

What does Sunflower Community Action Do?

■ Who We Are

Sunflower Community Action is a non-profit grassroots organization. We develop the power in each individual to create social and economic change in our lives and communities.

Sunflower Community Action was founded in 1990 and is a multi-issue, multi-ethnic group and together we address a variety of local and state issues, including neighborhood redevelopment, immigration, financial education, fair lending, and youth leadership development. We are also a National Training and Information Center affiliate in coalition with 35 community organizations that belong to National People's Action. Sunflower has 17 years of experience organizing African American, Hispanic, and Caucasian people who live in low-income neighborhoods. Our statewide membership is concentrated in Wichita and southwest Kansas.

■ What We Do

Sunflower Community Action provides leadership training around issues that support the self-empowerment of low-income people in Kansas. As we join forces to fight racism and poverty, we make our cities and towns safer, healthier places to live.

■ How We Work

Sunflower organizers knock on doors and hold meetings to identify the issues that concern our neighbors. Potential leaders are identified and trained to take action together for change. Sunflower organizers provide the coordination, technical assistance, and training to empower new leaders. We believe the people who live in the community are the experts at finding solutions to their problems when they work together.

■ Why We Organize

We keep organizing in neighborhoods and communities because we have seen people power in action. It's democracy at work! We organize so the voices of the not-so-connected are heard and counted. It is difficult for one person to be heard, but as a group Sunflower Community Action is a force for positive change.

SUNFLOWER COMMUNITY ACTION'S MISSION

STATEMENT

Develop and support leadership in each individual to create social and economic changes in their collective lives. We locate needs, develop issues and find solutions at the state and national level.



February 12, 2008

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session **Wednesday, February 20, 2008**. The meeting will be held in the **Beth Tedrow Student Center**, community college campus.

5:30 p.m. Go through dinner line and eat in Cafeteria

5:45 p.m. Regular meeting in the **Broncbuster Room**

THE AGENDA

CALL TO ORDER

- A. Comments from the Chair
- B. Open comments from public
 - o B1 Reynaldo Mesa, re: appoint a Trustee to represent GCCC in the Tri-Cities group (Liberal, Dodge City, Garden City)
- C. Report form Student Government Association
 - o C1 Armando Minjarez, re: Sunflower Community Action

CONSENT AGENDA

- A. Approval of minutes of previous meeting (January 12)
- B. Submit financial information to the auditor
 - B1 Financial information—Expenses
 - B2 Financial information—Revenues
 - B3 Financial information—Cash in Bank
- C. Approval of personnel actions
- D. Approval of annual agreements re: Emergency Medical Technician-Paramedic program
- E. Approval of purchase orders over \$20,000 (re: Title V Grant)
 - E1 Gaumard Scientific Company, \$55,556.44 (simulators for nursing program)
 - E2 Medical Education Technologies, Inc., \$85,266 (human patient simulators)



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WHAT ARE THEY SAYING...

"By rushing through bills based more on rhetoric and fear than hard data, lawmakers risk imposing a cure that's worse than the illness... those pushing a crackdown have a further obligation: to show that their measures are effective, fiscally sound and won't end up doing more economic harm than good".

Editorial. "Assess costs of immigration, new laws". Wichita Eagle 23 Jan. 2008: <http://www.kansas.com>

"A community with a significant number of immigrants, many trying to gain legal status, has an obligation to understand challenges they face in a system that makes the citizenship process difficult at best... those that do have an obligation to pursue strategies that are based in reality, not heavy-handed, shortsighted moves that only promise to do more harm than good."

Editorial. "License Flap". Garden City Telegram 26 Nov. 2007: A4

"Dramatic, get-tough arrests of more and more average workers will not solve our immigration crisis. In fact, such actions often engender more confusion and bitterness, and they don't strike at the root of the real issue: an immigration system that seems disconnected from the human and business realities of the American economy"

Charles J. Chaput, D.F.M. Cap. Archbishop of Denver, 13 Dec. 2006

"Be very, very cautious before going into this minefield...there is a reason for a federal pre-emption on this."
Remarks about the recently passed legislation HB1804 in the state of Oklahoma.

Mike Seney, Senior Vice President for Operations at the Oklahoma Chamber of Commerce. "Kansas urged to rethink immigration proposals" 3 Feb 2008. http://www.khlaac.org/news_more.php?id=80



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MYTHS AND TRUTHS ABOUT UNDOCUMENTED IMMIGRANTS

MYTHS	TRUTH
<p>IMMIGRANTS A DRAIN ON OUR ECONOMY THROUGH THE USE OF PUBLIC SERVICES.</p>	<p>The facts show that undocumented immigrants pay significantly more in state taxes than states spend on benefits. The Texas State Controller estimated that undocumented immigrants added about \$17 billion to the state economy and paid \$400 million more in taxes than they received in benefits from the states. Similar results were found in other official studies from the states of California, Florida, New Mexico, Washington DC, New York and Arizona.</p>
<p>IMMIGRANTS ARE COMMITTING VOTER FRAUD</p>	<p>Undocumented immigrants are not voting. Five years of investigations by the Justice Department revealed no real evidence of voter fraud, in spite of the fact that the administration was determined to find such fraud.</p>
<p>IMMIGRANTS ARE A DANGEROUS CRIMINAL FORCE</p>	<p>The facts show that immigrants commit fewer crimes than the general population. The Highest crime group: white males under the age of 35</p>
<p>IMMIGRANTS DON'T WANT TO ASSIMILATE</p>	<p>All available evidence shows that most are eager to become full members of our communities if given the opportunity. Request for English language instruction far outnumber available classes.</p>
<p>IMMIGRANTS DON'T PAY TAXES</p>	<p>According to the Economic Report of the President, "undocumented immigrants...contribute to the tax rolls but are ineligible for almost for all Federal public assistance programs and most Federal- State programs". The Social Security Administration says that undocumented immigrants contribute at the rate of \$7 billion per year to fund Social Security benefits, which they will never be able to collect. The current amount in the earnings suspense file is \$520 billion. Undocumented immigrants pay the same real estate taxes—whether they own homes or taxes are passed through to rents—and the same sales and other consumption taxes as everyone else. The majority of state and local costs of schooling and other services are funded by these taxes.</p>



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IMMIGRANTS TAKE JOBS FROM NATIVE BORN AMERICAN WORKERS

Many studies, repeatedly replicated, indicate that immigrant workers complement rather than compete with native-born workers. According to a study using the 2000 census data, the finding was confirmed, "there's no strong relationship between immigration and the wages of low skilled workers." In fact, a 2002 study in Chicago found that spending by the undocumented immigrants in the Chicago metro area, in one year alone (2001) amounted to \$2.89 billion...and sustained 31,908 jobs in the local economy.

LARGE SHARES OF SCHOOLCHILDREN ARE UNDOCUMENTED.

Nationally in 2000, only 1.5 percent of elementary schoolchildren (enrolled in kindergarten through 5th grade) and 3 percent of secondary children (grades 6-12) were undocumented. Slightly higher shares—5 percent in elementary and 4 percent in secondary schools—had undocumented parents.

MOST IMMIGRANTS CROSS THE BORDER ILLEGALLY

According to the Department of Homeland Security, around 75% of today's immigrants have legal permanent (immigrant) visas; of the 25% that are undocumented, 40% overstayed temporary (non-immigrant) visas. Undocumented immigrants estimated to be less than 2% of the US population.

The office of Immigration and Naturalization says that from 1986 to 1998, the Border Patrols budget increased six-fold and the number of agents stationed on our southwest border doubled to 8,500. The Border Patrol also toughened its enforcement strategy, heavily fortifying typical urban entry points and pushing migrants into dangerous desert areas, in hopes of deterring crossings. Instead, the undocumented immigrant population doubled in that timeframe, to 8 million despite the legalization of nearly 3 million immigrants after the enactment of the Immigration Reform and Control Act in 1986. Insufficient legal avenues for immigrants to enter the U.S., compared with the number of jobs in need of workers, have significantly contributed to this current conundrum.



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FISCAL IMPACT OF IMMIGRATION

The consumer spending of undocumented immigrants on goods, food, housing, etc., creates new jobs and provides federal and state governments with additional revenue. They also pay sales, income, business and property taxes. Here in the state of Kansas, undocumented immigrants are purchasing homes, automobiles, groceries and many other goods and services. By removing this potential income, we attack our local business directly.

COMMERCE AND LABOR

- In 2001, the UCLA North American Integration and Development Center conservatively estimated that “the current levels of undocumented migration from Mexico (3 million workers) represent a contribution of \$154 billion to the Gross Domestic Product of the United States...”¹
- Immigrants increase the economy’s total output, and natives share in part of that increase because of complementarities in production. Different approaches to estimating natives’ total income gains from immigration yield figures over \$30 billion per year. Sharply reducing immigration would be a poorly targeted and inefficient way to assist low-wage Americans.

¹ R. Hinojosa Ojeda, *Comprehensive Migration Policy Reform in North America: The Key to Sustainable and Equitable Economic Integration*, North American Integration and Development Center, University of California, Los Angeles (2001), at 5.

- Immigration may benefit US labor markets by helping employers fill gaps in the labor pool, and it may smooth out native employment over the business cycle. Because immigrants are disproportionately low-skill and high-skill, while the great majority of native workers fall somewhere in between, it is argued that immigration largely complements the American workforce and for the most part does not compete with it.²

TAXES

- The consensus among most economists seems to be that, over the long term and averaged across all immigrants (including illegal ones, who both pay less in taxes and receive less in benefits), immigrants more than pay their way in the US, in that their tax contribution exceeds public spending on them.³
- In recent years, groups as diverse as the Texas Comptroller General and the Colorado Bell Policy Center have conducted their own state-level studies on the impact of immigrants on their economy. They have reached similar conclusions:
"The absence of the estimated 1.4 million undocumented immigrants in Texas in fiscal 2005 would have been a loss to our gross state product of \$17.7 billion. Undocumented immigrants produced \$1.58 billion in state revenues, which exceeded the \$1.16 billion in state services they received."
- In Georgia it has been estimated that the aggregate sales, income and property tax contribution of undocumented immigrants was between \$215.6 million and \$252.5 million.⁴
- In Oregon, it has been estimated that undocumented immigrants paid between \$66 million and \$77 million in property taxes, state income taxes, and excise taxes.⁵

² Hearing before the Subcommittee on Immigration and Claims of the Committee on the Judiciary: "Prospects for American Workers," 2004, 32.

³ E.g., Borjas, 1999, 12; Huber and Espenshade, 67; Simon, 1999, 368-387; Smith and Edmonston, 12; Suarez-Drosco, Suarez-Drosco, and Qin-Hilliard, xi-xii.

⁴ Sarah Beth Coffey, *Undocumented Immigrants in Georgia: Tax Contribution and Fiscal Concerns*, Georgia Budget and Policy Institute, 2006

- In Missouri, it has been estimated that undocumented immigrants paid between \$29 and \$57 million in property taxes, state income taxes and excise taxes.⁶

EDUCATION

- Well-educated immigrants tend to earn more and pay higher taxes, thereby making a strongly positive net fiscal impact.⁷
- About 25% of immigrants to the US between 1965 and 2002 were highly educated. These highly skilled immigrants benefit the American economy with added production capacity and, perhaps more importantly, knowledge resources. Because the cost of educating them has been borne by another country, the cost to the US for acquiring the services of these unusually gifted people is relatively low—indeed, it is substantially less than that of bringing a US native to the same level of training and performance.⁸

SOCIAL SECURITY

- Most studies find that immigration is, and will continue to be, vital to meet our growing economy over the next fifteen years, when “baby-boomers” are retiring. Immigration is critical to sustaining the vitality of the US economy.⁹

⁵ Oregon Center for Public Policy, Issue Brief: *Undocumented Workers Are Taxpayers Too*, April 2006.

⁶ Ruth Ehresman, *Undocumented Workers: Impact on Missouri's Economy*, Missouri Budget Project, June 2006.

⁷ *Hearing before the Subcommittee on Immigration and Claims of the Committee on the Judiciary: "Final Report of the Commission on Immigration Reform,"* 1999, 7.

⁸ *National Research Council, 1988, 3*

⁹ *Immigration and America's Future: A New Chapter*, Report of the Independent Task Force on Immigration and America's Future, (Migration Policy Institute 2006).



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- The contributions of immigrant workers are responsible for keeping the Social Security trust funds afloat. The Social Security Administration (SSA) has concluded that undocumented immigrants “account for a major portion” of the billions of dollars paid into the Social Security system under names or social security numbers that don’t match SSA records and which payees therefore can never draw upon. As of July 2002, these payments totaled \$374 billion.¹⁰

¹⁰ Office of the Inspector General, Social Security Administration, *Obstacles to Reducing Social Security Number Misuse in the Agriculture Industry* (Report No. A-08-99-41004), January 22, 2001. Office of the Inspector General, Social Security Administration, *Follow-Up Review of Employers with the Most Suspended Wage Items* (Report No. A-03-03-13026), October 30, 2003.

THE COST OF DETAINING AMERICA'S IMMIGRANTS

How will we foot the bill when Law enforcement is over-burdened with being turned into an immigration agency?

Immigrant detainees are not provided with a government paid-lawyer. According to a recent study done by Georgetown University, 84% of detained immigrants are not represented by a lawyer. The reality is that, without a lawyer, the chances of successfully defending against deportation are low.

When immigrants are detained, spouses and children are forced to fend for themselves. The separation of the family from the breadwinner is devastating emotionally and financially. For example, spouses and children report that they face eviction from their homes because they cannot keep up with mortgage payments or they are forced to go on welfare to survive.

THE FACTS

- Our government detains over 230, 000 people a year –more than triple the number of people in detention just nine years ago¹¹. The annual cost of the government is \$1.2 billion.
- Being in violation of immigration laws is *not* a crime. It is a *civil violation* for which immigrants go through a process to see whether they gave a right to stay in the United States. Immigrants detained

¹¹ “Detention and Removal of Illegal Aliens,” Office of Inspector General, Department of Homeland Security, April 2006. Also www.ice.gov, August 7, 2006.

during the process are in non-criminal custody. The Department of Homeland Security is the agency responsible for detaining immigrants.

- The average cost of detaining an immigrant is \$95 per person/ per day.¹²
- Although DHS owns and operates its own detention centers, it also “buys” bed spaces from over 312 county and city prisons nation wide to hold the majority of those who are detained (over 57%).¹³
- Law enforcement agents *are not* familiarized with the vast variety of immigration documents. This would require special training by agents from Immigration and Costume Enforcement (ICE) in every local and state law enforcement facility. The money spent on such trainings could be use on projects that actually benefit our communities.
- When immigrant communities fear the police and don’t report crime, we lose the community policing work we have done, making the job much harder for our police force.
- Immigrants commit fewer crimes than the general population. Highest crime group: white males under the age of 35. The only crime being

¹² “Immigration Enforcement Benefits Prison Firms,” New York Times, July 19, 2006.

¹³ “Critics Decry Immigrant Detention Push”, Associated Press, June 25, 2006.



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WE HAVE REASON TO BE CONCERNED

We may be on the eve of proposing and enacting legislation following the examples of Oklahoma, Colorado and Arizona. The consequences for Kansans will be considerable and potentially severe. It's Already Happening in Arizona. Arizona just enacted such laws, and already economic analysts in that state are expecting the loss of 56,000 jobs, \$6.6 billion loss in economic output and a loss to state revenue of \$270 million.¹⁴

States that go down the road of enacting state-level employer sanctions and other provisions may find that they are spending precious resources wastefully. In 2006, the State of Colorado passed a series of bills that its legislature touted as the toughest anti-illegal immigration legislation in the nation.

Mixed families means the loss of legal residents along with undocumented. Oklahoma is finding to its detriment that while some undocumented immigrants may leave the state, *their citizen and legal resident family members leave with them*. This is having a profound effect on their businesses.¹⁵

The new laws were meant to deny public services to undocumented immigrants unless required under federal law, create a new penalty for use of fraudulent documents, enroll all state departments in the federal Basic Pilot program, and require state police to enforce immigration laws. A year later, eighteen state departments have reported they have spent a total of \$2.03 million on implementation of the new laws. The number of undocumented immigrants that they have identified? — None.¹⁶

¹⁴ [HTTP://WWW.HISPANIC.CC/ARIZONA IS GROUND ZERO ON IMMIGRATION DEBATE.HTM](http://www.hispanic.cc/arizona-is-ground-zero-on-immigration-debate.htm)

¹⁵ <http://www.tulsaworld.com/news/article.aspx?articleID=071207.1.A1.hCall44568>

¹⁶ Mark P. Couch, *Pricey Immigration Law, State Agencies, \$2 million cost and no savings*. DENVER POST, January 25, 2007.

BUSINESSES WHICH WILL BE HEAVILY AFFECTED:

- CONTRACTORS
- RESTAURANTS
- LAUNDROMATS
- BANKS
- FARMS
- GROCERY STORES
- CAR DEALERS
- CLOTHING STORES
- LANDLORDS AND ON AND ON...

OKLAHOMA SENATOR COATES CALLS FOR REPEAL!

"What people don't seem to realize is that the chilling effect of this law has resulted in the loss of *both documented and undocumented employees*...these are good jobs and they pay good wages, but few American workers are willing to take them."¹⁷ Coates said.

OKLAHOMA BUSINESSMEN SPEAK OUT!

Jack Gray, whose Oklahoma City roofing company has been in business more than 100 years said: "we will not be able to bid on any future business. There are not enough Americans who are willing to work construction."¹⁸

¹⁷ http://www.tulsaworld.com/news/article.aspx?articleID=071207_1_A1_hCall44568

¹⁸ http://www.tulsaworld.com/news/article.aspx?articleID=071207_1_A1_hCall44568



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THE CONCERN IN SW KANSAS IS PALPABLE

"If a punitive law in Kansas drives away a substantial number of workers; our very low unemployment rate indicates replacement employees will not be available." ¹⁹ Neal Gillespie, Director of Stevens County Economic Development

"We need to have then (undocumented workers)...I think that's the message we need to send to the state and federal government." Garden City Commissioner, John Doll²⁰

¹⁹ Kathy Hanks. "Labor bills instill worry" *The Hutchinson News* 3 Feb. 2008: A1

²⁰ Gwen Tietgen. "Stiffer driving penalties upheld" *The Garden City Telegram* 9 Jan. 2008: A1

CONSENT AGENDA (continued)

- F. Approval of training agreement with BPI Corp.
- G. Approval of tuition and fees for 2008-09
- H. Approval of room and board fees for 2008-09
- I. Approval of child care center fees for 2008-09
- J. Approval of ABE and GED fees for 2008-09
- K. Approval of course fees for 2008-09
- L. Approval of classroom rental fees for 2008-09
- M. Approval of academic calendar for 2008-09
- N. Approval of academic calendar for 2009-10

OTHER

- A. Approval of Resolution #2008-01 authorizing the offering for sale of lease purchase agreement certificates of participation, Series 2008
- B. Approval of Resolution #2008-02 determining the advisability of financing the acquisition of certain equipment by the execution and delivery of a supplemental lease purchase agreement
- C. Approval of purchase order over \$20,000; Zones, \$24,595.70 (server and array)

POLICY REVIEW

- A. Monitoring Reports and ENDS
 - A1 Monitoring Report—Monthly
 - A2 Monitoring Report—Quarterly (revised from last month)
- B. Ownership Linkage
 - Correspondence 1—email from Michael Utz
 - Correspondence 2—email praising inservice presentation
 - Correspondence 3—thank you note from Larry Welch
 - Correspondence 4—email from former Criminal Justice student
 - Correspondence 5—newspaper clipping from Bryan Education Center
 - Correspondence 6—email praising two staff members
 - Correspondence 7—thank you note from James Hawkins
- B. Board Process and Policy Governance Review
 - Recap of strategic planning Board retreat held on January 12

REPORTS

A. President Carol Ballantyne

- A1 Incidental Information
- A2 Rescission of Workforce Investment Funds
- A3 Article entitled “A Community College Action Agenda”

B. Report from KACCT/COP/PTK meeting in Topeka (Feb. 14)

C. Report from ACCT Nat. Legislative Summit in Washington, DC (Feb. 10-13)

D. Report from Finney County Economic Development Corp.

Upcoming calendar dates:

- Feb. 20-21: Technical Education Authority meeting on campus
- Feb. 24: Open house of robotic patient simulator lab at St. Catherine Hospital (2-4 p.m.)
- March 12: Regular meeting of the Board; 5:30 p.m.
- March 30: Open house of Southwest Kansas Fire Training Center (2-4 p.m.)
- April 4: Annual Endowment Association Auction
- April 9: Regular meeting of the Board; 5:30 p.m

Executive Session

Adjournment

Sincerely,

Merilyn Douglass, Chair

Carol E. Ballantyne, Ph.D., Secretary

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development*

**MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

January 12, 2008

Trustees Present: Della Brandenburger, William S. Clifford, Marilyn Douglass,
Ron Schwartz, Steve Sterling, Terri Worf

Others Present: Carol E. Ballantyne, President
Darla Daniels, Deputy Clerk
Beth Tedrow, Dean of Student Services
Dee Wigner, Dean of Administrative Services
Kevin Brungardt, Dean of Academics
Judy Crymble, Dean of Technical Education
Nancy Harness, Assoc. Dean of Continuing Education/Community Services
Steve Quakenbush, Director of Information Services & Publications
Cathy McKinley, Director of Human Resources
Vic Trilli, Director of Athletics
Deanna Mann, Director of Institutional Research
Ryan Ruda, Director of Counseling/Advising Center
Jean Warta, Director of B & I
Cynthia Johnson, Title V Allied Health Program Specialist
Dev Sammanasu, IT Department
Barb Larson and Mary Pendergraft, Faculty Senate
Emily Behlmann, *Garden City Telegram*

Community leaders: John Doll, Bob Prewitt, Sister Janice Theme, Stan and Nanette Rice,
Larry Jones, Kirk Olomon, Doug Keller, Martin Nusser, Bob Halloran,
Pete Olson, Bob Kreutzer, Craig Wheeler, Don Linville, J. R. Behan,
Rich Harp, Allen Shelton, Matt Allen, Don Doll, Liz Sosa, Reynaldo Mesa,
Dale Masters, Carole Geier, Janie Perkins, Eric Depperschmidt

7:45 a.m. Everyone enjoyed a continental breakfast

8:00-9:15 a.m. Discussion with community leaders

Chairman Douglass welcomed everyone to the meeting and invited the group to give suggestions regarding these four questions:

1. What does the college need to do over the next five years to better serve Garden City and Finney County through workforce development and economic development efforts and initiatives, and in terms of our community's quality of life?
2. What workforce training needs should GCCC address?
3. What bilingual training needs should be met in our community and area?

