She previously earned her master of science in nursing at West Texas A&M University, Canyon, in 1998 and her bachelor of science in nursing there in 1995. She grew up in the Northwest Kansas community of Lenora, near Norton.

Work on the **Academic Building** began December 18 and continued during the holiday break. Due to a delay in the shipment of the carpet for the entryways, the carpet will not be installed until the weekend of January 16. The new ADA restroom should be complete and the building will be ready for students on January 15.

Of the 23 **Fire Fighter I students** who tested here in December, 14 were GCCC students. All passed the practical exam and we are still waiting for the results on the written.

NJCAA Academic All Americans:

Taylor Elder (Football - 67 hrs 3.91)
Cody McClary - (M. Soc. - 50 hrs. 3.74)
Cosme Chavez- (XCM – 57 hrs. 3.67)
Adam Stainiger – (XCM – 50 hrs 3.90)
Heidi Hines – (XCW – 48 hrs. 3.77)
Emily Hubbard – (XCW – 70 hrs. 4.0)

KJCCC – all 3.5 or above for fall semester sports

M. Soccer	Cody McClary, Guilherme Silva, Andrew Sincock
W. Soccer	Brooke Feikert, Amanda Himple
Volleyball	Brittany DeGagne, Tiffany Robertson
Football	Jared Sperber, Daniel Rogers, Taylor Elder, Drew Frasier James Mitchell Harrison, Nathan Heiter, Jeff Hennick Ryan Howard
XCM	Zach Bainter, Cosme Chavez, Josh Dean, Adam Stainiger
XCW	Heidi Hines, Emily Hubbard

GCCC will host Garden City's 2010 observance of the **Dr. Martin Luther King holiday at 10 a.m. Jan. 18 at the Dennis Perryman Athletic Complex, featuring Jane Elliot**, diversity consultant and creator of the nationally recognized social learning exercise, Blue Eyes/Brown Eyes. The program is sponsored in partnership by the college and the Cultural Relations Board of the City of Garden City, along the Brookover Lecture Series, Black Student Union, Student

Support Services Program and Student Government Association. Members of BSU will also provide music and poetry during the program.

The **Kansas State Board of Nursing has granted continuous approval for five years**, the longest period available, to the GCCC Practical Nursing Program, which successfully hosted an evaluation site visit during the fall semester.

The **National Institute for Automotive Service Excellence has given Automotive Service Excellence certification to the GCCC Automotive Technology Program**, after an evaluation of instruction, facilities and equipment.

The GCCC Academic Excellence Challenge Team has become the **only undefeated team in Kansas competition this year after winning the Hutchinson Community College Snow Bowl tournament 8-0 last month**, with David Cobb of Garden City, earning top individual honors in the 12-team event.

J. Patrick Johnson, a nationally-noted industrial safety authority, whose experiences as a firefighter in the 1980s helped reshape federal standards in the ammonia refrigeration industry, gave a recent presentation to approximately 50 Southwest Kansas firefighters, paramedics, agricultural and emergency response leaders, hosted by the GCCC Industrial Ammonia Refrigeration Program.

The **GCCC Concert Band offered its annual winter program** in December, including a presentation of American Eulogy for Columbine, an original composition dedicated to the lives lost 10 years ago in the Columbine High School shootings. William Biskup, Columbine band director at the time of the tragedy, served as guest conductor on our campus.

Large crowds attended GCCC's annual **Vespers Concert and the community's annual Tuba Christmas concert in December**. The Vespers Concert included the GCCC Concert Choir, Garden City's community chorus, the College Singers ensemble and two groups of GCCC string musicians on a series of classical and contemporary holiday selections, capped by J.S. Bach's Cantata No. 142. Soloists for the cantata were Michaelynn Thryselius-English, Ulysses, soprano; Amanda Rundell, Ulysses, alto; and Dr. Charles Turley, baritone. Dr. Turley is director of vocal music at Dodge City Community College. Tuba Christmas, sponsored by Commerce Bank, was organized and conducted on Grant Avenue in downtown Garden City by Daniel Baldwin, who served as band director during Jim McAllister's the sabbatical leave during the fall semester.

United Telcom of Dodge City, GCCC's phone service provider, **upgraded the entire campus phone system in December**. The work incorporated an improved voice mail system, gave the campus full service backup capacity for system hardware and the power supply, and expands the number of available ports. Critical fiber optic connections were also replaced with longer-lasting copper.

