

November 7, 2007

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Wednesday, November 14, 2007**. **Please note the following schedule:**

5:45 – 6:15 p.m. *Naming ceremony (and reception) for the Gary E. Jarmer Technical Annex; Annex Building (west side of campus)*

6:20 p.m.: *Regular meeting of the Board of Trustees, Endowment Room
Beth Tedrow Student Center*

THE AGENDA

CALL TO ORDER

- A. Comments from the Chair
- B. Open comments from public
- C. Report from Student Government Association
- D. Report from Faculty Senate

CONSENT AGENDA

- A. Approval of minutes of previous meetings (October 10 and October 17)
- B. Submit financial information to the auditor
 - o B1 Financial information—Revenues
 - o B2 Financial information—Expenses
 - o B3 Financial information—Cash in Bank
- C. Approval of personnel actions
- D. Approval of agreement regarding telephone services
- E. Approval of interlocal agreement with City of Garden City,
re: Firefighter Training Tower
- F. Approval of agreement with City of Garden City and Garden City Recreation,
re: Tangeman Athletic Complex
- G. Approval of bids regarding remodeling of Director of Residential Life apartment
- H. Approval of resolution regarding Capital Outlay Mill Levy
- I. Approval of request to dispose of assets (1718 Mikes Dr. and two EVOC vehicles)
- J. Approval of agreement with University of Kansas, re: housing School of Pharmacy students
- K. Approval of Kansas WORKReady! Certificate agreement
- L. Approval of purchase over \$20,000—City of Garden City, change orders regarding fire tower training building

POLICY REVIEW

- A. Monitoring Reports and ENDS
 - o A1 Monitoring Report—Monthly
 - o A2 Monitoring Report—Semi-annual
 - A2a Academic Advancement

- B. Ownership Linkage
 - o B1 Email from Sheila Frahm, re: Legislative Tour
 - o B2 Letter from Senator Umbarger, re: Legislative Tour
 - o B3 Thank you note from Patti Winkelman
 - o B4 Thank you note from Follett Higher Education Group (bookstore)
 - o B5 Thank you note from Lauren Welch

- C. Board Process and Policy Governance Review

REPORTS

- A. President Carol Ballantyne
 - o A1 Incidental Information
 - o A2 Grounds report
 - o A3 2nd Bi-annual Economic Symposium
 - o A4 Paramedic article

- B. Recap of joint DCCC/SCCC/GCCC Board dinner meeting held in Dodge City on November 12

- C. Report from Finney County Economic Development Corp.

Upcoming calendar dates:

- Dec. 2-3: KACCT/COP meeting at Labette Community College (Schwartz, Ballantyne)
- Dec. 12: Regular monthly meeting at 5:30 p.m.
- Dec. 13: Annual Holiday Open House at Carol Ballantyne's Home (4:30-8:30 p.m.)
- Dec. 14: Paramedic Program Graduation Ceremony; 7 p.m.
- Jan. 9: Regular monthly meeting at 5:30 p.m.
- Jan. ?? Pick a date for the retreat (four hours for strategic planning, one hour for governance; who should be invited from public?)
- Feb. 11-13: Annual ACCT Legislative Summit; Washington, DC; who wants to go???
- Feb. 13: Regular monthly meeting – may need to change date because of legislative summit

Executive Session

Adjournment

Sincerely,
Merilyn Douglass, Chair
Carol E. Ballantyne, Ph.D., Secretary

Mission: Garden City Community College exists to produce positive contributors to the economic and social well-being of society

Five Ends: Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Work Force Development

Faculty Senate Report: GCCC Board of Trustees 2007

Faculty Senate Members 2007-08

Structure

President	Barb Larson	663	barb.larson@gcccks.edu
Secretary	Kay Davis	554	kay.davis@gcccks.edu
Jr. Senator	Winsom Lamb	443	winsom.lamb@gcccks.edu
Jr. Senator	John Schafer	433	john.schafer@gcccks.edu
Jr. Senator	Mary Pendergraft	567	mary.pendergraft@gcccks.edu
Sr. Alt.	Leslie Foster*	435	leslie.foster@gcccks.edu
Jr. Alt.	Brian McCallum*	558	brianmccallum@gcccks.edu

Ex-officio members

- Ryan Ruda*: SGA Advisor
- Barb Larson*: GCCCHEA President
- Doris Meng*: Past President
- Kathy Isaac*: TLC Director
- Kevin Brungardt*: Dean of Academics

*=non-voting member

FACULTY SENATE GOALS FOR 2007-2008

Helping Students Learn

Purchase a campus license for plagiarism detection software (TurnItIn and DropBox are examples of this software; approximately \$3500 per year.)

Install additional Smart classrooms in Penka, Academic, Warren Fouse, Pauline Joyce, and Dennis Perryman.

Leading and Communicating

Leadership

- The Teaching and Learning Center (TLC) will focus on instructional enrichment including the following:
 - Text-messaging for recruitment
 - Pod-casts for instruction
 - Multi-media training
 - Instructional improvement topics suggested by instructors
- Fund a Teaching Learning Center
 - \$35,000 budget
 - \$25,000 for part time personnel
 - \$5,000 budget for training
 - \$5,000 operational budget for upgrades/maintenance of existing Smart Classrooms as well as the ability to equip additional classrooms
- Fund a part time technology position as part of the Teaching & Learning Center and in conjunction with the Information Technology department.

- \$30,000 budget
 - \$25,000 for personnel
 - \$5,000 budget for training and equipment
- Limit class size to ensure that the average class size will not exceed 22 students and/or that the faculty to student ratio is 1:17. The college shall be committed to student excellence by providing adequate instructor availability to meet enrollment, as well as curriculum, demands.
 - \$150,000 budget to hire full-time faculty
 - English
 - The Developmental Education team is proposing a Pre-Basic English course to be taught 5 days a week (5 contact hours) but offer it for 3 credit hours. This would require paying an instructor 5 FLC (faculty load credit) for that course. This may begin with one section, but could grow to two sections.
 - Math
 - Criminal Justice

Planning Continuous Improvement

- Shift technology philosophy to a futuristic outlook.
 - High Definition will be the standard in 2008
 - Additional T1 connection
 - Web radio station
 - Wireless system
 - No closed-circuit, do streaming video
 - Pod-casting
 - Blogs
- Designate a percentage of Student Technology Fee monies to Faculty Senate or someone who will spend it to upgrade smart classrooms and increase the number of smart classrooms.

Teaching and Learning Center

Instructional Professional Development:

- August In-service Day Trainings
 - Classroom Performance Systems – 2 levels of training with instruction professional, Dustin Frank
 - Enhanced use of Blackboard - Punch up with PowerPoint
 - Outlook Calendar & Shortcuts
- On-going Fall semester trainings
 - Dupe-It – helping faculty use DVD and VCD for teaching and promotion
 - Starlink
 - A series of professional development streaming video and DVD's have been made available through KBOR (Kansas Board of Regents). These will provide a variety of quality inservices, both individual and group, for instructional improvement. Fall 2007 Topics include active learning techniques, critical thinking, multiple intelligences, Secrets behind Facebook and MySpace.

- Based on a campus-wide survey of needs, we are working with faculty to develop future trainings in topics such as syllabus development, multi-media assessment, handling classroom incivilities, using digital photography, Blackboard enhancements, tablet pc's, and teaching multi-generations.
- Developing support groups and open-lab times for users of Classroom Performance System (CPS), Blackboard, and other software and technology.

Cooperation with Other Professional Development Trainings

- Provided the TLC, its computers, and staff for the new faculty training day.
- Provided use of the TLC lab for various all-campus trainings.
- Continue to work with HR (Human Resources) to provide a variety of campus-wide trainings.

Organized Instructional Support Materials for instructor accessibility:

- All books, journals, videos and technology have been catalogued on the library's Follett software and are now available for review by the faculty.
- Faculty can check out and reserve technology with the TLC coordinator or the library staff.

With the completion of the Teaching and Learning Center and its furnishings this Fall, the TLC is

- Providing scanner, CD/DVD production & copying, and printing for faculty use in classroom presentations.
- Promoting and publicizing the TLC:
 - Brochure for all faculty and adjuncts.
 - Regular e-mails and TLC updates.

Our goal is to create a hub for instructional professional development.

Science and Math Division

The Science Department Sponsored the 4th Science Olympiad Regional Tournament in February 2007. We had 7 high school teams and 4 middle schools. We also had the 3rd annual 4th grade science competition where 8 elementary schools attended. We will have the 4th competition this Friday, October 26, 2007 with 9 teams attending.

The Academic Excellence Challenge (AEC) Team will be sponsoring the 4th annual 5th grade quiz bowl, November 15, 2007. Jeff and Kay Davis are the coaches for this team.

The AEC Team finished 4th in the state last April and also was awarded the Sportsmanship trophy. The team had a very successful year and represented GCCC with wonderful enthusiasm and pride.

Judy Stubblefield and Leslie Foster attended a conference in Kansas City for Technology in mathematics. They also attended a conference in Chicago about Teachers Teaching with Technology. This conference was sponsored by Texas Instruments and showed new technology with wireless interactive calculators.

Judy Stubblefield was a presenter in Colby in September for the KATM (Kansas Association of Teachers of Mathematics). She discussed Math Core Competencies and the KSU Equity and Access partnership.

Judy Stubblefield and Mark Kreibel attended the Kansas Core Competency meeting held in Wichita in September. Discussion of the Educant math classes was held.

Art Nonhof and Judy Stubblefield participated in the KSU Equity and Access Institute during the summer 2007. They were in Manhattan two weeks during the summer. They are developing pod cast for their classes. These will be complete by the end of the spring semester.

Art Nonhof attended the Kansas Ornithological Society meeting in September where a heavily discussed topic was Eastern Kansas energy versus Western Kansas Economic Development plans.

Terry Lee attended A Forensics Osteology Conference in Champagne, IL in June, 2007. There were many good ideas for the Forensic Science class that is offered through the science department. This will hopefully be helpful when the enrollment increases.

Science Club members will be going to the elementary schools to present science demonstrations to 4th grade students this fall and spring. The members are working hard now to learn to do the demonstration and how to most effectively present them to the younger students. Kay Davis, Art Nonhof and Kris Mandsager are sharing sponsorship of this club.

Music Department Achievements

February 13 th	Vocal Music Held its Annual Valentine's Concert
February 17 th	GCCC Jazz Ensemble Concert
March 5 th	Hosted the GCCC Jazz Festival with clinician Rick Hirsch. Had seven high school Jazz Groups participate and held a concert featuring the music of Rick Hirsch with the Southwest Kansas All-Star Big Band, a group made of area musicians, music educators, and GCCC students.
March 9-10 th	Hosted the 25 th Annual Piano Festival
March 15 th	GCCC Concert Band Concert
March 31 st -	Hosted the KSHSAA Regional Solo and Ensemble festival. Had over 20 high schools participate each in instrumental and vocal categories.
April 1 st	GCCC Concert Choir and College Singers performed the John Rutter <i>Mass of the Children</i> and choruses from Handel's <i>Messiah</i>
April 13 th	GCCC Jazz Ensemble performed at the Annual Endowment Auction.
May 10 th	Instrumental Music "Pops" Concert featuring the Jazz Ensemble & Concert Band
September 8 th	Teamed with the Athletic Department to host the second annual Band Day at the GCCC vs. Butler County Football Game
October 1 st and 2 nd	Hosted acclaimed multi-instrumentalist Todd Green in a series of clinics and a free concert.
December 9 th	The choirs will perform the <i>Vivadi Gloria</i>

Humanities

- GCCC Debate team took 4th in the nation
- Trent Smith and Mark Jarmer took 10 students for international experience in Germany Culture.
- Barb Larson's Developmental Reading class has been working on Locating Information (Reading charts, graphs and maps) to improve on that skill on their WorkKey exit exam. Also she is starting to work on the skill of critical thinking which will be an embedded assessment taken within the class. This will be done with using the GPS (Global Positioning System); student will use inferences to figure out clues to solve the problems.
- Marsha Wright's: The Literature 240 Creative Writing class of Spring 2007 created and compiled Garden City Community College's first literary anthology Carpe Verbum. The 40-page, black-and-white anthology featured juried works written by the creative writing students and juried photographs taken by the creative writing students as well as a GCCC staff member. The goal for Carpe Verbum 2008 is to feature juried works of students, faculty, and staff campus-wide. The college has budgeted \$1,000 to out-source the anthology in order to publish a slick, perma-bound, 60-page anthology. The English Department is also working to establish a GCCC tuition scholarship for a "winning entry" to be featured in Carpe Verbum 2008. For Spring of 2009, Dave Kinder and Marsha Wright are working together to showcase the literary works and photography of Carpe Verbum 2009 in a special presentation within Mercer Gallery. The Garden City community and its leaders will be invited to this showcase event, which will help promote the academic quality at GCCC.

Garden City Community College is also reinstating the Literature 242 Advanced Creative Writing course in Spring 2008. Several students who were enrolled in the Creative Writing 240 Spring 2007 course expressed the desire for this advanced course to be active on campus. By offering this advanced course as well as by scheduling the Creative Writing course in the evening, GCCC is providing the opportunity for Garden City citizens as well as citizens from nearby communities to participate in a quality writing course that will help them discover and fine-tune their skills.

Adam Sharp:

- Worked on English 102 Course Objectives----Created a drum circle
- Created a display in the Academic Building for Walt Whitman (Spring 2007) and Eugene O'Neill (Fall 2007).
- Created Love Poems Express for Valentine's Day.
- Observed various instructors.
- Assisted with the Drama Department classes and plays (Fall 2006-Spring 2007).
- Went to Alta Brown Elementary School and gave four World Percussion Demonstrations (one with a local GCCC Student).
- Gave an in-service, "Dupe It!" to help faculty understand how to create Data CDs and use the duplicator.
- Attended GCCC budget meetings.

Social Science

- John Sanders attended the equity and access conference at Kansas State late June.
- Winsom Lamb will complete the Chair Academy for Leadership and Development this fall. She will set up her courses on Blackboard.
- Tammy Hutcheson and Winsom Lamb have revived the KNEASP organization and GCCC had 8 participants in the KSU Summer Institute.
- September 29, 2007 was our first ever PPST Educational Symposium. We did this on the campus of GCCC in conjunction with DCCC and SCCC. It was a preparation day for all educational majors ready to begin their move into the school of education of their choice. The morning started off with a good breakfast for everyone, a talk on test anxiety and then at 9:00 we had Ryan Ruda come in and give a practice PPST exam to all students. After almost 3 hours of testing, we gave the results back to the students so they were aware of their success and difficulties in certain areas of the exam. We also had handouts about where to study on line and what books are now available on reserve at our individual campuses. Our books for study have been placed on reserve in the Saffell Library.

Each exam cost each college \$36.00 per person, food, and stipends were also paid per college. This expense was taken care of through the Teaching and Equity Grant with K-State. Faculty from K-State was also here that day to answer questions about the PLT teaching exam and the Praxis II (content exam) that students will take upon completion of their 4 year degree.

Here are the numbers for those attending: GCCC = 27 students SCCC = 20 students and DCCC = 32 students

We are continuing to monitor these students' success with their true PPST test scores and also their PLT and Praxis II.

We hope to offer this workshop again in the spring 2008.

KIDS OF THE GREAT SOUTHWEST CONFERENCE was held on Oct 6, 2007 This was our 20th annual conference. We had 82 registered child care providers. Key note speaker was Amy Spiedel from Missouri speaking on "Conscious Discipline." Break-out sessions were: Jodi Iguanza from the Garden City SRS office speaking on "Child Abuse and Neglect"; Stephanie Keller from GC Head Start speaking on "Movement and Fun for all Children"; Carol Trout from Russell Child Development Center talking on "Communication with Babies"; and GCCC Creative Experience Class (Shelia Hendershot, Instructor)--Class members offered ideas for active exploration and concrete experiences for young children.

Something NEW: Shelia Hendershot was appointed by KDHE Secretary Rod Bremby to serve on a new state team.....This team consists of about 25 individuals from across the state. Our purpose is to update and improve the regulations and make necessary process

improvements in Child Care Licensing in Kansas. This group has been identified as the STATE HHS "BEST TEAM" (There are only three community colleges represented on this team....Cloud County, Butler County, and Garden City)

We met in Wichita on Oct 17 for the initial Team meeting.....then KDHE held ten Listening Tours across Kansas. Garden City hosted one such tour on Oct 24. We had a turn-out of about 67 child care providers, parents and city leaders attend.

The Listening Tours are over and we will now meet on Nov. 5 in Topeka to begin our work of sorting through comments and ideas. This will be a 2-3 year commitment.

PHI THETA KAPPA (PTK) members and advisor attended the 87th annual Phi Theta Kappa International Conference in Nashville, Tenn. last April 2007. Speakers Kevin Sharp (Country Western Singer and Cancer Survivor) and Al Gore were among the highlights of the convention.

To help Beautify America, PTK members have sold flower bulbs on campus and are ready to start a campaign of selling trash bags made from recycled materials. Last Spring PTK members were on board with Better World Books, which is collecting used text books that cannot be resold to the bookstore and sending them to needed communities around the world. This activity benefits others as well as keeping those books out of our city dumps.

USA All American Scholarship applications are due November 2. Selection and announcement of winners will be made within the next two weeks.

Business

Lachele Greathouse

- Two students attended the Business Professional of America Fall Delegate Assembly.
- OFAD Program coordinator attended the Connecting Education & Technology Conference to enhance her knowledge of changes and trends in the Office Technology field and online teaching.
- BISI division articulated with area high schools.
- OFAD Program Coordinator worked with the Board of Education, Board of Regents and other Community Colleges and Vocational School Instructors for curriculum alignment in the Office Technology area.

Deb Robinson:

- Thoroughly enjoyed teaching IT (Information Technology) Essentials at night 2x/week Spring 2007 (great non-traditional students seeking industry certification. Class scheduled 6:00 – 9:00 p.m. Monday and Wednesday nights. Many times, entire class stayed and we “talked shop” until 9:30 or 10:00 p.m. Four students successfully passed their A+ certification over summer after completion of course!

- Also had a wonderful time teaching my students in Business Law, General Accounting & Accounting I!
- Developed Articulation Agreement w/Cimarron High School, Business Classes
- CCAI Certificate (Cisco Certified Academy Instructor) – Cisco I: Networking Basics
- Certificate (Cisco Instructor Course) – Cisco I: Networking Basics
- Presenter – Leadership Development Program “Employee Motivation/Conflict Management”
- Learning Services/Curriculum Committee – Created FLC (faculty load credit) Excel Spreadsheet.
- Information Technology Steering Committee - Career Learning System (3-Entities Partnership)
- Advisory Boards – BSNT Program, OFAD Program, MIDM Program
- Training/Consulting (Businesses in Community) – QuickBooks, Access, networking
- Advising, Early Enrollment/Recruitment

Chip Marcy:

- Resurrected the U.S. Economic History course ECON113 which meets one of the Social Science requirements for graduation.
- Brought in the Chief Economist from the Kansas Dept. of Labor, Inayat Noormohmad, to address the economics classes on the measurement of unemployment. The sessions were open to all students.

Vocational Area

Allied Health Achievements from January to August

- Certified Nurse Aide (CNA)
 - There were 10 CNA classes with a total of 77 students enrolled. Of those 77, 72 passed the course and took the state certification exam. Seventy-one students passed the certification exam giving a pass rate of 98.6% during this period.
- Certified Medication Aide (CMA)
 - There were 3 CMA classes with a total of 15 students enrolled. Of those 15, 13 passed the course and 12 took the state certification exam. Twelve students passed the certification exam giving a pass rate of 100% during this period.
- Home Health Aide (HHA)
 - There was 1 HHA class with 8 students enrolled. Of those 8, 8 passed the course and 5 took the state certification exam. Five students passed the certification exam giving a pass rate of 100% during this period.
- Certified Medication Aide Update (CMAU)
 - There was 1 CMAU class with 5 students enrolled. All 5 students passed the course and therefore was able to have their Certified Medication Aide license renewed for another two years.
- Rehabilitative Aide
 - There was 1 Rehabilitative Aide class with 9 students enrolled. Of those 9, 8 passed and will be eligible to work as a Rehabilitative Aide.

The paramedic class was the first class of paramedics ever to be allowed to do a clinical rotation at Kansas Heart Hospital in Wichita. While there the students observed everything from cardiac catheterizations up to open heart surgery.

Nursing Department:

- Initiated a new curriculum with an optional exit for Practical Nursing after 2 semesters.
- Implemented a Simulation Lab in partnership with St. Catherine (Open House February 2007)
- PN (Practical Nursing) - 100% pass rate 2006 and 2007
- ADN (Associate Degree in Nursing) - 100% pass rate 2006

John Deere:

The enrolments for the Deere TECH program are up 16% from last year and we are on track to graduate the second or third largest class in our history in May. Kent and Roger have completed the training that is requested by Deere each year. The program has not lost a student this semester.

GCCC Media “On Air”

RADIO

Garden City Community College broadcast journalism students are taking to the World Wide Web broadcasting live on the college's first radio web cast. The Garden City Community College football road trip to Dodge City Community College in September provided play by play action for the premiere broadcast. Radio students conducted a campus wide promotional contest to name the student station as GC3 Buster Radio- The Blend. Listeners can log onto live 365 and search for GC3 radio to hear a blend of eclectic college rock and hip hop. Each radio staff member spends an additional 6 weekly shift hours to bring the campus, community and the internet world live programming every weekday morning and afternoon. Log on to hear top of the hour news, weather and sports between 7am and 9am and again at 4pm to 6pm. Starting a station from scratch has provided students with a crash course in organizational management, technical operation and shaping the future of radio programming. The GC3 Radio staff elected Mellisa Bosley(Cimarron) as General Manager, Jared Wilkes (Olathe) as News & Sports Director, Jacob Hughes(Meade) as Business and Operations Director, Jose Mendoza (Garden City) as Sales Manager, Amelia Jones (Shawnee) as Promotions Director, Brent Nuzum(Garden City) as Traffic Manager and Nate Selee(Garden City) as Special Reporter.

TELEVISION

Students in the Television Production I class (new this semester) are busy developing basic skills to assist Garden City Community College broadcast business partners. Jacob Hughes (Meade) recently completed a live acquisition filming project for the Garden City High School marching band contest. Jose Mendoza (Garden City) is putting the final touches on a public service announcement for the Finney County Health Department's flu vaccine campaign. Television production student's work can be seen on the City's public Cox Cable access channel.

In Broadcast News, yet another new course to Garden City Community College, students gather and produce radio and television news to submit to local broadcast news organizations as well as the GC3 Student Media productions. GCCC students Nate Selee (Garden City) and Mellisa Bosley (Cimarron) intern at KIUL radio. Duties include interviewing and assisting in the production and airing of KIUL Broncbusters sports programming.

INSTRUCTOR/ADVISED

Cyd Champlin Stein, media instructor and broadcast adviser attended the Kansas Association of Broadcasters annual meeting October 21-23. As an active KAB member, Stein now serves on the state's broadcast educators board and is aiding preparations for the April KAB convention dedicated solely to the needs of broadcast students. In addition, Stein joined York and three members of the Fall 2007 Silhouette newspaper staff at the 86th annual Fall National College Media Convention in Washington DC, Oct. 24-27. There she met with fellow college broadcast advisers, and industry experts while attending a myriad of sessions over the course of three days. Fall 2007 marks Stein's first full semester of instruction at GCCC, which began by producing a lighthearted KACRAO video invitation starring the GCCC Admissions staff. This video invitation was the concluding presentation at this fall's annual state meeting and was used to invite KACRAO members across the state to attend next year's meeting hosted by Garden City Community College.