4. What new or enhanced community services can GCCC provide to enrich the quality of life for our community and service area?

Listed below is a summary of the owners' responses:

- B&I – Basic Employment Skills
- Cooperative education opportunities – partner with businesses
- Integrate students and technology into community
- Training on cultural differences for community businesses
- Workshops for government/business leaders: generational employees, Millennial; Generation X
- Ask employees what their training needs are
- Work with employers' needs (open forum)
- Command Spanish

- One credit classes – art, PE, vocational, re-certification
- One-day professional development workshops – clerical, nutrition, health, school district staff
- Work more with information for the Kansas Board of Regents
- Trade mentoring – keep grads/students in the area
- Study trends on grads who do remain in the area
- Work more with high schools so they realize a trade education is a viable career
- Assume growth – look at specific job skills needed (plumbers, construction)
- Positive Western Kansas image
- Profile successful employees who are in trade careers

- (WIIFM) **What's In It For Me**

- Don't come across as apologetic about who we are (promote positive Western Kansas image)
- Recruit high school for specific public service programs (i.e., fire fighters, EMST)
- Market the job itself
- "Free tuition" may cause lack of ownership

After approximately 1 ¼ hours of brainstorming, Chair Douglass thanked the owners for their participation and expressed appreciation to Deanna Mann and Cathy McKinley for jotting down notes on flipcharts. She stated that the Board would study this information and put together a plan for the future of GCCC. She encouraged the owners to always feel free to let the college know how it can help them.

9:50–10:30 a.m. – Regular Board meeting

COMMENTS FROM THE CHAIR. Chair Douglass called the regular session to order at 9:50 a.m. and made the following comments:

- Welcomed everyone back from the holiday break
- Thanked everyone for the great Spring Inservice sessions held earlier this week
- Thanked Emily Behlmann, Garden City Telegram, for the excellent work she did on a recent article discussing the cost of college education; Behlmann's research showed that GCCC was cost efficient and had the lowest increase in tuition over the years

OPEN COMMENTS FROM PUBLIC. Chair Douglass noted that no one had registered to make comments.

CONSENT AGENDA

Chair Douglass asked if Trustees wished to pull any items on the Consent Agenda for the purpose of discussion; no one did, so she asked for a motion approving the Consent Agenda.

MOTION: *Clifford moved, seconded by Sterling, that the Consent Agenda items be approved as presented. Motion carried 6-0.*

Approved actions follow:

APPROVED MINUTES of previous meeting, December 12, 2007, as written.

SUBMITTED FINANCIAL INFORMATION TO THE AUDITOR, as presented.

APPROVED PERSONNEL ACTIONS, as presented - see attached lists.

APPROVED PROPERTY AND LIABILITY INSURANCE PREMIUM FOR 2008, as presented

Keller Leopold Insurance, Inc.

Package renewal: \$113,212

POLICY REVIEW

MONITORING REPORTS and ENDS REPORT

Trustees indicated that they had received and reviewed the monitoring reports (monthly, quarterly, and annual). Clifford noted that “data directly addressing the CEO’s interpretation” was missing on the quarterly monitoring report, and Ballantyne indicated that she would check on that and present a revised report next month.

After discussion, Douglass stated that the monitoring reports were accepted as presented, with the understanding that an updated quarterly report would be presented next month.

OWNERSHIP LINKAGE

Trustees agreed that this morning’s discussion with several community members was an excellent example of ownership linkage and, in fact, was one of the better community meetings they had participated in in a long time. They expressed appreciation for those owners taking time to come to the meeting and give input. Trustees also felt that it would be a good idea to have a joint Board meeting with USD #457, USD #363, FCEDC, Chamber, City, and County in addition to having the CEOs meet on a regular basis. Ballantyne indicated that she would try to get the various Boards together sometime this spring.

The Board packet contained several pieces of correspondence from owners expressing their appreciation for various college activities: (1) letter to editor from Mary Guy praising GCCC for its support of the annual Tumbleweed Festival; (2) poem written by Shancee Howell for Rodeo Coach Jim Boy Hash; (3) letter from Joy Schoor regarding her son who is a former student; he transferred to University of Oklahoma in 2001, graduated from there in 2005 with a major in Meteorology/Geosciences; he is now a general forecaster for the National Weather Service in Virginia, Washington, DC, Baltimore, as well as the White House and the United States government. Trustees acknowledged that there were many other success stories of former students who had gone on to do great things.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW

No discussion at this time

REPORTS

PRESIDENT CAROL E. BALLANTYNE noted that Trustees had received numerous informational reports. A complete report is filed in the electronic Board packet.

- Incidental Information – highlighted recent campus happenings.
- IPEDS Data Feedback Report (2007) - The report reaffirmed that among similar institutions, GCCC was both comparable and competitive in student body, cost-analysis, and personnel. Regarding tuition and fees, GCCC was significantly lower than the comparison groups; Clifford felt that we should “promote ourselves” to

people of financial need and press into parents' minds the fact that GCCC was an affordable institution.

- GCCC was awarded a Technical Education Technology and Equipment grant in the amount of \$60,000 to support the development of an animal/meat science scientific laboratory!

Schwartz commented that he realized the incidental information, i.e., "good news," was lengthy and perhaps cumbersome, but he very much appreciated receiving the information. Brief discussion was then held regarding the possibility of Trustees writing individual thank you notes to various people when they gave donations to the college such as the recent donation of stains and polyurethane (valued at \$2,794) to the woodworking program from True Value. Gifts of this sort not only support student learning but also help defray some of the program costs related to instructional materials. Ballantyne indicated that she usually wrote a thank you note on behalf of the Board, but individual Trustees could certainly write a personal note as well.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORP.

Trustee Schwartz reported the following:

- Distributed a by-law amendment that the FCEDC adopted on December 13, 2007, which discussed the removal of member/termination of membership. He expressed regret about the partnership with the Chamber of Commerce being dissolved for the time being, but was hopeful that the differences between the two groups would be worked out because both groups' objectives were the same, i.e., promote economic development in the Finney County/Garden City area
- Prospect 107 from Colorado was moving along very well
- The annual "report card" showed that 198.5 primary jobs were created this past year, which was double the goal of 90!

UPCOMING CALENDAR DATES.

Chair Douglass reviewed the following:

- Feb. 7: Annual Finney County Legislative Reception in Topeka (Clifford, Douglass)
- Feb. 7: Annual Chamber of Commerce Banquet (Brandenburger)
- Feb. 11-13: ACCT Legislative Summit; Washington, DC (Schwartz, Worf)
- Feb. 14: KACCT/COP/PTK All-Kansas Celebration in Topeka
- Feb. 20: Regular monthly meeting
- Feb. 20-21: Technical Education Authority group on campus
- March 12: Regular monthly meeting

10:30 a.m. – Board Retreat (strategic planning and policy governance)

Carol Ballantyne referred Trustees to the notebook they had previously received, which detailed information regarding:

- Facilities—long-term plan
- Deferred Maintenance
- Operations—long-term plan
- Programs—long-term plan
- Financial Sources of Money
- Results and Accomplishments (campus-wide issues and Datatel projects)
- Matrix that tied together the Board's Strategic ENDS, Strategic Plan, Faculty Senate Goals, AQIP, and KBOR
- Extended Conversation Day (Nova Group, January 2004)
- Staff and Faculty Input (Vital Focus Conversation Day, January 2003)

Ballantyne stated that she and members of the President's Cabinet were here to answer questions Trustees had and to listen to what direction the Board wished to move toward.

Listed below are highlights from the Board's comments:

- Work force priorities
- Work with other entities to bring in more students and strengthen the workforce (needs to be a community effort)
- Industry training needs (B & I)
- More opportunities to bring younger students and parents to campus
- Improve accessibility to public points of contact (i.e., Fine Arts, Athletics, DPAC)
- Visioning: 2 – 5 + years

- Facility needs
 - Programs
 - Technology

- Understand/work within confines of immigration issues
- Deferred maintenance
- Specify projects and phases for each year

- Trades people – need now
- Educate/train now – plumbers, electricians, welders, carpenters, roofers, machinists, masons, HVAC

- Building/Fire Code training
- Educate/market specific careers
- Support students financially, emotionally, socially
- Incentives for specific careers/programs

- Re-direct resources
- Financial partnerships with businesses/industry

- Capitalize on tax credits (projects that qualify); frame in “community development”
- Facilities – recruiting students
- Work with community partners to establish “grow your own” programs
- Increase enrollment – identify most viable programs for increases
- ESL for Burmese employees
- Building trades—more education
- “Soft skills” training for employment (work ethic)
- Develop volunteerism

- Scholarship dual-credit students
- Find a way to retain employees and students
- Dual-credit developmental classes for high school students
- Be an agent to help with issues related to immigration; assist with employment eligibility for immigrants
- ESL for Somalians
- Support immigration reform
- Continue ESL classes and provide other language classes (Spanish, French, etc.)

- “Free” tuition for Finney County students – is it a wise thing or not?
- Advertise trade careers and opportunities - salary, benefits
- Expand educational partnerships with other regional entities
- Tuition reimbursement programs with employers
- Educate parents about GCCC’s programs/opportunities
- Reach out to non-traditional students
- Determine career; focus on completion
- Career development

- Parent Fair – GCHS
- Continue quality of life efforts (personal enrichment classes, community theater, etc.)

After about an hour of brainstorming and general discussion, Chair Douglass summarized the session, as follows:

1. What we heard from community leaders is that we need to keep providing trade and technical education programs. Coordinate this with B&I to make partnerships and internships so we can “grow our own” employee workforce and keep attracting people to the area
2. Promote and market the value and importance of trade and technical careers to young people and their parents
3. Go ahead with expanding the Penka Building because resources are most accessible for that building right now (Title V grant, Corley trust)
4. Develop/strengthen opportunities to attract prospective students and parents – Two buildings that promote the most events for attracting students and their parents are the Fine Arts and the DPAC (gym) Buildings. These buildings also promote quality of

- life events, so we need to improve/enhance these facilities and help the community get involved in more activities at the college. One challenge: the Mercer Gallery is not easily accessible during theatre productions—it needs to be open prior to performances and during intermission.
5. We heard from the community leaders that the agricultural work force needs some help; they need students to be interested in pursuing ag careers. We need to strengthen the Meat and Animal Science program so the agriculture workforce needs will be met. Maybe the college's third or fourth priority would be to help the Meats and Animal Science department "build their dream."
 6. Trustees want Carol to work on deferred maintenance and do what we can to keep the campus buildings "up" and make them look beautiful and attractive.
 7. Trustees want more information about the interest free loans (what can we apply for, etc.)
 8. If we are going to ask for that money, we need to make the "project" attractive to the community so the people will want to buy into it (the "project" needs to be something tangible so they can see where their money is going).
 9. The GCCC Board of Trustees wishes to move forward with its relationships with the City, the County, USD #457, USD #363 and the Chamber; they'd like to have a joint Board meeting sometime this spring
 10. Lastly, the GCCC Trustees already meet with SCCC and DCCC; we need to keep working on that "golden triangle" relationship and keep developing partnerships and expanding services for southwest Kansas.

Chair Douglass, again, thanked everyone for their participation and indicated that these notes would be studied and a plan would be made for the future of GCCC. She then suggested that since the Board had already spent four hours in deep discussion, she proposed that the discussion regarding Policy Governance be postponed to a later date. Trustees felt that that was a good idea.

There being no further business to come before the Board, meeting adjourned at 11:45 a.m.

Darla J. Daniels
Deputy Clerk

Carol E. Ballantyne, Ph.D.
Secretary

Merilyn Douglass
Chair of the Board

EXPENSES

02-04-08

Garden City Community College
Annual Budget Report Ending 01/31/2008
Options - All Statuses

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Fiscal Year: 2008

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	0.00	2,060.43	8,804.37	6,743.94	76.60
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	19,281.30	114,615.76	254,377.00	139,761.24	54.94
DEPARTMENT: 11020 - HUMANITIES	199.99	8,084.71	52,793.82	111,213.00	58,219.19	52.35
DEPARTMENT: 11021 - ENGLISH	3,375.00	32,794.79	167,582.98	339,907.00	168,949.02	49.70
DEPARTMENT: 11022 - SPEECH	0.00	9,394.78	49,918.97	112,263.00	62,344.03	55.53
DEPARTMENT: 11023 - PHILOSOPHY	0.00	135.21	673.54	0.00	673.54	0.00
DEPARTMENT: 11024 - PHOTOGRAPHY	0.00	0.00	80.00	4,552.00	4,472.00	98.24
DEPARTMENT: 11025 - JOURNALISM	0.00	3,999.32	29,303.67	52,655.00	23,351.33	44.35
DEPARTMENT: 11026 - BROADCASTING	129.84	8,894.96	32,154.93	63,104.00	30,819.23	48.84
DEPARTMENT: 11030 - ART	1,707.49	10,407.84	64,210.85	134,747.00	68,828.66	51.08
DEPARTMENT: 11031 - DRAMA	554.00	7,899.24	52,115.58	97,023.00	44,353.42	45.71
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	5,376.86	34,310.82	70,720.00	36,409.18	51.48
DEPARTMENT: 11033 - INSTRUMENTAL MUSIC	397.20	15,013.16	90,282.68	192,635.00	101,955.12	52.93
DEPARTMENT: 11040 - SCIENCE	7,388.75	32,290.28	199,243.64	431,972.23	225,339.84	52.17
DEPARTMENT: 11050 - MATH	3,825.00	25,360.35	152,137.20	323,284.00	167,321.80	51.76
DEPARTMENT: 11060 - SOCIAL SCIENCE	3,474.88	32,943.61	215,162.69	458,128.40	239,490.83	52.28
DEPARTMENT: 11070 - HEALTH & PHYSICAL	864.00	16,606.28	125,067.98	230,121.00	104,189.02	45.28
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	5,921.68	37,354.29	97,890.00	60,535.71	61.84
DEPARTMENT: 11080 - ESSENTIAL SKILLS	0.00	281.84	3,026.91	1,013.00	2,013.91	198.80
DEPARTMENT: 11081 - READING	0.00	5,048.67	30,255.84	87,231.00	56,975.16	65.32
DEPARTMENT: 11082 - ESL	0.00	4,172.22	29,365.96	56,612.00	27,246.04	48.13
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	188.24	9,241.86	15,045.00	5,803.14	38.57
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	450.00	2,965.93	4,838.00	1,872.07	38.70
DEPARTMENT: 11095 - FORENSICS COMPETIT	0.00	490.00	2,922.25	11,745.00	8,822.75	75.12
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	13,176.18	31,712.84	106,761.60	194,439.00	74,501.22	38.32
DEPARTMENT: 12011 - MID-MANAGEMENT	0.00	2,241.01	13,437.16	32,408.00	18,970.84	58.54
DEPARTMENT: 12012 - MCSE/CISCO	799.00	2,725.53	16,356.22	36,395.00	19,239.78	52.86
DEPARTMENT: 12013 - OFFICE EDUCATION	186.56	4,164.61	24,910.85	54,500.00	29,402.59	53.95
DEPARTMENT: 12014 - FINNUP LAB	34.98	7,237.53	30,536.08	66,150.00	35,578.94	53.79
DEPARTMENT: 12200 - ADN PROGRAM	3,778.81	27,199.17	188,136.57	401,692.00	209,776.62	52.22
DEPARTMENT: 12201 - LPN PROGRAM	217.92	9,244.01	66,018.48	131,472.00	65,235.60	49.62
DEPARTMENT: 12202 - EMT	961.00	10,969.18	75,242.84	137,742.00	61,538.16	44.68
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	7,333.76	55,924.42	108,789.00	52,864.58	48.59
DEPARTMENT: 12210 - AGRICULTURE	29.95	11,540.01	54,137.86	121,712.00	67,544.19	55.50
DEPARTMENT: 12211 - MEAT JUDGING	0.00	4,915.50	15,986.84	20,002.00	4,015.16	20.07
DEPARTMENT: 12220 - AG EQUIPMENT & MEC	1,376.35	12,783.01	89,775.11	166,695.00	75,543.54	45.32
DEPARTMENT: 12230 - AUTO MECHANICS	2,391.00	9,118.19	55,550.72	116,253.00	58,311.28	50.16
DEPARTMENT: 12240 - CRIMINAL JUSTICE	3,175.55	17,299.75	87,375.65	184,828.00	94,276.80	51.01
DEPARTMENT: 12241 - FIRE SCIENCE	282.85	5,189.54	37,047.74	67,007.00	29,676.41	44.29
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	538.25	1,141.50	3,072.00	1,930.50	62.84
DEPARTMENT: 12250 - COSMETOLOGY	0.00	10,160.18	61,625.20	120,919.00	59,293.80	49.04
DEPARTMENT: 12260 - DRAFTING	0.00	0.00	6,297.54	9,101.00	2,803.46	30.80
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	3,629.27	28,388.49	215,836.55	387,001.00	167,535.18	43.29
DEPARTMENT: 12271 - AUTOMATION ELECTRI	1,936.36	3,480.94	26,214.44	47,420.00	19,269.20	40.64
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	383.42	5,874.35	24,286.77	78,282.00	53,611.81	68.49
DEPARTMENT: 12273 - WELDING	0.00	8,960.13	22,528.66	65,765.00	43,236.34	65.74
DEPARTMENT: 12280 - BUILDING TRADES	217.96	679.96	7,870.46	15,794.00	7,705.58	48.79
DEPARTMENT: 12290 - FINNEY COUNTY LEAR	0.00	5,977.45	41,370.31	71,242.00	29,871.69	41.93
DEPARTMENT: 21100 - INSTITUTIONAL RESE	0.00	5,352.14	47,992.34	76,824.00	28,831.66	37.53
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	548.56	4,294.68	8,074.00	3,779.32	46.81
DEPARTMENT: 32000 - BUSINESS & INDUSTR	0.00	4,621.39	40,966.98	75,672.00	34,705.02	45.86
DEPARTMENT: 41000 - LIBRARY	2,138.17	11,897.71	93,782.57	172,755.00	76,834.26	44.48
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	0.00	7,529.79	60,332.80	117,661.00	57,328.20	48.72

DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	24,762.41	183,254.83	275,106.00	91,851.17	33.39
DEPARTMENT: 42001 - DEAN OF ACADEMICS	368.88	7,047.21	49,620.92	98,161.00	48,171.20	49.07
DEPARTMENT: 42002 - OUTREACH	13,452.00	1,636.13	10,069.25	39,821.00	16,299.75	40.93
DEPARTMENT: 42003 - FACULTY SENATE	2,500.00	5,837.58	15,391.92	31,900.00	14,008.08	43.91
DEPARTMENT: 42005 - DEAN OF TECHNICAL	361.05	11,673.00	77,087.11	146,476.00	69,027.84	47.13
DEPARTMENT: 42006 - ASSOC DEAN OF CONT	137.80	12,376.85	87,222.38	158,925.00	71,564.82	45.03
DEPARTMENT: 42007 - BRYAN EDUCATION CE	0.00	4,139.39	30,052.53	56,241.00	26,188.47	46.56
DEPARTMENT: 50000 - DEAN OF STUDENT SE	855.00	12,941.14	92,508.86	175,189.00	81,825.14	46.71
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	0.00	29,818.00	29,818.00	100.00
DEPARTMENT: 50002 - EDUCATIONAL TALENT	0.00	0.00	0.00	11,560.00	11,560.00	100.00
DEPARTMENT: 50003 - UPWARD BOUND	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	11,937.60	72,330.07	139,569.00	67,238.93	48.18
DEPARTMENT: 50011 - ASSESSMENT/TESTING	450.00	932.00	5,419.09	9,450.00	3,580.91	37.89
DEPARTMENT: 50020 - FINANCIAL AID OFFI	165.55	19,288.79	143,697.10	283,798.00	139,935.35	49.31
DEPARTMENT: 50030 - ADMISSIONS	427.00	15,424.57	96,710.53	194,030.00	96,892.47	49.94
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	428.00	10,701.57	74,615.23	135,738.00	60,694.77	44.71
DEPARTMENT: 50050 - STUDENT HEALTH SER	764.81	3,631.42	23,068.48	47,810.00	23,976.71	50.15
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	1,030.16	18,393.34	251,832.19	360,558.14	107,695.79	29.87
DEPARTMENT: 55001 - MEN'S BASKETBALL	600.00	9,273.44	79,505.99	116,527.00	36,421.01	31.26
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	550.00	8,105.95	64,499.70	99,638.00	34,588.30	34.71
DEPARTMENT: 55003 - MEN'S TRACK	0.00	1,863.35	21,267.51	35,756.00	14,488.49	40.52
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	1,863.35	20,102.87	34,221.00	14,118.13	41.26
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	339.42	6,104.08	40,464.70	76,976.00	36,171.88	46.99
DEPARTMENT: 55006 - FOOTBALL	0.00	21,082.39	177,023.35	267,358.86	90,128.51	33.71
DEPARTMENT: 55007 - BASEBALL	7,522.00	5,489.69	56,668.01	98,920.00	34,729.99	35.11
DEPARTMENT: 55008 - VOLLEYBALL	0.00	3,404.05	34,622.51	53,205.00	18,582.49	34.93
DEPARTMENT: 55009 - WOMEN'S SOCCER	147.77	3,404.87	33,690.85	51,216.00	17,377.38	33.93
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	4,460.61	35,300.48	48,933.00	13,632.52	27.86
DEPARTMENT: 55012 - CHEERLEADERS	160.00	4,549.40	21,931.45	28,812.00	6,720.55	23.33
DEPARTMENT: 55013 - DANCE TEAM	1,800.46	1,194.87	7,398.30	27,584.00	18,385.24	66.65
DEPARTMENT: 55014 - RODEO TEAM	5,380.00	6,036.87	56,928.10	106,282.00	43,973.90	41.37
DEPARTMENT: 55018 - INTRAMURALS & STUD	0.00	505.99	4,120.19	9,247.00	5,126.81	55.44
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	6,313.48	63,907.20	99,262.00	35,354.80	35.62
DEPARTMENT: 61000 - PRESIDENT	9,886.23	18,520.19	170,354.63	346,209.00	165,968.14	47.94
DEPARTMENT: 61001 - BOARD OF TRUSTEES	370.00	712.32	12,007.91	21,150.00	8,772.09	41.48
DEPARTMENT: 61005 - ATTORNEY	0.00	157.55	7,035.77	22,500.00	15,464.23	68.73
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	23,394.55	378,731.90	798,649.36	1,224,663.00	402,619.09	32.88
DEPARTMENT: 62010 - HUMAN RESOURCES	270.05	8,454.46	51,492.42	127,585.00	75,822.53	59.43
DEPARTMENT: 62011 - ADA COMPLIANCE	219.45	5,752.62	21,239.81	55,086.00	33,626.74	61.04
DEPARTMENT: 62050 - ONE-TIME PURCHASES	465.80	0.00	44,831.39	369,745.00	324,447.81	87.75
DEPARTMENT: 63000 - INFORMATION SERVIC	18,322.98	19,501.65	143,439.44	241,679.00	79,916.58	33.07
DEPARTMENT: 64000 - INFORMATION TECHNO	23,120.30	48,383.59	419,857.64	670,065.00	227,087.06	33.89
DEPARTMENT: 65000 - CENTRAL/PRINTING S	3,648.66	10,903.50	74,758.99	153,108.00	74,700.35	48.79
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	0.00	4,342.56	46,616.87	158,894.00	112,277.13	70.66
DEPARTMENT: 71000 - BUILDINGS	34,881.12	33,547.73	189,315.92	347,878.00	123,680.96	35.55
DEPARTMENT: 71005 - SCOTT CITY BLDG MA	657.43	1,994.97	16,016.25	26,769.00	10,095.32	37.71
DEPARTMENT: 71009 - RENTAL PROPERTY MA	0.00	0.00	0.00	4,050.00	4,050.00	100.00
DEPARTMENT: 72000 - CUSTODIAL SERVICES	4,841.56	34,965.54	255,750.44	519,319.00	258,727.00	49.82
DEPARTMENT: 73000 - GROUNDS	2,705.00	6,250.30	72,800.48	193,057.00	117,551.52	60.89
DEPARTMENT: 73001 - ATHLETIC FIELDS	5,813.31	37,311.01	22,086.66	44,634.00	16,734.03	37.49
DEPARTMENT: 74000 - VEHICLES	345.00	12,421.43	122,740.98	176,697.00	53,611.02	30.34
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	10,799.15	81,909.06	140,296.00	58,386.94	41.62
DEPARTMENT: 76000 - INSURANCE	0.00	118,114.93	245,007.64	304,172.00	59,164.36	19.45
DEPARTMENT: 77000 - UTILITIES	28,619.91	53,073.82	279,400.22	514,800.00	206,779.87	40.17
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	148.50	16,884.27	15,248.44	62,000.00	46,603.06	75.17
DEPARTMENT: 81001 - TUITION WAIVER SEN	0.00	2,132.00	4,223.00	9,020.00	4,797.00	53.18
DEPARTMENT: 81002 - TUITION WAIVER EMP	0.00	0.00	15,158.00	33,087.00	17,929.00	54.19
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	2,514.00	0.00	2,514.00	0.00
DEPARTMENT: 81004 - TUITION WAIVER CTZ	0.00	0.00	72,733.95	127,963.00	55,229.05	43.16
DEPARTMENT: 81006 - TUITION WAIVER FIN	0.00	0.00	27,660.00	49,938.00	22,278.00	44.61
DEPARTMENT: 94000 - STUDENT CENTER	255.00	2,969.97	32,830.06	75,218.00	42,132.94	56.01
DEPARTMENT: 98001 - CHILD CARE	0.00	3,105.17	21,746.01	37,943.00	16,196.99	42.69

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FUND: 11 - GENERAL

252,036.23

1,576,124.34

8,266,531.56

15,655,159.00

7,136,591.21

45.59

Fiscal Year: 2008

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	0.00	46.24	8,000.00	7,953.76	99.42
DEPARTMENT: 31000 - COMMUNITY SERVICE	4,767.74	12,865.91	67,582.39	163,811.00	91,460.87	55.83
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	0.00	425.00	425.00	100.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	0.00	3,000.00	3,000.00	100.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	1,462.50	1,500.00	37.50	2.50
DEPARTMENT: 55007 - BASEBALL	574.16	1,439.41	8,649.62	20,000.00	10,776.22	53.88
DEPARTMENT: 55008 - VOLLEYBALL	0.00	201.75	3,870.25	5,000.00	1,129.75	22.60
DEPARTMENT: 55012 - CHEERLEADERS	0.00	3,291.60	3,854.60	4,000.00	145.40	3.64
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FUND: 14 - ADULT SUPPLEMENTARY ED	5,341.90	17,798.67	85,465.60	205,736.00	114,928.50	55.86

Garden City Community College
 Annual Budget Report Ending 01/31/2008
 Options - All Statuses

Fiscal Year: 2008

FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12230 - AUTO MECHANICS	0.00	0.00	0.00	3,000.00	3,000.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	250.00	1,088.65	2,683.46	6,200.00	3,266.54	52.69
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	2,800.00-	7,200.00	19,200.00	12,000.00	62.50
DEPARTMENT: 94000 - STUDENT CENTER	325.46	958.16	71,363.51	140,000.00	68,311.03	48.79
DEPARTMENT: 95000 - STUDENT HOUSING	4,816.00	47,378.90	436,714.44	1,067,798.00	626,267.56	58.65
DEPARTMENT: 95001 - DIRECTOR'S APARTME	1,952.92	12,767.08	1,952.92-	243,500.00	243,500.00	100.00
DEPARTMENT: 98000 - COSMETOLOGY	6,125.71	1,202.12	40,990.03	113,555.00	66,439.26	58.51
DEPARTMENT: 98001 - CHILD CARE	432.90	3,047.35	15,072.59	30,000.00	14,494.51	48.32
=====						
FUND: 16 - AUXILIARY ENTITIES	13,902.99	63,642.26	572,071.11	1,623,253.00	1,037,278.90	63.90

Garden City Community College
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Fiscal Year: 2008

FUND: 21 - FEDERAL STUDENT AID

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	41,621.14	1,356,810.62	105,023.23	1,251,787.39- 191.90-
=====					
FUND: 21 - FEDERAL STUDENT AID	0.00	41,621.14	1,356,810.62	105,023.23	1,251,787.39- 191.90-

Fiscal Year: 2008

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	3,401.68	18,120.44	14,718.76	81.23
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	17,332.95	1,288.05	1,288.05	18,621.00	0.00	0.00
DEPARTMENT: 12200 - ADN PROGRAM	7,910.00	26,608.87	26,168.43	45,249.60	11,171.17	24.69
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12210 - AGRICULTURE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12211 - MEAT JUDGING	0.00	0.00	0.00	90,000.00	90,000.00	100.00
DEPARTMENT: 13301 - ABE--INSTRUCTION	15,889.00	5,456.57	10,032.43	82,575.00	56,653.57	68.61
DEPARTMENT: 31000 - COMMUNITY SERVICE	2,174.84	35,220.32	232,231.66	446,996.55	212,590.05	47.56
DEPARTMENT: 41000 - LIBRARY	0.00	0.00	75.15	75.15	0.00	0.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	8,036.57	18,834.07	98,462.36	335,190.54	228,691.61	68.23
DEPARTMENT: 42005 - DEAN OF TECHNICAL	43,189.85	40,894.17	240,579.49	454,711.89	170,942.55	37.59
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	6,909.90	14,586.12	253,422.00	238,835.88	94.24
DEPARTMENT: 45011 - SCIENCE LAB ACTIVI	2,637.36	0.00	0.00	33,300.00	30,662.64	92.08
DEPARTMENT: 50000 - DEAN OF STUDENT SE	3,643.95	35,915.98	471,777.55	843,331.92	367,910.42	43.63
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	0.00	0.00	3,000.00	3,000.00	100.00
DEPARTMENT: 71000 - BUILDINGS	12,600.00	0.00	0.00	288,200.00	275,600.00	95.63
=====						
FUND: 22 - RESTRICTED GRANTS	113,414.52	171,127.93	1,098,602.92	2,912,794.09	1,700,776.65	58.39

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FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11000 - BUDGET SALARIES	0.00	0.00	0.00	83,105.00	83,105.00	100.00
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	4,220.00	871.66	4,306.45	11,605.00	3,078.55	26.53
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	4,947.50-	11,947.50	16,895.00	4,947.50	29.28
DEPARTMENT: 61000 - PRESIDENT	0.00	105.72	1,361.96	1,961.96	600.00	30.58
=====						
FUND: 23 - OTHER RESTRICTED FUNDS	4,220.00	3,970.12-	17,615.91	113,566.96	91,731.05	80.77

Garden City Community College
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Fiscal Year: 2008

FUND: 24 - ADULT BASIC EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ABE--INSTRUCTION	17,044.40	22,185.78	202,983.11	453,429.22	233,401.71	51.47
DEPARTMENT: 13305 - ABE--STAFF DEVELOP	938.00	1,002.82	7,350.55	13,363.00	5,074.45	37.97
=====						
FUND: 24 - ADULT BASIC EDUCATION	17,982.40	23,188.60	210,333.66	466,792.22	238,476.16	51.09

Garden City Community College
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Fiscal Year: 2008

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	31,085.24	29,391.63	357,835.78	689,788.00	300,866.98	43.62
=====						
FUND: 61 - CAPITAL OUTLAY	31,085.24	29,391.63	357,835.78	689,788.00	300,866.98	43.62

Garden City Community College
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Fiscal Year: 2008

FUND: 63 - DEBT RET--COP

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	133.54	0.00	133.54-	0.00
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	0.00	326,549.68-	326,517.32-	0.00	326,517.32	0.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	15.48	0.00	15.48-	0.00
=====						
FUND: 63 - DEBT RET--COP	0.00	326,549.68-	326,368.30-	0.00	326,368.30	0.00

Garden City Community College
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Fiscal Year: 2008

FUND: 64 - COP FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 64000 - INFORMATION TECHNO	100.00	0.00	2,253.59	47,297.49	44,943.90	95.02
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
=====						
FUND: 64 - COP FUND	100.00	0.00	2,253.59	47,297.49	44,943.90	95.02

Garden City Community College
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Fiscal Year: 2008

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	11,408.30	19,655.90	75,386.80	324,037.00	237,241.90	73.21
DEPARTMENT: 99001 - STUDENT NEWSPAPER	1,854.95	47.87	7,435.56	40,000.00	30,709.49	76.77
DEPARTMENT: 99002 - STUDENT MAGAZINE	4,470.00	2,348.05	1,866.88	42,700.00	36,363.12	85.16
=====						
FUND: 71 - ACTIVITY/ORGANIZATION FD	17,733.25	22,051.82	84,689.24	406,737.00	304,314.51	74.82

Fiscal Year: 2008

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11022 - SPEECH	0.00	0.00	1,762.00	0.00	1,762.00-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	4,815.00	0.00	4,815.00-	0.00
DEPARTMENT: 11030 - ART	0.00	0.00	3,485.00	0.00	3,485.00-	0.00
DEPARTMENT: 11031 - DRAMA	0.00	0.00	3,483.00	0.00	3,483.00-	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	7,456.00	0.00	7,456.00-	0.00
DEPARTMENT: 11033 - INSTRUMENTAL MUSIC	0.00	0.00	15,716.00	0.00	15,716.00-	0.00
DEPARTMENT: 12211 - MEAT JUDGING	0.00	0.00	4,979.00	0.00	4,979.00-	0.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	9,896.00	0.00	9,896.00-	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	4,405.00	0.00	4,405.00-	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	1,598.00	0.00	1,598.00-	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	1,639.00	0.00	1,639.00-	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	4,241.00	0.00	4,241.00-	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	33,764.00	0.00	33,764.00-	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	3,278.00	0.00	3,278.00-	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	840.00	0.00	840.00-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	6,701.00	0.00	6,701.00-	0.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	1,762.00	0.00	1,762.00-	0.00
DEPARTMENT: 55012 - CHEERLEADERS	0.00	0.00	4,323.00	0.00	4,323.00-	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	881.00	0.00	881.00-	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	12,928.00	0.00	12,928.00-	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	13,399.00	0.00	13,399.00-	0.00
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	0.00	141,351.00	0.00	141,351.00-	0.00

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FUND: 73 - EDUKAN CONSORTIUM FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	84,525.00	0.00	68,837.49	237,000.00	83,637.51	35.29
=====						
FUND: 73 - EDUKAN CONSORTIUM FUND	84,525.00	0.00	68,837.49	237,000.00	83,637.51	35.29

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FUND: 89 - OTHER

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	0.00	6,500.00	6,500.00	100.00
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	16,871.00	72,946.95-	0.00	72,946.95	0.00
=====						
FUND: 89 - OTHER	0.00	16,871.00	72,946.95-	6,500.00	79,446.95	222.26

REVENUES

02-04-08

Garden City Community College
 Annual Budget Report Ending 01/31/2008
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Fiscal Year: 2008

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	568,875.00-	1,229,220.00-	1,445,168.00-	215,948.00-	14.94
11-00-0000-00000-4002 AMMONIA REFG COURS	0.00	38,797.00-	242,009.00-	399,500.00-	157,491.00-	39.42
11-00-0000-00000-4003 AUTOMATION ELECT C	0.00	7,285.00-	24,295.00-	15,000.00-	9,295.00	61.96-
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	151,450.00-	345,410.00-	322,478.00-	22,932.00	7.10-
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	42,520.00-	88,920.00-	100,000.00-	11,080.00-	11.08
11-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	18,900.00-	51,690.00-	52,000.00-	310.00-	0.60
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	89,670.00-	191,112.00-	220,000.00-	28,888.00-	13.13
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	7,560.00-	20,676.00-	21,000.00-	324.00-	1.54
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	184.83-	3,479.94-	45,000.00	48,479.94	107.73
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	346.13-	6,113.63-	15,000.00-	8,886.37-	59.24
11-00-0000-00000-4512 VENDING MACHINES :	0.00	1,475.65-	6,643.37-	12,000.00-	5,356.63-	44.64
11-00-0000-00000-4601 STATE OPERATING GR	0.00	1,361,649.00-	2,695,144.00-	2,695,144.00-	0.00	0.00
11-00-0000-00000-4602 STATE OUT-DISTRICT	0.00	0.00	131,116.00-	0.00	131,116.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPRT	0.00	4,819,984.97-	4,819,984.97-	8,631,844.00-	3,811,859.03-	44.16
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	144,391.47-	420,545.54-	493,105.00-	72,559.46-	14.71
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	1,730.86-	6,228.92-	7,172.00-	943.08-	13.15
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	43,765.53-	156,204.95-	138,619.00-	17,585.95	12.68-
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	9,991.61-	9,991.61-	12,500.00-	2,508.39-	20.07
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	12,745.04-	13,310.81-	18,815.00-	5,504.19-	29.25
11-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	104,429.95	5,814.00-	110,243.95-	896.18
11-00-0000-00000-4902 INTEREST INCOME :	0.00	20,640.46-	136,729.74-	200,000.00-	63,270.26-	31.64
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	156.00-	156.00-	75,000.00-	74,844.00-	99.79
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	1,359.60-	75,691.58-	75,000.00-	691.58	0.91-
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	11,387.07-	27,055.38-	30,000.00-	2,944.62-	9.82
11-00-0000-00000-4912 TRANSCRIPTS : GENE	30.00	1,862.15-	9,444.82-	15,000.00-	5,585.18-	37.23
=====						
Totals for FUND: 11 - GENERAL	30.00	7,356,727.37-	10,606,743.31-	14,955,159.00-	4,348,445.69-	29.08

02-04-08

Garden City Community College
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Fiscal Year: 2008

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
61-00-0000-00000-4803 AD VALOREM PROPRT	0.00	274,070.66-	274,070.66-	490,363.00-	216,292.34-	44.11
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	7,827.89-	22,799.03-	27,971.00-	5,171.97-	18.49
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	93.84-	337.68-	393.00-	55.32-	14.08
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	2,354.99-	8,412.58-	7,602.00-	810.58	10.65-
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	559.94-	559.94-	686.00-	126.06-	18.38
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	690.94-	721.63-	1,067.00-	345.37-	32.37
61-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	5,666.51	5,814.00-	11,480.51-	197.46
61-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	1,319.63-	1,319.63-	0.00	1,319.63	0.00
=====						
Totals for FUND: 61 - CAPITAL OUTLAY	0.00	286,917.89-	302,554.64-	533,896.00-	231,341.36-	43.33

As of 1/31/2008

Cash in Bank:

	Amount	% Rate
Commerce Bank	\$ 534,321.81	0.2500%
Security State - Scott City	\$ 21,142.04	0.0000%
State Municipal Invest. Pool	\$ 1,320,096.50	3.7910%
Landmark National Bank	\$ 5,128,097.95	4.2400%

Investments:

Institution	Type	Amount	% Rate	Beg. Date	End Date
Commerce Bank	CD	\$ 1,000,000.00	5.2800%	02/02/07	03/19/08
Commerce Bank	CD	\$ 1,000,000.00	5.2700%	02/02/07	04/24/08
Commerce Bank	CD	\$ 1,000,000.00	5.2600%	02/02/07	05/22/08
American State Bank	CD	\$ 1,000,000.00	4.1900%	12/18/07	10/23/08
American State Bank	CD	\$ 1,000,000.00	4.1900%	12/18/07	11/24/08
American State Bank	CD	\$ 1,000,000.00	4.1900%	12/18/07	12/18/08

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT FACULTY CONTRACTS
 SPRING, 2008**

(For approval at 2/20/08 Board Meeting)

PROVIDER/INSTRUCTOR	CLASS	AMOUNT	SALARY LEVEL/ SEMESTERS TAUGHT
<u>MAIN</u>			
Bitikofer, Lyle K	Electricity I 3 cr.hr. x \$435 (10 students) INED-111-90 (1/10/2008-3/7/2008) 0 x 0 = 0 11-00-0000-12272-5260	\$1,305.00	L2/1
Lisk, Martha A	College Skills Development 1 cr.hr. x \$470 (22 students) PCDE-101-04 (1/9/2008-3/7/2008) 0 x 0 = 0 11-00-0000-11083-5260	\$470.00	L3/10
Mantzke, Alonna J	Certified Nurse Aide 5 cr.hr. x \$470 (9 students) HELR-102-90 (1/14/2008-2/22/2008) 0 x 0 = 0 11-00-0000-12203-5260	\$2,350.00	L3/19
Miller, Sharron K	Certified Nurse Aide 5 cr.hr. x \$1223.5 (10 students) HELR-102-01 (1/9/2008-4/14/2008) 0 x 0 = 0 11-00-0000-12203-5260	\$6,117.50	L1,L11/48
	TOTAL ADJUNCT FACULTY CONTRACTS	\$10,242.50	

**GARDEN CITY COMMUNITY COLLEGE
FACULTY CONTRACTS
FOR ADJUNCT LIAISON SERVICES
FALL 2007**
(For approval at 2/20/08 Board Meeting)

INSTRUCTOR	CLASS	AMOUNT
Morgan, Linda M.	Adjunct Liaison Consulting with Roger A. Bailey Criminal Investigation II CRIM212-01 (10/30/07 – 12/11/07) AND Timmy M. McClure Gangs CRIM210-90 (8/15/07 – 12/13/07) 11-00-0000-12240-5235	\$ 525.00
Wright, Marsha E.	Adjunct Liaison Consulting with Marjory L. Hall Basic English ENGL091-90 (8/15/07 – 12/13/07) 11-00-0000-11021-5235	\$ 525.00
TOTAL FACULTY ADJUNCT LIAISON CONTRACTS		\$ 1,050.00

11-00-0000-11021-5235 - \$ 525.00
11-00-0000-12240-5235 - \$ 525.00

**GARDEN CITY COMMUNITY COLLEGE
PAYMENTS TO OUTREACH COORDINATORS
FALL SEMESTER 2007
Presented to the Board of Trustees
February 20, 2008**

Location	Coordinator	Total Student Cr. Hr.	Rate of Pay	Contract Totals
Dighton/ Healy	Debra D. Dowell	55	\$6.75/cr. hr.	<u>\$ 371.25</u>

**TOTAL OUTREACH
COORDINATOR PAYMENTS**
11-00-0000-42002-5220

\$ 371.25

c: BOT
Ballantyne
Payroll
Brungardt

**GARDEN CITY COMMUNITY COLLEGE
FACULTY CONTRACTS
FOR NON-CREDIT CLASSES
FALL, 2007**

(For approval at 2/20/08 Board Meeting)