The **GCCC Art Faculty Exhibition will open Feb. 7 in Mercer Gallery**, with a public reception from 1 to 3 p.m. featuring paintings by David Kinder and ceramics by Brian McCallum. The exhibition will continue through Feb. 21 with viewing hours of noon-4 p.m. weekdays and 2-5 p.m. Sundays. The show follows the December-January exhibition, Carpe Verbum: Image and Word, which focuses on visual and written works from the GCCC literary anthology.

The **GCCC Drama Department will stage public performances of a children's theater production, Once Upon a Wolf**, billed as a fractured fairy tale, at 7:30 p.m. Feb. 3 and 4 in

the auditorium of the Pauline Joyce Fine Arts Building. Students from Garden City, Holcomb, Hugoton, Kalvesta and Cimarron, as well as Springfield, Colo., will participate on stage. In addition to the public performances, there will be several special performances for children from kindergarten through fifth grade, with classes attending from Ingalls, Holcomb, St. Dominic, Jennie Wilson, Alta Brown, Jennie Barker and Garfield Elementary Schools.

The GCCC Financial Aid Office is preparing to host **College Goal Sunday**, set for 2-4 p.m. Feb. 21 at the Garden City High School cafeteria, offering individual help to Southwest Kansas students and their families in applying for financial assistance to attend college or vocational-technical school, and in filling out the Free Application for Federal Student Aid. The event will take place simultaneously throughout the U.S., including 17 to 20 locations in Kansas. The Garden City segment is consistently one of the best attended.

The Adult Learning Center's **Kan-Go** meetings involving the Program Director, GED coordinator, GED instructors, and GCCC faculty Eugenia Eberhart (English department) and Leslie Wenzel (math department) were very productive. Ms. Eberhart and Ms. Wenzel **will develop curriculum for the GED program that will prepare graduating GED students to begin college-level English and math courses rather than remedial courses.** Implementation of this improved GED curriculum will begin January, 2010. Additionally the two GCCC faculty members will provide training to the Adult Learning Center's GED instructors. Additionally, Eberhart spearheaded an initiative to donate books to the Adult Learning Center.

Seven ALC students **passed their official GED exam** in December. Thus far the Adult Learning Center has 25 completed applications for the GED session beginning Jan. 12. At least 15 additional applications have been taken to be completed and returned after the first of the year. The Adult Learning Center's online program has at least five applicants.

The Citizenship class began its new session on Dec. 4. Because the numbers of ESL students are growing, the ESL division recently hired three new part-time instructors for an additional level 1 class, an additional afternoon class and to replace the level 2 instructors who retired at East Garden Village. There were 275 ESL students enrolled in the first quarter.

The Migrant Family Literacy Program hosted the second bi-monthly meeting of **Family Resources and Literacy activities for Migrant Families** on Dec. 17 and 18. The MFLP provided family books at this meeting to the children and heard from the Salvation Army regarding the services it provides to the community.

In December, the **refugee program registered 16 refugees**, 11 males and five females. They were all placed at Tyson. Two more refugees completed the driver's education program and are ready to go test for their driver's licenses. Seven refugees are on the waiting list for driver's education.

Of the 13 transition students who were enrolled in the **college skills class in the fall, six completed the GED and enrolled for the spring semester at GCCC.** A total of 67 participants received Kansas Work Ready Certificates in the year 2009 (Jan-Dec). In the fall semester, 25 additional Adult Learning Center students transitioned into postsecondary education.

Bryan Education Center offered A **Selling on eBay** personal enrichment workshop was held with four students, generating \$156 in fees. Spring 2010 enrollment began in Scott City with a total of **22 courses being offered**. ACT testing was held with 18 participants and two administrators. The Scott County Extension **KAN Program** was given during the noon hour with 15 participants attending. The regular monthly meeting of the Scott County **Partners for Youth** met with five members present.