GCCC MEDIA STUDENT NAMED KACP JOURNALIST OF 2007

Garden City Community College student Brian Nelson, Garden City, was named Collegiate Journalist of the Year in the magazine-yearbook category at the 2007 Kansas Associated Collegiate Press Conference in Wichita, where GCCC's Breakaway magazine won the prestigious All-Kansas Award and Silhouette, the campus newspaper, earned a Gold Medal.

Magazine Co-Editor, Julian Ortiz, Ulysses, stood beside Nelson, earning first runner-up in the April 16 competition.

The All-Kansas Award is given to the best of show entry, and only one publication in the state receives it. Judges praised Breakaway for an unusually good job of enterprise reporting.

This marks the eighth time the GCCC magazine has won the award since its launch in 1992. The magazine earned 955 points out of 1,050 for the three issues judged, Unconventional, winter 2006; Fearless, summer 2006; and Legacy, fall 2006.

In addition to Nelson and Ortiz, Vanessa Reyes, Garden City, competed against other two-year member college students to capture first place in copy editing competition, the only on-site event during the conference.

Members of the All-Kansas Breakaway staff include James Merideth, Cheyenne, Wyo., editor in chief, winter 2006; Nelson, editor in chief, summer 2006 to present; Reyes, copy editor, winter and summer 2006; Abby Rivers, Holcomb, photography, winter and summer 2006; Stana Rose, Garden City, winter and summer 2006; and Derik Delgado, Garden City, writer and copy editor, winter 2006 to present.

Others include Ana Hinojos, Garden City, designer, winter and summer 2006; Taos Meyers, Garden City, writer, winter and summer, 2006; Shirley Sengmany, Garden City, photographer, winter and summer 2006; Derek Merideth, Cheyenne, Wyo., writer, winter 2006; Ortiz, Ulysses, co-editor, fall 2006 to present; Priscilla Carillo, Sublette, photographer, fall 2006 to present; Roy Martinez, Ulysses, writer, fall 2006 to present; and Gabriel Martinez, Garden City, writer, fall 2006.

Individually, GCCC media students collected numerous awards in various categories—Breakaway staff members earned 47 awards out of 73 entries, while Silhouette earned 29 awards out of 96 entries.

Magazine staff members competed with other two- and four-year college magazine staffs for individual honors. Winners include Ortiz, first, caption writing; honorable mention, feature photography; third, feature writing; first, illustrations; honorable mention, photo essay; and honorable mention, table of contents design; Nelson, second place, caption writing; first place and honorable mention, cover design; first, event writing; honorable mention, event photography; first and honorable mention, feature design; first and second, mini-feature design; honorable mention, feature photography; first, feature writing; first mini-feature writing; third, headlines; first and third, photo essay; second, single ad design; honorable mention, table of contents design, and two honorable mentions, illustrations; and Rivers, honorable mention, caption writing and third, photo essay.

Others are J. Merideth, honorable mention, cover design; second, opinion writing; and first and third, table of contents design; Reyes, second, event writing; honorable mention, feature writing; and third, infographics; Delgado, third, event writing; honorable mention, feature writing; honorable mention, single ad design; and second and honorable mention, sports page design.

Awards also included Stana Rose, honorable mention, event writing, honorable mention, illustration; and first, opinion writing; Hinojos, honorable mention, feature design; honorable mention, mini-feature design; third and honorable mention, illustration; first, headlines; and Carrillo, honorable mention, min-feature writing; honorable mention, photo essay; and honorable mention, single ad design.

In addition, honors included Sengmany, honorable mention, feature writing and third, infographics; Meyers, honorable mention, illustration and first, opinion writing; Martinez, third, opinion writing; and Schmidt, second, sports photography.

NEWSPAPER AWARDS

Silhouette, the campus newspaper, also earned numerous awards at the conference. The newspaper received the Gold Medal award, earning 926 points out of 1,050 and finishing just 12 points behind Johnson County Community College, who received the 2007 All-Kansas award.

The newspaper entered three issues in the competition, The Great American Smoke Out, The Final Countdown and Weather Woes. The staff also earned honorable mention in headline writing and first and second place in interior page design.

The fall 2006 Silhouette staff included Cassie Rupp, Dighton, editor in chief; Shari Beardsley, Garden City, managing and copy editor; Jason Rose, Garden City, photo and features editor; Robert Lascano, Johnson, business and circulation manager; Erinn Abernathy, Goodland, sports editor; Ashley Fairbanks, Garden City, news editor; Chelsea Growden, Beeler, opinion editor; Kayla Dreiling, Garden City, online and design editor; Pat Barb, Garden City, illustrator; and Jared Powers, Holcomb designer.

Others included Justin Burns, Lakin; Ashley Cruz, Garden City; Rudy Ornelas, Lakin; and Nick Snyder, Garden City, are all reporters.

The individual awards earned by the newspaper staff in the two-year college category include Barb, third and honorable mention, cartoons; and first, infographics; Ornelas, third, column writing; first and honorable mention, review writing; and honorable mention, feature photography; and Danny Reyes, Garden City, honorable mention, feature writing.

Others are Jason Rose, third, feature photography; third, illustrations; and two honorable mentions in photo essay; Rupp, two honorable mentions in infographics; honorable mention, single ad design; first and two honorable mentions in front page design; Snyder, third, illustrations; honorable mention, news photography; and Shrimplin, second, news photography.

Also included are Growden, honorable mention, news writing; Jarrod Schmidt, Tribune, first, sports columns; second, sports features; Abernathy, second, sports columns and first, sports news writing; and James Adams, Deerfield, second, sports features and third in sports photography.

FALL 2007 ACHIEVEMENTS

Three members of the Fall 2007 Silhouette newspaper staff attended the 86th annual Fall National College Media Convention in Washington DC, Oct. 23-28. Elizabeth Perkins, Garden City; Adam Shrimplin, Garden City; and Jenny Koch, Lakin; were among the more than 2,500 student journalists from across the country who attended four days of sessions featuring more than 400 breakouts.

Laura R. York, media instructor and adviser, was sworn in as Vice President of Member Services for College Media Advisers during the convention's Hall of Fame Awards breakfast. York has been a member of the CMA Board of Directors since 2002 first serving as secretary before being appointed VPMS. York represents CMA's more than 800 members during four national conventions each year where she provides training and advocacy for media.

Cosmetology:

- Involved in Big Brothers/Big Sisters Auction, Deb's Fashion Show for hair and make-up, Open House for Salon owners (to meet graduating students), Hispanic Days and Exploration Days
- Recruiting with Lakin 6th Graders and Holcomb's Career Fair
- Internships and special speakers came to help with sharing products and education with the students:
 - Wella – Randy Pigg
 - Christi Smith – Nail Tech Supply
 - Redken – Dee Korth
 - Blood Borne Pathogens – Janice Nunn
- Students are involved in MDA Lock up
- We implemented a Salon Success piece to our curriculum and are seeing FANTASTIC results. We are so proud of our students. Our Advisory Board was very pleased with our Pivot Point curriculum also.
- Salon owners/mgrs. come in and visit extensively with students about their salons and what they can offer our students
- Working with the GCCC Dance Team, Cheer Team and Athletic Dept. to put together "Thriller Night"; also selling t-shirts for brown out!!!
- We had a great bunch of students that went and raised quite a lot of money for scholarships at the phone-a-thon. We have found this to be a great source of scholarships for our students and are very grateful to those who work it.
- Getting ready for competition with SCCC and DCCC here at our very own Pauline Joyce Auditorium, November 5, 2007.

- We are still open some Saturday's and late Monday's. The students offer every service from pedicures, facials, colors, etc. They are working hard on learning the skills to offer the public the exceptional service.

Criminal Justice

- DPS (Department of Public Safety) activities since Summer 07 (CJ = Criminal Justice; EMST = Emergency Medical Services Technician)
- EMST - Coordinated and taught Training Officer I and II - attendees from all across Kansas.
- DPS - Coordinated and taught Challenge Instructor Basic (40 hr course) We now have approx 20 challenge instructors successfully completed. Total (part-time) Challenge instructors
- Challenge Course - Over 500 individuals went through course last year including credit and non-credit classes. Anticipating between 800-1000 between August and May 2008.
- DPS - Conceal Carry Classes - 13 instructors currently. 1 class per month on average. Over 200 citizens have successfully complete the 8 hour State required course. 0 failure rate. Evaluations are available upon request.
- FIRE - Firefighter I and II NFPA certification pass rate was very high.
- FIRE: Fire tower and classroom/storage close to completion. SOG's have been written. Currently waiting on release of facility from contractors and review of the final contract with the City of Garden City.
- CJ: Partnership with the GCPD and City of Garden City to upgrade the two Supervised Police Training vehicles which include swapping our old ones for two patrol vehicles coming out of the GCPD fleet this past May. Partnership with Ulysess PD and the City of Ulysses resulting in a donation of two Crown Vics which will be replacing our two worn-out EVOC II vehicles (1989's.)
- DPS students and faculty have logged over 500 hours of community service since August 2007. Assisted with the following events: Tumbleweed Festival, Balloon Fest, Boo at the Zoo, Laura Legacy Foundation 10K, Endowment Phonathon, Traffic control assisting GCPD for parades and other events, MDA Jail and Bail, Exploration Day, and other events.
- 1st DPS Family Day held Oct 21, 2007 for full and part-time faculty, students, advisory councils and their families. Over 30 attended for an afternoon on the Challenge Course and DPS tours. Considering the wind chill on the course was 38 degrees, the turnout was great. Over 80 had originally registered for the day.

**MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

October 10, 2007

- Trustees Present: Della Brandenburger, William S. Clifford, Merylyn Douglass,
Ron Schwartz, Terri Worf
- Trustee Absent: Steve Sterling
- Others Present: Carol E. Ballantyne, President
Darla Daniels, Deputy Clerk
Beth Tedrow, Dean of Student Services
Dee Wigner, Dean of Administrative Services
Kevin Brungardt, Dean of Academics
Judy Crymble, Dean of Technical Education
Cathy McKinley, Director of Human Resources
Steve Quakenbush, Director of Information Services & Publications
Deanna Mann, Director of Institutional Research
Scott Good, IT Department
Barb Larson, Faculty Senate President
Deb Parker, Linda Holmquist, Amy Heinemann, Deborah Berkley,
GCCC staff members
Ryan Ruda, Director of Counseling/Advising Center
Natasha Duncan, SGA President
Several students from ETS program
Emily Behlmann, *Garden City Telegram*
- 5:30 p.m. Some of the group went through the cafeteria line for dinner
- 5:45 p.m. Regular meeting in the Kinney Room

COMMENTS FROM THE CHAIR. Chair Douglass called the regular session to order at 5:45 p.m. and made the following comments:

- Congratulated staff members for participating in the Corporate Challenge competition that was happening within the community the past few weeks.
- Expressed best wishes to students as they headed into Fall Break the next two days.
- Congratulated President Ballantyne and staff members for being awarded the Title V grant, the Perkins Reserve Grant, and the Community Based Job Training grant.
- Expressed condolences to Independence Community College upon the death of President Terry Hetrick.

- Expressed that she was disheartened by the ongoing delay regarding the air permits for Sunflower Electric; she, along with many others, were still hopeful that Secretary Bremby would favorably consider the application.

OPEN COMMENTS FROM PUBLIC. Chair Douglass noted that no one had registered to make comments.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION

Natasha Duncan, SGA President, distributed a handout detailing SGA's activities during the past month; she shared the following highlights:

- Constitution Day was held on Sept. 17 and was successful!
- Breakfast Bingo was held on Sept. 27; 85 students attended!
- Homecoming Week was a big success and several special events were held, including: Blizzard of Bucks (200 students), Craziest Fan Contest, Bonfire (100 students), Duck Soup Softball; BBQ (160 people), and more. The football team won the game against Independence, and JR Bryan and Katie Lies were named Homecoming King and Queen.
- Upcoming events include: Pumpkin Carving Contest, Nightmare on Main St., Halloween Party/Costume Contest/Casino Night, and Quit Kit Day where SGA members will distribute quit smoking kits.

REPORT FROM EDUCATIONAL TALENT SEARCH

Ballantyne introduced Deborah Berkley, Director of Educational Talent Search, who then explained that Educational Talent Search (ETS) was a federally funded TRiO program designed to assist middle school and high school students in acquiring the necessary skills and knowledge to graduate from high school. The program also helped students who were traditionally underrepresented to explore educational opportunities. ETS provided academic, career, and financial counseling to its participants in an effort to encourage them to stay in school, graduate from high school and continue on to the post-secondary institution of their choice.

Berkley then introduced Amy Heinemann, ETS Advisor, who "coached" several ETS students in designing websites for the national ThinkQuest competition. Three teams then presented highlights from the project and asked Trustees to view their actual websites on laptop computers after the meeting. The teams were:

Michelle Hernandez	Against Animal Cruelty
Long Tran / Maria Espinosa	Modern Fashion
Noe Garcia / Brandy Seibert	Virtual Surgery (semi-finalist in competition!)

The students stated that the ETS program had certainly given them the opportunity to participate in new, positive experiences; they were happy to be involved in the program and believed that they were better people for it!

Trustees thanked the students for their hard work and encouraged them to come to GCCC when they graduated from high school. Because of their lengthy agenda tonight, Trustees told the students that they would look at their websites after the meeting.

CONSENT AGENDA

Chair Douglass asked if Trustees wished to pull any items on the Consent Agenda for the purpose of discussion; no one did, so she asked for a motion to approve the Consent Agenda as presented.

MOTION: *Worf moved, seconded by Clifford, that the Consent Agenda items be approved as presented. Motion carried 5-0.*

Approved actions follow:

APPROVED MINUTES of previous meeting, September 12, 2007, as written.

SUBMITTED FINANCIAL INFORMATION TO THE AUDITOR, as presented.

APPROVED PERSONNEL ACTIONS, as presented - see attached lists.

APPROVED ANNUAL ADVERTISING CONTRACT WITH GARDEN CITY TELEGRAM, as presented. *[copy of agreement in electronic Board packet]*

- Total advertising dollar volume of \$60,000+
- Display ad: \$8.66
- Classified ads: \$6.72

POLICY REVIEW

MONITORING REPORTS and ENDS REPORT

Trustees indicated that they had received and reviewed the monitoring reports (monthly, quarterly, semi-annual). Trustees asked appropriate questions regarding the reports, especially the semi-annual reports detailing Essential Skills, Work Preparedness, Personal Enrichment, and Workforce Development (Academic Advancement will be presented next month). Trustees also noted that they very much appreciate these comprehensive reports; even though they may not ask questions about all of them, they wanted staff to know that they do read them and do try to digest the multitude of information. After discussion, Douglass stated that the monitoring reports were accepted as presented.

OWNERSHIP LINKAGE

Trustees received several pieces of correspondence from owners expressing their appreciation for various college activities: (1) thank you note from KSU Southwest Research Extension Center for the use of the buses; (2) email praising the Meats Judging program; (3) thank you note from the Chamber of Commerce for GCCC hosting the After Business Hours Reception; and (4) thank you note from Pittsburg State University.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW

Trustees reviewed calendars in an effort to set a date for a Board retreat to discuss strategic planning and policy governance review. Because of numerous scheduling conflicts, consensus was to have this retreat on a Saturday morning in January.

REPORTS

PRESIDENT CAROL E. BALLANTYNE noted that Trustees had received numerous informational reports. A complete report is filed in the electronic Board packet.

- Incidental Information – highlighted recent campus happenings
- FISAP Report (financial aid)
- Food Service Report – GCCC has contracted with Compass, Chartwells Food Services, since 1992; the current agreement expires on June 30, 2008, so we will be seeking bids for a new contract. Actual catering sales for 2007 were \$144,101 and board plan sales were \$433,267, with a profit of \$13,111.
- Bookstore Report – Follett Higher Education Group has operated the bookstore since November 1, 1997; the current agreement expires on October 31, 2010. GCCC receives a 5% commission on book and supply net sales; this past year, that commission was \$37,704.
- Moneysmart Camp – GCCC hosted this special event on September 12
- Ballantyne shared several informational comments, including:
 - the campus phone system would be out of service part of the day Friday for upgrades
 - a recent newspaper report incorrectly indicated that the college was spending \$170,000 for sidewalk repairs, when the actual amount was \$17,000
 - the college had received an Impact training grant (Department of Commerce) and would be working with Palmer Manufacturing on training welders

UPDATE ON REMODEL OF DIRECTOR OF RESIDENTIAL LIFE APARTMENT

Ballantyne discussed the plans for the remodel of the Director of Residential Life apartment (see attached floor plans). Blaine Davis (Architecture Plus) is working on the specifications and drawings to expand the director's current living space as well as an alternate bid to

develop the south end of the building into two efficiency apartments. The bids will be opened on November 12, and will be presented to the Trustees at the regular Board meeting on November 14.

REPORT FROM ACCT LEADERSHIP CONGRESS IN SAN DIEGO, SEPTEMBER 25-29

Douglass asked those who attended to share one or two highlights:

- Schwartz distributed a handout summarizing the sessions he attended and encouraged Trustees to read it at their leisure. He noted that one speaker explained that the state of California alone had \$140,000 bachelor and master degree graduates now enrolled in community colleges in order to learn viable job skills.
- Worf shared information from an information technology session that discussed ways people under 30 years of age accessed information—primarily via websites—and the importance of GCCC keeping up with this type of technology.
- Daniels shared that she enjoyed learning new ideas from her counterparts in an effort to do her job better. A special highlight this year was having Pam Perkins, Administrative Assistant to the President/Clerk of the Board from Seward County Community College, serve as president of the Professional Board Staff! Another thing... GCCC can be very proud of taking the leap to electronic Board packets!
- Ballantyne stated that several of the workshops she attended reaffirmed the importance of GCCC needing to help Latino males (and their parents) understand how important education is.
- Douglass said that several of the workshops she attended discussed opportunities that community colleges could provide to those students who had dropped out of high school. Another highlight was celebrating with former Trustee Lauren Welch when he received his ACCT Lifetime Member Award!

REPORT FROM AQIP STRATEGY FORUM

Brandenburger and Ballantyne gave highlights from the recent AQIP Strategy Forum held in Chicago. In short, the forum was “grueling,” diligent, and educational. The AQIP team agreed that steps needed to be taken to improve campus communication, and plans were being made to accomplish this by more closely aligning the college’s major organizational divisions, changing the internal governance structure to match the AQIP action projects, employee training, stronger identification of committee roles, and more. GCCC is scheduled to have a site visit in 2 to 2 ½ years, so much work will be happening so we’ll be prepared and have things in place well before then.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORP. Trustee Schwartz reported the following:

- Thanked Steve Quakenbush for his assistance in writing letters to various people supporting the Sunflower air permit application
- NACO planned to make a formal announcement soon regarding its re-opening

- Several other potential businesses were still considering coming to Garden City/Finney County
- FCEDC was making plans to encourage the surrounding rural areas to *work together* on economic development vs *competing* with each other

UPCOMING CALENDAR DATES. Chair Douglass reviewed the following:

- November 14: Regular monthly meeting and naming ceremony for
Gary E. Jarmer Technical Annex
5:45 – 6:15 p.m.: Naming ceremony and reception (ammonia classroom)
6:20 p.m.: Regular monthly meeting (Endowment Room)
- December 12: Regular monthly meeting at 5:30 p.m.
- February 24: Open house for simulation lab (St. Catherine Hospital)
- March: Open house for fire tower

Chair Douglass stated that an Executive Session would be held after a five minute break.

EXECUTIVE SESSION

Schwartz moved, seconded by Clifford, that the Board go into executive session at 7:40 p.m. for the purpose of preliminary discussions relating to acquisition of real property, and that the Board of Trustees reconvene into open session at 8:10 p.m. Motion carried 5-0.

Board recessed into executive session at 7:40 p.m.

Board reconvened into regular session at 8:10 p.m.

No official action was taken, and the meeting adjourned at 8:11 p.m.

Darla J. Daniels
Deputy Clerk

Carol E. Ballantyne, Ph.D.
Secretary

Merilyn Douglass
Chair of the Board

**MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

October 17, 2007

The Board of Trustees met in special session at 5 p.m. on October 17, 2007, in the Conference Room, Student and Community Services Center, community college campus.

Trustees Present: Merylyn Douglass, Ron Schwartz, Bill Clifford, Terri Worf,
Della Brandenburger

Trustee Absent: Steve Sterling

Others Present: Beth Tedrow, Dean of Student Services
Steve Quakenbush, Director of Information Services & Publications
Darla Daniels, Deputy Clerk, Board of Trustees
Emily Behlmann, *Garden City Telegram*

Chair Douglass called the special meeting to order. She stated that the special meeting had been called to approve the joint resolution with the governing bodies of Finney County and the City of Garden City expressing support for the Sunflower Electric Power Cooperation/Tri-State Electric Generation expansion project in Holcomb. Douglass stated that the City and the County had approved the resolution at their respective meetings held earlier this week, and that Kansas Department of Health and Environment (KDHE) Secretary Rod Bremby planned to release a decision at 3 p.m. tomorrow regarding licensing of the proposed two 700-megawatt coal fired power plants near Holcomb.

Trustees had previously received a copy of the resolution (attached as a part of these minutes). Chair Douglass opened the floor for discussion. Trustees made comments indicating that they felt that GCCC should support the joint resolution and agreed that we needed to know why it had taken so long to make a decision regarding the air quality permits. Trustee Clifford stated that he wished the language in the resolution “was even stronger” because no one really knows what the delay has cost southwest Kansas in terms of economic development. After discussion, the following motion was made:

Schwartz moved, seconded by Clifford, that the Board of Trustees approve the joint resolution (No. 29-2007) with the governing bodies of Finney County and the City of Garden City urging Kansas Department of Health and Environment Secretary Bremby to issue the necessary air quality permits that would allow Sunflower Electric and Tri-State to begin the process of preparing for the project to begin construction in early 2008. Motion carried 5-0. (copy of resolution attached as a part of these minutes).

Chair Douglass noted that the date on the section for the college’s signature should be changed from the “15th day of October” to the “17th day of October.” (Note: The City and the County meetings were held on October 15.)

There being no further business, meeting adjourned at 5:13 p.m.