INSTRUCTOR	CLASS	AMOUNT
Cole, Christina M.	Super Soups (HMGD133-02) 3 contact hour(s) @ \$20.00/hour (13 students) 11/27/07, T, 6:00 - 9:00 p.m. 14-00-8006-31000-5270	\$ 60.00
TOTAL NON-CREDIT FACULTY CONTRACTS		\$ 60.00
14-00-8006-31000-5270	\$ 60.00 (Community Services)	

**GARDEN CITY COMMUNITY COLLEGE
FACULTY CONTRACTS
FOR NON-CREDIT CLASSES
SPRING, 2008**

(For approval at 2/20/08 Board Meeting)

INSTRUCTOR	CLASS	AMOUNT
Donecker, Grace M.	IV Certification for LPN/RN (ASAH110-04) 48 contact hour(s) @ \$25.00/hour (5 students) 1/24/08 - 3/13/08, Th, 12:00 - 6:00 p.m. 14-00-8001-31000-5270	\$ 1,200.00
Keller, Patricia M.	GED English Writing Workshop (CONT500-01) 4 contact hour(s) @ \$20.00/hour (6 students) 2/5/08 - 2/14/08, T-Th, 9:30 - 10:30 a.m. 24-98-2002-13301-5270	\$ 80.00
Prewitt, Robert D.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-28) 2 contact hour(s) @ \$30.00/hour (18 students) 1/19/08, S, 3:00 - 5:00 p.m. (Assistant Range Officer) 14-00-8033-31000-5270	\$ 60.00
Soldner, Jerry L.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-28) 3 contact hour(s) @ \$30.00/hour (18 students) 1/19/08, S, 9:00 a.m. - 12:00 p.m. (Legal) 14-00-8033-31000-5270	\$ 90.00
Whetstone, Teresea F.	CNA Refresher Course (ASAH101-02) 11 contact hour(s) @ \$30.00/hour (8 students) 1/25/08 - 1/26/08, F-S, 5:00 - 10:00 p.m. & 8:00 a.m. - 3:00 p.m. 14-00-8001-31000-5270	\$ 330.00
Williams, Douglas B.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-28) 10 contact hour(s) @ \$30.00/hour (18 students) 1/19/08, S, 7:00 a.m. - 6:00 p.m. (Lead Instructor) 14-00-8033-31000-5270	\$ 300.00
TOTAL NON-CREDIT FACULTY CONTRACTS		\$ 2,060.00
14-00-8001-31000-5270	\$ 1,530.00 (Allied Health)	
14-00-8033-31000-5270	\$ 450.00 (Criminal Justice)	
24-98-2022-13301-5270	\$ 80.00 (ABE/GED)	

Feb. 7, 2008

To: Board of Trustees
From: Cathy McKinley, Director of Human Resources

New Hires

Justin Guerrero, Custodian, effective Jan. 31, 2008
Tracy Munoz, Secretary – Title V, effective Feb. 7, 2008
Rosalita Smith, Groundskeeper, effective Feb. 4, 2008

Separations

Elaine Adams, One Stop Case Manager (Dodge City), effective Jan. 17, 2008
Mark Jarmer, Forensics Instructor, effective March 13, 2008
Christian Jirgens, Asst. Football Coach, effective Feb. 5, 2008

Retirements

Gordon Gillock, Division Director/BSIS Instructor, effective May 15, 2008
Lee Tiberghien, Public Speaking Instructor, effective May 15, 2008

Transfers/Promotions

Vacancies

Asst. Volleyball Coach
Bilingual Support Specialist (Title V)
BSIS Instructor
Director of Physical Plant
Forensics Instructor
Math Instructor
Nursing Instructor (1)
One Stop Case Manager (Dodge City)
Public Speaking Instructor

TO: Board of Trustees
FROM: Carol E. Ballantyne, Ph.D.
RE: **Affiliation Agreements for EMT-Paramedic
Training Program**
RE: February 13, 2008

Attached are the annual affiliation agreements for the numerous agencies that provide the clinical training component of the Emergency Medical Training-Paramedic program. These agreements are similar to the ones we use for the agencies that provide clinical training experience for the nursing program, and they have been approved by the college attorney.

The agencies for 2008-09 are:

St. Catherine Hospital	Garden City
Western Plains Medical Center	Dodge City
Surgery Center of Dodge City	Dodge City
Kansas Heart Hospital	Wichita
Finney County EMS	Garden City
Ford County Fire/EMS	Dodge City
Seward County EMS	Liberal
Johnson County Med-Act	Olathe
Surgery Center of Dodge City	Dodge City
Midwest Anesthesia	Dodge City

I recommend that the Board of Trustees approve the Affiliation Agreements at the February 20, 2008, Board meeting.

Attachment

AFFILIATION AGREEMENT

Garden City Community College

St. Catherine Hospital

801 Campus Drive

401 East Spruce

Garden City, Kansas 67846
(COLLEGE)

Garden City, Kansas 67846
(HOSPITAL)

WHEREAS, The COLLEGE has established and provides an approved and accredited Emergency Medical Technician-Paramedic training program, including a clinical training component through the educational facilities of the HOSPITAL for clinical experiences;

WHEREAS, it is of mutual interest and advantage for selected students of the COLLEGE to be provided quality clinical education experiences through the participation of HOSPITAL, and of mutual interest to the HOSPITAL to participate in the provision of such quality education;

THEREFORE, IT IS AGREED By and between the parties that they will affiliate upon the terms as in this agreement provided. Additional terms specific to the clinical training programs and the participation of the HOSPITAL therein may be set forth and provided on an attached Schedule. Collectively, the terms of this Affiliation Agreement and the attached Schedules are referred to as the "Agreement."

IT IS ACKNOWLEDGED by the parties that they have read this agreement, understand it, and agree to be bound by all of its provisions. This Agreement constitutes the complete and exclusive statement of the agreement between the parties, and supersedes all prior oral and written communications concerning the subject matter hereof.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date shown below, intending the same to be and become effective commencing with School Year 2008 - 2009

COLLEGE:

Date: _____

HOSPITAL:

By: _____

By: _____

Name: Carol E. Ballantyne, PhD, President

Name: _____

Date:

I. General Agreement

- A. The term of this Agreement shall be for one year and shall be automatically renewed for successive terms of one year unless otherwise terminated. This Agreement may be terminated by either party upon sixty days prior written notice accomplished either by personal service or by certified or registered mail upon the COLLEGE Dean of Instruction or the HOSPITAL President as required. Any students enrolled in the ongoing programs at the time of such termination notice shall be given the opportunity by the HOSPITAL and the COLLEGE to complete the requirements of the program as offered at the time of their entry and in compliance with the conditions contained in this Agreement.
- B. This Agreement shall be subject to annual review or review from time-to-time as the need may arise, in order to consider any amendment, alteration or change as may be mutually agreed upon in writing by the parties.
- C. This Agreement shall be interpreted in accordance with and pursuant to the law of the State of Kansas.
- D. Nothing in the Agreement is intended to be contrary to applicable State or Federal laws or regulations. In the event of a conflict between terms and conditions of this Agreement and any applicable State or Federal laws or regulations, the State or Federal law or regulation will supersede the terms of this agreement.

II. Mutual Responsibilities

- A. COLLEGE personnel, faculty and students shall not be deemed to be employees or agents of the HOSPITAL, and nothing herein contained shall be construed as creating a relationship other than that of an independent contractor between the HOSPITAL and the COLLEGE, its employees, faculty and students. COLLEGE personnel, faculty and students shall not be entitled to compensation from the HOSPITAL in connection with any service or actions of benefit to the HOSPITAL which are a part of or related to the educational program. The HOSPITAL and its employees shall not be entitled to compensation from the COLLEGE for services or actions of benefit to the COLLEGE which are part of or related to the educational program.
- B. COLLEGE personnel, faculty and students are not eligible for coverage under the HOSPITAL'S Workers' Compensation or Unemployment Compensation insurance programs. The HOSPITAL shall have no responsibility for any injury to any student of the COLLEGE

occurring during the clinical training.

COLLEGE will provide, if any, Workers' Compensation or Unemployment Compensation coverage as required by State law for students enrolled in the program. It is not anticipated that the students shall be compensated for services and clinical training, and nothing in this Section shall be deemed to extend Workers' Compensation or Unemployment Compensation coverage beyond the specific requirements and provisions of State statute.

- C. The COLLEGE shall provide, at its own expense, general comprehensive liability insurance covering bodily injury and property damage liability with a professional liability endorsement which includes "malpractice" coverage, to the extent applicable, covering the COLLEGE, its faculty and students participating in the educational programs under this Agreement, in an amount, type and provided by a reputable insurance company reasonably acceptable to HOSPITAL. The COLLEGE shall provide HOSPITAL with appropriate evidence of such insurance coverage.

The COLLEGE will defend, indemnify and hold harmless the HOSPITAL, its officers, agents, employees and representatives from any and all claims for loss or damage to property or injury or death to persons, including costs, expenses and reasonable attorney's fees, arising from the negligent or wrongful acts or omissions of the COLLEGE, its faculty or students.

HOSPITAL agrees to notify COLLEGE when any faculty member or student has been involved in an incident which has been reported to HOSPITAL, and COLLEGE shall be permitted access to any investigation, reports or other documentation of the handling of the incident.

- D. The HOSPITAL shall provide, at its own expense, adequate liability insurance coverage for its employees.

The HOSPITAL will defend, indemnify and hold harmless the COLLEGE, its trustees, officers, agents, representatives, employees, faculty and students from any and all claims for loss or damage to property or injury or death to persons, including costs, expenses and reasonable attorney's fees, arising from the negligent or wrongful acts or omissions of the HOSPITAL'S employees.

- E. The COLLEGE shall notify the HOSPITAL in writing of any change or proposed change of any clinical instructor.

- F. The COLLEGE shall provide the HOSPITAL with a schedule for student assignments, including the number and names of students, and a copy of the clinical objectives in sufficient time (a minimum of three calendar weeks) in advance of the beginning of the student rotation to allow for adequate planning and staffing of the department to meet the needs of the HOSPITAL and its patients.

The COLLEGE faculty shall arrange in advance with the HOSPITAL for an orientation to the HOSPITAL, and its safety and hazardous waste exposures policies.

Students who were formerly HOSPITAL employees and who were discharged for misconduct shall not be permitted to participate in their clinical rotation unless the HOSPITAL is the only source for the clinical experience. The COLLEGE shall review circumstances of individual students with the HOSPITAL.

The HOSPITAL shall determine whether its physical plant will be made available for the educational purposes requested by the COLLEGE. Under no circumstances shall the HOSPITAL be deemed to have consented to the use of its physical plant, programs, personnel, plans or schedules except as specifically indicated and mutually agreed.

- G. The COLLEGE shall comply with the Title V, VI and VII of the Civil Rights Act of 1964, the provisions of the Americans with Disabilities Act of 1990, the Family and Medical Leave Act of 1993, the Kansas Age and Discrimination Act of 1991, the Kansas Act Against Discrimination, as amended, Title IX of the Education Amendments of 1972 and all related federal and state regulations and assures that it does not and will not discriminate against any person on the basis of race, sex, creed, national origin, age, or disability.
- H. The safety, health and welfare of the HOSPITAL's patients is and at all times shall be of the utmost importance in this Agreement. The COLLEGE will provide necessary assurance or evidence of all students and faculty members completing the 2 Step Mantoux TB skin testing within one year of the clinical experience; if the student/faculty member is providing direct patient care the Hepatitis B Immunization series must be completed. Should the student/faculty decline the Hepatitis Immunization Series, the COLLEGE must retain documentation to that effect. The COLLEGE shall provide assurance that student and faculty observe Universal Precautions and the proper handling of hazardous waste materials according to HOSPITAL policies and procedures.
- I. The HOSPITAL shall provide the COLLEGE with all bylaws, rules, regulations and standards of the HOSPITAL and its medical staff and shall participate in an orientation program in conjunction with the COLLEGE for informing all participating faculty and students of the provisions thereof. Students assigned to the educational program who do not abide by the bylaws, rules, regulations and policies of the HOSPITAL or meet the standards of safety, health and ethical behavior prescribed thereby, may be suspended, placed on probation or dismissed from the clinical program. Prior to instituting disciplinary actions, COLLEGE shall, in consultation with HOSPITAL, provide the student notice of the proposed action and an opportunity to be heard. The COLLEGE shall be responsible for the proper conduct of students and instructors while at the HOSPITAL as governed by the rules and regulations of the clinical area.

III. College Responsibilities

- A. The COLLEGE shall maintain sole responsibility for the educational programs of students assigned to the HOSPITAL. The COLLEGE shall offer educational programs accredited by appropriate national and state accrediting organizations and shall determine standards of education, hours of instruction, clinical learning experiences, instructional schedules, evaluation of students, and other matters pertaining to educational programs offered by the COLLEGE. The COLLEGE shall maintain all student records relevant to the clinical training programs.
- B. All COLLEGE personnel, faculty and students shall be informed of and shall abide by the bylaws, rules and regulations of the HOSPITAL, and at all times shall maintain the appropriate degree of care and responsibility in connection with the educational programs when dealing with patients, facilities, and medical staff.
- C. All COLLEGE personnel, faculty and students who have access to patient or research medical records shall maintain strict confidentiality with regard to said records and shall not disclose any information contained therein to any person outside the clinical training program in which they are involved.
- D. The COLLEGE maintains the privilege for its faculty to visit the HOSPITAL's facility during normal business hours for the purposes connected with the educational program during the educational period.
- E. The COLLEGE agrees that the STUDENT shall:
 - 1. Be responsible for following all policies of the HOSPITAL.
 - 2. At all times, behave in a professional and ethical manner as defined in the professional code of ethics and/or departmental policies and procedures.

IV. Hospital Responsibilities

- A. The HOSPITAL shall maintain ultimate responsibility for patient care and treatment.
- B. The HOSPITAL shall cooperate with the COLLEGE in the preparation of students in clinical education programs. To the extent COLLEGE is able to make offerings available, the HOSPITAL will provide clinical space subject to availability to qualified students from the COLLEGE for educational purposes under the guidance and supervision of the clinical instructors during such periods of time and to such extent as HOSPITAL shall agree.
- C. The HOSPITAL shall determine the number of students it will accept during a specific clinical educational period and shall notify the COLLEGE within 5 days of receipt of schedule. The HOSPITAL may, in its reasonable discretion, limit the number of students in any of the clinical programs.
- D. The HOSPITAL shall designate in writing a Site Coordinator to work with the COLLEGE's

Program Coordinator, Program Medical Advisor.

- E. The HOSPITAL shall complete all forms as requested by the COLLEGE such as verification of a student's competency in performing the procedure for which training is provided, and general information forms and evaluation reports, including an analysis of outcome assessments addressing the ability of each STUDENT participating in the clinical training.
- F. The HOSPITAL shall not discriminate against any STUDENT applicant because of age, race, creed, religion, sex, national origin, or disability.
- G. The HOSPITAL shall permit the full-time and part-time faculty and students assigned to the COLLEGE's educational programs to use its patient care, medical record and data facilities for clinical education, provided that such use shall not conflict with or violate any rules, regulations, bylaws, or policies of the HOSPITAL. Such use shall be subject to and at all times comply with the confidentiality provisions contained in subsection III.C. of this Agreement.
- H. The HOSPITAL shall inform the patient of the proposed student involvement in their treatment. The patient shall have the right to consent to or refuse consent to student participation in their treatment. The HOSPITAL shall obtain such consent or refusal of consent in writing.
- I. The HOSPITAL shall maintain full certification by the appropriate State certifying authority and full accreditation by the Joint Commission on the Accreditation of Healthcare Organizations.

PURCHASE ORDER REQUISITION



Garden City Community College

801 Campus Drive Garden City, Kansas 67846 (620) 276-7611

INSTRUCTIONS

VENDOR: Gaumard Scientific Company
14700 SW 136 Street
Miami, FL 33196

- (1) Type all information requested.
- (2) Forward to Business Office where purchase order will be prepared.
- (3) The white copy remains in the Business Office; the green copy is sent to the vendor; the pink copy and the goldenrod copy are returned to the Division Director; and the canary copy is returned to the Dean.
- (4) Upon receipt of merchandise, the pink copy is to be signed and returned to the Business Office.

Quan.	Part No.	Description	Unit Cost	Extended
1	S575	NOELLE Maternal & Neonatal Birthing Simulator	\$34,995.00	\$34,995.00
1	S3005	5 yr old Pediatric HAL, includes wireless tablet PC	19,995.00	\$19,995.00
Shipping and Handling				\$566.44
For equipment purchases please indicate equipment location. Building <u>PENKA</u> Room <u>NURSING LAB</u> All technology requests must be routed through the computer center.				
			TOTAL	\$55,556.44

KANSAS SALES TAX EXEMPTION NO. 71-0021 FEDERAL TAX ID NO 48-0698107

Account Number	Amount
22-98-2024-45010-85	\$55,556.44

Requested by	Date	Department	Building
Lenora Cook	2/1/08	Nursing	Penka
Person	Date	Approved	Not Approved
Div. Dir.			
Dean	2/5/08	<i>[Signature]</i>	
Comp. Ctr.			
Bus. Mgr.			



Gaumard®
 Simulators for Health Care Education

GAUMARD SCIENTIFIC COMPANY
 14700 SW 136 STREET
 MIAMI, FL 33196
 Telephone: (305) 971-3790/Fax: (305) 667-6085
 E-mail: sima@gaumard.com

Quotation

Quote Number:
 000012908-01

Quote Date:
 Jan 29, 2008

Page:
 1

Quoted to:

Garden City Community College
 801 Campus Drive
 Garden City, KS 67846

Customer ID	Good Through	Payment Terms	Sales Rep
GARD003	2/28/08	Net 20 Days	Kathleen O'Brien

Quantity	Item	Description	Unit Price	Extension
1	S575	NOELLE Maternal & Neonatal Birthing Simulator with Newborn HAL. Estimated Time of Delivery: Approximately 6 to 8 weeks from receipt of order.	34,995.00	34,995.00
1	S3005	Pediatric HAL, includes a wireless tablet PC Estimated Time of Delivery: TBD Shipment Via: UPS Ground (Please note that exact shipping charges will be determined at the time of shipment)	19,995.00	19,995.00

To gather information about the products quote we invite you to visit our website:
<http://www.gaumard.com>

If you should have any questions, please feel free to contact Raquel Irizarry
 at (800) 882-6655, x2010.

Subtotal	54,990.00
Sales Tax	
Freight	566.44
Total	55,556.44

GCCC BID RECORD

Please type or print clearly and neatly

Item(s) to be purchased:

- 1- Maternal & Neonatal Simulator with newborn
- 1- Pediatric simulator

Bidders and amounts:

(1) Company Gaumard AMOUNT \$ ^{55,556.44} ~~55,502.69~~
Address 14700 SW 136 Street Miami, Florida
(2) Company _____ AMOUNT \$ _____
Address _____
(3) Company _____ AMOUNT \$ _____
Address _____
(4) Company _____ AMOUNT \$ _____
Address _____

Shipping/other costs are _____ are not included in amounts shown above.

Single source vendor. Please indicate why this is a single source vendor.

Gaumard is the only company with a wireless simulator of this quality.

Recommendation of bid to accept: _____

List company name and bidder number (1, 2, 3, 4) from above

Reason for selection if not lowest bid: _____

Due consideration, as per GCCC policy, given to local businesses: _____ Yes _____ No

Attach additional information as needed. Please type or print clearly and neatly.

BRIEF BID AMOUNT GUIDE

- \$2,499 and under Bid not required
- \$2,500-\$9,999 Written listing of comparative prices
- \$10,000-\$19,999 Written bids
- Over \$20,000 Contact Business Office

Lemora Cook

Purchaser's Name (please type or print clearly)

Nursing

Department/Division/Office

Lemora Cook

Purchaser's Signature

PURCHASE ORDER REQUISITION



Garden City Community College

801 Campus Drive Garden City, Kansas 67846 (620) 276-7611

INSTRUCTIONS

VENDOR: Medical Education Technologies, Inc.
6000 Fruitville Road
Sarasota, FL 34232

- (1) Type all information requested.
- (2) Forward to Business Office where purchase order will be prepared.
- (3) The white copy remains in the Business Office; the green copy is sent to the vendor; the pink copy and the goldenrod copy are returned to the Division Director; and the canary copy is returned to the Dean.
- (4) Upon receipt of merchandise, the pink copy is to be signed and returned to the Business Office.

Quan.	Part No.	Description	Unit Cost	Extended
2	ECS-100 253k210000	ECS Simulators-See attached quote	\$45,210.00	\$90,420.00
2	SFW-012 253k140100	Software License for Nursing Curriculum 10% Discount	2,160.00	\$4,320.00 -\$9,474.00
All technology requests must be routed through the computer center.				

KANSAS SALES TAX EXEMPTION NO. 71-0021 FEDERAL TAX ID NO 48-0698107

TOTAL \$85,266.00

Account Number	Amount
22-98-2024-45010-8510	\$813,783.00
22-98-2024-45010-8540	\$3,888.00

Requested by	Date	Department	Building
Lenora Cook	2/6/08	Nursing	Penka
Person	Date	Approved	Not Approved
Div. Dir.			
Dean	<i>Raymable</i> 2/6/08		
Comp. Ctr.			
Bus. Mgr.			



Medical Education Technologies, Inc.