Business & Industry Institute/ Community Services

DECEMBER	Course	Enrollments	CEUs
Open Enrollment	QuickBooks Advanced	3	3.2
	PHR/SPHR	3	4.8
	HVAC/Plumbing Code	31	24.8
	Woodworking (pm)	8	36
	Woodworking (am)	5	22.5
	Upholstery	10	45
Contract Trainings	Excel	4	3.2
3 businesses served	Alcohol/Drug Awareness	15	3
	PowerPoint	15	1.5
	Healthy Snacks	10	5
	TOTALS	104 students	149 CEUs

Community Involvement

Chamber of Commerce	Breakfast
	Business Visitation Committee Meeting
	Potential In-Design Training for Staff
	Government Affairs Committee Meeting
	Legislative Agenda Meeting
Downtown Vision	Board of Directors Training
	Main Street Design Basic Training
	Organization Committee Meeting
Finney County Economic Development	Board of Directors Meeting
Finney County Young Professionals	Executive Meeting
Lee Richardson Zoo	Advisory Board Meeting
Community Services Council	Monthly Meeting
Harvest America	Board of Directors Meeting
Stanion Electric	Partnership: Electric CEUs
Smart Start Child Care Connection	Daycare training talks
29 Plumbers & HVAC Techs	Phone follow-up on CEU certificates
Business Retention Director (FCEDC Partnership)	Six businesses were visited; no trainings resulted

ETS students Bianca Martinez, Michelle Hernandez, Michael San Juan, Lynn Nguyen and Jessica Carrasco have been offered admission into Washburn University and each of them also has been offered the Finnup Scholarship. Noe Garcia-Mendoza has been accepted into K-State.

27 ETS students graduated from the high school in December. ETS staff is in the process of assisting with admission applications, scholarship applications and FAFSAs. ETS also will be providing two textbooks for the students who will be attending GCCC in the spring.

ETS transported five students to Washburn University after they were invited to take the Garvey Scholarship Test. Results are pending. 5 ETS students attended Junior Day at K-State where they also met with former students who are attending K-State and K-State Salina.

ETS students volunteered at the Santa Carnival with 15 students setting up and preparing and 27 students helping throughout the event.

ETS has received a grant to conduct Kansas Day activities at an elementary school in Garden City (site to be determined). ETS students will be planning activities, gathering supplies, translating information into Spanish and Vietnamese to be taken home to parents, and presenting the activities through centers on Kansas Day, Jan. 29.

The **High school Equivalency Program (HEP) is already ahead on the numbers of graduates for next school year! Syracuse and Ulysses began sessions last fall with new students. A HEP orientation will be in Lakin for new students in January. Brenda Orozco, HEP student from Garden City, graduated with her GED Diploma last month with an average of **690** – the highest score in GCCC's HEP program in 2009.**

A new brochure was developed portraying students from Garden City and their activities. Garden City has the **largest group of KANCO students** among the three participating institutions (GCCC, KSU and CU-Pueblo).

Lizet Prieto, KANCO assistant site coordinator, is working closely with KANCO students to enroll in classes, submit scholarship applications and learn about career opportunities. **The scholarship program for freshman students who qualify as migrant is accepting applications for academic year 2010-11.**

KANCO also received and distributed a group of laptops for participants in this project. The laptops are loaned to students in the program for as long as needed.

The KSBDC staff assisted the Finney County Economic Development Corp. in hosting the fourth quarter meeting for the **Western Kansas Rural Economic Development Alliance** (wKREDA) in Garden City on Dec. 2-3.

The **Finney County Community Health Coalition** is gearing up to implement an early childhood development grant that will bring several million dollars to Finney County over the next three years. SWKRPC is also in the process of launching a new prevention coalition in Meade and will be giving introductory presentations in January. Despite cutbacks in funding from the state, the Prevention Center staff is expecting to achieve its outcomes and goals in 2010.

On December 10th, 2009, ninety faculty, staff, and students gathered for the Fall Semester SSS Awards Recognition Event. **Twelve SSS participants were recognized by their SSS Advisors for Academic Achievement or Academic Effort.** Each participant who received an award also received an engraved trophy. Academic Achievement is based on students who have received at least a 3.0 GPA and have been involved in extracurricular activities. Academic Effort is awarded to those who have shown significant improvement academically

and have been involved in other activities or organizations as well. Twelve participants are chosen each semester by the SSS staff to be recognized at their formal awards recognition.

Terry Lee was recognized as outstanding faculty member for his work with SSS participants through the Kansas State University “Bridges to the Future” program. The current SSS participants in the “Bridges to the Future” program presented the award to Mr. Lee and spoke about their experiences in the program. There are currently 6 SSS Students involved in the program.

SSS participants voted for the Faculty Member they felt helped them the most Fall Semester 2009. The SSS participants nominated 20 Faculty and Staff members for the award. The award was presented by two of the SSS Leadership Group members, Janet Huerta and Joann Gonzalez. The winner of the **SSS Fall Faculty Award was Dr. Greg Thomas**. This is Dr. Thomas’ fifth Faculty Award from the SSS participants.