Darla Daniels, Deputy Clerk

Merilyn Douglass, Chair

REVENUES

11-06-07

Garden City Community College
Annual Budget Report Ending 10/31/2007
Options - All Statuses

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Fiscal Year: 2008

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	10,742.00-	659,361.00-	1,445,168.00-	785,807.00-	54.37
11-00-0000-00000-4002 AMMONIA REFG COURS	0.00	33,790.00-	164,133.00-	399,500.00-	235,367.00-	58.92
11-00-0000-00000-4003 AUTOMATION ELECT C	0.00	0.00	10,158.00-	15,000.00-	4,842.00-	32.28
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	2,925.00-	186,160.00-	322,478.00-	136,318.00-	42.27
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	786.00-	46,643.00-	100,000.00-	53,357.00-	53.36
11-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	180.00	32,520.00-	52,000.00-	19,480.00-	37.46
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	1,914.00-	100,686.00-	220,000.00-	119,314.00-	54.23
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	72.00	13,008.00-	21,000.00-	7,992.00-	38.06
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	1,180.83-	3,043.96-	45,000.00	48,043.96	106.76
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	610.00-	5,397.50-	15,000.00-	9,602.50-	64.02
11-00-0000-00000-4512 VENDING MACHINES :	0.00	1,000.97-	3,891.07-	12,000.00-	8,108.93-	67.57
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,333,495.00-	2,695,144.00-	1,361,649.00-	50.52
11-00-0000-00000-4602 STATE OUT-DISTRICT	0.00	0.00	131,116.00-	0.00	131,116.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPRT	0.00	0.00	0.00	8,631,844.00-	8,631,844.00-	100.00
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	60,368.42-	276,154.07-	493,105.00-	216,950.93-	44.00
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	995.16-	4,498.06-	7,172.00-	2,673.94-	37.28
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	51,282.85-	112,439.42-	138,619.00-	26,179.58-	18.89
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	0.00	12,500.00-	12,500.00-	100.00
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	565.77-	18,815.00-	18,249.23-	96.99
11-00-0000-00000-4811 TAX IN PROCESS : G	0.00	51.41	104,429.95	5,814.00-	110,243.95-	896.18
11-00-0000-00000-4902 INTEREST INCOME :	0.00	65,834.12-	41,219.13-	200,000.00-	158,780.87-	79.39
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	0.00	75,000.00-	75,000.00-	100.00
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	2,557.35-	68,114.63-	75,000.00-	6,885.37-	9.18
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	4,903.73-	15,358.75-	30,000.00-	14,641.25-	48.80
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	1,054.79-	5,602.67-	15,000.00-	9,397.33-	62.65
=====						
Totals for FUND: 11 - GENERAL	0.00	239,641.81-	3,109,135.08-	14,955,159.00-	11,846,023.92-	79.21

11-06-07

Garden City Community College
Annual Budget Report Ending 10/31/2007
Options - All Statuses

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Fiscal Year: 2008

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
61-00-0000-00000-4803 AD VALOREM PROPRT	0.00	0.00	0.00	490,363.00-	490,363.00-	100.00
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	3,272.77-	14,971.14-	27,971.00-	12,999.86-	46.48
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	53.95-	243.84-	393.00-	149.16-	37.95
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	2,745.30-	6,057.59-	7,602.00-	1,544.41-	20.32
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	0.00	686.00-	686.00-	100.00
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	30.69-	1,067.00-	1,036.31-	97.12
61-00-0000-00000-4811 TAX IN PROCESS : G	0.00	2.83	5,666.51	5,814.00-	11,480.51-	197.46
=====						
Totals for FUND: 61 - CAPITAL OUTLAY	0.00	6,069.19-	15,636.75-	533,896.00-	518,259.25-	97.07

EXPENSES

11-06-07

Garden City Community College
Annual Budget Report Ending 10/31/2007
Options - All Statuses

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Fiscal Year: 2008

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	523.45	686.81	9,096.19	8,409.38	92.45
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	18,191.87	52,549.69	254,377.00	201,827.31	79.34
DEPARTMENT: 11020 - HUMANITIES	0.00	9,739.32	22,181.85	111,213.00	89,031.15	80.05
DEPARTMENT: 11021 - ENGLISH	0.00	26,163.74	75,739.48	339,907.00	264,167.52	77.72
DEPARTMENT: 11022 - SPEECH	0.00	7,667.43	21,975.72	112,263.00	90,287.28	80.42
DEPARTMENT: 11023 - PHILOSOPHY	0.00	135.21	267.91	0.00	267.91	0.00
DEPARTMENT: 11024 - PHOTOGRAPHY	4.00	0.00	0.00	4,552.00	4,548.00	99.91
DEPARTMENT: 11025 - JOURNALISM	0.00	4,225.27	17,303.81	52,655.00	35,351.19	67.14
DEPARTMENT: 11026 - BROADCASTING	0.00	4,890.16	15,121.88	63,104.00	47,982.12	76.04
DEPARTMENT: 11030 - ART	126.43	10,930.87	32,305.19	134,747.00	102,315.38	75.93
DEPARTMENT: 11031 - DRAMA	672.34	8,093.34	26,714.94	97,023.00	69,635.72	71.77
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	5,376.86	16,145.65	70,720.00	54,574.35	77.17
DEPARTMENT: 11033 - INSTRUMENTAL MUSIC	1,350.11	15,985.92	47,583.65	192,635.00	143,701.24	74.60
DEPARTMENT: 11040 - SCIENCE	753.50	33,469.19	101,400.18	431,005.41	328,851.73	76.30
DEPARTMENT: 11050 - MATH	0.00	25,089.99	72,455.07	323,284.00	250,828.93	77.59
DEPARTMENT: 11060 - SOCIAL SCIENCE	0.00	34,542.18	99,140.43	458,803.40	359,662.97	78.39
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	17,069.01	70,718.92	230,871.00	160,152.08	69.37
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	6,192.97	17,779.59	97,890.00	80,110.41	81.84
DEPARTMENT: 11080 - ESSENTIAL SKILLS	0.00	281.84	1,675.38	1,013.00	662.38	65.38
DEPARTMENT: 11081 - READING	0.00	5,044.86	15,117.45	87,231.00	72,113.55	82.67
DEPARTMENT: 11082 - ESL	0.00	4,602.82	12,951.50	56,612.00	43,660.50	77.12
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	1,404.94	3,231.90	15,045.00	11,813.10	78.52
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	0.00	1,350.00	4,838.00	3,488.00	72.10
DEPARTMENT: 11095 - FORENSICS COMPETIT	0.00	0.00	225.00	11,745.00	11,520.00	98.08
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	35,537.65	25,998.08	35,308.05	194,439.00	123,593.30	63.56
DEPARTMENT: 12011 - MID-MANAGEMENT	0.00	2,237.46	6,712.38	32,408.00	25,695.62	79.29
DEPARTMENT: 12012 - MCSE/CISCO	0.00	2,725.24	8,179.15	36,395.00	28,215.85	77.53
DEPARTMENT: 12013 - OFFICE EDUCATION	0.00	4,300.16	12,431.63	54,500.00	42,068.37	77.19
DEPARTMENT: 12014 - FINNUP LAB	0.00	4,604.40	14,023.83	66,150.00	52,126.17	78.80
DEPARTMENT: 12200 - ADN PROGRAM	4,560.44	32,278.14	102,340.67	396,230.00	289,328.89	73.02
DEPARTMENT: 12201 - LPN PROGRAM	866.17	9,441.23	37,762.18	130,227.00	91,598.65	70.34
DEPARTMENT: 12202 - EMT	989.23	10,335.47	37,104.97	137,742.00	99,647.80	72.34
DEPARTMENT: 12203 - ALLIED HEALTH	83.73	11,238.79	27,927.95	108,789.00	80,777.32	74.25
DEPARTMENT: 12210 - AGRICULTURE	0.00	8,673.85	25,145.70	121,712.00	96,566.30	79.34
DEPARTMENT: 12211 - MEAT JUDGING	0.00	6,214.43	8,131.99	20,002.00	11,870.01	59.34
DEPARTMENT: 12220 - AG EQUIPMENT & MEC	204.39	13,932.67	51,362.25	166,695.00	115,128.36	69.07
DEPARTMENT: 12230 - AUTO MECHANICS	3,200.00	10,003.36	27,771.53	116,253.00	85,281.47	73.36
DEPARTMENT: 12240 - CRIMINAL JUSTICE	7,807.79	13,273.37	35,435.66	184,828.00	141,584.55	76.60
DEPARTMENT: 12241 - FIRE SCIENCE	554.93	5,042.81	15,816.45	67,007.00	50,635.62	75.57
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	233.83	603.25	3,072.00	2,468.75	80.36
DEPARTMENT: 12250 - COSMETOLOGY	0.00	10,597.43	30,941.31	120,919.00	89,977.69	74.41
DEPARTMENT: 12260 - DRAFTING	0.00	2,099.18	2,099.18	9,101.00	7,001.82	76.93
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	2,991.04	33,880.71	129,808.65	387,001.00	254,201.31	65.68
DEPARTMENT: 12271 - AUTOMATION ELECTRI	1,625.00	3,685.37	15,089.25	47,420.00	30,705.75	64.75
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	2,182.25	1,369.70	4,158.24	77,752.00	71,411.51	91.85
DEPARTMENT: 12273 - WELDING	4,035.00	1,184.15	1,206.89	15,765.00	10,523.11	66.75
DEPARTMENT: 12280 - BUILDING TRADES	200.00	888.87	898.00	15,794.00	14,696.00	93.05
DEPARTMENT: 12290 - FINNEY COUNTY LEAR	25.00	5,893.01	23,581.84	71,242.00	47,635.16	66.86
DEPARTMENT: 21100 - INSTITUTIONAL RESE	0.00	10,487.18	31,916.86	76,824.00	44,907.14	58.45
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	895.02	1,869.45	8,074.00	6,204.55	76.85
DEPARTMENT: 32000 - BUSINESS & INDUSTR	0.00	6,047.14	22,481.13	75,672.00	53,190.87	70.29
DEPARTMENT: 41000 - LIBRARY	2,211.70	17,193.18	51,640.05	172,755.00	118,903.25	68.83
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	91.00	8,858.58	32,522.46	117,661.00	85,047.54	72.28

DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	24,974.49	80,350.25	281,813.00	201,462.75	71.49
DEPARTMENT: 42001 - ASSOC DEAN OF GEN	0.00	7,072.49	27,888.90	98,161.00	70,272.10	71.59
DEPARTMENT: 42002 - OUTREACH	0.00	0.00	0.00	24,750.00	24,750.00	100.00
DEPARTMENT: 42003 - FACULTY SENATE	324.60	2,931.12	5,727.54	31,900.00	25,847.86	81.03
DEPARTMENT: 42005 - DEAN OF TECHNICAL	94.05	11,684.12	43,416.71	147,186.00	103,675.24	70.44
DEPARTMENT: 42006 - ASSOC DEAN OF CONT	0.00	12,317.15	49,253.23	173,996.00	124,742.77	71.69
DEPARTMENT: 42007 - BRYAN EDUCATION CE	187.36	4,418.46	16,965.28	56,241.00	39,088.36	69.50
DEPARTMENT: 50000 - DEAN OF STUDENT SE	75.00	12,761.00	51,484.66	175,189.00	123,629.34	70.57
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	0.00	29,818.00	29,818.00	100.00
DEPARTMENT: 50002 - EDUCATIONAL TALENT	0.00	0.00	0.00	11,560.00	11,560.00	100.00
DEPARTMENT: 50003 - UPWARD BOUND	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	10,696.33	39,801.98	139,569.00	99,767.02	71.48
DEPARTMENT: 50011 - ASSESSMENT/TESTING	450.00	495.00	2,951.10	9,450.00	6,048.90	64.01
DEPARTMENT: 50020 - FINANCIAL AID OFFI	30.00	24,278.56	80,251.91	283,798.00	203,516.09	71.71
DEPARTMENT: 50030 - ADMISSIONS	240.58	13,558.83	51,955.25	194,030.00	141,834.17	73.10
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	132.50	9,894.03	41,892.56	135,738.00	93,712.94	69.04
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	4,559.10	12,483.60	47,810.00	35,326.40	73.89
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	246.99	19,460.21	190,463.74	359,520.14	168,809.41	46.95
DEPARTMENT: 55001 - MEN'S BASKETBALL	9,879.00	14,276.02	36,384.97	114,527.00	68,263.03	59.60
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	6,510.30	6,672.58	26,852.86	98,814.00	65,450.84	66.24
DEPARTMENT: 55003 - MEN'S TRACK	41.98	2,076.43	14,497.48	36,006.00	21,466.54	59.62
DEPARTMENT: 55004 - WOMEN'S TRACK	42.02	2,076.44	13,448.75	34,471.00	20,980.23	60.86
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	1,433.50	9,632.49	24,055.52	76,976.00	51,486.98	66.89
DEPARTMENT: 55006 - FOOTBALL	63.70	26,747.67	122,601.35	267,358.86	144,693.81	54.12
DEPARTMENT: 55007 - BASEBALL	3,043.45	5,635.02	36,957.96	98,920.00	58,918.59	59.56
DEPARTMENT: 55008 - VOLLEYBALL	761.65	5,459.74	24,137.82	52,822.00	27,922.53	52.86
DEPARTMENT: 55009 - WOMEN'S SOCCER	1,052.22	4,219.50	23,034.87	51,216.00	27,128.91	52.97
DEPARTMENT: 55010 - MEN'S SOCCER	1,930.65	7,362.20	25,724.95	48,933.00	21,277.40	43.48
DEPARTMENT: 55012 - CHEERLEADERS	2,163.42	1,743.08	11,181.32	28,812.00	15,467.26	53.68
DEPARTMENT: 55013 - DANCE TEAM	24.95	0.00	4,306.10	27,584.00	23,252.95	84.30
DEPARTMENT: 55014 - RODEO TEAM	6,139.65	24,102.50	33,051.74	106,282.00	67,090.61	63.13
DEPARTMENT: 55018 - INTRAMURALS & STUD	0.00	505.99	2,602.22	11,247.00	8,644.78	76.86
DEPARTMENT: 55019 - ATHLETIC TRAINING	4,416.19	14,424.75	39,705.47	99,262.00	55,140.34	55.55
DEPARTMENT: 61000 - PRESIDENT	49,614.75	19,800.82	79,832.15	349,274.00	219,827.10	62.94
DEPARTMENT: 61001 - BOARD OF TRUSTEES	216.00	7,905.51	8,973.59	21,600.00	12,410.41	57.46
DEPARTMENT: 61005 - ATTORNEY	0.00	2,625.00	3,590.35	22,500.00	18,909.65	84.04
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	31,690.73	135,007.42	343,450.08	1,224,143.00	849,002.19	69.35
DEPARTMENT: 62010 - HUMAN RESOURCES	362.25	6,211.33	28,925.36	127,585.00	98,297.39	77.04
DEPARTMENT: 62011 - ADA COMPLIANCE	251.07	3,177.76	6,106.00	55,086.00	48,728.93	88.46
DEPARTMENT: 62050 - ONE-TIME PURCHASES	18,310.80	259.72	3,713.61-	422,745.00	408,147.81	96.55
DEPARTMENT: 63000 - INFORMATION SERVIC	10,645.55	11,207.28	100,567.87	239,679.00	128,465.58	53.60
DEPARTMENT: 64000 - INFORMATION TECHNO	38,557.89	65,461.66	264,375.58	670,065.00	367,131.53	54.79
DEPARTMENT: 65000 - CENTRAL/PRINTING S	3,068.50	11,894.05	44,248.89	153,108.00	105,790.61	69.10
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	300.00	10,338.70	36,536.94	158,894.00	122,057.06	76.82
DEPARTMENT: 71000 - BUILDINGS	46,972.86	65,600.78	102,383.10	347,878.00	198,522.04	57.07
DEPARTMENT: 71005 - SCOTT CITY BLDG MA	913.32	2,238.00	10,199.67	26,769.00	15,656.01	58.49
DEPARTMENT: 71009 - RENTAL PROPERTY MA	0.00	0.00	0.00	4,050.00	4,050.00	100.00
DEPARTMENT: 72000 - CUSTODIAL SERVICES	3,021.06	38,680.96	145,438.59	519,319.00	370,859.35	71.41
DEPARTMENT: 73000 - GROUNDS	33,839.03	8,910.92	18,488.95	196,057.00	143,729.02	73.31
DEPARTMENT: 73001 - ATHLETIC FIELDS	44,731.60	4,827.38	25,866.44-	38,634.00	19,768.84	51.17
DEPARTMENT: 74000 - VEHICLES	205.44	68,053.03	63,737.58	176,517.00	112,573.98	63.78
DEPARTMENT: 75000 - CAMPUS SECURITY	2,266.72	11,367.47	43,757.69	140,296.00	94,271.59	67.19
DEPARTMENT: 76000 - INSURANCE	0.00	4,234.19	115,526.80	304,172.00	188,645.20	62.02
DEPARTMENT: 77000 - UTILITIES	2,014.99	44,748.17	141,987.89	514,800.00	370,797.12	72.03
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	129.20	635.83-	1,461.51-	62,000.00	63,332.31	102.15
DEPARTMENT: 81001 - TUITION WAIVER SEN	0.00	41.00	2,091.00	9,020.00	6,929.00	76.82
DEPARTMENT: 81002 - TUITION WAIVER EMP	0.00	123.00	14,994.00	33,087.00	18,093.00	54.68
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	2,591.00	0.00	2,591.00-	0.00
DEPARTMENT: 81004 - TUITION WAIVER CTZ	0.00	693.95	72,715.95	127,963.00	55,247.05	43.17
DEPARTMENT: 81006 - TUITION WAIVER FIN	0.00	0.00	27,474.00	49,938.00	22,464.00	44.98
DEPARTMENT: 94000 - STUDENT CENTER	890.56	3,715.09	21,233.08	75,218.00	53,094.36	70.59
DEPARTMENT: 98001 - CHILD CARE	0.00	3,105.17	12,430.50	37,943.00	25,512.50	67.24

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FUND: 11 - GENERAL

397,357.78

1,316,861.88

4,332,938.09

15,655,159.00

10,924,863.13

69.78

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FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	0.00	0.00	8,000.00	8,000.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	5,712.14	9,203.02	36,358.41	157,611.00	115,540.45	73.31
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	0.00	425.00	425.00	100.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	0.00	3,000.00	3,000.00	100.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	1,462.50	1,500.00	37.50	2.50
DEPARTMENT: 55007 - BASEBALL	5,997.03	156.00	156.00	20,000.00	13,846.97	69.23
DEPARTMENT: 55008 - VOLLEYBALL	1,451.00	760.64	1,286.62	5,000.00	2,262.38	45.25
DEPARTMENT: 55012 - CHEERLEADERS	2,145.13	563.00	563.00	4,000.00	1,291.87	32.30
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FUND: 14 - ADULT SUPPLEMENTARY ED	15,305.30	10,682.66	39,826.53	199,536.00	144,404.17	72.37

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FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12230 - AUTO MECHANICS	0.00	0.00	0.00	3,000.00	3,000.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	318.20	272.38	1,042.47	6,200.00	4,839.33	78.05
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	2,000.00	6,000.00	19,200.00	13,200.00	68.75
DEPARTMENT: 94000 - STUDENT CENTER	253.44	621.72	68,522.83	140,000.00	71,223.73	50.87
DEPARTMENT: 95000 - STUDENT HOUSING	7,142.28	101,133.74	222,673.55	1,067,798.00	837,982.17	78.48
DEPARTMENT: 95001 - DIRECTOR'S APARTME	14,720.00	0.00	14,720.00-	0.00	0.00	0.00
DEPARTMENT: 98000 - COSMETOLOGY	768.79	7,928.58	34,216.40	113,555.00	78,569.81	69.19
DEPARTMENT: 98001 - CHILD CARE	250.00	2,621.83	7,357.67	30,000.00	22,392.33	74.64
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FUND: 16 - AUXILIARY ENTITIES	23,452.71	114,578.25	325,092.92	1,379,753.00	1,031,207.37	74.74

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FUND: 21 - FEDERAL STUDENT AID

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	249,111.07	1,132,122.72	105,023.23	1,027,099.49- 977.96-
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FUND: 21 - FEDERAL STUDENT AID	0.00	249,111.07	1,132,122.72	105,023.23	1,027,099.49- 977.96-

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FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	1,664.42	18,120.44	16,456.02	90.81
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	0.00	0.00	18,621.00	18,621.00	100.00
DEPARTMENT: 12200 - ADN PROGRAM	26,700.00	0.00	440.44-	45,249.60	18,990.04	41.97
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	24,465.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12210 - AGRICULTURE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ABE--INSTRUCTION	0.00	0.00	0.00	70,775.00	70,775.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	1,891.01	30,441.71	122,399.39	380,329.55	256,039.15	67.32
DEPARTMENT: 41000 - LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	13,016.06	7,297.78	47,794.93	335,190.54	274,379.55	81.86
DEPARTMENT: 42005 - DEAN OF TECHNICAL	20,998.95	30,400.58	143,410.47	454,711.89	290,302.47	63.84
DEPARTMENT: 45010 - ALLIED HEALTH ACTI	0.00	2,558.74	2,558.74	253,422.00	250,863.26	98.99
DEPARTMENT: 45011 - SCIENCE LAB ACTIVI	3,739.66	0.00	0.00	33,300.00	29,560.34	88.77
DEPARTMENT: 50000 - DEAN OF STUDENT SE	29,641.27	77,293.10	330,487.87	843,331.92	483,202.78	57.30
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	15,381.27	0.00	3,000.00	3,000.00	100.00
DEPARTMENT: 71000 - BUILDINGS	12,600.00	0.00	0.00	288,200.00	275,600.00	95.63
=====						
FUND: 22 - RESTRICTED GRANTS	108,586.95	187,838.18	647,875.38	2,744,251.94	1,987,789.61	72.43

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FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11026 - BROADCASTING	0.00	1,697.31	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	4,220.00	608.65	1,984.73	11,605.00	5,400.27	46.53
DEPARTMENT: 61000 - PRESIDENT	1,361.96	0.00	0.00	1,961.96	600.00	30.58
=====						
FUND: 23 - OTHER RESTRICTED FUNDS	5,581.96	2,305.96	1,984.73	13,566.96	6,000.27	44.23

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FUND: 24 - ADULT BASIC EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ABE--INSTRUCTION	25,981.17	33,336.20	109,536.16	453,429.22	317,911.89	70.11
DEPARTMENT: 13305 - ABE--STAFF DEVELOP	551.60	1,111.70	4,376.34	13,363.00	8,435.06	63.12
=====						
FUND: 24 - ADULT BASIC EDUCATION	26,532.77	34,447.90	113,912.50	466,792.22	326,346.95	69.91

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FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	59,604.93	19,696.78	36,796.60-	689,788.00	666,979.67	96.69
=====						
FUND: 61 - CAPITAL OUTLAY	59,604.93	19,696.78	36,796.60-	689,788.00	666,979.67	96.69

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FUND: 63 - DEBT RET--COP

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	66,541.46-	0.00	66,541.46	0.00
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	0.00	0.00	32.36	0.00	32.36-	0.00
DEPARTMENT: 71000 - BUILDINGS	0.00	71,565.02-	71,565.02-	0.00	71,565.02	0.00
=====						
FUND: 63 - DEBT RET--COP	0.00	71,565.02-	138,074.12-	0.00	138,074.12	0.00

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FUND: 64 - COP FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	0.00	2,253.59	47,297.49	45,043.90	95.24
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
=====						
FUND: 64 - COP FUND	0.00	0.00	2,253.59	47,297.49	45,043.90	95.24

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FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	24,441.76	10,091.76	36,433.35	315,797.00	254,921.89	80.72
DEPARTMENT: 99001 - STUDENT NEWSPAPER	2,540.50	4,609.58	6,021.17	40,000.00	31,438.33	78.60
DEPARTMENT: 99002 - STUDENT MAGAZINE	6,705.00	831.73	734.34-	42,700.00	36,729.34	86.02
=====						
FUND: 71 - ACTIVITY/ORGANIZATION FD	33,687.26	15,533.07	41,720.18	398,497.00	323,089.56	81.08