Medical Education Technologies, Inc.
 6000 Fruitville Road
 Sarasota, FL 34232
 Phone: 941-377-5562
 Fax: 941-377-5590

Emergency Care Simulator - ECS Worksheet

Customer Name: Garden City Community College
Attn: Lenora Cook Director of Nursing
Date: 02/04/08
Quotation Expiration: 04/18/08

Emergency Care Simulator - Base Unit & Options List

Quantity	Item #	Part #	Product Description	Unit Price	Total
2	ECS-100	253k210000	ECS Emergency Care Simulator Base Unit	\$ 45,210.00	\$ 90,420.00
	GAS-005	147k177900	Gas Accessory Kit – ECS H Cylinder Use	\$ 865.00	\$ -
	CVL-001	253k184900	Convulsions – <i>only available for the ECS</i>	\$ 2,270.00	\$ -
	HPS-501	253kk00051	Instructor's Wireless Remote (iBook) & Wireless Switch	\$ 5,835.00	\$ -
	STND-001	101kk00045	Laptop Computer Stand	\$ 405.00	\$ -
	TF-005	253k112100	Trauma / Disaster Casualty Kit (includes Moulage Kit)	\$ 18,680.00	\$ -
	MODS-999	1479800093	Moulage Kit	\$ 1,865.00	\$ -
	CAS-001	147k177500	Computer Case – Laptop w/ Sleeve	\$ 405.00	\$ -
	CAS-002	031k175100	Deluxe Soft-Sided Mannequin Carrying Case	\$ 1,890.00	\$ -
	CAS-004	101kk00050	E Cylinder Carrying Case	\$ 135.00	\$ -
	CAS-005	101kk00049	D Cylinder Carrying Case	\$ 195.00	\$ -
	SFW-004	147k133000	ECS Software Workstation	\$ 8,750.00	\$ -
	SFA-004		Additional Software Assurance: ECS Software Workstation	\$ 895.00	\$ -
	APS-001	147k198100	ECS Portability Battery System	\$ 1,055.00	\$ -
	ACC-001	268k217000	Yellow Air Hose w/ Fittings & Clamps	\$ 195.00	\$ -
	ACC-002	268k216900	Gray CO2 Hose w/ Fittings & Clamps	\$ 195.00	\$ -
	ACC-003	1019800179	Regulator Air	\$ 240.00	\$ -
	ACC-004	1019800174	Regulator CO2	\$ 240.00	\$ -
	TOL-001	147k051300	Tool Kit	\$ 540.00	\$ -
	MAN-002	165k194000	ECS User Manual (Hardcopy)	\$ 245.00	\$ -
	AIR-002	147k166400	External-Room Portable Air Compressor	\$ 1,100.00	\$ -
	AIR-003	147k119800	In-Room Portable Air Compressor–120 VAC / 60 Hz	\$ 4,640.00	\$ -
	AIR-005	147k214500	In-Room Portable Air Compressor–220 VAC / 50 Hz	\$ 4,640.00	\$ -
	AIR-004	147k119900	In-Room Portable Air Compressor–220 VAC / 60 Hz	\$ 4,640.00	\$ -

Emergency Care Simulator - ECS Learning Module & Product Education Options

Quantity	Item #	Part #	Product Description	Unit Price	Total
	EDU-002	253k140100	Disaster Medical Readiness (DMR) Module: DMR Learning Module ECS (contains 15 SCE's)	\$ 9,300.00	\$ -
	TRN-009		DMR Learning Module On-site Training (Note: Optional, no longer mandatory)	\$ 7,560.00	\$ -
	SFW-003	253k140100	Additional Software License: DMR Learning Module ECS	\$ 600.00	\$ -
	SFA-002		Additional Software Assurance: DMR Learning Module ECS	\$ 1,225.00	\$ -
2	EDU-010	253k195000	Program for Nursing Curriculum Integration ECS: Program for Nursing Curriculum Integration ECS	\$ 30,245.00	\$ -
	SFW-012	253k195000	Software License to Use the Program for Nursing Curriculum Integration with each Additional ECS	\$ 2,160.00	\$ 4,320.00
	EDU-004	253k192000	Advanced Cardiac Life Support (ACLS) Module: ACLS Learning Module ECS (Contains 10 SCE's)	\$ 5,800.00	\$ -
	SFW-006	253k192000	Additional Software License: ACLS Learning Module ECS	\$ 300.00	\$ -
	SFA-006		Additional Software Assurance: ACLS Learning Module ECS	\$ 550.00	\$ -
	EDU-005	883k192200	Cardiopulmonary Critical Situations Module: Cardiopulmonary Critical Situations Learning Module ECS (Contains 8 SCE's)	\$ 4,650.00	\$ -
	SFW-007	883k192200	Additional Software License: Cardiopulmonary Critical Situations	\$ 250.00	\$ -

	SFA-007		Additional Software Assurance: Cardiopulmonary Critical Situations Learning Module ECS	\$ 450.00	\$ -
	EDU-012 SFW-016 SFA-012	253k257600	NEW!! Adult Nursing Adult Nursing Module (Contains 10 SCE's taken directly from the PNCI) Additional Software License: Adult Nursing Module Additional Software Assurance: Adult Nursing Module	\$ 7,500.00 \$ 300.00 \$ 550.00	\$ - \$ - \$ -
	EDU-013 SFW-017 SFA-013	253k258700	NEW!! EMS EMS Module (Contains 10 SCE's) Additional Software License: EMS Module Additional Software Assurance: EMS Module	\$ 5,400.00 \$ 300.00 \$ 550.00	\$ - \$ - \$ -
	TRN-005 TRN-006 TRN-007 TRN-008 TRN-107 TRN-108		Product Education ECS Basic Education Course - Two Days at METI facility ECS Advanced Education Course - Two Days at METI Facility ECS Basic On-Site Education Course - Two Days (Suggested Class Size - Ten Individuals) ECS Advanced On-Site Education Course - Two Days (Suggested Class Size - Ten Individuals) ECS Basic On-Site Education Course - Physician Instructor - Two Days (Suggested Class Size - Ten Individuals) ECS Advanced On-Site Education Course-Physician Instructor-Two Days (Suggested Class Size - Ten Individuals)	\$ 760.00 \$ 760.00 \$ 7,560.00 \$ 7,560.00 \$ 10,475.00 \$ 10,475.00	\$ - \$ - \$ - \$ - \$ - \$ -

Emergency Care Simulator - ECS Warranty Options

Quantity	Item #	Product Description	Unit Price	Total
	WAR-040	ECS Basic System Warranty	\$ 4,640.00	\$ -
		The Basic Service Maintenance Agreement provides return-to-factory hardware and software maintenance services for a period of twelve months after installation. Basic Service provides corrective maintenance support for the timely repair of METI products and includes the following features: <ul style="list-style-type: none"> Labor and materials for the repair of METI products at METI's facility Timely replacement of faulty modules/sub-modules Basic Application Support On-line Customer Support (telephone, fax, and e-mail) Freight costs to the METI service center are not covered. However, METI bears the return freight costs by the same method as the incoming shipment METI is not responsible for the risk of loss or damage while the goods under warranty are not of the possession of METI 		
	WAR-045	Multi-Year ECS Basic System Warranty	\$ 4,420.00	\$ -
	WAR-060	ECS System Warranty Upgrade (Basic to Enhanced)	\$ 2,050.00	\$ -
	EQW-040	Basic Warranty Trauma Disaster Casualty Kit	\$ 2,050.00	\$ -
	WAR-050	ECS Enhanced System Warranty	\$ 6,700.00	\$ -
		An upgrade to the Basic Service Maintenance Agreement is also available. If you choose to upgrade from the Basic Service Maintenance Agreement to the Enhanced Service Maintenance Agreement the following additional services will be provided: <ul style="list-style-type: none"> Preventative Maintenance (PM) of METI Products. PM takes place at an authorized METI maintenance facility and is performed once per year by METI Customer Support. Freight costs to and from the site are paid by METI. Preventative Maintenance consists of evaluation and performance testing of the following: <ul style="list-style-type: none"> Physical inspection and cleaning Functional check of equipment Lung calibration Calibration of METI produced equipment Pneumatic adjustments as necessary Electrical checks and adjustments as applicable Mechanical inspection and adjustments Repairs / alignments as necessary 		
	WAR-055	Multi-Year ECS Enhanced System Warranty	\$ 6,365.00	\$ -
Total				\$ 94,740.00
Discount %			10%	-9474
Net Total				\$ 85,266.00



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Date: October 16, 2007

Quoted By: DMETTLACH
for KBUSTER

Garden City Community College
Lenora Cook, Director of Nursing Education
801 Campus Dr
Garden City, KS 67846

Quote # 101807-1DM

Phone: 620-276-9562
Email: lenora.cook@gcccks.edu

Account #: 00105371

Re- PRICE QUOTATION-"TRAINING EQUIPMENT"

QTY	P/N	Description	Regular Price	Extended Price
Simulation				
Laerdal SimMan Patient Simulator* w/Laptop & w/Compressor				
2	211-00050	SimMan Patient Simulator	\$ 25,805.00	\$ 51,610.00
2	210-09001	Peripheral Kit (includes: Linkbox, laptop, simulated patient monitor, USB web camera, USB hub, PDA as remote)	\$ 7,195.00	\$ 14,390.00
2	210-01150	Compressor	\$ 3,000.00	\$ 6,000.00
Laerdal SimBaby Infant Simulator* w/Laptop & w/ Compressor				
1	245-05050	SimBaby Infant Simulator	\$ 23,770.00	\$ 23,770.00
1	210-09001	Peripheral Kit (includes: Linkbox, laptop, simulated patient monitor, USB web camera, USB hub, PDA as remote)	\$ 7,195.00	\$ 7,195.00
1	210-01150	Compressor	\$ 3,000.00	\$ 3,000.00
Optional Accessories Listed Below for SimMan and SimBaby				
0	200-20001	Wireless Headset	\$ 112.00	\$ -
0	80-1459	SimMan ACLS Scenarios - 31 pre-configured scenarios - NEW	\$ 3,495.00	\$ -
2	211-17001	SimMan Nursing Scenarios - 20 pre-configured scenarios - NEW	\$ 2,500.00	\$ 5,000.00
0	381220	Regulator	\$ 746.00	\$ -
0	211-20050	SimMan Nursing Modules	\$ 2,995.00	\$ -
0	211-25050	SimMan Trauma Modules	\$ 2,410.00	\$ -
0	276-15001	NBC Module	\$ 1,060.00	\$ -
0	210-00550	Forced Air Bleeding System Complete	\$ 2,580.00	\$ -
0	276-16001	Smallpox Module Set	\$ 112.00	\$ -
0	383110	Chest Tube Modules (set of 6)	\$ 298.00	\$ -
0	381850	Portability/Power Adapter Kit	\$ 1,260.00	\$ -
0	1003296	CO2 Regulator Assembly	\$ 94.00	\$ -
0	1003298	O2 Regulator Assembly	\$ 182.00	\$ -
3	210-08001	Advanced Video System	\$ 7,995.00	\$ 23,985.00
0	381655	SimMan Transportation Case	\$ 767.00	\$ -
0	381602	Compressor Transportation Case	\$ 383.00	\$ -
0	245-18050	Monitor/Linkbox/WebCam/PDA Transportation Case	\$ 1,145.00	\$ -
Micro-Simulators				
MicroSim Software				
The following items provide a 30 user microsim installation:				
2	451-00050	MicroSim In Hospital Software, 30 users per SimMan purchased. Total of 30 annual licenses provided at No Charge if a SimMan is purchased.	\$ 2,500.00	No Charge
0	459-92150	MicroSim Upgrade to a 3 year license. Total of 30 Licenses.	\$ 2,500.00	\$ -
Computer Skills / Virtual Reality Products				
Virtual IV (Haptics Device, Computer, and the software module must be purchased)				
1	280-00001	Virtual IV Haptics Device	\$ 9,500.00	\$ 9,500.00
1	280-00101	Virtual IV Desktop Computer	\$ 2,000.00	\$ 2,000.00
1	280-00201	Laptop Computer	\$ 3,375.00	\$ 3,375.00
1	280-04201	Virtual IV Inhospital Module Software	\$ 2,495.00	\$ 2,495.00
0	280-04301	Virtual IV Prehospital Module Software	\$ 2,495.00	\$ -
0	280-04401	Virtual IV Military Module Software	\$ 2,495.00	\$ -
1	280-04501	Virtual IV Anatomical Viewer	\$ 495.00	\$ 495.00
0	280-20101	Virtual Phlebotomy Upgrade Kit Inhospital	\$ 3,995.00	\$ -

72,000

77,000



Gaumard
Simulators for Health Care Education

GAUMARD SCIENTIFIC COMPANY
14700 SW 136 STREET
MIAMI, FL 33196
USA

Quotation

Quote Number
000101507-1

Quote Date
Oct 15, 2007

Page

Quoted to:

Garden City Community College
801 Campus Drive
Garden City, KS 67846

Customer ID	Good Thru	Payment Terms	Sales Rep
GARD003	11/14/07	Net 20 Days	Kathleen O'Brien

Quantity	Item	Description	Unit Price	Extension
2.00	S3001	HAL Mobile EMS - includes wireless tablet PC	19,995.00	39,990.00
2.00	S3001.045	Active Eyes Option for HAL Mobile EMS	995.00	1,990.00
2.00	S3001.046	Fluid Drain at 5th Intercostal Space Option for HAL Mobile EMS	595.00	1,190.00
		Estimated Time of Delivery: Approximately 4 to 6 weeks from receipt of order.		
1.00	S575	NOELLE Maternal & Neonatal Birthing Simulator w. Newborn HAL	34,995.00	34,995.00
1.00	S575 EXW	Extended Warranty for S575 - Covers years 2 & 3 (Valued at \$5,250)		
		Estimated Time of Delivery: Early December 2007		
1.00	S3005	Pediatric HAL, includes a wireless tablet PC	19,995.00	19,995.00
		Estimated Time of Delivery: TBD		
		Shipment Via: UPS Ground (Please note that exact shipping charges will be determined at the time of shipment)		
			Subtotal	98,160.00
			Sales Tax	
			Freight	985.80
			Total	99,145.80

43,170

43,170

GCCC BID RECORD

Please type or print clearly and neatly

Item(s) to be purchased:

2- Human patient simulators

Bidders and amounts:

(1) Company Medical Educ. Tech, Inc AMOUNT \$ 85,266.00

Address 6000 Fruitville Rd Sarasota, FL 34232

(2) Company Gaumard Scientific Company AMOUNT \$ 43,170.00

Address 14700 SW 136 St. Miami, FL 33196

(3) Company Laerdal AMOUNT \$ ~~72,000~~ 117,000.00 w/scenarios

Address Wappingers Falls, NY 12590

(4) Company _____ AMOUNT \$ _____

Address _____

Shipping/other costs _____ are are not included in amounts shown above.

_____ Single source vendor. Please indicate why this is a single source vendor.

Recommendation of bid to accept:

List company name and bidder number (1, 2, 3, 4) from above

Reason for selection if not lowest bid: GCCC currently has Curriculum that is competitive with METI Simulators, The METI simulators have more features than the competitors.

Due consideration, as per GCCC policy, given to local businesses: Yes No

Attach additional information as needed. Please type or print clearly and neatly.

BRIEF BID AMOUNT GUIDE

- \$2,499 and under Bid not required
- \$2,500-\$9,999 Written listing of comparative prices
- \$10,000-\$19,999 Written bids
- Over \$20,000 Contact Business Office

Lenora Cook

Purchaser's Name (please type or print clearly)

Nursing

Department/Division/Office

Lenora Cook

Purchaser's Signature

CONTRACTUAL TRAINING AGREEMENT

This agreement entered into on 2-20-08, 2008 for the agreement period of * through _____ by and between Garden City Community College, Garden City, Kansas, hereinafter referred to as GCCC, and Beef Products Incorporated of Garden City, Kansas referred to as BPI.

In consideration that the parties hereto recognize the need for and wish to establish, promote and conduct industrial training course work. Each party has unique and mutually beneficial resources for the development and conducting of the industrial technology courses offered for credit, this course work when successfully completed, may apply towards an Associate Degree at GCCC.

The parties therefore agree as follows:

1. BPI agrees to provide for, contribute to and support the BPI Maintenance Program by:
 - a. Providing recruitment and employment of at least 6-8 individuals per session (minimum of 12 students annually) that will be required to pursue the Maintenance Training Program sponsored by GCCC.
 - b. Registering participating students as GCCC students and paying to GCCC the current tuition and mandatory fees as stated on the current program established by GCCC in conjunction with BPI.
 - c. Sharing the marketing and advertising costs 50/50 or agreed on by both parties.
 - d. Providing adjunct instructors when available, that meets GCCC qualification requirements as approved by the appropriate Division Dean at GCCC.
 - e. Providing input on course competencies which are consistent with degree requirements.
 - f. Providing instructor access to the BPI facility as needed to counsel students, provide specific facility/equipment training and orientation.
 - g. Providing for continual evaluation of instruction and of the entire program.
2. GCCC agrees to provide for, and contribute to and support the BPI Maintenance Program by:
 - a. Providing adequate facilities and equipment to comfortably conduct class for at least 6 students per class.
 - b. Awarding credits for each completed course/module that may articulate toward an Associate degree at GCCC.
 - c. Providing instructors for the training program.
 - d. Providing a certificate of completion to students that successfully complete a course/module indicating total credits earned.
 - e. Sharing the marketing and advertising costs as agreed on by both parties.
 - f. Developing coursework that is applicable to a GCCC degree to meet BPI training requirements.
 - g. Providing for continual evaluation of instruction and of the entire program.

This contract shall be automatically renewed for subsequent one-year periods unless either party shall give the other party written notice.

Rich Jochum
BPI Corp. Administration

Carol E. Ballantyne
President, GCCC

* Dates are pending; hopefully April 1, 2008 - March 31, 2009

MEMORANDUM
Garden City Community College
Office of the President

TO: Board of Trustees
FROM: Carol E. Ballantyne, Ph.D.
DATE: February 11, 2008
RE: Tuition, Fees for 2008-09

Tuition and Fees

I am proposing that tuition and fees remain the same for 2008-09 as they are for 2007-08:

	<u>Tuition/cr.hr.</u>	<u>Fees/cr.hr.</u>
Resident	\$41	\$21
Non-resident	\$65	\$21
International	\$65	\$21

The \$21 fee is distributed, as follows: \$12 for student activities (Student Government controlled),
\$3 for Student Union fee, and \$6 for technology fee

Residential Life

Room rent for 2008-09 would remain the same as for the current year:

West Hall (double occupancy)	\$2,050 + selected food plan
West Hall (single occupancy, if available)	\$2,650 + selected food plan
East Units (double occupancy)	\$2,050 + selected food plan
East Units (single occupancy, if available)	\$2,650 + selected food plan
East Units (four single rooms)	\$3,050 + selected food plan
Apartments (double occupancy)	\$2,800 + selected food plan
Apartments (single occupancy, if available)	\$3,400 + selected food plan

For 2008-09, I am proposing a \$100 increase for food. *Food charges* for 2008-09 would be as follows (includes a \$25 snack bar card each semester):

	<u>Per year</u>
19 meal plan	\$2,300
15 meal plan	\$2,250
10 meal plan	\$2,200

Child Care

For 2008-09, I am proposing a \$0.25 per hour increase, which would bring the hourly rate to \$2.50 per hour.

Adult Learning Center Program Fees

For 2008-09 the following fees will remain the same as for 2007-08:

- \$20 material fee for ESL
- \$30 material usage fee for Civics class
- \$35 fee for GED practice tests for individuals not enrolled in ABE and ESL programs
- \$68 fee for the official GED tests for everyone

In addition, for 2008-09, I am proposing:

- o A \$10 increase for GED material fee to help cover the cost of the GED test, which would bring the total to \$30
- o \$30 for on-line English GED instruction (this is a new fee because of the new opportunity for on-line instruction)

February 6, 2008

TO: Carol Ballantyne
FROM: Dee Wigner
RE: **FY 09 Food Plan Charges**

Our current food service contract with Chartwells expires on June 30, 2008. I am in the process of developing a Request for Proposal for food service for next year and expect to receive the proposals by April. The room and board rates for next year need to be established now so that dorm contracts for next year can be finalized.

Beth Tedrow, Kate Covington and I reviewed historical data on our current food service program and compared our rates to other schools in the area. After much discussion and consideration, we would like to **request a \$100 per year increase to each of the meal plans. The recommended FY09 rates are as follows:**

19 meal plan	\$2,300
15 meal plan	\$2,250
10 meal plan	\$2,200

February 4, 2008

TO: Carol Ballantyne
FROM: Dee Wigner
RE: Childcare Fees

Jill Lucas and I discussed the child care fees for 2008-09. As you can see below, the current rates have been in effect for the past 3 years. We would like to request a \$0.25 per hour increase for next year. This would bring the hourly rate to \$2.50 per hour.

The current per meal charge for the daycare is \$2.07 per day. We anticipate a rate increase for next year.

The local community day car charges approximately \$2.44 per hour, but rates are for only full and half days. The rates are \$22.00 for a full day and \$11.00 for one-half day. Therefore, a child needing care for one hour would pay \$11.00.

Child Care Historical Rates

2002-03	\$1.85
2003-04	\$2.00
2004-05	\$2.00
2005-06	\$2.25
2006-07	\$2.25
2007-08	\$2.25

MEMORANDUM
Garden City Community College
Office of the President

TO: GCCC Board of Trustees

FROM: Carol E. Ballantyne, Ph.D.

DATE: February 4, 2008

RE: Course Fees for FY2008-09

Attached is the recommendation for the course fees for FY 2008-09. These fees are attached to individual courses and help pay for consumable supplies used in class by the students. **The changes are in bold.** Some course fees went up and some went down depending on curriculum changes and cost of supplies. Cabinet and I have reviewed the changes and recommend that they be approved.