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FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11022 - SPEECH	0.00	0.00	1,762.00	0.00	1,762.00-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	4,815.00	0.00	4,815.00-	0.00
DEPARTMENT: 11030 - ART	0.00	41.00-	3,485.00	0.00	3,485.00-	0.00
DEPARTMENT: 11031 - DRAMA	0.00	0.00	3,483.00	0.00	3,483.00-	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	7,031.00	0.00	7,031.00-	0.00
DEPARTMENT: 11033 - INSTRUMENTAL MUSIC	0.00	0.00	7,006.00	0.00	7,006.00-	0.00
DEPARTMENT: 12211 - MEAT JUDGING	0.00	0.00	4,979.00	0.00	4,979.00-	0.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	533.00	9,937.00	0.00	9,937.00-	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	4,405.00	0.00	4,405.00-	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	1,598.00	0.00	1,598.00-	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	1,639.00	0.00	1,639.00-	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	4,241.00	0.00	4,241.00-	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	33,805.00	0.00	33,805.00-	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	3,278.00	0.00	3,278.00-	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	840.00	0.00	840.00-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	6,701.00	0.00	6,701.00-	0.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	1,762.00	0.00	1,762.00-	0.00
DEPARTMENT: 55012 - CHEERLEADERS	0.00	0.00	4,323.00	0.00	4,323.00-	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	881.00	0.00	881.00-	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	13,010.00	0.00	13,010.00-	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	13,399.00	0.00	13,399.00-	0.00
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	492.00	132,380.00	0.00	132,380.00-	0.00

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FUND: 73 - EDUKAN CONSORTIUM FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	2,183.37	58,313.09	237,000.00	178,686.91	75.40
=====						
FUND: 73 - EDUKAN CONSORTIUM FUND	0.00	2,183.37	58,313.09	237,000.00	178,686.91	75.40

11-06-07

Garden City Community College
Annual Budget Report Ending 10/31/2007
Options - All Statuses

Page: 14

Fiscal Year: 2008

FUND: 89 - OTHER

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	0.00	6,500.00	6,500.00	100.00
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	42.95-	89,817.95-	0.00	89,817.95	0.00
=====						
FUND: 89 - OTHER	0.00	42.95-	89,817.95-	6,500.00	96,317.95	481.81

As of 10/31/2007

		Amount	% Rate
Cash in Bank:	Commerce Bank	\$ 345,183.26	0.2500%
	Security State - Scott City	\$ 20,589.04	0.0000%
	State Municipal Invest. Pool	\$ 92,287.55	4.5790%
	Landmark National Bank	\$ 4,592,354.70	4.9400%

Investments:

Institution	Type	Amount	% Rate	Beg. Date	End Date
Security State Bank	CD	\$ 1,000,000.00	5.2600%	02/05/07	11/19/07
Security State Bank	CD	\$ 1,000,000.00	5.2600%	02/05/07	12/18/07
Commerce Bank	CD	\$ 1,000,000.00	5.2800%	02/02/07	03/19/08
Commerce Bank	CD	\$ 1,000,000.00	5.2700%	02/02/07	04/24/08
Commerce Bank	CD	\$ 1,000,000.00	5.2600%	02/02/07	05/22/08

CONTRACTS FOR APPROVAL
November 14, 2007

Full-time Instructors

John Thomas Brungardt	Welding Instructor November 12, 2007 – June 30, 2008	\$33,688.32
Marvin Wipperling	Industrial Maintenance Technology Instructor October 29, 2007 – June 30, 2008	\$43,414.48

**GARDEN CITY COMMUNITY COLLEGE
ADJUNCT FACULTY CONTRACTS
FALL, 2007**

(For approval at 11/14/07 Board Meeting)

PROVIDER/INSTRUCTOR	CLASS	AMOUNT	SALARY LEVEL/ SEMESTERS TAUGHT
<u>MAIN</u>			
Duran, David L	World Geography 3 cr.hr. x \$400 (12 students) GEOG-101-90 (8/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-11060-5260	\$1,200.00	L1/7
Duran, David L	American History Since 1865 3 cr.hr. x \$400 (24 students) HIST-104-90 (8/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-11020-5260	\$1,200.00	L1/7
Elam, Dennis C	Beginning Rappelling 1 cr.hr. x \$600 (9 students) CRIM-150-01 (8/25/2007-8/26/2007) 0 x 0 = 0 11-00-0000-12240-5260	\$600.00	L4B/99
Erskin, Nadine Kay	Basic Manual Communication I 3 cr.hr. x \$400 (7 students) SPED-120-90 (8/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-11060-5260	\$1,200.00	L1/16
Grasser, Travis	Strategic Team Building I 1 cr.hr. x \$500 (6 students) CRIM-165-02 (8/13/2007-10/12/2007) 0 x 0 = 0 11-00-0000-12240-5260	\$500.00	L4/7
Grasser, Travis	Police Firearms I 1 cr.hr. x \$500 (4 students) CRIM-121-03 (8/23/2007-9/27/2007) 0 x 0 = 0 11-00-0000-12240-5260	\$500.00	L4/7
Hoover, Kevin R	Certified Nurse Aide 5 cr.hr. x \$470 (9 students) HELR-102-90 (9/25/2007-11/20/2007) 0 x 0 = 0 11-00-0000-12203-5260	\$2,350.00	L3/4
Howard, Teresa L	Pat Study & Garm Const/Adv Pat Study & Garm 3 cr.hr. x \$400 (3 students) HMEC103/HMEC104-01 (8/15/2007- 0 x 0 = 0 11-00-0000-11060-5260	\$1,200.00	L1/6
Lisk, Martha A	College Skills Development 1 cr.hr. x \$470 (25 students) PCDE-101-09 (10/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-11083-5260	\$470.00	L3/9

Wednesday, November 07, 2007

PROVIDER/INSTRUCTOR	CLASS	AMOUNT	SALARY LEVEL/ SEMESTERS TAUGHT
Mantzke, Alonna J	Certified Nurse Aide 5 cr.hr. x \$470 (10 students) HELRL-102-92 (10/24/2007-12/5/2007) 0 x 0 = 0 11-00-0000-12203-5260	\$2,350.00	L3/18
Martinez, Jamie R	Firefighter I 1 cr.hr. x \$435 (6 students)	\$435.00	L2/1
Jamie R. Martinez (1 cr. hr.) and Larry J. Pander (4 cr. hr.) are team teaching FIRE-101-01 (5 cr. hr.)	FIRE-101-01 (8/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-12241-5260		
Martinez, Jamie R	Firefighter I 1 cr.hr. x \$435 (5 students)	\$435.00	L2/1
Jamie R. Martinez (1 cr. hr.) and Larry J. Pander (4 cr. hr.) are team teaching FIRE-101-90 (5 cr. hr.)	FIRE-101-90 (8/28/2007-11/8/2007) 0 x 0 = 0 11-00-0000-12241-5260		
Musick, Sidni A	Advanced Writing in ESL 3 cr.hr. x \$470 (7 students) LANG-242-90 (8/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-11082-5260	\$1,410.00	L3/5
Musick, Sidni A	High-Inter Speak/List in ESL 3 cr.hr. x \$470 (4 students) LANG-231-90 (8/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-11082-5260	\$1,410.00	L3/5
Neri, Juan A	Intro Computer Concepts & Appl 3 cr.hr. x \$435 (9 students) CSCI-1103-90 (8/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-11010-5260	\$1,305.00	L2/11
Neri, Juan A	Keyboarding 3 cr.hr. x \$435 (5 students) CSCI-100-90 (8/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-11010-5260	\$1,305.00	L2/11
Purdy, William J.	Introduction to Social Work 3 cr.hr. x \$500 (7 students) SOC-210-90 (8/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-11060-5260	\$1,500.00	L4/1
Routon, Timothy	Wood Production Methods 3 cr.hr. x \$565.5 (11 students)	\$1,696.50	L2/13
\$435.00 + 30% Program Coordinator = \$565.50	INED-106-92 (8/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-12280-5260		
Routon, Timothy	Applied Music: Instrumental I 1 cr.hr. x \$400 (3 students) MUSC-102-90 (8/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-11033-5260	\$400.00	L1/13

Wednesday, November 07, 2007

PROVIDER/INSTRUCTOR	CLASS	AMOUNT	SALARY LEVEL/ SEMESTERS TAUGHT
Routon, Timothy	Applied Music: Instr III 1 cr.hr. x \$400 (1 students) MUSC-203-90 (8/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-11033-5260	\$400.00	L1/13
Smith, David E	Evoc I 1 cr.hr. x \$609 (4 students) CRIM-140-02 (9/22/2007-9/23/2007) 0 x 0 = 0 11-00-0000-12240-5260	\$609.00	L2D/16
Smith, Marci L	Lead Challenge 1 cr.hr. x \$470 (13 students)	\$470.00	L3/2
Terry J. Lee and Marci L. Smith are team-teaching PCDE-108-01 (1 cr. hr.)	PCDE-108-01 (8/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-11080-5260		
Stubblefield, Robert E	Machine Woodworking 3 cr.hr. x \$470 (6 students) INED-107-03 (8/15/2007-12/13/2007) 0 x 0 = 0 11-00-0000-12280-5260	\$1,410.00	L3/18
TOTAL ADJUNCT FACULTY CONTRACTS		\$24,355.50	

**GARDEN CITY COMMUNITY COLLEGE
OUTREACH FACULTY CONTRACTS
FALL, 2007**

(For approval at 11/14/07 Board Meeting)

PROVIDER/INSTRUCTOR	CLASS	AMOUNT	SALARY LEVEL/ SEMESTERS TAUGHT
<u>BEC</u>			
Henderson, Marie Elaine	College Algebra 3 cr.hr. x \$ 400 (5 students) MATH-108-SC (8/16/2007-12/6/2007) 0 x 0 = 0 11-00-0000-11050-5220	\$1,200.00	L1/8
Hill, Kent S	Developmental Psychology 3 cr.hr. x \$ 564 (7 students) EDUC-110-ST (8/29/2007-12/12/2007) 0 x 0 = 0 11-00-0000-11060-5220	\$1,692.00	L3B/36
Laudick, David	Interpersonal Communication I 3 cr.hr. x \$ 470 (7 students) SPCH-113-SC (8/20/2007-12/10/2007) 0 x 0 = 0 11-00-0000-11022-5220	\$1,410.00	L3/21
Niswonger, Leslie T	World Lit & the Human Expr 3 cr.hr. x \$ 470 (6 students) LITR-253-SC (8/20/2007-12/10/2007) 0 x 0 = 0 11-00-0000-11021-5220	\$1,410.00	L3/17
Wasielewski, Tamara J.	Intro to Mgmt Info Systems 1 cr.hr. x \$ 400 (6 students) CSCI-101A-SC (9/4/2007-9/18/2007) 0 x 0 = 0 11-00-0000-11010-5220	\$400.00	L1/1
<u>LAKI</u>			
Jorgensen, Eric E	Lifetime Fitness 2 cr.hr. x \$ 400 (5 students) HPER-121-LK (9/18/2007-11/8/2007) 0 x 0 = 0 11-00-0000-11070-5220	\$800.00	L1/5
<u>LEOT</u>			
Ayers, Kara J.	Elementary Spanish I 3 cr.hr. x \$ 470 (5 students) LANG-1321-LE (9/24/2007-12/10/2007) 0 x 0 = 0 11-00-0000-11020-5220	\$1,410.00	L3/7
Sisk, Bradley E	Emergency Medical Technician 12 cr.hr. x \$ 650 (16 students) EMRG-101-LE (10/1/2007-2/21/2008) 0 x 0 = 0 11-00-0000-12202-5220	\$7,800.00	L4C/21
<u>SCOT</u>			

Wednesday, November 07, 2007

PROVIDER/INSTRUCTOR	CLASS	AMOUNT	SALARY LEVEL/ SEMESTERS TAUGHT
Thornburg, Allen H	Wood Production Methods 3 cr.hr. x \$ 500 (12 students) INED-106-SC (8/20/2007-12/10/2007) 0 x 0 = 0 11-00-0000-12280-5220	\$1,500.00	L4/3
TOTAL OUTREACH FACULTY CONTRACTS		\$17,622.00	

**GARDEN CITY COMMUNITY COLLEGE
OUTREACH SERVICE CONTRACTS
FALL, 2007**

(For approval at 11/14/07 Board Meeting)

PROVIDER/INSTRUCTOR	CLASS	AMOUNT	SALARY LEVEL/ SEMESTERS TAUGHT
<u>Greeley County Health</u>			
Kuhn, Rita K	Nursing Home Med. Aide 5 cr.hr. x \$470 (4 students) HELRL-103-TR (9/10/2007-10/28/2007) 11-00-0000-12203-6610	\$2,350.00	L3/3
<u>Lakin - USD 215</u>			
Thompson, Kevin W	English I 3 cr.hr. x \$375 (13 students) ENGL-101-LA (8/20/2007-11/9/2007) 11-00-0000-11021-6610	\$1,125.00	USD rate/14
Thompson, Kevin W	English I 3 cr.hr. x \$375 (12 students) ENGL-101-LK (8/20/2007-11/9/2007) 11-00-0000-11021-6610	\$1,125.00	USD rate/14
TOTAL OUTREACH SERVICE CONTRACTS		\$4,600.00	

**GARDEN CITY COMMUNITY COLLEGE
FACULTY CONTRACTS
FOR NON-CREDIT CLASSES
FALL, 2007**

(For approval at 11/14/07 Board Meeting)

INSTRUCTOR	CLASS	AMOUNT
Baker, Paula S.	Very Beginners Computing (COMP109-06) 4 contact hour(s) @ \$20.00/hour (6 students) 10/15/07 - 10/17/07, M-W, 6:00 - 8:00 p.m. 14-00-8006-31000-5270	\$ 80.00
Beckett, Janice Clydia	Sell It on eBay (COMP125-04) 4 contact hour(s) @ \$20.00/hour (17 students) 10/9/07 - 10/11/07, T-Th, 6:30 - 8:30 p.m. 14-00-8006-31000-5270	\$ 80.00
Cole, Christina M.	Bake It! (HMGD161-01) 3 contact hour(s) @ \$20.00/hour (6 students) 11/6/07, T, 6:00 - 9:00 p.m. 14-00-8006-31000-5270	\$ 60.00
Cole, Christina M.	Just Desserts (PERS137-01) 5 (4 hr. + 1 hr. prep) contact hour(s) @ \$20.00/hour (5 students) 10/23/07 - 10/30/07, T, 3:30 - 5:30 p.m. 14-00-8006-31000-5270	\$ 100.00
Eaton, Deena Jean	Selling on eBay (COMP133-03) 3 contact hour(s) @ \$20.00/hour (8 students) 11/1/07, Th, 6:30 - 9:30 p.m. 14-00-8003-31000-5270	\$ 60.00
Gillaspy, Daniel E.	What Wines? (HMGD159-03) 2 contact hour(s) @ \$20.00/hour (6 students) 10/15/07, M, 6:30 - 8:30 p.m. 14-00-8006-31000-5270	\$ 40.00
Hays, Lori Jane	St. Mary's Lows (TEAM900-03) 5 contact hour(s) @ \$30.00/hour (26 students) 10/30/07, T, 8:30 a.m. - 1:30 p.m. 14-00-8004-31000-5270	\$ 150.00
Hays, Lori Jane	St. Dominic's Lows (TEAM900-02) 6 contact hour(s) @ \$30.00/hour (21 students) 10/18/07, Th, 8:30 a.m. - 1:30 p.m. 14-00-8004-31000-5270	\$ 180.00
Horn, Mia	GED Low Ropes (TEAM400-05) 3 contact hour(s) @ \$30.00/hour (16 students) 9/24/07, M, 6:00 - 9:00 p.m. 24-98-2022-13301-5270	\$ 90.00
Jordan, Shelly D.	German Food Fest (HMGD102-01) 3 contact hour(s) @ \$20.00/hour (5 students) 9/24/07, M, 6:00 - 9:00 p.m. 14-00-8006-31000-5270	\$ 60.00
Landgraf, Rebecca S.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-25) 10 contact hour(s) @ \$30.00/hour (5 students) 10/13/07, S, 7:00 a.m. - 6:00 p.m. (Lead Instructor) 14-00-8033-31000-5270	\$ 300.00
Lappin, Jerry B.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-24) 10 contact hour(s) @ \$30.00/hour (6 students) 9/15/07, S, 7:00 a.m. - 6:00 p.m. (Lead Instructor) 14-00-8033-31000-5270	\$ 300.00

Linenberger, Michael J.	St. Dominic's Lows (TEAM900-02) 6 contact hour(s) @ \$30.00/hour (21 students) 10/18/07, Th, 8:30 a.m. - 1:30 p.m. 14-00-8004-31000-5270	\$ 180.00
Munoz, Jessie L.	CDL Exam Preparation - English (TECH100-03) 14 contact hour(s) @ \$30.00/hour (10 students) 11/3/07 - 11/10/07, S, 9:00 a.m. - 5:00 p.m. 14-00-8004-31000-5270	\$ 420.00
Pauley, Paul D.	St. Mary's Lows (TEAM900-03) 5 contact hour(s) @ \$30.00/hour (26 students) 10/30/07, T, 8:30 a.m. - 1:30 p.m. 14-00-8004-31000-5270	\$ 150.00
Smith, Marci L.	St. Mary's Lows (TEAM900-03) 5 contact hour(s) @ \$30.00/hour (26 students) 10/30/07, T, 8:30 a.m. - 1:30 p.m. 14-00-8004-31000-5270	\$ 150.00
Soldner, Jerry L.	Carry Concealed Handguns (8 Hour Class) (CRMJ300-25) 3 contact hour(s) @ \$30.00/hour (5 students) 10/13/07, S, 9:00 a.m. - 12:00 p.m. (Legal) 14-00-8033-31000-5270	\$ 90.00
Thomas, Sidney Ray	Carry Concealed Handguns (8 Hour Class) (CRMJ300-24) 3 contact hour(s) @ \$30.00/hour (6 students) 9/15/07, S, 9:00 a.m. - 12:00 p.m. (Legal) 14-00-8033-31000-5270	\$ 90.00
Unruh, Brandy L.	Low Ropes - Dodge City ROTC (TEAM900-01) 2 contact hour(s) @ \$30.00/hour 10/13/07, S, 10:00 a.m. - 3:00 p.m. 14-00-8004-31000-5270	\$ 60.00
Unruh, Troy R.	QuickBooks Advanced (COMP703-09) 8 contact hour(s) @ \$30.00/hour (7 students) 10/9/07 - 10/11/07, T-Th, 8:00 a.m. - 12:00 p.m. 14-00-8004-31000-5270	\$ 240.00
Wethington, Gerald C.	Access Fundamentals (COMP401-04) 8 contact hour(s) @ \$30.00/hour (3 students) 10/9/07 - 10/11/07, T-Th, 1:00 - 5:00 p.m. 14-00-8004-31000-5270	\$ 240.00
Wethington, Gerald C.	Excel Intermediate (COMP302-05) 8 contact hour(s) @ \$30.00/hour (3 students) 10/16/07 - 10/18/07, T-Th, 1:00 - 5:00 p.m. 14-00-8004-31000-5270	\$ 240.00
Wimmer, Daniel R.	Forklift Certification (OSHA108-01) 3 contact hour(s) @ \$30.00/hour (5 students) 11/3/07, S, 9:00 a.m. - 12:00 p.m. 14-00-8004-31000-5270	\$ 90.00

TOTAL NON-CREDIT FACULTY CONTRACTS

\$ 3,450.00

14-00-8003-31000-5270	\$ 60.00	(Bryan Education Center)
14-00-8004-31000-5270	\$ 2,100.00	(Business & Industry)
14-00-8006-31000-5270	\$ 420.00	(Community Services)
14-00-8033-31000-5270	\$ 780.00	(Criminal Justice)
24-98-2022-13301-5270	\$ 90.00	(ABE/GED)

Nov. 7, 2007

To: Board of Trustees
From: Cathy McKinley, Director of Human Resources

New Hires

Tom Brungardt, Welding Instructor, effective Nov. 12, 2007
Mark Buckley, SBDC Consultant (Greensburg), effective Nov. 1, 2007
Cynthia Jarmer, SWKRPC Office Manager, effective Oct. 23, 2007
Gayla Leeper, ALC Coordinator, effective Nov. 26, 2007
Micaela Madrid-Calvillo, One Stop Case Manager, effective Nov. 26, 2007
Linda Miller, Transition Career Advisor – Perkins, effective Nov. 19, 2007
Marvin Wipperling, Industrial Maintenance Technology Instructor, effective Oct. 29, 2007
Debbie Zimmerman, part-time Dance Team Coach, effective Oct. 1, 2007

Separations

Marty Sigwing, Director of Physical Plant, effective Oct. 26, 2007

Retirements

Virginia “Ginny” Padilla, Secretary – Nursing/Penka, effective Jan. 1, 2008

Transfers/Promotions

Vacancies

Accommodations Coordinator/Advisor
Allied Health Program Specialist (Title V)
Bilingual Support Specialist (Title V)
Director of Physical Plant
Counselor-SSS Advisor
MFLP Coordinator
Nursing Instructor (1)
One Stop Case Manager (Liberal)
Secretary – Title V
SSS Data Manager

MEMO

November 7, 2007

To; Dr. Carol Ballantyne

From: Dee Wigner

RE: **Telephone service**

The college agreement for phone service is up for renewal. The previous five-year agreement was with United Communications Association for ATT SmartTruck (PRI) service.

A Request for Proposal was sent to phone service providers in our area. Proposals were submitted by United Communications in Dodge City and Nex-Tech in Hays. Both companies proposed AT&T phone service.

United Communications bid the phone service at \$843.50 per month, which was \$281.00 lower than the Nex-Tech bid at \$1,124.50 per month. The new bid received by United is \$348.50 per month less than our current monthly rate.

I recommend the college accept the bid from United Communications and enter into a 36-month agreement for phone service.



**AT&T ILEC Primary Rate ISDN: SmartTrunk® Service
Service Agreement**

Customer ("Customer")	AT&T ("AT&T")
Garden City Community College 801 Campus Drive Garden City Kansas 67846 USA 620 276-7611	SBC Global Services, Inc. d/b/a AT&T Global Services on behalf of the Service Provider specifically identified herein with a place of business at: <input type="checkbox"/> 2600 Camino Ramon, San Ramon, CA 94583 <input type="checkbox"/> 225 W. Randolph St., Chicago, IL 60606 <input checked="" type="checkbox"/> One AT&T Plaza, Dallas, TX 75202 <input type="checkbox"/> 310 Orange Street, New Haven, CT 06510 <input type="checkbox"/> 2180 Lake Blvd., 7 th Floor, Atlanta, GA 30319 <input type="checkbox"/> One AT&T Way, Bedminster, NJ 07921
Customer Contact (for notices)	AT&T Contact (for notices)
Name: Dee Wigner Title: Dean of Business Administration Telephone: 620 276-7611 Fax: 620 276-9573 E-mail: dee.wigner@gcccks.edu <u>Address, if different from above:</u> Street Address City State Zip Code Country	Account Rep Name: Donna Stark Title: Solutions Provider Street Address: 1107 McArtor Road City: Dodge City State: KS Zip Code: 67801 Fax: 620 227-7032 Telephone: 620 227-8645 Email: donnas@ucom.net <u>With a copy to:</u> AT&T Corp. One AT&T Way, Bedminster, NJ 07921-0752 Attn: Master Agreement Support Team E-mail: mast@att.com

Customer agrees to purchase Primary Rate ISDN: SmartTrunk® Service in the quantities and according to the prices and terms and conditions set forth in this Service Agreement ("Agreement") and in the applicable Tariffs, Guidebooks or Catalogs. In states where the state commission no longer requires a tariff for this Service, Customer agrees to purchase the Service in the quantities and according to the prices and terms and conditions of this Agreement and AT&T's Business Service Agreement (BSA), which includes all documents incorporated by reference in the BSA. Except for the pricing contained herein, and any other provision of this Agreement (if any) that expressly states that it takes precedence over the applicable Tariff, Guidebook, Catalog or BSA, if there is a conflict between this document and the Tariff, Guidebook, Catalog or BSA, the applicable Tariff, Guidebook, Catalog, and BSA will take priority. The Parties acknowledge and agree that this Agreement represents individual case pricing that is offered to Customer because of the unique size or configuration of the AT&T business services purchased by Customer, and, where required, that this Agreement will be filed with the state public utilities commission with competent jurisdiction over the service offering provided hereunder. Service is provided by the AT&T Incumbent Local Exchange Carrier (ILEC) Affiliate identified below as the Service Provider. References to "Agreement" refer to this Agreement and any attachment attached hereto, and incorporated by reference herein.

This Agreement is effective on the date this Agreement is last signed, ("Effective Date") and shall remain in full force and effect for the Term of the Agreement as identified below. If the rules of a regulatory authority having jurisdiction respecting the Service would require a later date, then the Effective Date of this Agreement shall be in accordance with such rules.

Customer (by its authorized representative)	AT&T (by its authorized representative)
By: _____ Printed or Typed Name: _____ Title: _____ Date: _____	By: _____ Printed or Typed Name: _____ Title: _____ Date: _____



**AT&T ILEC Primary Rate ISDN: SmartTrunk® Service
Service Agreement**

This Agreement is for **(Select one of the first three check boxes):**

- New Install** (Check this if no current SmartTrunk® Service exists at this location, or if adding SmartTrunk(s) with its own contract term.)
- Conversion from Month-to-Month**
- Renewal/Additional Service** - This Agreement supersedes and replaces existing contract which expires approximately July 2007 without any liability for early termination charges for the following reason: **(For Renewal/Additional Service, also check one of the boxes below.)**
 - Current contract expires within 60 days after execution of this Agreement, and term for existing Service is being extended.
 - Customer requests additional Primary Rate ISDN SmartTrunk Service at same Service Location/Billing Telephone Number, and the term for the existing service is being converted to be coterminous with the Term of this Agreement and the following criteria are met: (i) the term remaining for existing service is equal to or less than the Term of this Agreement, (ii) the quantity of Service in this Agreement will be greater than the existing contract, and (iii) the Service Element rates in this Agreement are equal to or more than the rates of the existing Services.

Service Provider and Tariff, Guidebook or Catalog: (Check only one.)

- | |
|--|
| <input checked="" type="checkbox"/> Southwestern Bell Telephone Company d/b/a AT&T Kansas - Integrated Services Tariff, General Exchange Tariff |
| <input type="checkbox"/> Southwestern Bell Telephone Company d/b/a AT&T Texas - Integrated Services Tariff, General Exchange Tariff |

Order information:

- I. **Services:** Primary Rate ISDN (PRI) SmartTrunk® service with ISDN B-Channels configured for circuit-switched voice or circuit-switched data and, if selected by Customer, optional Calling Line Identification (Caller ID) and Direct Inward Dialing (DID) Numbers service(s) as indicated herein (individually and collectively referred to as "Service").
- II. **Service Term ("Term" or "Minimum Payment Period"):** **(Check one.)**
 24 Months (TX only) 36 Months 48 Months 60 Months
- III. **Existing Circuit ID(s) (if applicable):** 401T1ZFN
- IV. **Requested Installation Date:** 11/7/2007
- V. **Service Elements, Prices and Quantities:** In accordance with the Terms and Conditions attached hereto and incorporated herein by this reference, AT&T shall provide Service at the rates and quantities and at the locations designated below.

Minimum Quantity	Service Elements	Monthly Unit Rate	Extended Monthly Rate	Non-recurring Charges*
1	ISDN PRI Interfaces/ZPAZD	\$382.50	\$382.50	\$0.00
0	ISDN PRI Port /TZ1P1	\$0.00	\$0.00	\$0.00
23	ISDN B-Channels**	\$17.00	\$391.00	\$0.00
1	ISDN PRI Caller ID**	\$10.00	\$10.00	\$0.00
6	Dedicated Inward Dialing (DID) Numbers - 100-Block**	\$10.00	\$60.00	\$0.00
Total Charges:			\$843.50	\$0.00

* Non-recurring Charges. For new Services, the monthly price includes the non-recurring charge to initially provision and install the Service.

** Termination liabilities do not apply for this rate element.



**AT&T ILEC Primary Rate ISDN: SmartTrunk® Service
Service Agreement**

VI. Circuit Location Addresses and Quantity: In accordance with the Terms and Conditions, AT&T shall furnish and Customer shall subscribe to and pay for Service provided to Customer at the following locations in the state of [Select one].

	Quantity of Circuits per location	Service Location – Street address and City
Location 1	1	Garden City Community College, 801 Campus Drive, Garden City, Ks
Location 2	0	Not Applicable
Location 3	0	Not Applicable

(If additional locations are included, please attach on a separate page.)

VII. Terms and Conditions: The Terms and Conditions for Service are attached hereto and incorporated herein by this reference.



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TERMS AND CONDITIONS

The following terms and conditions apply to the Services subscribed to by Customer under this Agreement.

1. Definitions

“**Cutover**” is when the Service is first provisioned or otherwise available for Customer’s use at any single Site at the rates provided in this Agreement.

“**Service Component**” means an individual component of a Service provided under this Agreement.

Tariffs, Guidebooks, Catalogs and AT&T Business Service Agreement (BSA). “Tariffs” are documents containing the standard descriptions, pricing, and other terms and conditions for a Service that AT&T files with regulatory commissions. “AT&T Business Service Agreement”, “Guidebooks” and “Catalogs” are documents containing the standard descriptions, pricing, and other terms and conditions for a Service that were, but no longer are, filed with regulatory commissions. Tariffs and Catalogs may be found at <http://www.att.com/search/tariffs.jsp>. In some states, the “AT&T Guidebook” and “AT&T Business Service Agreement” constitutes the “Guidebook” or “Catalog” applicable to the Service(s) and the AT&T Business Service Agreement and AT&T Guidebook shall be treated as a “Guidebook” or “Catalog” for purposes of this Agreement. The AT&T Business Service Agreement and AT&T Guidebook may be found at <http://www.att.com/gen/public-affairs?pid=9700>.

2. Description of Service. The Services described below are provided solely by the AT&T entity identified above and are not jointly provided with any other carrier. Service(s) are provided pursuant to the terms and conditions set forth in the appropriate Tariff, Guidebook, Catalog, or BSA.

- A. Primary Rate Integrated Services Digital Network (ISDN): SmartTrunk® Service:** Service provides a multi-purpose high speed, multiplexed digital interface based on International Telecommunication Union (ITU) Integrated Services Digital Network (ISDN) standards. The circuit location must be at a valid customer premises address. A customer premises address may not be a location at a Carrier Hotel or a Co-location cage within an AT&T Central Office. SmartTrunk Service uses Primary Rate Interface (PRI) technology. Service is provided where facilities are available from Customer’s premises to AT&T’s circuit-switched voice and circuit-switched data services via 1.544 Megabits per second (Mbps) central office (CO) termination. The CO termination connects by way of 23 64 Kbps “B” channels and one 64Kbps “D” channel. The “D” channel performs out-of-band signaling and controls the “B” channels. The transmission characteristics of this Service support 64Kbps clear channel capability and Extended Superframe Format (ESF).
- B. Calling Line Identification (“Caller ID”):** Allows the number of the calling party to be delivered to the called party.
- C. Direct Inward Dialing Telephone Numbers – 100# Block (“DID numbers”)** is furnished subject to the availability of telephone numbers. Direct Inward Dialing telephone numbers are normally provided on a consecutive number basis. AT&T retains its rights to the administration and use of telephone numbers as described in the "Rules and Regulations Applying to All Customers' Contracts" section in the applicable state General Exchange Tariff. DID numbers must be provided on all lines in an exchange access line group arranged for inward service.
- D. Use of Service.** Customer agrees that the Service will only be used to transport the voice and/or data traffic of Customer and its Affiliates, and not to originate or terminate voice traffic to bypass switched access charges as defined by applicable state and federal telecommunications law. Customer understands that this covenant is an essential part of the undertaking by AT&T herein, and that AT&T is relying upon Customer's covenant as an inducement to sell the Service. Customer agrees to compensate AT&T for any switched access charges that AT&T is obligated to pay, or entitled to collect, as a result of Customer's use of the Service, and Customer further agrees that this obligation to compensate AT&T shall not be capped or limited. *As used herein the term Switched Access, generally speaking, means the charges that a long distance company is required to pay to a local telecommunications company for the termination or origination of long distance calls to or from a customer whose phone is connected to the local telecommunications company's local switching network.*

3. Term. For the Service(s) offered under this Agreement, the Term shall begin on the later of (1) Cutover of the first Service at the first Customer Site, or (2) the date of approval of this Agreement by an appropriate regulatory body, if regulatory approval is required for this Agreement for the Service(s) (“Cutover Date”), and will continue for the Term as selected by Customer above. No rates or discounts shall be applied prior to the Cutover Date. Upon the expiration of the Term of this Agreement, no rates or discounts provided under this Agreement will apply to such Service. For any Service provided under this Agreement, upon expiration of the Term, Customer will have the option to either (a) cease using the Service or (b) continue using the Service on a month-to-month basis until the Service is terminated by either party on thirty days’ notice. Unless otherwise agreed by the parties in writing, during the month-to-month extension period following the expiration of this Agreement, the prices for the Service provided under this Agreement will automatically be the then-current month-to-month



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rates set forth in the applicable Tariff, Guidebook or Catalog. After expiration of this Agreement, AT&T may modify rates, terms and conditions applicable to the Service(s) on thirty days' notice.

This Agreement will expire when Service(s) or Service Component(s) are no longer provided under this Agreement.

4. Pricing. The rates and charges stated in this Agreement are stabilized until the end of the Agreement, and apply in lieu of the corresponding rates and charges set forth in the applicable Tariff, Guidebook or Catalog. Except as otherwise provided herein, no other discount, promotion, credit or waiver set forth in a Tariff, Guidebook or Catalog will apply.

5. Billing and Payments. Customer will pay AT&T (i) the Monthly Charges and Non-recurring Charges set forth herein, and (ii) applicable taxes, surcharges, and recovery fees (including universal service fees), and customs and duties. Customer's obligation to pay for all Services will begin upon Cutover. AT&T will invoice Customer for the Services on a monthly basis. AT&T may require Customer to tender a deposit if AT&T determines, in its reasonable judgment, that Customer is not creditworthy.

Payment is due within 30 days after the date of the invoice and must refer to the invoice number. Charges will be quoted and must be paid in the currency specified in the invoice. Restrictive endorsements or other statements on checks are void. Customer will reimburse AT&T for all costs associated with collecting delinquent or dishonored payments, including reasonable attorney's fees. AT&T may charge late payment fees as specified in the applicable Tariff, Guidebook or Catalog, at the rate specified therein.

6. Termination for Convenience. The following termination provisions are only applicable to Services provided pursuant to this Agreement.

If Customer terminates Service(s) before expiration of the Term, in whole or in part, for convenience or AT&T terminates for Customer's default, on or after the Cutover Date but before the scheduled completion of the Term, Customer shall pay a termination liability of an amount equal to (a) all unpaid non-recurring charges (excluding non-recurring charges that were waived or incorporated into the monthly recurring rates), (b) fifty percent (50%) of the recurring monthly charges rate for the terminated Service(s) as set forth in this Agreement, multiplied by the number of months remaining in the term for the applicable Service at the point of termination, and (c) any special construction liabilities.

7. Tariff and Regulatory Regulations.

This Agreement may be subject to the jurisdiction of a regulatory commission and will be subject to changes or modifications as the controlling commission may direct from time to time in the exercise of its jurisdiction. Therefore, for this purpose, this Agreement will be deemed to be a separate agreement with respect to the Service offered in a particular jurisdiction.

AT&T will, subject to the availability and operational limitations of the necessary systems, facilities, and equipment, provide the Service pursuant to the terms and conditions in the Tariff, Guidebook or Catalog. This Agreement may be filed with the appropriate state commission. If approval is required and not obtained, then this Agreement will immediately terminate, and Customer shall receive a refund of any non-recurring charge paid and pre-paid amounts for Service not received.

8. Installation and Cutover.

If Cutover Date is delayed due to changes, acts, or omissions of Customer, or Customer's contractor, or due to any cause commonly referred to as force majeure, AT&T shall have the right to extend the Cutover Date for a reasonable period of time equal to at least the period of such delay and consequences.

All equipment, facilities and lines furnished by AT&T are the sole property of AT&T and are provided upon condition that they will be installed, relocated, removed, changed and maintained exclusively by AT&T as it deems appropriate in its sole discretion.

If Customer terminates a Service or Service Component prior to the date Customer's obligation to pay for Services begins, Customer will reimburse AT&T for time and materials incurred prior to the effective date of termination, plus any third party charges resulting from the termination.

Services may include use of certain equipment owned by AT&T that is located at the Site ("AT&T Equipment"), but title to the AT&T Equipment will remain with AT&T. Customer must provide electric power for the AT&T Equipment and keep the AT&T Equipment physically secure and free from liens and encumbrances. Customer will bear the risk of loss or damage to AT&T Equipment (other than ordinary wear and tear) except to the extent caused by AT&T or its agents.



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9. Publicity and Trademarks. Neither party may issue any public statements or announcements relating to the terms of this Agreement or the provision of Services without the prior written consent of the other party. Each party agrees not to display or use, in advertising or otherwise, any of the other party's trade names, logos, trademarks, service marks or other indicia of origin without the other party's prior written consent, which consent may be revoked at any time by notice.

10. Governing Law. This Agreement and any claims arising hereunder or related hereto, whether in contract or tort, shall be governed by the domestic laws of State in which the Services are provided.

11. Severability. If any portion of this Agreement is found to be invalid or unenforceable, the remaining provisions will remain in effect and the parties will negotiate in good faith to substitute for such invalid, illegal, or unenforceable provision a mutually acceptable provision consistent with the original intention of the parties.

12. Amendments and Waivers. Any supplement to or modification or waiver of any provision of this Agreement must be in writing and signed by authorized representatives of both parties. A waiver by either party of any breach of this Agreement will not operate as a waiver of any other breach of this Agreement.

13. Notices. All notices required under this Agreement will be delivered in writing to the recipient's contact designated on the first page of this Agreement, or to such other contact as designated in writing from time to time. Notices shall be by internationally recognized overnight courier, certified or registered mail, email, or facsimile and will be effective upon receipt or when delivery is refused, whichever occurs sooner.

14. Confidentiality. Each party shall treat as confidential all information and any material disclosed to it by the other party that (i) if in tangible form is clearly labeled or otherwise designated as "Confidential," "Proprietary," or "Private" or (ii) if oral or visual, is identified as Confidential, Proprietary or Private on disclosure (all hereinafter referred to as "Confidential Information").

15. Entire Agreement. This Agreement and the applicable Tariff(s), Guidebook(s), Catalog(s) and/or BSA(s) are the entire agreement between the parties with respect to the Services provided under this Agreement, and supersedes all other agreements, proposals, representations, statements or understandings, whether written or oral, concerning the Services or the rights and obligations relating to the Services, and the parties disclaim any reliance thereon. This Agreement will not be modified or supplemented by any written or oral statements, proposals, representations, advertisements, service descriptions or purchase order forms not expressly set forth in this Agreement.

<i>For internal use only</i>			
AT&T Sales Representative – Please submit Customer Signed contract in e-mail or mail:			E-mail: Southwest - swbtcim@att.com OR Mail: 817 N. Loop, 2nd Floor, Austin, TX 78756
Sales Contact	Donna S tark	AT&T Branch Office	
Sales Phone #	620 227-8645 x 217	AT&T Business Center Location	
Sales Fax #	620 227-7032	Program Code	2FSKS
Sales E-mail	donnas@ucom.net		

End of Document

FIREFIGHTER TRAINING TOWER INTERLOCAL AGREEMENT

THIS FIREFIGHTER TRAINING TOWER INTERLOCAL AGREEMENT (Agreement) made and entered into this ____ day of _____, 2007, by and between the CITY OF GARDEN CITY, KANSAS (CITY), a municipal corporation, and the GARDEN CITY COMMUNITY COLLEGE (GCCC).

WHEREAS, it is the desire of CITY and GCCC to make the most efficient use of their powers by cooperating to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors, influencing the needs and development of the community; and,

WHEREAS, CITY and GCCC have expressed a desire to cooperate in the construction, use, operation, and maintenance of a firefighter training tower (Tower) and ancillary facilities to be located on the southwest corner of the GCCC campus.

NOW THEREFORE, in consideration of the terms and conditions set forth below, the parties agree as follows:

1. CONSTRUCTION OF TOWER. GCCC grants the right to CITY to construct the Tower on real property owned by GCCC, located at the southwest corner of the GCCC campus, as more particularly described in Exhibit A, attached hereto and incorporated herein. CITY shall be responsible for all expenses associated with design and construction of the Tower. The parties shall confer on the proposed design to insure that the Tower meets the needs of both CITY and GCCC. Should a party determine that it requires improvements, alterations or additions to the Tower, it shall be solely responsible for the expense of all such improvements, alterations or additions, and it shall give prior notice and acquire the consent of the other party before initiating any such improvements, alterations or additions.

2. MAINTENANCE AND REPAIRS. GCCC shall be responsible for all maintenance and repairs for the Tower. Maintenance and repair shall be performed to a standard acceptable to both parties. If GCCC must perform any maintenance or repairs due to damage caused by the negligence of CITY, its agents, employees, or others acting with, or under the authority of, CITY, then CITY shall be responsible for all costs and expenses associated with such maintenance or repairs.

3. OWNERSHIP OF TOWER. Upon completion and acceptance of initial construction of the Tower, the Tower shall be owned by GCCC.

4. INSURANCE. GCCC shall maintain general liability and casualty insurance on the Tower. CITY shall maintain general liability insurance consistent with its use of the Tower.

5. INDEMNIFICATION. Each party shall indemnify and hold harmless the other party, for any property damage, personal injury or death that might occur as a result of a party's use of the Tower.

6. TAXES. While the parties contemplate the Tower shall be exempt from real property taxes and other assessments, GCCC shall be responsible for any taxes and other assessments, associated with ownership and/or use of the Tower. Neither party shall use the Tower in a manner, or take any action, to negatively impact the tax exempt status of the Tower.

7. PRIORITY FOR USE. GCCC shall be responsible for scheduling use of the Tower, as well as ancillary facilities. GCCC and CITY shall periodically, and on a consistent basis, consult on scheduling use of the Tower. CITY, through the Garden City Fire Department (GCFD) shall have first priority over scheduling use of the Tower. GCCC shall have second priority in scheduling use of the Tower. After the schedule for use of the Tower has been established for a period of time, CITY will not be allowed to interfere with a scheduled use by GCCC. All other parties' use of the Tower shall be subject to availability. GCCC shall take no action to interfere with, or cause CITY to lose, CITY's use of the Tower during the useful life of the Tower.

8. DESTRUCTION OF TOWER. Should the Tower be destroyed by fire or other casualty, GCCC agrees to use insurance proceeds to rebuild the Tower to the condition it was in prior to destruction. If, for some reason, GCCC decides that it will not rebuild the Tower following its destruction, the parties shall reach an agreement on the value of the Tower prior to date of destruction. Thereafter, GCCC shall pay to CITY, out of insurance proceeds, the value agreed upon by the parties, taking into account the original construction costs of the Tower and any improvements made to the Tower by GCCC prior to date of destruction.

9. TERM. This Agreement shall be for a term of twenty-five (25) years from the date set forth above. This Agreement shall automatically renew for an additional term of ten (10) years, unless mutually terminated by the parties at least one (1) year prior to the end of the original term.

10. WATER. Water to the Tower shall be metered, and provided at no cost by CITY.

11. STAFF. A certified lead instructor with safety and instructor certificates shall be on site at all times during use of the Tower. All trainers/instructors must be certified by an accredited university, college, or other certification institution, and approved by GCCC.

12. STANDARDS. All persons using the Tower must follow GCCC Standard Operating Procedures and NFPA 1403.

13. AUTHORITY TO CONTRACT. CITY and GCCC possess the power, privilege and/or authority to enter into this Agreement, pursuant to K.S.A. 12-101, K.S.A. 12-2901 *et seq.*, K.S.A. 71-201, and the Kansas Constitution, Article 12, Sec. 5.

14. ADOPTION. CITY and GCCC shall take all appropriate action to adopt and approve this Agreement by ordinance, resolution or motion.

15. SEPARATE ENTITY/ADMINISTRATION. It is not the intent of CITY and GCCC to create a separate legal administration entity to perform the functions of this Agreement. The City Manager of CITY and the President of GCCC shall be responsible for administration of this Agreement, subject to approval by the governing bodies of CITY and GCCC.

16. TERMINATION. This Agreement may only be terminated by mutual agreement of the parties.

17. MANNER OF FINANCING. The manner of financing to support the purposes of this Agreement shall be through expenditure of capital outlay funds by GCCC, and general obligation bonds by CITY.

18. ISSUE RESOLUTION. Should an issue arise concerning use of the Tower or any other term or condition of this Agreement, the parties shall meet and work to resolve the issue, in a manner acceptable to the administrations and governing bodies of both parties.

19. LEGAL RESPONSIBILITY. It is not the intent of CITY or GCCC to relieve either party of any obligation or responsibility imposed upon the party by law.

20. CONTROL OF LEGISLATURE/FUNDING. The parties acknowledge and agree that this Agreement may be subject to change, termination or limitations as may be imposed by the legislature of the state of Kansas. In the event sufficient funds shall not be appropriated by CITY or GCCC for any obligations required under the terms and conditions of this Agreement, CITY and/or GCCC may terminate this Agreement, by providing written notice of termination not less than one (1) year prior to date of termination.

21. GENERAL COVENANTS.

(a) All notices which are required or which may be given hereunder shall be considered as properly given if delivered in writing, personally or sent by first class mail, postage prepaid, and addressed as follows:

(1) If to CITY: City Manager
Box 499
Garden City, Kansas 67846

(2) If to GCCC: President
801 Campus Drive
Garden City, Kansas 67846

Notices served by mail shall be deemed to be given on the date on which such notice is deposited in the United States mail.

- (b) This document incorporates all the obligations, agreements and understandings of the parties hereto and there are no oral agreements or understandings between the parties hereto concerning the purpose covered by this Agreement.
- (c) This Agreement may be amended, changed or modified, only upon the written consent of both parties.
- (d) This Agreement shall be binding upon and inure to the benefit of the parties hereto, their respective heirs and personal representatives and permitted assigns.
- (e) This Agreement shall be construed in accordance with the laws of the state of Kansas.
- (f) The parties shall obtain the approval of the Attorney General of the State of Kansas, if necessary, and file this Agreement pursuant to K.S.A. 12-2905.

IN WITNESS WHEREOF, the parties hereto have adopted and signed this Agreement as noted herein.

CITY OF GARDEN CITY, KANSAS

ATTEST:

Stacey L. Frizzell, City Clerk

_____/Date_____
Reynaldo R. Mesa, Mayor

GARDEN CITY COMMUNITY COLLEGE

ATTEST:

Darla Daniels, Deputy Clerk

_____/Date_____
Merilyn Douglass, Chairperson
Board of Trustees

APPROVED this ____ day of _____, 2007, by the Attorney General of the State of Kansas.