CLASS FEES FOR 2008-2009

NOTE: These fees are above and beyond the Activity & Technology Fees. All fees will be collected through the Business Office at the time of enrollment. These fees are intended to offset direct expenses (classroom expendable supplies) used by students enrolled in specific courses or program

Business and Economics Division

ACCT

Computer Applications in Accounting	\$10.00 per class
Accounting I, II and Managerial Accounting	\$5.00 per class

BSAD

Business Communications	\$5.00 per class
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BSNT

All BSNT Courses	\$25.00 per class
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Except

IT Essentials I and Cisco Courses	\$50.00 per class
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Networking 3 Day Class	\$225.00 per day
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Networking 5 Day Class	\$225.00 per day
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CSCI

All Computer Science Classes	\$10.00 per class
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Senior Computer Lab Fee	\$25.00 per class
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Senior Citizen Comp (Scott City)	\$20.00 per class
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Finnup Lab	\$15.00 per course
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MIDM

Desktop Publishing	\$10.00 per class
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American Management Association	\$125.00 per class
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Courses (include tuition, fee, textbook)

OFAD

All Office Administrative Courses	\$10.00 per class
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Except

Business English,	
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Project Lab Fee (Commercial Design)	\$20.00 per class
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HPER Division

First Aid (Red Cross Certification)	\$6.00 per class
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Jujitsu/Defensive Tactics	\$20.00 per class
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Aerobic Super Circuit I & II	\$25.00 per class
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Golf	\$55.00 per class
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Bowling	\$75.00 per class
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Trap Shooting	\$64.00 per class
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Recreational Shooting	\$80.00 per class
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Humanities and Fine Arts Division

Advanced Stain Glass Fee	\$15.00 per class
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Beginning Stain Glass	\$40.00 per class
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Ceramics Classes	\$40.00 per class
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Project Ceramics Fee	\$40.00 per class
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Sculpture	\$40.00 per class
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Silversmith Classes	\$8.00 per class
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Commercial Design	\$10.00 per class
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Three-Dimensional Design	\$25.00 per class
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Art Appreciation	\$5.00 per class
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College Skills	\$10.00 per class
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Humanities Fee for Arkansas River Class	\$10.00 per class
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Photography I & II	\$20.00 per class
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Reading 092 & 093	\$5.00 per class
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Developmental Reading	\$15.00 per class
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Applied Music	\$10.00 per class
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Introduction to Broadcasting	\$5.00 per class
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Television Production I	\$5.00 per class
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Broadcast News	\$5.00 per class
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Television Production II

Magazine I, II, III, IV	\$10.00 per class
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Newspaper I, II, III, IV	\$10.00 per class
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Social Science Division

Kids of the Great Southwest	\$35.00 per class
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Science Division

All Science Lab Courses (on campus classes only)	\$20.00 per class
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Gulf Coast Ecology	\$100.00 per class
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River Ecology	\$100.00 per class
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Technical Division

AUTO

All Automotive Technology Lab Courses	\$35.00 per class
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Auto Mechanics I	\$10.00 per class
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Small Gas Engines	\$20.00 per class
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COSM

Cosmetology	\$1773.00 1st semester
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	\$309.00 2 nd semester
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Seminar I	\$8.00
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Seminar II	\$16.00
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Seminar III	\$24.00
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Seminar IV	\$32.00
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Seminar V	\$40.00 (new seminar section)
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Manicure Program	\$540.00 per program
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CRIM

The following courses have \$10.00 fees per class:

Introduction to Administration of Justice

Police Agency (name change only)

Law Enforcement in the Community (name change only)

Interviewing and Report Writing (name change only)

Multimedia for LE: Court

Police Motorcycles

Practical Law Enforcement Databases: Beginning

Practical Law Enforcement Databases: Intermediate

Rappelling: Advanced

Rappelling: Basic

Rappelling: Intermediate

Critical Decision Making

Drug Investigation

Team-T: Dispatch Level I

Team-T: Dispatch Level II

Team-T: High Angle Rescue

Team-T: Take Action – Instructor Development

Sex Crimes

Tactical Baton

Handcuffing

Criminal Justice Computer Applications

Forensic Computer Investigation I

High Angle Rescue

Team T: Train the Trainer for LE Officers

CLASS FEES FOR 2008-2009

The following courses have \$15.00 fees per class:

Traffic Accident Investigation
Strategic Team Building I, II
Police Biking Techniques
Criminal Law

The following courses have \$20.00 fees per class:

Criminal Investigation
Defensive Tactics/Jujitsu (A)
Defensive Tactics/Jujitsu (B)
Team-T: EVOC Level I

CRIM (cont.)

The following courses have \$25.00 fees per class:

Forensic Wound I
Law Enforcement Operations/Procedures
Forensics Criminalistics
Mountain Rescue

Criminal Investigations II	\$50.00 per class
Command Spanish for Law Enforcement	\$67.00 per class
Forensic Wound II	\$35.00 per class
Team T—EVOC Level II, III	\$60.00 per class
Supervised Police Training	\$125.00 per class
Police Firearms I	\$105.00 per class
Police Firearms II	\$115.00 per class
SWAT I	\$100.00 per class
SWAT II	\$100.00 per class

The following courses have \$145.00 fees per class:

Tactical Firearms
Police Firearms III

INED

Machine Woodworking	\$15.00/credit hr.
Wood Production Methods	\$15.00/credit hr.
Upholstery (including outreach)	\$10.00 per class

FIRE

Fire Investigations I, II	\$10.00 per class
Firefighter I	\$65.00 per class
Firefighter II	\$30.00 per class
Technical Rescue I	\$5.00 per class
Technical Rescue II	\$25.00 per class
Hazardous Materials Technician	\$35.00 per class
Fire Apparatus Driver/Operator	\$25.00 per class
Incident Management	\$5.00 per class

INPR

Electricity I, II, III, IV	\$45 per class
Manufacturing Processes	\$20.00 per class
Robotics	\$20.00 pr class
Shielded Metal Arc Welding	\$15.00 per credit hour
Gas Metal Arc Welding	\$15.00 per credit hour
Gas Tungsten Arc Weld	\$15.00 per credit hour
Engineering, Testing, Inspection, and Codes	\$15.00 per class
Special Projects	\$15.00 per credit hour
Special Topics	\$15.00 per credit hour
Industrial Maintenance I Lab Fee	\$25.00 per class

Digital Logic/Circuits	\$40.00 per class
Electronics I, II	\$45.00 per class
Hydraulic & Pneumatic Lab Fee	\$50.00 per class
Industrial Production Seminar Fee	\$220.00 per class

JDAT

All John Deere Classes	\$25.00 per class
Except	
Tractor Power Trains	\$50.00 per class
John Deere Engine Systems	\$50.00 per class

NURS

ADN Nursing Foundations w/ Lab	\$186.00 per class
ADN Nursing Clinical	\$ 81.00 per class
ADN Advanced Clinical Skills	\$ 197.00 per class
ADN Complex Health Clinical	\$ 81.00 per class
PN Fundamentals of Nursing	\$185.00 per class
PN Practical Nursing II	\$80.00 per class
PN Practical Nursing III	\$120.00 per class

ALLIED HEALTH

Supragingival Scaling For Dental Assistant	\$95.00 per class
Paraprofessional Health Team Seminar	\$10.00 per class
Rehabilitative Aide	\$10.00 per class
Nurse Aid Fee	\$58.00 per class
Nurse Med Aid Fee	\$138.00 per class
Home Health Aid	\$10.00 per class

EMST

First Responder	\$42.00 per class
Emergency Medical Technician-Basic	\$88.00 per class
Emergency Medical Technician-Intermediate	\$175.00 per class
Medical Emergencies	\$433.00 per student
Trauma	\$225.00 per student

MEAT and AGRO

Applications of Global Positioning Systems	\$5.00 per class
Soils and Soils Lab	\$10.00 per class
Crops and Crops Lab	\$10.00 per class
Comp. Farm and Ranch Records	\$5.00 per class
Meat and Carcass Evaluation	\$25.00 per class
Class. Grading & Selection of Meats	\$25.00 per class
Animal Science and Industry Lab	\$25.00 per class
Intro to Food Science	\$15.00 per class
Principles of Meat Science	\$20.00 per class

INPR Seminars

Basic Electrical Motor Controls	\$1,000
Advanced Electrical Motor Controls	\$1,250
AC Variable Frequency Drives	\$1,250
Industrial Sensors	\$1,250
Basic PLC/SLC Programming	\$1,000
Advanced PLC/SLC Programming	\$1,250
PLC Loop Controls	\$1,250
Operator I	\$1,185
Operator II	\$1,285
Technician I	\$1,285
PSM/RMP	\$1,285
Boiler	\$ 785

CLASS FEES FOR 2008-2009

OUTREACH CLASS FEE SCHEDULE

BSIS DIVISION

***ACCT**

Computer Applications in Accounting	\$10.00 per class
Managerial Accounting	\$5.00 per class

***BSAD**

Business Communications	\$5.00 per class
Business Machines	\$5.00 per class

***CSCI**

All Computer Science Classes	\$10.00 per class
Senior Computer Lab Fee	\$20.00 per class

***MIDM**

Desktop Publishing	\$10.00 per class
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***OFAD**

All Office Administration Courses	\$10.00 per class
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Except

Topics in Office Education	\$4.00 per class
Business English	
Records Management	\$5.00 per class
* Project Lab Fee (Commercial Design)	\$20.00 per class

HPER DIVISION

First Aid (Red Cross Certification)	\$6.00 per class
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HUFA DIVISION

Reading Improvement I	\$5.00 per class
College Reading	\$5.00 per class

ALLIED HEALTH

Nurse Aide Fee	\$43.00 per class
Nurse Med. Aide Fee (CMA)	\$123.00 per class
Home Health Aide	\$10.00 per class
Paraprofessional Health Team Seminar	\$10.00 per class

*Only classes meeting at the Bryan Education Center pay these fees.

Community Use of College Facilities (including Bryan Education Center in Scott City)

In establishing policies governing the use of College facilities, it is the desire of the Board of Trustees to make these facilities available for college community and/or organizational activities when they do not interfere with College programs.

Because of the large sum of public money invested in College buildings, grounds, and equipment and the cost of maintenance and repair, policies governing their use must be formulated to safeguard the taxpayer's invested interest.

Grounds

Requests to use any GCCC field or surface for an organized activity must be made through the proper channels. Requests for GCCC athletic fields and facilities are scheduled through the Assistant Athletic Director. Requests for joint facilities, i.e., Tangeman Complex, are made through the Assistant Athletic Director after consultation with the City Recreation Commission's Superintendent.

**CLASSROOM RENTALS FEES FOR 2008-2009
FACILITY USE PRICING 2008-2009**

PERSONNEL: COST:

Custodian Level 1 \$15.00/Hour
Custodian Level 2 \$18.00/Hour
Custodian Level 3 (Holiday) \$24.00/Hour
Technician Level 1 \$15.00/Hour
Technician Level 2 \$22.50/Hour
Technician Level 3 (Holiday) \$30.00/Hour
Computer Technician \$15.00/Hour
Computer Technician (Holiday) \$22.50/Hour

FACILITY (For Profit):

Endowment Room \$30.00/4-Hour Segment
Broncbuster Room \$25.00/4-Hour Segment
Bill Kinney Room \$25.00/4-Hour Segment
Cafeteria/ACAD LH/SCMA LH \$15.00/4-Hour Segment
Classrooms(s) \$20.00/4-Hour Segment
Computer Lab \$15.00/Student
Fine Arts Auditorium \$50.00/Hour
Gym-Functions (East & West) \$100.00/Hour
Gym-Games/M-F (East & West) \$50.00/Hour
Gym-Games/S & Su (East & West) \$70.00/Hour
Track (Non-School Sponsored) \$200.00/Use (Due at signing)

FACILITY (Non-Profit):

All classrooms, meeting rooms, & lecture halls \$10.00/4-Hour Segment
PENK Foods Lab 1037 \$15.00/4-Hour Segment
Auditorium \$25.00/Hour
Gyms \$50.00/Hour
Track (School Sponsored) \$100.00

Facility Use Charge for classrooms and meeting rooms will be WAIVED if Chartwells caters event.

Technician is required to be there 1 hour prior and 1 hour after event.

Gym must be reserved 1 hour prior and 1 hour after actual event.

GARDEN CITY COMMUNITY COLLEGE

2008-09 ACADEMIC CALENDAR

Aug 2008

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Sep 2008

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Oct 2008

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Nov 2008

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Dec 2008

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan 2009

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August

- 7 Faculty Reports - Division/Department Day
- 8 In-service
- 11 Orientation/Assessment Day
- 12 Office Day
- 13 Classes Begin

September

- 1 LABOR DAY - No classes
- 2 Classes Resume

October

- 9 FALL BREAK - Faculty Work Day - No classes
1:00 PM Midterm Grades Due
- 10 FALL BREAK - Faculty Holiday - No classes
- 13 Classes Resume

November

- 3 Spring Enrollment begins for currently enrolled students only
- 10 Last day to withdraw from regular Fall semester classes
- 17 Spring Enrollment begins for ALL students
- 26 THANKSGIVING BREAK begins - No classes

December

- 1 Classes Resume
- 8 Final Exams
- 9 Final Exams
- 10 Final Exams
- 11 1:00 PM Final grades due in Registrar's Office - Faculty Work Day
Semester Ends

January

- 5 Registration Week begins
- 12 Faculty Reports - In-service
- 13 Division/Department/Office Day
- 14 Classes Begin

February

- 16 PRESIDENT'S DAY - No classes
- 17 Classes Resume
- 13 1:00 PM Midterm Grades Due
- 16 SPRING BREAK begins - No classes
- 23 Classes Resume

March

- 1 Enrollment/Advising/Testing Day
Fall Enrollment begins for currently enrolled students only
- 10 EASTER BREAK begins - No classes
- 14 Classes Resume

April

- 1 Enrollment/Advising/Testing Day
Fall Enrollment begins for ALL students
- 20 Fall Enrollment begins for ALL students
- 16 Commencement
- 18 Final Exams
- 19 Final Exams
- 20 Final Exams
- 21 1:00 PM Final grades due in Registrar's Office - Faculty Work Day
Semester Ends
- 25 MEMORIAL DAY - No classes
- 26 Summer Session 1 begins (3 weeks)

May

- 16 Commencement
- 18 Final Exams
- 19 Final Exams
- 20 Final Exams
- 21 1:00 PM Final grades due in Registrar's Office - Faculty Work Day
Semester Ends
- 25 MEMORIAL DAY - No classes
- 26 Summer Session 1 begins (3 weeks)

June

- 12 Summer Session 1 ends
- 15 Summer Session 2 begins (6 weeks)

July

- 3 INDEPENDENCE DAY Holiday - No classes
- 20 Summer Session 3 begins (2 weeks)
- 24 Summer Session 2 ends
- 31 Summer Session 3 ends

Feb 2009

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GARDEN CITY COMMUNITY COLLEGE

2009-10 ACADEMIC CALENDAR

Aug 2009

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August

- 6** Faculty Reports - Division/Department Day
- 7** In-service
- 10** Orientation/Assessment Day
- 11** Office Day

September

- 7** LABOR DAY - No classes
- 8** Classes Resume

October

- 15** FALL BREAK Faculty Work Day - No classes
1:00 PM Midterm Grades Due
- 16** FALL BREAK Faculty Holiday - No classes
- 19** Classes Resume

November

- 9** Spring Enrollment begins for currently enrolled students only
- 16** Last day to withdraw from regular Fall semester classes
- 23** Spring Enrollment begins for ALL students
- 25** THANKSGIVING BREAK begins - No classes
- 30** Classes Resume

December

- 7** Final Exams
- 8** Final Exams
- 9** Final Exams
- 10** 1:00 PM Final grades due in Registrar's Office - Faculty Work Day
Semester Ends

January

- 4** Registration Week begins
- 11** Faculty Reports - In-service
- 12** Division/Department/Office Day

- 13** Classes Begin

February

- 15** PRESIDENT'S DAY - No classes
- 16** Classes Resume

March

- 12** 1:00 PM Midterm Grades Due
- 15** SPRING BREAK begins - No classes
- 22** Classes Resume

April

- 2** EASTER BREAK begins - No Classes
- 6** Classes Resume
- 8** Enrollment/Advising/Testing Day
Fall Enrollment begins for currently enrolled students only
- 19** Last day to withdraw from regular Spring semester classes
- 26** Fall Enrollment begins for ALL students

May

- 15** Commencement
- 17** Final Exams
- 18** Final Exams
- 19** Final Exams
- 20** 1:00 PM Final grades due in Registrar's Office - Faculty Work Day
Semester Ends
- 24** Summer Session 1 begins (3 weeks)
- 31** MEMORIAL DAY - No classes

June

- 1** Classes Resume
- 11** Summer Session 1 ends
- 14** Summer Session 2 begins (6 weeks)

July

- 5** INDEPENDENCE DAY Holiday - No classes
- 19** Summer Session 3 begins (2 weeks)

Feb 2010

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July

23 Summer Session 2 ends

30 Summer Session 3 ends

Aug 2009						
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Jan 2010						
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Jul 2010						
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2008-01

The Resolution determining the advisability of authorizing for sale of lease purchase agreement certificates of participation, Series 2008. The resolution allows John Haas, Ransom Financing, to pursue refinancing the Series 2002 Certificates of Participation (COP). These funds were used for the construction of residential life apartments and the student center.

Preliminary calculations indicate a potential net savings of around \$90,000. We are requesting permission for Mr. Haas to obtain proposals to provide funds for the Refunded Certificates. If the savings associated with the refinance is at least 3%, it would be financially beneficial to the college to refinance the COP. Action must be taken quickly due to fluctuating interest rates. With that in mind, we request permission from the Board to allow Mr. Haas and Dee Wigner, Executive Dean of Administrative Services to approve a Preliminary Statement and take actions as necessary to carry out the refinancing.

RESOLUTION NO. 2008 - 01

RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF LEASE PURCHASE AGREEMENT CERTIFICATES OF PARTICIPATION, SERIES 2008, OF GARDEN CITY COMMUNITY COLLEGE, GARDEN CITY, KANSAS.

WHEREAS, Garden City Community College, Garden City, Kansas (the "College") has heretofore entered into a certain Lease Purchase Agreement dated as of March 1, 2002 (the "Lease") and there have been issued and there are outstanding certificates of participation evidencing proportionate interests in and rights to receive payments under the lease (the "2002 Certificates"); and

WHEREAS, due to the current interest rate environment, there is an opportunity to issue refunding certificates of participation in order to achieve an interest cost savings on the obligations represented by the 2002 Certificates described as follows (the "Refunded Certificates"):

<i>Series</i>	<i>Dated Date</i>	<i>Years</i>	<i>Amount</i>	<i>Redemption Date</i>
2002	March 1, 2002	2012 and thereafter	\$2,010,000	April 1, 2009

WHEREAS, the College desires to select a firm as underwriter (the "Purchaser") for one or more series of certificates of participation in the Lease (as defined herein, the "2008 Certificates") in order to provide funds to refund the Refunded Certificates; and

WHEREAS, the College desires to authorize a Purchaser to proceed with the offering for sale of said 2008 Certificates and related activities; and

WHEREAS, one of the duties and responsibilities of a Purchaser is to distribute a preliminary official statement relating to said 2008 Certificates; and

WHEREAS, the College authorizes Ranson Financial Consultants, LLC, Wichita, Kansas (the "Financial Advisor") to prepare a preliminary official statement relating to the 2008 Certificates and authorizes a Purchaser, when selected, to proceed with the distribution of the preliminary official statement and all other preliminary action necessary to sell said 2008 Certificates; and

WHEREAS, due to the volatile nature of the municipal bond market and the desire of the College to achieve maximum benefit of timing of the sale of the 2008 Certificates, the governing body desires to authorize the Chairman to confirm the sale of the 2008 Certificates, if necessary, prior to the next meeting of the governing body, at which meeting the governing body would adopt the necessary resolution providing for the issuance thereof.

BE IT RESOLVED BY THE GOVERNING BODY OF GARDEN CITY COMMUNITY COLLEGE, GARDEN CITY, KANSAS, AS FOLLOWS:

Section 1. The College authorizes the Executive Dean of Administrative Services, in consultation with the Financial Advisor, to select a Purchaser, which shall be a firm that proposes a transaction that will produce the level of savings set forth in subsection of (b) of this Section. That Purchaser is hereby authorized to proceed with the offering for sale of approximately \$2,150,000 principal amount of "Refunding Certificates of Participation, Series 2008, Evidencing Proportionate Interests In and Rights to Receive Payments Under a Lease Purchase Agreement" (the "2008 Certificates"). The confirmation of the sale of the 2008 Certificates shall be subject to the execution of a certificate purchase agreement between the Purchaser and the College and the adoption of a resolution by the governing body of the College authorizing the issuance of the 2008 Certificates and the execution of various documents necessary to deliver the 2008 Certificates. The Chairman is hereby authorized to execute a certificate purchase agreement (the "Certificate Purchase Agreement") in a form approved by Gilmore & Bell, P.C., Wichita, Kansas ("Bond Counsel") and the College's attorney, provided that the sale of the 2008 Certificates is subject to the following parameters: (a) principal amount not to exceed \$2,250,000; and (b) the present value savings associated with refunding the Refunded Certificates shall be not less than 3.00% of the outstanding principal of the Refunded Certificates.

Section 2. The Preliminary Official Statement is authorized to be prepared for use in connection with the 2008 Certificates. The Executive Dean of Administrative Services is authorized to review and approve such Preliminary Official Statement. Such officials and other representatives of the College, including the Financial Advisor and Purchaser, are hereby authorized to use such document in connection with the sale of the 2008 Certificates.

Section 3. The College agrees to provide to the Purchaser within seven business days of the date of the purchase contract for the 2008 Certificates or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of a final Official Statement to enable the Purchaser to comply with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 4. The Chairman, Secretary, Executive Dean of Administrative Services and the other officers and representatives of the College are hereby authorized and directed to take such action as may be necessary, after consultation with the Financial Advisor, the Purchaser and Gilmore & Bell, P.C., Wichita, Kansas ("Bond Counsel"), to finally subscribe for the United States Treasury Securities to be purchased and deposited in the escrow for the Refunded Certificates.

Section 5. The Executive Dean of Administrative Services, Secretary and the other officers and representatives of the College, the Financial Advisor, the Purchaser and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the sale of the Certificates.