KANSAS ATTORNEY GENERAL

By _____

Y:\RDG\CITY\FIREDEPT\Training Tower Agreement\Agreement.doc

INTERLOCAL AGREEMENT BETWEEN
THE CITY OF GARDEN CITY, KANSAS, THE GARDEN CITY RECREATION COMMISSION,
GARDEN CITY COMMUNITY COLLEGE, AND THE BOARD OF EDUCATION, UNIFIED
SCHOOL DISTRICT NO. 457, FINNEY COUNTY, STATE OF KANSAS

THIS INTERLOCAL AGREEMENT (Agreement) made and entered into this ___day of _____, 2007, by and between the CITY OF GARDEN CITY, KANSAS, a municipal corporation (CITY), the GARDEN CITY RECREATION COMMISSION (GCRC), GARDEN CITY COMMUNITY COLLEGE (GCCC), and the BOARD OF EDUCATION, UNIFIED SCHOOL DISTRICT No. 457, FINNEY COUNTY, STATE OF KANSAS (USD 457).

WHEREAS, it is the desire of CITY, GCRC, GCCC, and USD 457 to make the most efficient use of their powers by cooperating to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs and development of the community; and

WHEREAS, CITY, GCRC, GCCC, and USD 457 have expressed a desire to cooperate in the use and maintenance of real property owned by GCCC, located in Tangeman Complex (Tangeman);

NOW, THEREFORE, in consideration of the terms and conditions set forth below, the parties agree as follows:

1. DESCRIPTION OF REAL PROPERTY. The real property owned by GCCC, which is the subject of this Agreement, is more specifically described as follows:

- a. The softball complex area of Tangeman Complex, located on the grounds of GCCC, 2301 E. Spruce Street, Garden City, Finney County, Kansas (real property).

The specific areas of the real property addressed in this Agreement are detailed on Exhibits A and B attached hereto.

2. AUTHORITY TO CONTRACT. CITY, GCRC, GCCC, and USD 457 possess the power, privilege, and/or authority to enter into this Agreement pursuant to K.S.A. 12-101, K.S.A. 12-1922, *et seq.*, K.S.A. 12-2901 *et seq.*, K.S.A. 72-1625, and K.S.A. 72-8201, K.S.A. 71-201 and the Kansas Constitution, Article 6, Sec. 5, and Article 12, Sec. 5.

3. ADOPTION. CITY, GCRC, GCCC, and USD 457 shall take all appropriate action to adopt and approve this Agreement by ordinance, resolution, or motion.

4. DURATION. This Agreement shall be for a term of five (5) years from the date set forth above. At the end of the initial five (5) year term, this Agreement shall automatically renew for an additional term of five (5) years, unless any party gives notice of termination at least one (1) year prior to the end of the initial term.

5. SEPARATE ENTITY/ADMINISTRATION. It is not the intent of CITY, GCRC, GCCC, and USD 457 to create a separate legal or administrative entity to perform the functions of this Agreement. The City Manager of CITY, the Superintendent of GCRC, the President of GCCC, and the Superintendent of USD 457 shall be responsible for administration of this Agreement.

6. MANNER OF FINANCING. The manner of financing to support the purpose of this Agreement shall be through annual appropriation and expenditure of general funds with respect to CITY and GCRC, and general funds and/or capital outlay funds, with respect to GCCC and USD 457.

7. TERMINATION. This Agreement may be terminated by any party, for any reason, by giving notice of not less than one (1) year to the other parties. Upon termination of this Agreement, whether prior to the end of the initial term, or at the end of a term, all real property owned by GCCC shall remain the real property of GCCC, free and clear of any claim or interest of USD 457, CITY or GCRC. The parties agree that upon termination of this Agreement, for whatever reason, GCCC shall compensate USD 457, CITY or GCRC for any improvements which have been made to the real property based upon the depreciated value of permanent improvements made by the terminated entity.

8. DEFAULT. Should a party fail to abide by the terms and conditions of this Agreement, the other parties may declare default and thereafter, give written notice of intent to terminate by reason of default, said notice to be not less than one (1) year. This Agreement shall not limit in any manner, the legal rights or remedies a party might have in the event of default.

9. PURPOSE. The purpose of this Agreement is to provide for the use and maintenance of the real property, developed primarily as softball fields, so as to provide recreational and aesthetic enhancements for the community. The specific responsibilities or rights of the parties shall be as follows:

USD 457:

- (a) Build dugouts on varsity field.
- (b) Build a press box for the varsity field.
- (c) Share costs of construction of two (2) batting cages with GCCC.
- (d) Reconstruct infield/outfield to meet NFS standards.
- (e) Move the current varsity field outfield fence in to 200' using current fencing.
- (f) Provide for windscreen material for outfield fence.
- (g) Construct a warning/safety track in front of outfield fence.
- (h) Provide bleachers for the varsity field.
- (i) Provide for yellow safety capping on top fence rail. The costs of shipping will be shared with GCCC and GCRC, if ordered concurrently. GCRC will transfer the capping USD 457 helped purchase for Cleaver Field.

- (j) Move the current scoreboard into the outfield fence line. Update scoreboard. Existing scoreboards are the property of GCRC.
- (k) Control watering and maintenance of the irrigation systems of assigned fields and areas.
- (l) Share annual costs of field maintenance equipment with GCCC.
- (m) Construct in conjunction with GCCC, a flagpole area.
- (n) Share cost with GCCC for an entry ticket booth for the complex.
- (o) If USD 457 decides to light a field, USD 457 will purchase and install the lights.
- (p) During times of use, maintain assigned fields (2 west fields).

CITY:

- (a) Seal cracks and mark the current parking lot one time. Put on regular rotation of street/parking lot sealing by City. USD 457, GCCC, and GCRC to share the cost of future sealing projects of the complex.
- (b) Finish the concrete work around the entrances to the JV fields and press box areas.
- (c) Provide the water to irrigate all of the softball complex.
- (d) Provide flat concrete work for dugouts.

GCRC:

- (a) Finish the landscaping of the softball complex per agreement with GCCC and USD 457. GCCC and USD 457 will provide a landscaping plan and estimates to GCRC before any action will be taken by the entities on this item.
- (b) Finish installing the grass in the commons areas between the fields.
- (c) Remove current outfield fences, and provide the fencing and poles to be used to move fences in to the 200' mark.
- (d) Provide access to the concession house for coaches and officials.
- (e) Complete construction of dugouts on the southeast and southwest fields.
- (f) Finish the infields of the southwest and northwest fields with red dirt clay.
- (g) Repair current backstops and fence damage.
- (h) Share costs of shipping the yellow safety capping for the fences with USD 457 and GCCC, if ordered concurrently.
- (i) Maintain the playground on the softball complex.
- (j) In summer, line fields and be responsible for final preparation for GCRC programs and activities.
- (k) Get concession area cleaned up and organized, and assign storage areas for GCCC and USD 457. Concession products will be sold according to the contractual agreement.

GCRC will be allowed to use all fields during the months of May-August, but the two (2) north fields may only be used for Women 18 and under fast pitch softball and Youth 12 and under baseball programs.

GCCC:

- (a) Complete construction of the dugouts and press box at the varsity field.
- (b) If GCCC decides to light a field, GCCC will purchase and install the lights.
- (c) Control watering and maintenance of the irrigation system of the assigned fields and areas.
- (d) Share costs with USD 457 for construction of two (2) batting cages.
- (e) Move the varsity field fence in to 200' with the current fencing.
- (f) Move the scoreboard into the fence line. Update scoreboard.
- (g) Reconstruct infield/outfield to meet NCAA specifications.
- (h) Construct a flagpole area in conjunction and cooperation with USD 457.
- (i) Share costs of shipping the yellow safety capping for fences with USD 457 and GCRC.
- (j) Provide windscreen material.
- (k) Provide bleachers for the varsity field.
- (l) Share costs of ticket booth construction with USD 457.
- (m) Share annual costs of field maintenance equipment with USD 457.
- (n) Maintain assigned fields and areas.

ADDITIONAL GENERAL RESPONSIBILITIES/GUIDELINES:

- (a) Concessions, restrooms, and officials' area clean up is the responsibility of the party using the areas after each event.
- (b) Rentals of the softball complex to be handled by GCCC.
- (c) Use of the fields for personal gain shall be prohibited.
- (d) Scheduling – If conflicts arise, Athletic Directors/Superintendent of GCRC, will determine use of fields.
- (e) GCCC and USD 457 will be allowed to identify their varsity fields with a school logo or designation.
- (f) No outside vending machines.
- (g) Alcohol use, possession or sale is prohibited.
- (h) If any of the entities choose to relinquish use of the softball complex at Tangeman, reimbursements will be made to that entity from the other entities based upon the depreciated value of permanent improvements made by the relinquishing entity.

10. MAINTENANCE AND REPAIR. Repairs or maintenance caused by a party's use of Tangeman, whether caused by normal use, or negligence of a party, its

employees, agents, students, business or guest invitees or others, shall be that party's sole responsibility, notwithstanding specific maintenance or repair responsibilities assumed elsewhere in this Agreement.

11. INSURANCE. All parties shall maintain general liability insurance consistent with their respective uses of the real property, as well as casualty insurance on all structures or improvements owned by a party.

12. LEGAL RESPONSIBILITY. It is not the intent of CITY, GCRC, GCCC or USD 457 to relieve any party of any obligation or responsibility imposed upon a party by law.

13. CONTROL OF LEGISLATURE/FUNDING. The parties acknowledge and agree that this Agreement is subject to change, termination, or limitations, as may be determined by the Legislature of the State of Kansas. In the event sufficient funds shall not be appropriated by CITY, GCRC, GCCC, or USD 457 for any obligations required under the terms and conditions of this Agreement, CITY, GCRC, GCCC and/or USD 457 may terminate this Agreement pursuant to the notice requirements set forth herein.

14. GENERAL COVENANTS.

(a) All notices which are required or which may be given hereunder shall be considered as properly given if delivered in writing, personally, or sent by certified mail, postage prepaid, and addressed as follows:

- (1) If to CITY: City Manager
Box 499
Garden City, Kansas 67846
- (2) If to GCRC: Superintendent
310 N. 6th
Garden City, Kansas 67846
- (3) If to USD 457: Superintendent of Schools
1205 Fleming
Garden City, Kansas 67846
- (4) If to GCCC: President
801 Campus Drive
Garden City, Kansas 67846

Notices served by mail shall be deemed to be given on the date on which such notice is deposited in the United States mail.

(b) This document incorporates all the obligations, agreements, and understandings of the parties hereto, and there are no oral agreements or understandings between the parties hereto concerning the purpose covered by this Agreement.

- (c) This Agreement may be amended, changed, or modified, only upon the written consent of all parties.
- (d) This Agreement shall be binding upon and inure to the benefit of the parties hereto, their respective heirs, and personal representatives and permitted assigns, subject to approval of the governing body of all parties.
- (e) This Agreement shall be construed in accordance with the laws of the State of Kansas.
- (f) The parties shall obtain the approval of the Attorney General of the State of Kansas, if necessary, and file this Agreement pursuant to K.S.A. 12-2905.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement the day and year first above written.

CITY OF GARDEN CITY, KANSAS

ATTEST:

Stacey L. Frizzell, City Clerk

REYNALDO R. MESA, MAYOR

GARDEN CITY RECREATION COMMISSION

ATTEST:

Terri Hahn, Board Secretary

STEVE MARTINEZ, CHAIRPERSON

BOARD OF EDUCATION,
UNIFIED SCHOOL DISTRICT NO. 457
FINNEY COUNTY, STATE OF KANSAS

ATTEST:

Joanne Nelson,
Clerk of the Board

MICHAEL D. UTZ, PRESIDENT

GARDEN CITY COMMUNITY COLLEGE

ATTEST:

Darla Daniels, Deputy Clerk

MERILYN DOUGLASS, CHAIRPERSON,
BOARD OF TRUSTEES

APPROVED this ____ day of _____, 2007, by the Attorney General of the State of Kansas.

KANSAS ATTORNEY GENERAL

By _____

Bids on the Director of Residential Life's apartment renovation will be opened Monday, November 12 at 2:30 in the Kinney Room in the Student Center. **The results of those bids along with the architect's recommendation will be presented to the Board at the November 14 Board meeting.**

The Base Bid includes remodeling the current apartment and expanding the apartment to include two bedrooms, a bathroom and a laundry room. An Alternative Bid calls for remodeling existing space into two efficiency apartments. The project will be funded by Student Housing.

RESOLUTION

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS, DELCARING ITS INTENTION TO MAKE AN ANNUAL TAX LEVY FOR A CAPITAL OUTLAY FUND.

WHEREAS, the Board of Trustees (the “Trustees”) of the Garden City Community College, Finney County, Kansas (the “Community College”), is authorized by K.S.A. 71-501 to make an annual tax levy of not to exceed Two mills, for a period of not to exceed Five years, upon all taxable tangible property within the Community College District for the purpose of construction, reconstruction, repair, remodeling, additions to, furnishing and equipping of community college buildings, architectural expenses incidental thereto, and the acquisition of real property for use as building sites or for educational programs; and

WHEREAS, the Trustees of the Community College have heretofore in 1972, adopted a Resolution Creating a Special Building Fund from an annual tax levy; and thereafter in 1977, 1982, 1987, 1992, 1997 and 2002 adopted Resolutions continuing such annual tax levy in accordance with K.S.A. 71-501(c); and

WHEREAS, the Trustees of the Community College have certified to the County Clerk the last annual tax levy authorized under the current Capital Outlay authorization; and

WHEREAS, as provided by K. S. A. 71-501(c), the Trustees hereby declare it to be necessary and advisable and in the best interests of the Community College, to renew its authority to make a like annual tax levy in the amount, upon the conditions, and in the manner as hereinafter specified;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE GARDEN CITY COMMUNITY COLLEGE:

SECTION 1. That the Trustees of the Community College be authorized to make an annual tax levy for a period not to exceed Five years in an amount not to exceed One mill upon all taxable tangible property within the Community College District; that the proceeds from such annual Capital Outlay tax levy shall be collected and paid into the Community College’s Capital Outlay Fund, and shall be used for the construction, reconstruction, repair, remodeling, additions to, furnishing and equipping of community college buildings, architectural expenses incidental thereto, and the acquisition of real property for use as building sites or for educational programs.

SECTION 2. That this Resolution shall be published once each week for 3 consecutive weeks in *The Garden City Telegram*, a newspaper of general circulation in the Community College District as required by K.S.A. 79-501; and that said annual tax levy shall be made as aforesaid unless a sufficient petition in opposition, signed by not less than 5% of the qualified electors of the Community College District, is filed with the County Election Officer of Finney County, Kansas, within 60 days following the last publication of this Resolution.

SECTION 3. That in the event a sufficient petition in opposition is filed, the Trustees shall cause the question of such additional annual tax levy to be submitted to the voters of the Community College District at an election called for that purpose as provided by law; provided, however, that if no sufficient petition in opposition is so filed, then immediately upon expiration of said 60 day period, the Clerk of the Board of Trustees shall certify a copy of this Resolution to the County Clerk of Finney County, Kansas, and to the County Clerk of each and every county in which any part of the Community College District shall then lie.

ADOPTED by the Board of Trustees of the Garden City Community College, Finney County, Kansas, on November 14, 2007.

GARDEN CITY COMMUNITY COLLEGE
FINNEY COUNTY, KANSAS

(Seal)

By: _____
Chair

ATTEST:

Clerk/Secretary

MEMO

To: Carol Ballantyne
From: Dee Wigner
Subject: Disposal of Assets
Date: November 5, 2007

At the July 2007 Board meeting, the Board of Trustees approved the demolition of the property at 1718 Mikes Drive. At that time, the property was being rented and we anticipated a spring demolition.

The rental property at 1718 Mikes Drive has now been vacated and I would like to move ahead with that demolition. **I am requesting permission to seek bids for the demolition of the structures at that location and the remaining property be graded.**

I would also like permission to dispose of two vehicles currently being used by the EVOC program. The vehicles will not be sold as drivable vehicles, but will be disposed of as salvage. The vehicle information is as follows:

1989 Crown Victoria VIN# 2FABP72F4KX156809

1989 Crown Victoria VIN# 2FABP72\$KX156811

These vehicles are being replaced with two vehicles donated to Garden City Community College by the City of Ulysses Police Department. The donated vehicles are a 1996 Crown Victoria & 1997 Crown Victoria.

**Office of Experiential Education
Introductory Pharmacy Practice Experience (IPPE) Program**

"IPPE HOUSING AFFILIATION AGREEMENT"

THIS AGREEMENT is entered into this **29th** day of **October**, 2007, by and between the University of Kansas through its School of Pharmacy ("School of Pharmacy") and **Garden City Community College** ("College")

WHEREAS, the School of Pharmacy is desirous of assisting students participating in Introductory Pharmacy Practice Experiences (IPPEs) through the School of Pharmacy to locate appropriate housing for their use during the IPPE; and

WHEREAS, College desires to provide guest housing to School of Pharmacy students participating in experiential education ("Students"), on the terms and conditions hereinafter set forth;

NOW, THEREFORE, in consideration of the premises and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

1. College agrees to permit from 1 up to 12 Students to reside in College's residential housing for a period of up to 4 weeks during the months of June and/or July (not later than the first week of August) of each year. No later than May 1st of each year, the School of Pharmacy's Office of Experiential Education shall confirm with College the number of students needing such guest housing during the following summer and specific dates for both June and July rotations. Standard check-in time for the June rotation shall be **June 1, 2008** and check-out by Students should be completed by **June 27, 2008**. Standard check-in time for the July rotation shall be **June 29, 2008** and check-out by Students should be completed by **July 27, 2008**.
2. The tentative building assignment for the Students shall be in the apartments. It is understood, however, that College reserves the right to change building assignments for efficiency/maintenance purposes as summer needs dictate. College shall notify School of Pharmacy of any change in assignment as soon as reasonably practicable.
3. Requests for special services such as placement of a Student in a handicapped accessible room, shall be submitted to the Director of Residential Life College no later than May 1st
4. In exchange for providing such housing to Students, School of Pharmacy shall pay to College \$ 100 per week, per student. The School of Pharmacy shall pay for lodging fees only. Such amounts shall be paid by the School of Pharmacy to College upon receipt of an invoice from College. College shall not refund amounts paid for Students who depart early.
5. Students shall be provided access to bathing facilities and common areas. Students shall be responsible for their own food and linens. Students shall be responsible for arranging for parking, telephone and internet services (if such service are available) directly with College, and it is agreed that Students shall be solely responsible for the charges for such services. Consistent with College policies and procedures, Students may also be assessed additional charges by College for damages, late fees, lost keys, and other missing or damaged items and it is agreed

by the parties that the Students shall be solely responsible for such charges. College's current charges for lost and/or unreturned keys are \$ 65 each.

6. College shall provide Students with College policies and procedures applicable to individuals residing in College guest housing, as well as information regarding health care services, community resources, and other information generally provided to individuals staying in guest housing.
7. Consistent with College policies and procedures, Students may be immediately removed from the premises by College when circumstances indicate that the Student's continued presence in the living unit may constitute a danger, or threat of danger, to property, the student or others in the housing system. In the event of an emergency involving a Student, or removal of Student from College housing, College shall immediately notify the Director of the School of Pharmacy's Office of Experiential Education at (785) 864-5577 or, if unavailable, the Office of the Dean at (785) 864-3591.
8. The School of Pharmacy's Office of Experiential Education shall cause Students to provide to College the documentation required by College for individuals residing in guest housing. Such documentation is required by College by May 1st and includes: proof of insurance, proof of immunization including MMR, Tetanus/diphtheria, Hepatitis B, Varicella, TB skin test and meningococcal or declination/waiver.
9. School of Pharmacy shall inform Students that they shall be responsible for their own protection against loss or damage to personal property for his/her personal liability.
10. Either party may terminate this agreement without cause upon 90 days written notice to the other party, provided however, that any Students residing in College housing upon the date of termination shall be permitted by College to finish the duration of their stay.
11. This Agreement shall be modified only by the written agreement of the parties. No alteration or variation of the terms and conditions of the Agreement shall be valid unless made in writing and signed by the parties. Every amendment shall specify the date on which its provisions shall be effective.
12. This Agreement, in its final composite form, shall represent the entire agreement between the parties for the services described herein and shall supersede all prior negotiations, representations or agreements, either written or oral, between the parties relating to the subject matter hereof. This Agreement between the parties shall be independent of and have no effect on any other contracts of either party.
13. The provisions found in the Contractual Provisions Attachment Form DA-146a, attached hereto, are hereby incorporated in this Agreement and made a part hereof.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first above written.

UNIVERSITY OF KANSAS
School of Pharmacy

GARDEN CITY COMMUNITY COLLEGE
Garden City, Kansas

By: _____
(Dean or Associate Dean)

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

**FIRST AMENDMENT TO
HOUSING AGREEMENT**

THIS FIRST AMENDMENT TO THE HOUSING AGREEMENT (this "Amendment"), is entered into as of the **29th** day of **October**, 2007 by and between the University of Kansas ("University"), and Garden City Community College.

RECITALS

A. University and Garden City Community College are parties to that certain Agreement dated as of the date of this Amendment ("Agreement").

B. University and Garden City Community College wish to enter into their contractual relationship under the terms of the Agreement, subject to the amendment set forth below in this Amendment.

NOW, THEREFORE, in consideration of the premises and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the parties do hereby amend the Agreement as follows:

1. Section 10 is amended and restated in its entirety to read as follows:

10. Term; Termination. This agreement shall be deemed effective as of the day first above written, and shall continue until June 30, 2008. Thereafter this agreement shall continue from school year to school year. This agreement may be terminated as of the end of any school year, and not renewed, upon written notice to such effect delivered by either party hereto to the other. Either party may terminate this agreement without cause upon 90 days written notice to the other party, provided however, that any Students residing in Community College housing upon the date of termination shall be permitted by Community College to finish the duration of their stay.

2. The following additional sections are added to the Agreement:

14. Relationship. This agreement has been entered into by the parties to accommodate a recognized housing need, and no relationship by way of tenancy, agency, partnership, joint venture or employment between the parties is intended hereby and none shall be implied.

15. Liability and Insurance. Nothing in this agreement is intended nor shall it be deemed to make either of the parties hereto additional parties insured under any policy of insurance maintained by the other, now or in the future, absent the express written consent or acknowledgment by both the insuring party and its insurer; nor shall this agreement be deemed to create or be a hold harmless or

indemnity obligation on the part of either party in favor of the other, their officers, directors, employees or agents.

2. Except as otherwise provided in this Amendment, the terms of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed as of the day and year first above written.

University of Kansas

Garden City Community College

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

CONTRACTUAL PROVISIONS ATTACHMENT

terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated.

2. AGREEMENT WITH KANSAS LAW: All contractual agreements shall be subject to, governed by, and construed according to the laws of the State of Kansas.
3. TERMINATION DUE TO LACK OF FUNDING APPROPRIATION: If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least 30 days prior to the end of its current fiscal year, and shall give such notice for a greater period to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to 90 days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. DISCLAIMER OF LIABILITY: Neither the State of Kansas nor any agency thereof shall hold harmless or indemnify any contractor beyond that liability incurred under the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.).
5. ANTI-DISCRIMINATION CLAUSE: The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-111 et seq.) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 et seq.) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in its programs or activities; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out in K.S.A. 44-1001 and K.S.A. 44-1110; (d) to include these provisions in every subcontract or purchase order or any other agreement with any subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) if it is determined that the contractor has violated applicable provisions of ADA, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

Parties to this contract understand that the provisions of this paragraph number 5 (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees during the term of such contract or whose contracts with the contracting state agency cumulatively total \$5,000 or less during the fiscal year of such agency.
6. ACCEPTANCE OF CONTRACT: This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. ARBITRATION, DAMAGES, WARRANTIES: Notwithstanding any language to the contrary, no interpretation shall be allowed to find the State or any agency thereof has agreed to binding arbitration, or the payment of damages or penalties upon the occurrence of a contingency. Further, the State of Kansas shall not agree to pay attorney fees and late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect which attempts to exclude, modify, disclaim or otherwise attempt to limit implied warranties of merchantability and fitness for a particular purpose.
8. REPRESENTATIVE'S AUTHORITY TO CONTRACT: By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. RESPONSIBILITY FOR TAXES: The State of Kansas shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. INSURANCE: The State of Kansas shall not be required to purchase, any insurance against loss or damage to any personal property to which this contract relates, nor shall this contract require the State to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.), the vendor or lessor shall bear the risk of any loss or damage to any personal property in which vendor or lessor holds title.
11. INFORMATION: No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101 et seq.
12. THE ELEVENTH AMENDMENT: "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."

Kansas WORKReady! Certificate NON-FINANCIAL AGREEMENT

The high school, school district or post secondary institution (Educator) listed below desires to participate in the Kansas WORKReady! Certificate initiative with the Kansas Department of Commerce (Commerce) and Kansas JobLink. The Educator and Commerce recognize their mutual goals of educating and preparing a world class workforce for the future to provide economic prosperity for Kansans. Both parties recognize the necessity of partnerships to achieve this goal. Both parties recognize their common customer base of individuals (students or employees) and businesses/employers as well as the need to communicate effectively using a common voice with these constituents. The WORKReady! Certificate will help achieve these goals.

Therefore, the parties hereto do mutually agree to the following non-financial terms:

1. Educator agrees to administer the WorkKeys® tests *Applied Math, Reading for Information, and Locating Information* in accordance with all ACT, Inc. testing protocol and standards;
2. Educator agrees to order Commerce approved paper certificates in gold, silver and bronze, and print candidates name and scores using the standardized state-provided template;
3. Educator agrees to use a standard numbering convention to ensure certificate verification;
4. Both parties agree to provide a secure location for all WORKReady! certificates to avoid theft and forgery;
5. Both parties agree to the economic benefits of maintaining a database of skilled certificate holders in Kansas;
6. Educators agree to assist in registering appropriate students on Kansas JobLink so students' certificates can be added to the database;
7. Educators agree to send student names, scores and identifying numbers of those students seeking employment or nearly-ready to seek employment to the local workforce center for inclusion in the secure database;
8. Both parties agree that student privacy and confidentiality rights will be honored and only students signing a release will be entered into the database;
9. Both parties agree to jointly market the certificate to their respective constituents;
10. Neither party shall discriminate against any individual because of age, race, ancestry, gender, color, religion, national origin, disability, political affiliation or belief;
11. This agreement shall be non-binding and may be terminated at any time by either party by a simple written notice to the other party of the termination date;
12. Both parties understand and agree neither party shall violate the spirit of this agreement entered into in the interest of promoting a skilled, qualified, Kansas workforce; and
13. Neither party shall be liable to the other for any damages whatsoever arising out of this agreement.

Educational Institution: Garden City Community College

Contact Name (please print): Judy Crymble

Address: 801 Campus Drive City, Zip: Garden City 67846

Telephone: 6520-276-9521 E-mail: judy.crymble@gcccks.edu

Signature: _____ Date: 11-7-2007

*Fax this signed document to Kansas JobLink at (785) 296-2119.
For more information call (800) 255-2458.*

TO: Board of Trustees
FROM: Carol E. Ballantyne, President
RE: **PURCHASE OVER \$20,000**
DATE: November 7, 2007

Background Information:

At the March 14, 2007 Board meeting, the Board approved the construction of a training building located next to the Fire Tower. Alternate 1 (classroom building) at a cost of \$262,900 and Base Bid Alternate B2 (second fire room panels) at a cost of \$26,950, for a total of \$289,850. As the project moved along, we asked that the following change orders be added:

<u>Change Order #1</u> Light poles	\$13,847.00
<u>Change Order #2</u> Install mop sink in maintenance area Upgrade air conditioning fan coil unit Miscellaneous electrical items Additional concrete on drive	\$ 8,104.00
<u>Change Order #3</u> Relocate outside water line Caulk saw cuts in floor	<u>\$2,001.00</u>
<u>Total</u>	\$23,952.00

The project has now been completed and an open house is being planned for March. Total cost of the project was \$313,802 (\$289,850 previously approved; \$23,952 for change orders requested by the college).

City of Garden City

PUBLIC WORKS DEPARTMENT ENGINEERING DIVISION
301 N 8TH P.O. Box 499 Garden City KS 67846
620.276.1130 FAX 620.276.1137
engineering@garden-city.org

5 November 2007

Dee Wigner
Garden City Community College
801 Campus Drive
Garden City KS 67846

Re: Live Fire Training Facility

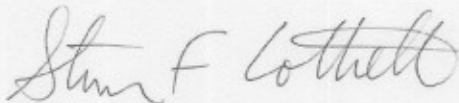
Dear Dee:

The Live Fire Training Facility has been completed. The final total cost of the project is \$816,734.00, as shown on the accompanying Contract Payment Summary. The final costs breakdown to a City share of \$502,939.00 and a College share of \$313,802.00.

This shall serve as a request for payment in the amount of \$313,802.00.

If you have any questions or need additional information, do not hesitate to contact me.

Sincerely,



Steven F. Cottrell, PE
City Engineer

Encl.

**CITY OF GARDEN CITY - PUBLIC WORKS
ENGINEERING DIVISION
CONTRACT PAYMENT SUMMARY**

CONTRACTOR: Dick Construction, Inc.

CONTRACT NO: PW0702

BUDGET YEAR: 2007

PROJECT: Live Fire Training Facility

CONTRACT DATE: 15-Mar-07

CARRY OVER: no

SALES TAX EXEMPTION #: 181-000016

DATE FINALED: 5-Nov-07

TOTAL CONTRACT AMOUNT:	<u>\$791,022.00</u>	City Share	ACCOUNT #	043-91-000-5440.04	ORIGINAL AMOUNT	\$501,172.00	CHANGE ORDER #1		CHANGE ORDER #2	\$1,760.00	CHANGE ORDER #3	
ADJ CONTRACT AMT (INCL C/O):	<u>\$25,712.00</u>	GCCC Share	ACCOUNT #	043-91-000-5440.04	\$289,850.00		\$13,847.00		\$8,104.00		\$2,001.00	
FINAL CONTRACT AMOUNT:	<u>\$816,734.00</u>											
AMOUNT REIMBURSEABLE:	<u>\$313,802.00</u>	GCCC Share	TOTALS:		\$791,022.00		\$13,847.00		\$9,864.00		\$2,001.00	

ACH = electronic deposit

PAYMENT NUMBER	DATE PAID	WARRANT #	ACCOUNT 043-91-000-5440.04 \$502,932.00	ACCOUNT 043-91-000-5440.04 \$313,802.00	ACCOUNT 0 \$0.00	TOTAL AMOUNT	REIMBURSEMENT		
							DATE REQUESTED	DATE RECEIVED	AMOUNT
1	4/9/2007	ACH	6,175.00	3,325.00		9,500.00	11/5/2007		313,802.00
2	5/8/2007	ACH	5,177.00	2,090.00		7,267.00			
3	5/23/2007	ACH	21,375.00	0.00		21,375.00			
4	6/6/2007	ACH	35,264.50	4,797.50		40,062.00			
5	7/6/2007	ACH	231,585.30	32,200.70		263,786.00			
6	7/24/2007	ACH	67,120.35	56,892.65		124,013.00			
7	8/22/2007	ACH	53,675.00	44,385.00		98,060.00			
8	9/5/2007	ACH	21,681.00	21,470.00		43,151.00			
9	9/27/2007	ACH	29,566.00	58,960.00		88,526.00			
10	10/25/2007	ACH	5,596.00	66,700.00		72,296.00			
11	11/9/2007	ACH	25,716.85	22,981.15		48,698.00			
TOTAL:			\$502,932.00	\$313,802.00	\$0.00	\$816,734.00			\$313,802.00

NOVEMBER 2007 MONITORING REPORT

EXECUTIVE LIMITATIONS

MONTHLY

General Executive Constraints #9 Page 7

There shall be no conflict of interest in awarding purchases or other contracts.

CEO's Interpretation and its justification: If any employee or the Board members have interest in, own or have relations that own any company that GCCC does business with, we are to be notified up front.

Data directly addressing the CEO's interpretation: No purchases were made during the month from businesses in which Board members or employees have any interest.

EXECUTIVE LIMITATIONS

MONTHLY

General Executive Constraints #10 Page 7

The President shall not allow for purchases without first giving consideration to local businesses, with a maximum 10% premium to local businesses.

CEO's Interpretation and its justification: For all purchases \$2,500 and over, a bid sheet is sent to all known vendors and a 10% consideration is made to local businesses before awarding the bid.

Data directly addressing the CEO's interpretation: Purchases over \$2,500 were reviewed. Local businesses were given consideration when their bid price was less than 10% more than vendors outside our area.

EXECUTIVE LIMITATIONS

MONTHLY

Asset Protection #5 Page 12

The President shall not make any purchase (a) of over \$2,500 without having obtained comparative prices with consideration of quality; (b) of over \$10,000 without competitive bids and due consideration regarding cost, quality, and service; and (c) of over \$20,000.

CEO's Interpretation and its justification: The interpretation of this is exactly as stated: a) no purchases are made over \$2,500 without comparative bids with consideration of quality; b) over \$10,000 without competitive bids regarding quality, cost and service and c) over \$20,000 without approval of the Board or approval of a contract to pay by the Board. Annually, the Board approves our utilities providers and these are paid without Board approval as are contracts that the residential life has with Chartwells – the contract is approved in advance.

Data directly addressing the CEO's interpretation: Bid sheets were attached to all requisitions over \$2,500, unless the items purchased were covered under the campus annual bids or were a single source provider.

Purchases over \$10,000 requiring bid sheet:

- Check #172123 to Software Plus for \$15,806.00 for two computer servers. Bid sheet attached indicating single source provider.
- Check #172421 to Cytek Media Systems Inc. for \$12,352.00 for distance learning equipment funded by Kan-Ed grant. Bid sheet attached indicating single source provider.
- Check #172446 to Jorban-Riscoe Associates for \$19,754.00 for water filtration system for chiller. Bid sheet attached indicating lowest bid accepted.
- Check # 172448 KanREN for \$36,561.34 for internet service. Bid sheet attached indicating single source provider.

Payments over \$10,000 not requiring bid sheets

- Check # 172107 to Lewis Hooper & Dick for \$24,466.50 for auditing and professional services.
- Check # 172133 to Western Motor Co Inc. for \$47,996.00 for 2 vans. The Board approved at the June 2007 board meeting.
- Check #172408 to Blue Cross and Blue Shield of \$118,406.66 for October health insurance premiums.
- Check # 172413 to Chartwells for \$65,683.22 for various invoices.
- Check # 172415 to City of Garden City for \$49,220.86 for utilities
- Check # 172648 to MTC Inc. for \$24026.77 for multiple software programs and licenses. The Board approved at the June 2007 board meeting.
- Check #172771 to American Express for \$19,846.28 for various travel expenses.
- Check # 172865 to Finney County Economic Development for \$11,750.00 for 2007 annual dues.

NOVEMBER 2007 MONITORING REPORT

Prepared by Beth Tedrow

ENDS:

SEMI-ANNUAL

Academic Advancement

Students desiring academic advancement will be prepared for successful transfer to other colleges and universities.

- #1 Students will have the appropriate knowledge of transfer requirements.
- #2 Students will have the academic prerequisites sufficient for successful transfer.

The Academic advancement ENDS continues to be one of campus wide commitment in order for our students to experience optimal success in their transfer to four-year universities/colleges. Our former students continue to make us proud as GCCC receives the student transfer data from the Kansas Regent universities. The data continues to support the college's accomplishment of meeting the academic goals in preparing our students for successful transfer opportunities.

Former students transfer all across the country; however, it is difficult to gather meaningful transfer data from these institutions because of the limited number of GCCC students at any one college/university. Because the majority of our students do transfer to Kansas Regents universities, the statistics allow us favorable comparisons with the other Kansas Community Colleges.

In an attempt to determine the academic successes of a larger number of these students, the college continues to send surveys to those students who did not return the following fall semester. For the first time, the admissions department has prepared an electronic survey instrument to send to our former students with the hopes of increasing the number of responses. The ten question survey will be posted on an electronic media, www.surveymonkey.com; the responses will be linked to our website and may be returned by either e-mail or by the website. A hard copy will also be made available for their responses.

Garden City Community College, along with 91% of colleges/universities across the country, partners with the National Student Clearinghouse in a variety of programs to assist us in providing services to our former as well as currently enrolled students. The services include assistance with student loans, enrollment and degree verifications, student self-service and transcript ordering services. With the assistance of our IT staff, the college will be expanding our student data to include four additional fields. With this expansion we will be able to accurately determine where our students (both full-time and part-time) have transferred, if they are still enrolled at another institution, whether or not they have completed baccalaureate/professional degrees including the major area of study and when the degrees were earned/awarded. This data will strengthen the knowledge of

the academic successes of the majority of our transfer students. The college's instruction and student services staff will greatly benefit as we continue to search for ways to assist our students to effectively achieve the expected Academic Advancement Outcomes. Improvements continue rapidly through the combined efforts and commitment of both groups. The spring 2007 transfer data follows.

Student Transfer Analysis Data

Spring 2007-All Transfers

University	GCCC Transfers	Other CC Transfers	Native Students
Emporia State	2.89 (20)	3.06	3.02
Ft. Hays State	3.01 (107)	2.99	2.82
Kansas State	2.91(248)	2.98*	2.712
Pittsburg State	3.23 (20)	3.29	3.23
U. of Kansas	3.02(123)	2.94	NA
Washburn	NA	NA	NA
Wichita State	NA	NA	NA

*All Transfer Students

NA- Statistics were unavailable from Wichita State because of computer conversions. Washburn does not provide statistics. University of Kansas Native Student GPA was not provided on the new report form.

Spring 2007-New Student Transfers (1st Semester)

University	GCCC Transfers	Other CC Transfers	Native Students
Emporia State	2.81	2.93	2.86
Ft. Hays State	2.97	2.98	2.82
Kansas State	2.76	2.76*	2.31
Pittsburg State	3.11	3.09	2.76
U. of Kansas	2.85	2.97	NA
Washburn	NA	NA	NA
Wichita State	NA	NA	NA

*All Transfer Students

Additional information furnished by Regents Universities

- ESU, KSU and WSU also provide a course-by-course success analysis comparing former GCCC students with other community college transfers and other undergraduate college students. (Not available from WSU for spring, 2007)
- At ESU, GCCC students' mean GPA's in 15 out of 31 selected classes, was slightly higher than other community college transfers and the native students.
- At KSU, GCCC students' mean GPA's in 19 out of 44 selected classes was slightly higher than other college/university transfer students.

Spring 2007-Transfer Students Receiving KSU Honors

University	New Students	Continuing Only	All Students
GCCC Transfers	0%	8.62%	8.06%
Other Transfers	4.73%	10.98%	10.73%
KSU Students (Native)	1.85%	7.75%	7.44%

- Wichita State University's Graduation Rate of degree-seeking first-time full-time freshmen for the reporting cycle beginning fall 2000 and ending June 30, 2006, (six years) was 35 percent. New Kansas community colleges transfers (with 48-66 transfer hours and a 2.500 or better grade point average), who started at WSU two years later, had a 55 percent graduation rate by June 30, 2006.
- PSU provides data on graduates by major. The following information is for the 2006-2007 Academic Year:

	<u>GCCC GPA</u>	<u>GCCC</u>	<u>Other CC</u>	<u>Native Students</u>
Auto Tech	2.750	2.503	2.853	2.833
Biology-Med. Tech	3.382	3.268	2.871	NA
Construction Mgmt.	3.144	3.322	3.045	2.809

- FHSU has established a direct link to their website which allows GCCC advisors and students to pull up curriculum guidelines specific to GCCC. The link also allows for pulling up individual programs at FHSU and check how GCCC courses transfer. This is a good tool for GCCC advisors working with students transferring to FHSU to show which courses are required in specific programs.
- KSU and KU are also preparing major curriculum guidelines for the transfer student to have adequate knowledge of the course requirements for specific programs.
- WSU prepares a specific transfer guide for each individual Kansas Community Colleges transfer students. Other Regent universities prepare transfer guides for all community college transfer students.

Graduation Rate Survey

Fall semester 2003, 388 full-time, first time, degree/certificate-seeking students entered Garden City Community College. Three years later (spring, 2007) the college completed the Graduation Rate Survey as required by Federal regulations. The college must disclose completion or graduation rates of these students to all students and prospective students. The report also must include graduation/completion rates of those students receiving athletically related student aid by sport and categorized by race/ethnicity, and sex. The data must be disclosed to all potential students; thus this data is listed in the Student Handbooks and the College Catalog. Copies of this survey are available at the Admissions office and the Athletic Director's office.

The survey collects data on each entering Cohort Group and follows their progress 150% of the normal time to complete their programs of study (3 years for programs 2 years in length). Allowable exclusions before the rates are calculated include:

- Student is either deceased or permanently disabled
- Student left school to serve in the military
- Students left school to serve with a foreign aid service of the Federal Government (Peace Corps, etc.)
- Student left school to serve on an official church mission

Reported statistics for the 2006-07 Graduation Rate Survey (GRS) are as follows:

<u>2003 Cohort</u>	<u>Completion Rate</u> <u>(%)</u>	<u>Transfer-Out</u> <u>Rate (%)</u>	<u>Successful Persistors</u> <u>(%)</u>
All Students	33	40	73
Football	28	65	93
Basketball (M&W)	45	55	100
Baseball	44	50	94
X Country/Track (M&W)	20	47	67
All Other Sports (M&W)*	38	41	79

<u>4-Year Average</u>	<u>Completion Rate</u> <u>(%)</u>	<u>Transfer-Out</u> <u>Rate (%)</u>	<u>Successful Persistors</u> <u>(%)</u>
All Students	33	36	69
Football	25	61	86
Basketball (M&W)	46	49	95
Baseball	48	46	94
X Country/Track (M&W)	40	41	81
All Other Sports (M&W)*	45	33	78

*All other sports include Softball (W), Volleyball (W), Soccer (M&W), and Rodeo (M&W)

Summary of the Graduation Survey (GRS)

The Graduation Rate Survey (GRS) for the 2003 cohort group of full-time, first-time degree/certificate seeking students is a part of the “Students Right-to-Know” requirements. The cohort group consisted of 388 students. Summary statistics include the following information:

388 Cohort Total
 4% (14) Total Exclusions
 0% (2) Deceased
 0% (2) Service
 374 Revised Cohort Total

3% (12) Completed 1-year Certificate Programs
 33% (125) Completed 2-year Programs (graduated)
 40% (148) Transferred (non-completers)
 16% (60) Work
 4% (18) Unable to locate
 4% (16) Continuing at GCCC

	MEN	WOMEN
	56% (211)	44% (163)
Completed 1 year Certificate Programs	0%	7% (12)
Completed 2 year Programs (graduated)	32% (67)	36% (58)
Transferred (non-completers)	46% (98)	31% (50)

Of the non-returning students, excluding completers, 34% (50) were not making satisfactory academic progress (cumulative grade point average < 2.0). These students were not eligible for financial aid, athletic competition, other grant-in-aid assistance or scholarships. This was definitely a contributing factor to their not returning for the next semester.

The 2006-07 report indicates that 73% (an increase of 5% from the previous year) of the entering cohort group was considered successful completers. These statistics will be shown to prospective students and parents, as required by federal regulations. This is a positive indicator that our students are prepared for successful transfer to other colleges and universities as well as being successful completers of GCCC programs of study.

OWNERSHIP LINKAGE
EMAIL FROM SHELIA FRAHM, RE: LEGISLATIVE TOUR

From: Sheila Frahm [mailto:frahm@kacct.org]
Sent: Thursday, September 20, 2007 8:12 PM
To: Carol Ballantyne
Subject: Legislative tour

Carol, I haven't taken time to get back to the computer for this message, but wanted you to know that the first thing Steve Morris's staff said this week was that the Garden City CC tour was excellent. High praise for the program, your explanation and how well they were treated. Of course, I'm not surprised, but wanted you to know of the high marks! Thanks for your efforts.

Sheila Frahm, Executive Director
Kansas Assn. of Community College Trustees
700 SW Jackson, Suite 1000
Topeka, KS 66603
785-357-5156

State of Kansas
Senate Chamber



STATE CAPITOL—120-S
TOPEKA, KANSAS 66612
785-296-7389
1-800-432-3924
(DURING SESSION)
(785) 296-8430

(TTY FOR HEARING/SPEECH IMPAIRED)

October 2, 2007

DWAYNE UMBARGER

SENATOR, FOURTEENTH DISTRICT
LABETTE & NEOSHO COUNTIES
AND PARTS OF CHEROKEE
AND MONTGOMERY COUNTIES

1585 70TH RD.
THAYER, KS 66776
(620) 839-5458

COMMITTEE ASSIGNMENTS

CHAIRMAN: WAYS & MEANS
VICE-CHAIRMAN: JOINT COMMITTEE ON STATE
BUILDING CONSTRUCTION
VICE-CHAIRMAN: LEGISLATIVE BUDGET COMMITTEE
MEMBER: JUDICIARY
ORGANIZATION, CALENDAR
& RULES
JOINT COMMITTEE ON
PENSIONS, INVESTMENTS
& BENEFITS
STATE FINANCE COUNCIL
KANSAS CAPITOL RESTORATION
COMMISSION
SPECIAL COMMITTEE ON
MEDICAID REFORM

Dr. Carol Ballentyne, President
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Dr. Ballentyne:

On behalf of the Senate Ways and Means, House Appropriations, Legislative Coordinating Council, Joint Committee on State Building Construction, and Legislative Post Audit Committees, I would like to thank you for hosting the Committee members and staff during the 2007 Kansas Legislative Biennial Tour.

The visit to Garden City Community College was very informative and insightful into the daily operations and the current needs at your facility. We appreciated the opportunity to visit with you and observe firsthand the many different projects and functions your facility offers the citizens of Kansas. Additionally, thank you for providing breakfast for the Committee members and staff during our visit.

Thank you again on behalf of the participants of the 2007 Biennial Tour for the educational tour of your facilities, and a special thanks for all your assistance in arranging our tour stop. We look forward to touring western Kansas on future Biennial Tours and visiting you again.

Sincerely,

A handwritten signature in cursive script that reads "Dwayne Umbarger".

Senator Dwayne Umbarger, Chairperson
Senate Ways and Means

DU/sp

Dr. Ballantyne,

The BBA Accounting Scholarship presented by Friends University was greatly appreciated. This program will have a strong impact on my professional and personal life. I'm excited to begin the program and explore all the aspects of Accounting. Thank you again for this wonderful opportunity.

Patti Winkelman

October 30, 2007

Ms. Dee Wigner
Dean of Administrative Services
Garden City Community College
801 Campus Drive
Garden City, Kansas 67846-6398

Dear Ms. Wigner:

On November 10, 2007, we will celebrate our ten-year anniversary of serving the Garden City Community College community with bookstore services.