Section 6. This Resolution shall be in full force and effect from and after its adoption.

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ADOPTED by the governing body on February 20, 2008.

(SEAL)

ATTEST:

Chairman

Secretary

2008-02

The Resolution determining the advisability of financing the acquisition of certain equipment allows remaining funds in the Series 2004 Certificates of Participation to be used to purchase additional equipment. The original COP identifies specific equipment purchased with the funds. This resolution allows the addition of two pieces of equipment to that list.

It has been determined that additional/replacement equipment is crucial to maintain the stability of the administrative database system. The remaining funds will be used to purchase a server and an uninterruptible power supply with line conditioning. Once the items are purchased and the serial numbers known, the equipment will be added as an Attachment to the Series 2004 COP.

The Board is being asked to approve a Purchase Order for the server and array. This is the formal approval of an emergency purchase for which the Board had been previously notified.

RESOLUTION NO. 2008-02

A RESOLUTION OF GARDEN CITY COMMUNITY COLLEGE, GARDEN CITY, KANSAS DETERMINING THE ADVISABILITY OF FINANCING THE ACQUISITION OF CERTAIN EQUIPMENT IMPROVEMENTS BY THE EXECUTION AND DELIVERY OF A SUPPLEMENTAL LEASE PURCHASE AGREEMENT.

WHEREAS, under the constitution and statutes of the State of Kansas, particularly K.S.A. 71-201 *et seq.*, Garden City Community College, Garden City, Kansas (the "College") is empowered to enter into certain leases, lease purchase agreements and installment purchase agreements for the lease and/or acquisition of property; and

WHEREAS, K.S.A. 10-1116b provides in pertinent part that nothing in the provisions of K.S.A. 10-1101 *et seq.* (Kansas Cash Basis Law) shall prohibit a municipality from entering into a lease agreement, with or without an option to buy, or an installment-purchase agreement, if any of such agreements specifically state that the municipality is obligated only to pay periodic payments or monthly installments under the agreement as may lawfully be made from (a) funds budgeted and appropriated for that purpose during such municipality's current budget year or (b) funds made available from any lawfully operated revenue producing source; and

WHEREAS, the Governing Body (the "Governing Body") of the College heretofore adopted a Resolution on December 10, 2003 relating to acquisition of certain equipment improvements to further its governmental and public purposes as contemplated by law (the "Original Equipment") and pursuant to that Resolution entered into a Lease Purchase Agreement (the "Original Lease," and, with the Original Declaration of Trust defined herein, jointly, the "Original Documents") with UMB National Bank of America, Wichita, Kansas (the "Trustee"), which provided for the leasing of the Original Equipment by the College from the Trustee; and

WHEREAS, to finance the Original Equipment and in connection with the Original Documents, the Trustee entered into a Declaration of Trust, dated as of January 1, 2004 (the "Original Declaration of Trust"), pursuant to which Certificates of Participation, Series 2004 (the "Certificates") were issued in the right to receive payments under the Original Lease; and

WHEREAS, the College now has immediate need for additional equipment improvements, in the form of server and array and 20kVA uninterruptible power supply improvements (the "Additional Equipment") to further its governmental and public purposes as established by law; and

WHEREAS, there is no further need for financing of the Original Equipment and certain proceeds of the Certificates and the Original Lease remain unspent; and

WHEREAS, for purposes of financing the Additional Equipment, the College has determined that it is in the best interest of the College that the College and the Trustee enter into a Supplemental Lease Purchase Agreement (the "Supplemental Lease"), which will amend and supplement the Original Documents so that the Additional Equipment becomes subject to the Original Documents and thereby becomes eligible for financing by such unspent proceeds; and

WHEREAS, the Original Declaration of Trust provides that the Original Declaration of Trust, and Original Lease may be amended by agreement of the College and Trustee, without the consent of the owners of the Certificates, to add to the covenants and agreements of the Trustee under the Original Declaration of Trust and the College under the Original Lease; and

WHEREAS, subjecting the Additional Equipment to the Original Documents, without modifying the College's payment obligations under the Original Lease or the maturity schedule of the Certificates, adds to the covenants and agreements of the College and Trustee under the Original Documents in a manner that does not require the consent of the owners of the Certificates.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF GARDEN CITY COMMUNITY COLLEGE, GARDEN CITY, KANSAS:

SECTION 1. All action heretofore taken (not inconsistent with the provisions of this Resolution) by the Governing Body or the officials of the College, directed toward the acquisition of the Additional Equipment, or the leasing of the Additional Equipment from the Trustee, are hereby ratified, approved and confirmed.

SECTION 2. The Supplemental Lease, and Supplemental Declaration of Trust, in substantially the forms presented to the College, are in all respects approved, authorized and confirmed, and the Chairman and the Secretary of the Governing Body are hereby authorized and directed to sign and affix the seal of the College to the Supplemental Lease, for and on behalf of the College, but with such changes therein as the Chairman may deem necessary or appropriate, as evidenced by signature thereof.

SECTION 3. The Chairman of the Governing Body, the Secretary and other officials of the College are hereby authorized to execute and deliver for and on behalf of the College any and all additional certificates, documents and other papers and to perform all other acts that they may deem necessary or transactions and other matters authorized by this Resolution.

SECTION 4. The Original Documents, as amended and supplemented by the Supplemental Lease and Supplemental Declaration of Trust, are in all respects ratified and confirmed by this Resolution.

SECTION 5. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution or the provisions of the Original Documents. The authority granted to any official of the College to sign, approve or deliver any document may be exercised by any official authorized by law to perform such official's duties if such official is absent or otherwise unable to perform such act.

SECTION 6. This Resolution shall be in full force and effect upon its adoption by the Governing Body of the College.

ADOPTED by the Governing Body of Garden City Community College, Garden City, Kansas this 20th day of February, 2008.

(Seal)

Chairman

ATTEST:

Secretary

PURCHASE ORDER REQUISITION



Garden City Community College

801 Campus Drive Garden City, Kansas 67846 (620) 276-7611

INSTRUCTIONS

VENDOR: Zones _____

- (1) Type all information requested.
- (2) Forward to Business Office where purchase order will be prepared.
- (3) The white copy remains in the Business Office; the green copy is sent to the vendor; the pink copy and the goldenrod copy are returned to the Division Director; and the canary copy is returned to the Dean.
- (4) Upon receipt of merchandise, the pink copy is to be signed and returned to the Business Office.

Quan.	Part No.	Description	Unit Cost	Extended
1		Items on quote S097328	\$24,453.20	\$24,453.20
1		Shipping	142.50	\$142.50
For equipment purchases please indicate equipment location.				
Building _____ Room _____				
All technology requests must be routed through the computer center.				
			TOTAL	\$24,595.70

KANSAS SALES TAX EXEMPTION NO. 71-0021 FEDERAL TAX ID NO 48-0698107

Account Number	Amount
	\$ 24,595.70

Requested by	Date	Department	Building
Mary Wilson	2/6/08	IT	JCVT
Person	Date	Approved	Not Approved
Div. Dir.			
Dean			
Comp. Ctr.	2/6/2008	<i>Mary Wilson</i>	
Bus. Mgr.			

GCCC BID RECORD

Please type or print clearly and neatly

Item(s) to be purchased:

Server and array for GCDATA

Bidders and amounts:

(1) Company MTC AMOUNT \$25,887.97

Address _____

(2) Company Zones AMOUNT \$24,595.70

Address _____

(3) Company Sysix AMOUNT \$29,414.99

Address _____

(4) Company _____ AMOUNT \$

Address _____

Shipping/other costs are _____ are not included in amounts shown above.

_____ **Single source vendor.** Please indicate why this is a single source vendor.

Recommendation of bid to accept: 2 Zones

List company name and bidder number (1, 2, 3, 4) from above

Reason for selection if not lowest bid _____

Due consideration, as per GCCC policy, given to local businesses _____ Yes No

They are not IBM vendors

Attach additional information as needed. Please type or print clearly and neatly

BRIEF BID AMOUNT GUIDE

- \$2,499 and under Bid not required
- \$2,500-\$9,999 Written listing of comparative prices
- \$10,000-\$19,999 Written Bids
- Over \$20,000 Contact Business Office

Mary Wilson

Purchaser's Name (please type or print clearly)

Information Technology

Department/Division/Office

Mary Wilson

Purchaser's Signature

FEBRUARY 2008 MONITORING REPORT

EXECUTIVE LIMITATIONS	#9	Page 7		MONTHLY
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General Executive Constraints	#9	Page 7		MONTHLY
There shall be no conflict of interest in awarding purchases or other contracts.				

CEO's Interpretation and its justification: If any employee or the Board members have interest in, own or have relations that own any company that GCCC does business with, we are to be notified up front.

Data directly addressing the CEO's interpretation: No purchases were made during the month from businesses in which Board members or employees have any interest.

EXECUTIVE LIMITATIONS	#10	Page 7		MONTHLY
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General Executive Constraints	#10	Page 7		MONTHLY
The President shall not allow for purchases without first giving consideration to local businesses, with a maximum 10% premium to local businesses.				

CEO's Interpretation and its justification: For all purchases \$2,500 and over, a bid sheet is sent to all known vendors and a 10% consideration is made to local businesses before awarding the bid.

Data directly addressing the CEO's interpretation: Purchases over \$2,500 were reviewed. Local businesses were given consideration when their bid price was less than 10% more than vendors outside our area.

EXECUTIVE LIMITATIONS	#5	Page 12		MONTHLY
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Asset Protection	#5	Page 12		MONTHLY
The President shall not make any purchase (a) of over \$2,500 without having obtained comparative prices with consideration of quality; (b) of over \$10,000 without competitive bids and due consideration regarding cost, quality, and service; and (c) of over \$20,000.				

CEO's Interpretation and its justification: The interpretation of this is exactly as stated: a) no purchases are made over \$2,500 without comparative bids with consideration of quality; b) over \$10,000 without competitive bids regarding quality, cost and service and c) over \$20,000 without approval of the Board or approval of a contract to pay by the Board. Annually, the Board approves our utilities providers and these are paid without Board approval as are contracts that the residential life has with Chartwells – the contract is approved in advance.

Data directly addressing the CEO's interpretation: Bid sheets were attached to all requisitions over \$2,500, unless the items purchased were covered under the campus annual bids or were a single source provider.

Purchases over \$10,000 requiring bid sheet:

- Check #176324 to American Implement, Inc. for \$36,704.40 for a tractor for Rodeo. A bid sheet was attached indicating the lowest bid was accepted. The Board approved this purchase as part of the FY08 yearend purchases.
- Check #176329 to Blackboard, Inc. for \$13,100.00 for software maintenance renewal. A bid sheet was attached indicating single source provider.
- Check #176424 to Gaumard Scientific Co. Inc., for \$26,608.87 for pediatric simulator. A bid sheet was attached indicating lowest bid was accepted.
- Check #176439 to MTC Inc. for \$18,158.55 for smart array (computer hardware). A bid sheet was attached indicating lowest bid was accepted.
- Check #176548 to Keppler Associates, Inc. for \$10,000.00 for the Martin Luther King Day speakers. A bid sheet was attached indicating this was a single source provider.

Payments over \$10,000 not requiring bid sheets:

- Check #176363 to Tatro Plumbing for \$12,970.00 for work on the hot water loop.
- Check # 176411 to Chartwells for \$28,059.28 for various invoices.
- Check #176414 to City of Garden City for \$32,436.17 for utilities.
- Check #176422 to Garden City Telegram for \$11,521.17 for printing of GCCC Insider.
- Check #176522 to Broncbuster bookstore for \$117,140.72 for fall scholarship books.
- Check #176569 to Seminole Energy Services for \$22,513.93 for utilities.
- Check #176660 to Blue Cross and Blue Shield of \$122,750.99 for February health insurance premiums.
- Check #176683 to Architecture Plus LLC for \$12,767.08 for services relating to the Director of Residential Life apartment remodeling. The Board previously approved the remodeling project.
- Check #176709 to Keller-Leopold Insurance for \$113,212.00 for liability insurance. The Board approved the policy renewal at the January Board meeting.
- Check #176737 to Tatro :Plumbing for \$14,450.00 for work on the heating loop. The Board previously approved this project.

JANUARY 2008 MONITORING REPORT

EXECUTIVE LIMITATIONS

Information and Advice

#2

QUARTERLY

Page 11

The President shall not permit the Board to be unaware of relevant trends, anticipated adverse media coverage, actual or anticipated legal actions, significant external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established.

CEO's Interpretation and its Justification: The President shall ensure that any organizations, magazines or newspapers or national conferences are accessible by the Board members. The President shall by phone or e-mail let the Board know of any anticipated adverse media coverage as it arises. The Board will be advised of any anticipated legal actions and kept abreast of what is happening if any actual legal actions take place. Internal changes are discussed during the budget review process annually and external changes are reviewed when contracts, agreements or partnership approvals are made at the Board meeting.

Data directly addressing the CEO's interpretation: To my knowledge, nothing has occurred that was unexpected by the Board. We are currently working on a major overhaul of the Internal Governance System and will apprise the Board when we have concluded.

EXECUTIVE LIMITATIONS

Information and Advice

#3

QUARTERLY

Page 11

The President shall not fail to advise the Board if, in the President's opinion, the Board is not in compliance with its own policies on GOVERNANCE PROCESS and EXECUTIVE LINKAGE, particularly in the case of Board behavior which is detrimental to the work relationship between the Board and the President.

CEO's Interpretation and Its justification: The President shall let the Board know if she does not feel that the Board is in compliance with its own policies. This means monthly reviewing the Board policies regarding Governance Process and Executive Linkage to determine if any policies are being infringed upon. This will include any individual Board requests or demands that have not been sanctioned by the Board as a whole. The President will bring any concerns to the Chairman of the Board unless that is the person that is interfering in the means, then she will discuss with the Vice Chair.

Data directly addressing the CEO's interpretation: No individual requests have been made by anyone on the Board and nothing has happened to cause a problem with the communication or relationship of the Board and the President.

EXECUTIVE LIMITATIONS

Information and Advice

#5

QUARTERLY

Page 11

The President shall not fail to deal with the Board as a whole except when fulfilling requests for information or responding to individuals or committees duly charged by the Board.

CEO's Interpretation and Its Justification: The President and the College staff are responsible for responding to the requests from the Board as a whole, not to an individual or committee unless the Board has authorized. Any individual Board member that asks for information that the President determines to be cumbersome, directly regarding the means or would take excessive time on the part of someone at the College shall be discussed with the Board Chair and determination of completion shall be done by the Board as a whole.

Data directly addressing the CEO's interpretation: No instances of failure to deal with the Board have come to my attention.

***OWNERSHIP LINKAGE
CORRESPONDENCE 1—EMAIL FROM MICHAEL UTZ***

From: Michael Utz [mailto:mutz@garden-city.org]
Sent: Wednesday, January 09, 2008 9:22 AM
To: Carol Ballantyne
Subject: *Pass on our appreciation*

Carol,
I had my monthly meeting with my commanders and sergeants. It was brought to my attention that it is apparent that our meeting with the coaches and staff continues to be beneficial. We have been having a lot of problems at a couple of our clubs, and it is not any of the scholarship students from GCCC. The students are very polite and give no problems (it is some of our locals). So please pass on the Vic and the coaches our appreciation, and we continue to look forward to working with them this year.

Mike

***OWNERSHIP LINKAGE
EMAIL REGARDING INSERVICE PRESENTATION BY LIZ SOSA***

From: Jean M. Warta
Sent: Wednesday, January 09, 2008 9:33 AM
To: Nancy Harness; Eric Depperschmidt
Cc: 'Liz Sosa'
Subject: FW: communication inservice

Just thought I would pass along this comment from a pleased contract customer!

Jean Warta
Director, Business & Industry Institute
Garden City Community College
801 Campus Drive
Garden City, Kansas 67846
(620) 276-9532
www.gcccb-i.com
www.gcccks.edu
jean.warta@gcccks.edu

From: Wells, Michelle [mailto:MiWells@gckschools.com]
Sent: Tuesday, January 08, 2008 5:01 PM
To: Isosa@wbsnet.org; Jean M. Warta
Subject: communication inservice

I am hearing such good things about the communication inservice Liz gave yesterday a.m. Participants have told me how helpful it was and how everyone should listen to it...they are passing it on to their administrators and I have already heard from several of them.....thanks so much!

Michelle Wells
Staff Development Coordinator/Clinical Instructor
Office of Learning Services
1205 Fleming Street
Garden City, KS 67846
620-276-5109

From: Linda Morgan
Sent: Wednesday, January 09, 2008 1:09 PM
To: Carol Ballantyne; Judy Crymble
Cc: David G. Rupp
Subject: WelchThankYou.pdf - Adobe Acrobat Professional

Hi Dr. B and Judy

I'm a little delinquent in getting this info to you. Not sure it's appropriate for the board but wanted to let you know that Larry Welch was timely in thanking us for the retirement proclamation. Thanks.

Linda

Linda & Ray -

Thanks very much
for your presence in
Wichita June 1st -
meant alot to Shirley
and me.

And special thanks
too for the kind CCC
proclamation - always, as
you know, my favorite
CJ program anywhere.

Larry (Shirley)

Larry Welch
Lawrence, KS

OWNERSHIP LINKAGE
CORRESPONDENCE 4- EMAIL FROM FORMER CRIMINAL JUSTICE STUDENT

From: Linda Morgan
Sent: Wednesday, January 23, 2008 12:18 PM
To: Judy Crymble; Carol Ballantyne
Cc: David G. Rupp
Subject: FW: THANK YOU

Phillip Glasgow was a student from 2004-2006.

From: Phillip Glasgow [mailto:PGlasgow@rileycountypolice.org]
Sent: Tuesday, January 22, 2008 10:36 PM
To: Linda Morgan
Subject: **THANK YOU**

LINDA I DON'T KNOW IF YOU REMEMBER ME BECAUSE YOU HAVE SO MANY STUDENTS COME IN AND OUT OF THERE BUT I WANTED TO DROP BYE AND SAY THANK YOU FOR EVERYTHING THAT YOU DID WHILE I ATTENDED GCCC. I AM A PATROL OFFICER NOW IN MANHATTAN KS AND IM WORKING MY WAY UP TO DO OUR ERU TEAM (EMERGENCY RESPONSE UNIT) WHICH IS OUR NAME FOR OUR TACTICAL TEAM. ANYWAY I DONT GET MUSHY FOR MANY REASONS BUT I WANTED TO TELL YOU THANK YOU NOW SINCE I NEVER DID THEN.

SINCERELY, OFFICER PHILLIP GLASGOW

eager to learn

Woodworking class is popular with local women

When students clear out of his woodworking shop at the end of school, that doesn't mean the day is over for Scott Community High School instructor Allen Thornburg.

At about 5:30 p.m., another group of students begins filing into his woodworking shop. Before long, this next group of students is operating belt sanders, sawing wood and staining their wood projects.

This is Thornburg's class for women which has become a popular course offered during the fall through Garden City Community College. For about three hours on Monday evenings, these women can be found building a variety of projects, from cabinets to dressers.

Eleven women completed the semester course this fall - about twice as many as were in the program last year.

"This class has really gone over well. I get a lot of beginners, but they're really interested in learning how to operate the equipment and build their own projects," says Thornburg. "I get them familiar with the equipment and show them how it's operated, and then I turn them loose."

Most of the women have never participated in a woodworking class before. Some of their husbands have tools and a shop area, but the women lacked experience in knowing what tools to use and how to use them."

"There's no way I would have taken on this project if it wasn't for this class," says Karma Huck, who is building a garden wagon that will eventually decorate the front lawn at her home.

The only problem is that one day a week wasn't enough time. She's hopeful of taking the class again next fall and completing the project.

(See CLASS on page two)



Pam Gruver concentrates on operating a belt sander while finishing a headboard that she's been making in the woodworking class offered at SCHS. (Record Photo)

She's not the only one who still has work to be done. Several are very near completion. Others will require a few more classes.

"I don't want to send anyone home with an unfinished project," says Thornburg, who will make arrangements to assist the participants for a few more classes this spring.

Most women are building projects from scratch. Some come up with a sketch or a photo of what they want to build.

Others, such as Barb Wilkinson, are using the class to re-finish an existing project, such as the antique oak dresser that was purchased by her husband. Wilkinson is excited as she sands off the old finish and prepares it for a new look.

"Allen does an excellent job of not only teaching us how to do this, but showing us how things need to be done," says Wilkinson.

Glenita Dearden first learned about the class after reading a story in *The Record* a year ago, so she was ready to enroll earlier this fall. Her biggest problem was deciding what project to tackle given the limited space available in her home.

"I finally decided on a bathroom cabinet because I wanted something we could use," she says. "And I wanted to make something that didn't look like what you could buy in a store."

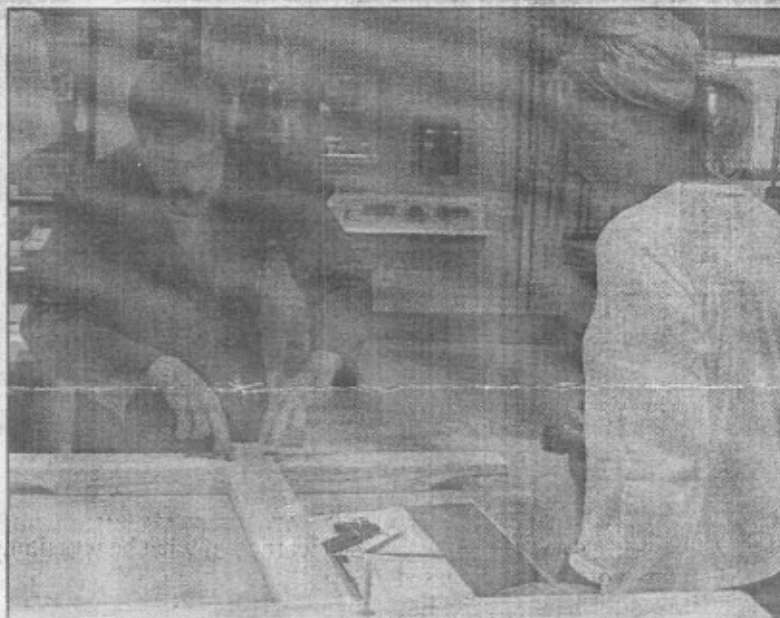
An oak shoe storage cabinet has been Beth Kershner's project. But when asked how many shoes she has that she requires a storage cabinet, she responds, "Don't ask. But I'm not Imelda Marcos."

Kershner says she looked online for ideas, but couldn't find what she wanted. That's when she decided to come up with the dimensions she needed and build her own.

"This is the first time I've ever done a woodworking project in a class like this," she says. "It's been a lot of fun working around all these other women."



Kathy Weibert cuts a piece for her book case. (Below) Allen Thornburg assists Karma Huck with her garden wagon. (Record Photos)



So much fun that most of them don't want others to know how are looking forward to when the much fun this is because then class is offered again next fall. Allen might limit the size of the class." However, Wilkinson adds, "I

OWNERSHIP LINKAGE
CORRESPONDENCE 6--EMAIL PRAISING TWO STAFF MEMBERS

From: Rick and Patty Mullen [mailto:richardm@pld.com]
Sent: Wednesday, February 06, 2008 5:21 PM
To: Beth Tedrow
Subject: RE: Colin Lamb and Nancy Unruh

Ms. Tedrow,

I think that it is important to acknowledge those who go above and beyond.

I could say the same things regarding Nancy Unruh and her attention to my on-line class registrations. She is very alert to those enrollments and troubleshooting the schedules.

Patricia Mullen

From: Rick and Patty Mullen [mailto:richardm@pld.com]
Sent: Wednesday, February 06, 2008 5:08 PM
To: Beth Tedrow
Subject: Colin Lamb

Ms. Tedrow,

I wanted to take a minute of your time to share with you that I had the pleasure of meeting Colin Lamb last week.

I have been a student of GCCC since October 2007, either through on campus classes, outreach, or EduKan.

I had an appointment with my advisor, Joanne Garrier, on Thursday morning at 9 o'clock. When I arrived, her door was closed and the light was off. Mr. Lamb saw me standing in the hallway and asked me if he could help. He invited me into his office and I explained what my meeting with Joanne was regarding. I had several issues that needed to be addressed. Within a matter of 15-20 minutes, Mr. Lamb had resolved, suggested or counseled me through all of my issues.

I so greatly appreciate his attention to the details of my concerns and needs as a student of your college. In the week since my meeting with him he has followed up with me on the progress of ALL the issues.

Our society so often only draws attention to individuals when things are negative. I wanted to let you know that I am thoroughly impressed with his dedication to his job duties and the students.

You probably already are aware of his achievements, but I think it is the least I can do to let you know I am grateful for his interest in making things go smoothly for me. He is an excellent representative of your organization.

Most Sincerely,
Patricia Mullen



Garden City Police Department

James R. Hawkins
Chief of Police

Dr. Carol,

I just wanted to tell you how much we at the Garden City Police Department appreciate your support of the CTHA council and your willingness to print the brochures for the council.

We also very much appreciate Coach Larson's dedication to the effort.

Thank you so much, it is always a pleasure working with you and your staff.

James

Incidental Information
GCCC Board of Trustees
February 2008

The 2008 Meats Judging Team at the 2008 National Western Contest in Greeley, CO placed 4th overall with several outstanding individual performances. . As a team at the National Western Contest, we were 2nd in Lamb Judging, 4th in Beef Grading and Total Beef, 5th in Questions, Pork Judging and Beef Judging and 6th in Placings. For the individuals, **Justin Bremer** (Holcomb) had a great day, placing 4th overall, including 1st in Placings (only dropped 6 points for 10 classes @ each worth 50 points), 2nd in Beef Grading, 3rd in Total Beef, 13th in Pork Judging, 14th in Beef Judging and 15th in Lamb Judging. **Ashley Rupp** (Eustis, NE) was 8th Overall, including 5th in Questions, 7th in Total Beef, 10th in Beef Grading, 10th in Pork Judging and 13th in Beef Judging. **Jeff Conway** (Holcomb) was 23rd overall, placing 4th in Lamb Judging and 13th in Questions. **Britney Holden** (Garden City) was 30th overall and was 17th in Lamb Judging.

The 2008 GCCC Meats Team placed 3rd at the Southwestern Meats Judging Contest on Saturday, just 5 points out of 2nd place. The team was in the top 5 in every category, including: 2nd in Total Beef, 3rd in Lamb Judging, Beef Judging and Placings, 4th in Beef Grading and Questions and 5th in Pork Judging. Individually, **Britney Holden** (Garden City) finished 11th place overall including 7th in Beef Grading, 11th in Total Beef and Placings and 12th in Pork Judging while scoring 912 points (increased her score from the National Western contest by *92 points!*). **Justin Bremer** (Holcomb) was 15th overall including 9th in Placings and 13th in Pork Judging while scoring 898 points (increased 10 points). **Jeff Conway** was 16th overall while being 5th in Lamb Judging, 7th in Total Beef and Beef Judging, 10th in Beef Grading and 11th in Questions while scoring 897 points (increasing total score by 55 points). **Ashley Rupp** (Eustis, NE) was 17th overall including 10th in Pork Judging and 15th in Placings while scoring 895 points (increasing total score by 19 points).

B & I has a new offering, a **Supervisor Series**, which has been received well both internally and with the public. We have **30 registrations** (or about 30) in each of four sessions that begin February 13. About half are GCCC employees and the other half public registrations. We are able to offer this program through a partnership with Cathy McKinley and the Employee Development Committee. In addition, the instructors are working as partners in order to make this happen.

Business and Industry Institute has

Confirmed Contract Trainings: USD 457, Center for Independent Living, Commerce Bank, Office Solutions, Russell Child Development/Smart Start, Kanamak Hydraulics, Western State Bank.

Technical Assistance in process: Confidential downtown retailer (sales and inventory tracking), Dighton and Lane County (visual design training), Palmer Mfg (grant).

Other contracts that we are trying to nail down: City/County combined, Zoo, Sunflower

The Grounds Department began preliminary work for **Tangeman Fields** and met with SGA for ideas on **campus beautification**. Preventive maintenance was performed on equipment. The department removed snow and ice during the recent snow and assisted maintenance with track-it work orders.

Financial Aid personnel were able to talk with **241 (parents + students) folks** at the 10 high schools that were visited this year. That compares to 203 at 9 high schools in 2007.

Listed below are the KJCCC Academic Team members for Fall 2007. This means that their grade point average was above 3.5. With all of the time spent in the sport and carrying at least 12 hours, these **athletes are to be commended!**

Marelle Lepmets	Volleyball
Rachel Mrdeza	
Jovana Radojevic	
Shawna Ruiz	
Kimberly Schwarting	
Kelsey Wilson	Football
Nathaniel Bailey	
Aaron Miller	
Josh Perez	
Jesse Morales	
Vernon Pflughoeft	
Jeremy Quint	
Chase Sperber	
Brett Spesser	
Katherine Dibbern	Women's Cross Country
Nichole Wilken	
Margo McNutt	
Jarret Kachel	Men's Cross Country
Nicholas Rodgers	
David Villanueva	
Jackelin Cojon	Women's Soccer
Amelee Dyles	
Kristen Huffman	
Amalia Marks	

Congratulations to Coach Jim Boy Hash and his **rodeo ropes team** for a great time at Alta Brown Elementary School for being part of their Kansas Day Celebration (January 29, 2008). We heard everyone had a great time at the school! Thanks for giving back to the community!

The Print Shop completed over 80 print jobs plus 905 copy center daily requests. During the first week of classes, 323 copy requests were filled for a total of 14, 559 impressions. There were over **223,000 printing impressions** for the month. Materials printed included; ammonia manuals, business cards, financial aid forms and handouts, allied health flyers, criminal justice manuals, nursing handouts, student activities posters, cosmetology handouts, social science handouts, super circuit forms, student publications manuals, child care forms, English handouts, math calculator manuals, project destiny, agriculture, admissions flyers, dance/cheer flyers, Finnup Lab forms, endowment letterhead & envelopes, and health services handouts.

Along with Student Services, the Business Office staff worked five late registration nights offering students extended hours to complete their enrollment processes.

The calendar committee has completed work on the **2008-2009 and 2009-2010 academic calendars.**

The Business Office staff has been busy with year end processing. Through a third-party processor **3,711 1098T forms** were issued to students for 2007. **1099-M forms were issued to 81** vendors totaling \$350,309.97.

The annual **College Goal Sunday** was held at Garden City High School cafeteria on Sunday afternoon, Feb. 10. 145 students and parents attended the event, representing 11 different area high schools. USD #457 provided laptop computers in the Courtyard and over half of the attendees left with their FAFSAs submitted to the schools of their choice and many more left with information saved to complete the FAFSA when taxes were filed. Kansas Association of Student Financial Aid Administrators sponsored four \$500 scholarships at this event. The winners were all from GCHS—Carly Champlin, Michael Heatwole, Julian Garcia, and Taylor Cady. The scholarships can be used at any postsecondary school during the Fall of 2008.

MEMORANDUM
Garden City Community College
Office of the President

TO: GCCC Board of Trustees

FROM: Carol E. Ballantyne, Ph.D.

DATE: February 6, 2008

RE: Rescission of Workforce Investment Funds

On January 15, 2008, GCCC was notified via email that congress approved a \$245 million rescission of Workforce Investment Act program funds. This decision impacts a \$5.9 million rescission to the state of Kansas, and \$777,000 to Local Area I Workforce Investment Board (LA1LWIB) of which GCCC contracts to deliver adult and dislocated worker employment, education, and training activities. The rescission targets carry over funds greater than 30% of the previous program year funds. LA1LWIB carried over approximately \$1 million of adult and dislocated worker program funds from FY 06.

The rescission will have an impact on current participant enrollments for GCCC. Current participants will have a 50% reduction in needs related to support services such as childcare. Obligation of funds to cover tuition, fees, books and supplies will not be affected. The impact to future participants is substantial. Funding for training has been temporarily suspended. GCCC will participate in a conference call on Friday, February 8, 2008 regarding the reinstatement of funds for training and how GCCC as a service provider will deliver services through June 30, 2008.

The following core services are not impacted by the rescission and will continue to be delivered by WIA staff in western Kansas.

1. Initial assessment of skill levels, aptitudes and abilities
2. Job search and placement assistance
3. Provision of local, regional, and national labor market information
4. Provision of information regarding the filing of claims for unemployment compensation
5. Assistance and referral to establish eligibility for TANF activities, financial aid for training and education not funded by WIA
6. Follow up services for participants who are placed in unsubsidized employment for not less than 12 months

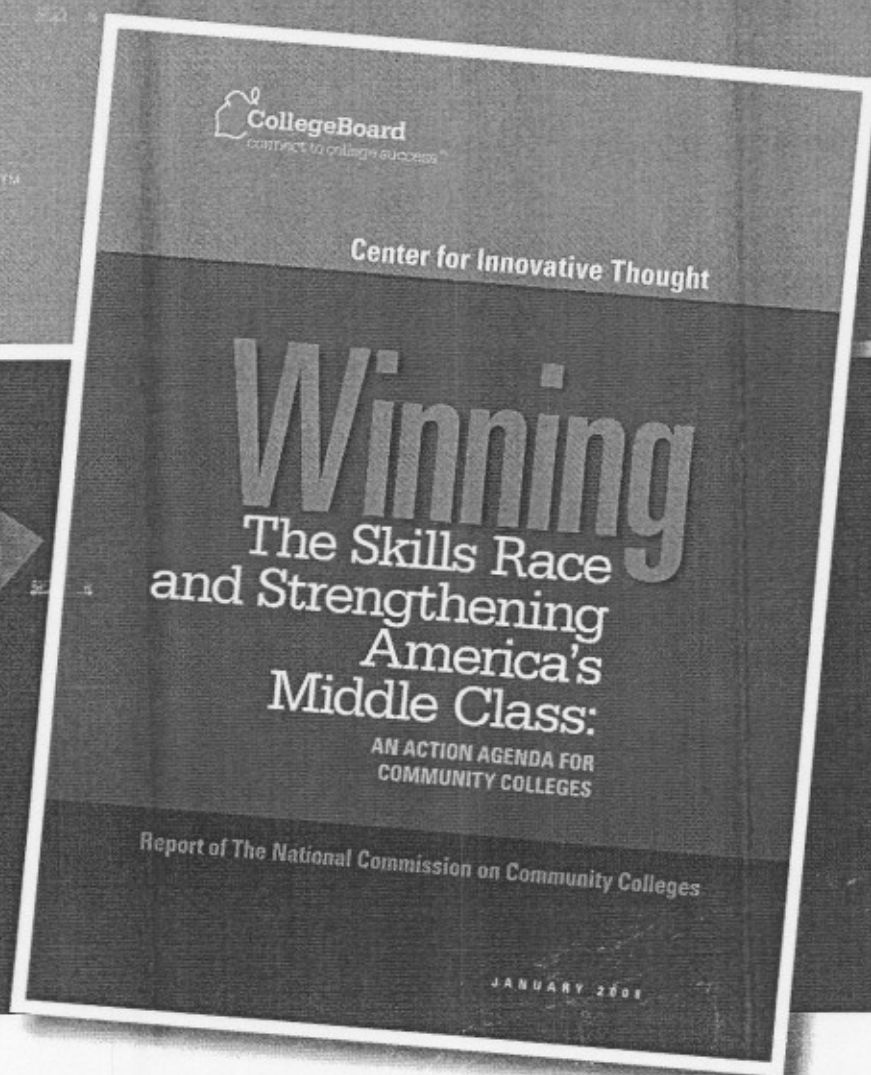
The following intensive services are not impacted by the rescission.

1. Comprehensive assessments such as Work Keys and remedial activities related to raising Work Keys scores for the Kansas WorkReady Certificate
2. Employment plan development and career planning
3. Pre-employment workshops that address job search activities, cover letters and resume writing, interviewing and job retention
4. Individual counseling
5. Case Management
6. Out of area job search assistance
7. Tutoring
8. Basic Skills and Literacy activities (GED/ESL)

GCCC, as a contracting service provider, has decreased its current contract by \$46, 232.00 for FY 2007. The vacant case manager position in Liberal will remain unfilled through June 30, 2008. Outreach services to Liberal will continue on a weekly basis. GCCC is allowed to fill the open case manager position in Dodge City. Other staff currently funded through the contract will remain unaffected. Outreach activities and travel will be approved on an as needed basis only to meet individual customer needs. Services to the Greensburg community will resume as soon as the Dodge City vacancy is filled.



**A
Community
College
Action Agenda**



The Charge: An Overlooked Educational Asset

"Despite a 100-year record of success and productivity, community colleges are largely overlooked in national discussions about education."

—The National Commission on Community Colleges

Community colleges are indispensable to the future of America. As this nation confronts international economic competition, threats to the stability of the middle class, dramatic demographic changes, and the need to reinvigorate our schools and communities, these colleges must play a central role in crafting national solutions.

Convinced that community colleges play an indispensable and overlooked role in American life, the College Board established the National Commission on Community Colleges to explore ways of building upon, improving, and expanding the role of two-year institutions in the decades ahead.

The Colleges:

A Promise of Universal Access and Excellence

"If community colleges did not exist, Americans would have to find other ways to educate most of the men and women who put out fires, fight crime, expand small firms, and care for the sick and elderly."

In the century since they were founded, community colleges have become the largest single sector of higher education in the U.S., with nearly 1,200 regionally accredited two-year colleges enrolling nearly half of all U.S. undergraduates and providing higher education access for millions of students who would not otherwise attend college.

Students range in age from teenagers to octogenarians, taking courses in everything from English literature, biochemistry, and statistics to foreign languages, visual and performing arts, community development, emergency medical procedures, engine maintenance, and hazardous waste disposal.

These institutions:

- Certify nearly 80 percent of first responders in the United States (police officers, firefighters, and emergency medical technicians);
- Produce more than 50 percent of new nurses and other health-care workers;
- Account for nearly 40 percent of all foreign undergraduates on U.S. campuses;
- Award more than 800,000 associate degrees and certificates annually; and
- Prepare significant numbers of students for transfer to four-year colleges and universities where they complete bachelor's degrees. Nationally, half of all baccalaureate degree recipients have attended community colleges prior to earning their degrees.

America as we know it, is inconceivable without the contributions of these institutions.

Community College Fact Sheet	
Number/Type of Community Colleges	
Public	991
Independent	180
Tribal	31
Total	1,202
Enrollment	
Students	11.6 million
Credit	6.6 million
Noncredit	5 million
Full-time	40%
Part-time	60%
Demographics	
Average age	29
21 or younger	43%
22-39	42%
40 or older	16%
Women	59%
Men	41%
Minorities	34%
Non-U.S. citizens	8%
Community Colleges Enroll	
All U.S. undergraduates	46%
First-time freshmen	45%
Native American	57%
Hispanic	55%
Asian/Pacific Islander	47%
Black	47%

Source: American Association of Community Colleges. All data available under "Community College Research" at www.aacc.nche.edu/.

The Challenges:

Four Threats to the Community College Promise

"Serious challenges frame the response required to make real the Commission's vision of a vibrant and healthy community college sector responding to national needs."

Despite the success of community colleges, four challenges undermine the ability of these institutions to fulfill their promise.

- **Rising costs.** When state budgets have tightened, higher education suffers. Given the students community colleges serve—many of them low-income, minority, first-generation, immigrant, and working full-time—even modest increases in college costs impose potential obstacles to student participation and success.

- *The mismatch between demands and resources.* With the broadest mission of all education segments, community colleges are allocated insufficient resources to do their many essential jobs well. Educating students for whom English is a second language, providing developmental instruction to students without college-ready skills, offering occupational training programs for local businesses, and permitting students to complete the first two years of a four-year degree are costly, but essential. If community colleges do not tackle them, who will?
- *A culture that emphasizes access more than success.* Community colleges' most attractive asset—the commitment to student *access*—must now be matched with a commitment to student *success*. To compete globally, our nation needs a highly skilled middle class—one in which the majority of Americans have some college-level education and training,
- *The challenge of monitoring outcomes.* Community colleges are rarely judged on standards appropriate to their missions. Moreover, many institutions do not have the capacity to assess their own processes. In a new era of higher education accountability, community colleges must better document their outcomes and productivity.

The Agenda:

Three Recommendations for Education Leaders and Policymakers

"The Commission calls for a new three-way social contract involving national leaders, state officials, and community college presidents—an agreement to put community colleges at the forefront of the effort to enhance American communities and ensure national competitiveness."

Implementing the Commission's vision requires that community college leaders commit to an evidence-based culture and a system designed around student success, while public leaders themselves commit to making the investments required to implement that culture and secure the American future.

- *For the Federal Government:* Pass the Community College Competitiveness Act of 2008, which calls for universal public education for two years beyond high

- school and requests resources for enhanced workforce development, financial aid, guidance, and counseling.
- *For the States:* Revise inadequate funding formulas, reinvigorate the transfer function in areas of critical national needs, and create meaningful K-20 alignment.
- *For Community Colleges:* Develop accountability metrics that better assess the unique and varied missions of these institutions, respond to national goals for associate and bachelor's degree production, and recommit to the expectation of universal student access and success.

The Future:

Strengthening America with Re-Imagined Community Colleges

"Our reach may exceed our grasp...but the long-term goal should be universal student success."

Within this new vision, community colleges will:

- Continue to be open access, but strive to increase completion rates.
- Continue to offer multiple educational options.
- Establish new partnerships with the local business community.
- Commit to a "culture of evidence."
- Continually reflect on and improve their policies and practices.

Like beacons, American institutions of higher education throw off light in many directions. That light is reflected with special brilliance when it falls on America's 1,200 community colleges and the students enrolled in these institutions—often the first in their families to complete secondary school or progress beyond it. Community colleges are the Ellis Island of American education—a safe harbor from which Americans from all backgrounds can reach their educational goals and the nation can sustain its leadership in the global marketplace of ideas and commerce.

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READ THE FULL REPORT AT WWW.COLLEGEBOARD.COM/COMMUNITYCOLLEGES



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San Diego Community College District, CA

Sharon Blackman
Brookhaven College, Texas

Sunil Chand
College of DuPage, Illinois

Ding-Jo Currie
Coastline Community College, California

Christine Johnson
Community College of Denver, Colorado

Martin Lancaster
North Carolina Community College System,
North Carolina

Eduardo Marti
Queensboro Community College, New York

Paul Sechrist
Oklahoma City Community College, Oklahoma

Robert G. Templin Jr.
Northern Virginia Community College, Virginia

Ronald A. Williams
Prince George's Community College, Maryland

John N. Yochelson
Building Engineering and Science Talent,
California

Stephen J. Handel
College Board

READ THE FULL REPORT AT WWW.COLLEGEBOARD.COM/COMMUNITYCOLLEGES

The College Board: Connecting Students to College Success

The College Board is a not-for-profit membership association whose mission is to connect students to college success and opportunity. Founded in 1900, the association is composed of more than 5,400 schools, colleges, universities, and other educational organizations. Each year, the College Board serves seven million students and their parents, 23,000 high schools, and 3,500 colleges through major programs and services in college admissions, guidance, assessment, financial aid, enrollment, and teaching and learning. Among its best-known programs are the SAT®, the PSAT/NMSQT®, and the Advanced Placement Program® (AP®). The College Board is committed to the principles of excellence and equity, and that commitment is embodied in all of its programs, services, activities, and concerns.

For further information, visit www.collegeboard.com.