We appreciate the trust and confidence that you have placed in Follett to support your academic programs. Our success has been achieved from your sustained guidance, the cooperation of your faculty, and loyalty of your students who see the bookstore as a campus destination. Our excitement for the future is derived from a commitment to a well-merchandised store with new products, enhanced services, and the latest technologies that will further provide customer satisfaction. Our staff will continue their hard work to meet or exceed the expectations of your faculty and students.

We thank you for inviting us to be an educational partner on your campus and look forward to serving the needs of Garden City Community College for years to come.

Sincerely,


Thomas A. Christopher
President

Dear Friends,

Thank you very much for giving me the Lifetime Membership award from ACCT. I am honored and flattered by your kindness. GCCC is lucky to have each of you as a Trustee. I always enjoyed being on the Board, and hope I have contributed to the successes of GCCC.

Lauren

Incidental Information
GCCC Board of Trustees
November 2007

The Practical Nursing students and faculty are celebrating the 2nd year of achieving a 100% pass rate. **Pass rates for Practical Nursing Program:**

Yr.	Pass rate	# Grads	St rate	National Rate
1	70%	10	92.8%	89.36
2	84.62%	13	94.55	89.06
3	100%	7	93.34	87.87
4	100%	11	Not available	

We will be admitting up to 20 students in January.

Tom Brungardt has been hired as full-time **GCCC Welding instructor**. His ten years of welding experience with the Navy, as well as industry and entrepreneurship experience will be an asset to designing modular welding training customized for local industries, including Palmer Manufacturing & Tank, Inc. Tom will assist us in the development and delivery of both customized and traditional welding training.

GCCC was awarded a **Perkins Reserve grant** in the amount of \$70,275 to create an *Adult Basic Education (ABE) Career Connections* system that:

- increases access and opportunity for underserved students to successfully transition to postsecondary Career and Technical Education (CTE) programs by removing barriers and creating seamless transition to workforce preparation programs and employment in high skills/high pay/high demand careers
- provides Industrial Maintenance/Welding training that prepares students for and transitions them to high pay/high skill/high demand positions in western Kansas
- promote the education/career ladder in Industrial Engineering Technology

The **ABE Career Connections system** will use a career pathways approach to support ABE (GED and ESL) students who are served by the GCCC Adult Learning Center. Many of these adult students do not understand that there are financial, counseling, and academic resources available to them to achieve an education that leads to a high demand, high skill, and high wage career.

Although all Career and Technical Education (CTE) programs will be available within the *ABE Career Connections* system, the focus will be to transition adults into the Industrial Manufacturing/Welding Technology program. Local industry partners have indicated a **serious shortage of employees who have the basic industrial maintenance/welding skills to enter employment**.

This project will use career pathways as a framework for **decreasing the barriers into postsecondary education by developing strategies and activities that support a much needed transition**. Activities will provide a series of connected career awareness, exploration, education and training activities, and support services that enable individuals to secure entry level employment in manufacturing and/or fabrication industries and advance over time to highly skilled levels of employment.

WIA Adult and Dislocated Worker and Youth Vision funds will be used to provide financial support to students who wish to enroll in training in the Industrial Maintenance/Welding Technology program. In addition, industry partners will be encouraged to use **WIA OJT dollars to assist with employee recruitment and training.**

As part of the grant, two hundred students will take the **WorkKeys assessments** -- Reading for Information, Applied Mathematics, and Locating Information – and those who achieve a score of 3 in all levels will be awarded a Bronze Kansas Work**READY!** Certificate; those who score a 4 will be awarded a Silver Kansas Work**READY!** Certificate; and, those who score a 5 will be awarded a Gold Kansas Work**READY!** Certificate. These certificates will identify students' levels of skills in each academic area. The Board will be asked to approve the agreement that will support the award of Work**READY!** certificates.

Marvin Wipperling, former GCCC Ammonia Refrigeration instructor, has been hired to teach in the Industrial Maintenance Technology program which includes both **the Finney County center of excellence partnership courses and development and delivery of the BPI Inc. and Tyson Fresh Meats** partnerships to new train industrial maintenance technicians.

Dr. Lauren Welch has resigned his position as **Program Director of the Paramedic program.** Dr. Welch has provided strong support and guidance to the program's instructors and students over the past several years. His leadership and wisdom will be missed.

During the 2007-08 academic year students enrolled in the Allied Health Center of Excellence at GCHS will be able to enroll in **GCCC's Medical Terminology and First Responder** classes and earn dual credit. These classes will be offered in addition to the CNA/HHA dual credit classes that are currently available during the school day to GCHS students.

As part of their course evaluation, **Paramedic students were asked to write about their experience** as a GCCC Paramedic student. This article, which provides a very positive inside view of the program, will be published in the Spring 2008 edition of the EMS Chronicle. (See President's report)

The Training Tower is ready for use by industry partners including local volunteer fire departments, Garden City Fire Department, Aquila, SWAT Garden City Police Department, and the regional training for Kansas Fire and Rescue (KU). The tower will offer **a variety of training experiences** including: live fire training, rescue, rappelling, ventilation, forcible entry, self contained breathing apparatus; driver operator/pumper, incident command, and communications.

A walk through inspection of the Fire Tower was conducted October 25 and a walk through of the classroom building was conducted on November 6. Dick Construction is working on the few items noted. Once the buildings are completed and occupancy is given to the City of Garden City, the college will reimburse the city for the cost of the training room building (on the agenda for Board approval November 14) and the city will transfer ownership of both buildings to the college. An **agreement regarding the use and maintenance of the buildings** has been drafted by Randy Grisell. The agreement is included in the November Board packet and is on the agenda for Board approval

The training will meet NFPA 1001 (National Fire Protection Association) Standards for Firefighter Professional Qualifications. Aquila will use the facility once a year for their regional

training. Traditional students will use the facility for Fire Fighter I/II, Driver Operator, and Tech Rescue classes. The use of the Training Tower will be scheduled through the Department of Public Safety on a first come first served basis as long as the requested time does not interfere with GCCC or GCFD scheduled training.

Cosmetology students took **1st and 3rd place in the 2007 SmartStyle Star Gazing** contest which required that the students select a model and design make-up, costume and hairstyle to create a “look alike” Hollywood star. The contest required students to work in teams, write a description of the process and products used to create their star, and make an oral presentation to the audience and the judges while their star modeled their “star appearance”. Students agreed that they not only learned a lot but had fun as well!

Over **700 students have outstanding balances on their accounts**. A hold has been placed on their account and they will not be allowed to enroll in Spring 08 classes unless the accounts are paid in full or they have met with the Dean of Administrative Services to make payment arrangements. A list of students with outstanding balances was given to Financial Aid so they could contact students with incomplete financial aid files.

Processes to close the **FY07 budget year have been completed**. Final entries were made into Datatel and fixed asset documentation was given to the auditor. Business Office staff met with the auditor to go over questions and finalize the field work for the audit. There are a few items left to be completed before the audit is finalized. The final audit will be presented to the Board of Trustees at the December board meeting.

Budgets were set up for the following new grants; **Title V, Perkins Reserve Fund, El Civics, and IME Becas**. Training sessions were offered to college staff on travel procedures, purchasing procedures and budget reports.

The switchboard answered **2,389 daytime calls and 308 evening calls**. First class postage was \$5,355.06 for 9,972 pieces of mail. Bulk mailings were processed for Football, Business & Industry, Adjunct instructors, Baseball and Continuing Education/Community Service.

Central Services completed 574 copy center requests and over 100 print jobs. **Printing requests included** Exploration Day flyers, Financial Aid Scholarship books, Admissions flyers, Ammonia manuals, Tuba Christmas flyers and Economic Symposium brochures. Spring line schedules were also printed. Over 351,000 printing impressions were made during the month.

Phase II of the **Central Plant Hot Water Loop Project** is 90% complete. The new lines are now being tested. Discussion of the final phase of this project will be scheduled with Bob Kreutzer of Tatro Plumbing...

Aquila contacted the college regarding the installation of a fire pit north of the Fire Tower. They would like to install an **in-ground pit for training on natural gas fires**. The college would have access to the fire pit as part of Fire Science training. Details of the arrangement are being discussed and a final agreement will be presented to the Board for approval.

Repairs to the **Fine Arts upper roof** are complete. The damage was the result of the storm on August 21. Insurance paid for the damage caused by the storm. The college took advantage of the insurance payment and replaced portions of the roof rather than simply make repairs.

Marty Sigwing prepared the RFP and solicited bids for the construction of the **Cox Media Center Project**. Bids have been received. Now that Marty is no longer available to oversee the project, the details of the project are being reviewed prior to awarding bids.

Ryan Ruda, Director of Counseling & Advising, Cathy McKinley, Director of Human Resources, and Dee Wigner, Dean of Administrative Services meet weekly as **the Crisis Response team**. Items being discussed are notification systems, threat assessment procedures, building lockdowns and emergency response access to buildings.

An agreement with TeleFlip Inc. is being considered. TeleFlip is a **cell phone messaging service**. It is a voluntary service. The only charge to the individual would be the cost of an incoming text message, if applicable. There is no charge to the college. Once an individual is registered, a college administrator can send messages through TeleFlip to that individual via email and/or text message. The notification system would be used for emergencies only such as, unscheduled school closings, weather warnings or emergency situations.

After the Virginia Tech shooting, many realized there were indications that the student involved was unstable. The GCCC Crisis Response Team is working on a procedure for reporting possible threats. A **Threat Assessment Form** is being developed as a way of gathering information from various sources to determine if a potential threat does exist.

Dallas Crist, Payroll Coordinator, Cathy McKinley and Dee Wigner recently attended presentations on the **new 403 (b) regulations**. Although the new regulations do not take effect until January 1, 2009, rules regarding transfers began September 29, 2007. The new regulations require development of plan documents, provider agreements, employee notifications and fund transfer tracking. The college will work with American Fidelity Assurance and TIAA-Cref to assure our 403(b) retirement plan and procedures are in compliance with new regulations.

The IT Department continues to work on the **Endowment Association conversion from Benefactor to Datatel Colleague Advancement**. The process which began this summer is expected to be completed in the spring of 2008. The most recent Datatel software updates have been tested and entered into Production. Data backup processes have been tested.

Research and discussion continues regarding **wireless connectivity on campus**, data storage, and data disaster recovery. IT staff developed numerous computer reports as a result of requests from staff. Several issues have been resolved including those regarding cash receipt balances and line schedule synonym issues.

Image Now (scanning) stations are being installed as time allows. A virtual machine was created in the Finnup Lab so that older office software can be taught. Work continues on the Anti-Plagiarism software for faculty and students.

Dev Sammanasu, Network Manager, has been monitoring activity on the college network and maintaining event logs to **assess possible upgrades and modifications to enhance the system**.

Discussions have begun regarding the **event planning/scheduling software** in Datatel. The college is currently using a stand alone Event Management System (EMS) for room scheduling. A committee has been meeting regularly to discuss streamlining the process for room reservations, room set up and event planning.

As of October 8, 2007 the Mary Jo Williams Assessment Center is an **Authorized Pearson Vue Test provider**. We are offering several certifications in the following:

ACSM	Adobe
Altiris	American College
Ameriprise Financial, Inc.	Avaya Inc. Testing
BMC Software	Brocade Communications
Business Objects	Check Point Software Technologies
Cisco Systems, Inc.	Citrix Systems, Inc.
CIW	CompTIA Testing
Convergence Technologies Professional (CTP)	CWNP Dassault Systemes
EC-Council EMC	EXIN Global Association of Risk Professionals
HDI ICRM Investors Business Daily Isilon Systems	Linux Professional Institute Testing
Microsoft Dynamics Microsoft Testing	MySQL National Instruments Novell
Testing NREMT Pegasystems Inc PRMIA	Radware Riverbed Technology RSA
Security Testing SAP	Security Certified Program Siemens
SITA, Inc.	Sun Microsystems - SAI Program
VERITAS	VMware, Inc.
Zend Technologies, Ltd.	

This is open to the public four days a week: Monday, Tuesday, Thursday and Friday 12-4 p.m. All exams are scheduled through Pearson Vue online and will be held in the Assessment center in Saffel Library.

Student Support Services (SSS) has purchased an on-line tutoring service called **Smarthinking**. Smarthinking is staffed by trained and qualified e-tutors. Most of the e-tutors are instructors and professors at other colleges and universities. Students in the SSS program are given a sign in and password. After they have registered for the service, SSS students are able to access a live tutor from any computer with connections to the internet. Smarthinking provides e-tutoring in English, Science, Business, Mathematics, and Spanish. Many of the subjects are available 24 hours a day seven days a week. We are excited to have this service to offer to students who may need to access tutoring services when our SSS Success Lab or the Comprehensive Learning Center are not open.

The Student Support Services program held its October **Lunch & Learn** last Wednesday. At these Lunch & Learn activities, SSS participants sit down and eat lunch while a presenter (usually a faculty member) talks to them about some aspect of student success. Leslie Foster spoke to students at last month's event about math anxiety and how to take steps to overcome it. Approximately thirty-five people attended compared to twenty-five that are usually expected. The September Lunch & Learn was also well-attended so plans will be made to accommodate more people at future events.

Maria Espinosa, Educational Talent Search student, has a **\$6000 scholarship** offer from Kendall College in Chicago for a Pastry and Baking Degree!

Twenty-four Educational Talent Search (ETS) students and five sponsors participated in the **MAEOPP Leadership Conference** at Pheasant Run outside of Chicago for 3 days. There were over 420 students from a 10 state area in attendance. Besides three main speakers, there were

breakout sessions with a variety of topics ranging from financial aid for college, Gates scholarships, developing leadership qualities, how to succeed in college. Long Tran and Ivon Damien gave their original poems about TRiO connections in the spoken word contest. Brandy Seibert, Janet Huerta and Shannon McNeil all gave excellent speeches in the oratory contest. Maria Espinosa and Vanessa Rodriguez serviced as Student Volunteers. All students also attended the college fair which had admission representatives from colleges and universities across the 10 state region.

The twenty-four ETS students in the “**Leadership under Construction**” Class went to Chicago a day early to visit colleges with majors in their particular career interest. Each student completed two college visits. The schools visited were: Kendall College; Columbia College, Art Institute of Chicago, University of Illinois at Chicago and Illinois Institute of Technology. Cultural activities included the top of the Sears Tower, a brief visit to Navy Pier and the Magnificent Mile, Hershey’s of Chicago and the Field Museum of Natural History, Union Station and learning to navigate the “EL” (subway) and city bus system. During the 15 hour train ride to and from Chicago, the students studied in the observation car and enjoyed their meals in the snack bar or the dining car. Although we all had “train legs” for at least a day after the trip, it was a first time train ride for students and several of the staff members.

A three student team **won best of contest for a new program** with their website design entitled “Virtual Surgery” in the TROo Think Quest Contest sponsored by University of Washington. It was the first time the students from GCCC Educational Talent Search had entered the contest and for many of the students on the four teams, it was the first time they had access to Dreamweaver, and other programs to build a website. The winning team was Brandy Seibert, Noe Garcia and Khahn Ho. Other teams included: “Modern Fashion” with Long Tran, Maria Espinosa, Adeline Morales; “Against Animal Abuse” Christian Casados & Michelle Hernandez

Long Tran is a semifinalist in the **Photo Essay Contest** sponsored by the University of Washington. His essay was on “Tears” and his photo was original.

Scott Good of the IT department is mentoring Brandy Seibert for her Buff Project as she **builds 5 computers to sell**. She plans to donate the money to charity.

Scott County Extension hosted a breast cancer awareness program with over 90 women attending at **Bryan Education Center**. The Extension also hosted its monthly lunch n learn program with 7 attending and 1 presenter. The center partnered with Allied Health and the Prevention Center to host a booth at the annual Scott County Wellness Fair. Over 700 people attended the fair and 109 registered for our booth’s door prize drawing. KPERS held their fall training workshop with 15 attending and 3 presenters. Scott Community High School used the center for testing purposes throughout the month. 148 students were tested with 4 administrators. ACT was administered with 20 students and 2 administrators. Two other organizations used the center for meetings, with 21 participants and \$20 in fees. The director participated in the Endowment Association phonathon as well as in an advisor training session on the GCCC campus.

A great highlight for the fall was the beginning of the **Career Skills series**. Communications in the workplace was the main feature in the first of the classes which began earlier in the month. We had 25 attend and are still getting calls. The second class on workplace effectiveness went great as well. The classes are offered twice each; at 11:00 am – 1:00 pm or 6:00 pm – 8:00 pm. The last of the two courses on Business Etiquette and Work Habits took place in October with

similar numbers in attendance. Finney County Economic Development Corporation is the co-sponsor by delivering half of the presentations. This series will be an on-going rotation on the quarterly schedule; also, it will be delivered as contract training to individual businesses as requested.

We partnered with Finney County Economic Development, Kansas Department of Commerce, and the Chamber of Commerce to **host a job fair in September**. Forty business vendors participated, offering widely varied career opportunities. Job seekers were offered the convenient hours of 1:00 pm – 7:00 pm to visit with employers. Resume writing and interview tips sessions were presented throughout the day with 12 people attending, plus they could go to the wireless laptop lab and apply for jobs if desired.

CDL exam preparation in Spanish trained 7 individuals and we already have a waiting list expecting to run it again in November. Lastly, 3 different short-term computer software classes took place training 20 individuals.

October saw nearly full classes for Excel Intermediate and Quickbooks Advanced. A class hasn't "made" for Access in a long time, however was nearly full as well. Lastly, we attended a **listening tour session** in Holcomb and following up with Leoti on their request for Spanish.

Project Destiny continues to work closely with the Bryan Education Center in Scott City providing educational opportunities to migrant and seasonal workers. We are also working with Mark Campos, USD 466, to distribute information on the High School Equivalency Program. The next orientation for new students in Scott City is Jan. 7th at 6 p.m.

In Ulysses, we continue to work with Mary Queen of Peace Catholic Church where we are holding a class of 32 students. We have plans to open an extra day of instruction beginning Jan. 8th.

In Garden City, we are working with the Cosmetology Dept. and Public Relations Office on campus to design Spanish ads for classes and activities next semester.

We continue to recruit participants for the project in all our sites and holding math workshops on campus every Saturdays for area students.

Personal Enrichment classes have been going along great! Record enrollments have been coming in for classes in October, November and December. October started out slowly with the cancellation of two classes but then took off after that. We had a record 17 people in Selling on eBay and now have a waiting list of 4 people that would like to be notified when we will hold another class. We followed the eBay class with What Wines, which had 6 people and Beginning Computers which had 6 as well. October also saw the start of the Jewelry classes taught by Jan Beckett. Starting with a Beginning Jewelry class, we had 8 participants and by the 18th of October all of the remaining Jewelry classes were full with waitlists for all classes.

Also in October we sent out a **survey to 394 people** in the community asking what kinds of classes they would like to take. After analysis, we will implement as many of those suggestions as we can for the spring 2008 schedule.

The **Broncbuster Senior club** has been active as well. We had 8 people participate in the Senior Jewelry making class on October 18 and on October 24 we started up the STEPS program again.

Two new instructors are working with 10 seniors in this partnership with Holcomb Rec and the Western Kansas Community Foundation.

College for Life (partnership with Mosaic) has been going strong. We held a Just Desserts class and had 5 participants that thoroughly enjoyed making sweets. An art class is scheduled for November.

Community Services is looking to partner with the Adult Learning Center **to implement an adult educational outreach program specifically for Spanish speakers**. The program is a video series that features essential tools for living and working successfully in the United States.

FCYP (Finney County Young Professionals) has been busy as well. On October 9 a business meeting was held to update members about upcoming activities. We have successfully planned the next six months and are considering implementing by-laws. We did have our princesses out at Boo at the Zoo to entertain the kiddos and pass out candy. Needless to say, by 7:30 we were out of candy and had to pack up, but a fun time was had by all. October has been a busy month and November promises to be as well. We look forward to classes filling up all month long!

Kansas Small Business Development Center hired Mark Buckley as our new GCCC KSBDC consultant in Greensburg; co-sponsored Kansas Department of Revenue tax seminars in Liberal, Dodge City and Garden City

Transition to the college is the name of the game for the students and staff of the Adult Learning Center. GCCC admissions and financial aid staff have provided information to GED students on several occasions and have schedule special tours for students to meet with instructors in areas of interest. On Sunday, November 18th, the first **GED College Goal Sunday** will be held. Over 80 students who have passed the GED tests since May and who are testing yet this fall have been invited to attend. Linda Miller, as the new transition career advisor, funded through the one time Perkins Reserve money, will aid in these efforts.

Nikki Geier and Kathy Blau visited with nine **GED students** on the evening of Monday, October 29, about Admissions and Financial Aid. Nikki gave the students a tour of campus and said that the group seemed very enthusiastic about future opportunities at GCCC.

The GCCC Adult Learning Center will also be part of the **Kansas Board of Regents “Next Step”** program. The intent of the grant is to improve the level of instruction in the GED program, through intensive staff development, which will increase the likelihood of student success when they transition to college classes.

Grounds Department

The Grounds Department consists of 3 full-time employees, one part-time employee and numerous seasonal employees. Mike Cruz, Grounds Supervisor, oversees the department. This past year, Abby Munoz resigned and Anthony Bennett was hired as his replacement. The department is currently looking for a temporary replacement for Ron George whose National Guard Unit was activated for training for deployment to Iraq. The part-time groundskeeper is assigned to the Williams Stadium. Currently, this position is held by Matt Parker, who also serves as an Assistant Baseball Coach.

The Grounds Department has many responsibilities on campus. In addition to landscaping, watering and mowing, the department maintains equipment, the irrigation system, the parking lots and provides ice and snow removal during the winter months. The department also assists the maintenance department with work orders and provides manpower on large projects such as remodeling.

The Grounds Supervisor is responsible for supervising staff, overseeing the budget, maintaining the irrigation wells and preparing required reports for the Kansas Division of Water Resources.

After several meetings with representatives from USD 457, the City of Garden City and the Garden City Recreation Commission, an agreement was reached on the use of Tangeman Field complex. Additional improvements will be made to the area and the GCCC Grounds Department will take over the irrigation and maintenance of the two east fields.

Some of the projects accomplished this year were:

- Installed new grass sod in the daycare playground area
- Installed new plant material at the Beth Tedrow Student Center
- Hired a contractor to repair potholes on campus roads and in the Library and Fine Arts parking lots
- Painted parking stripes in parking lots at the Administration building, Penka and dormitory
- Prepared track area for use by the Relay for Life event and local school track meets
- Removed dead trees on campus and pruned smaller trees
- Removed three large bushes at the front entrance of the Fine Arts Building
- Over-seeded football fields and Williams Stadium baseball field
- Hired contractor to demolish rental house at 1720 Mikes Drive
- Repaired chain link fence that was taken down during the light pole repair project at Williams Stadium
- Added East Garden Village to the regular mowing schedule
- Worked closely with football, soccer and baseball coaches to better serve their needs for the practice fields
- Scheduled tree and shrub spraying by Jimmie Mac Tree Service as part of the regular maintenance program

With funds available at year end, the department was able to purchase much needed equipment. A mower, a tractor and an over-seeder were purchased.

Upcoming projects include:

- Preparing grounds equipment for snow and ice
- Improving and maintaining Tangeman Fields
- Repairing flag poles at Williams Stadium
- Adding warning track material to Williams Stadium
- Removing bushes in front of Fine Arts
- Installing new irrigation system control wire where needed at DPAC
- Over seeding grass on athletic fields and areas on campus
- Landscaping at Beth Tedrow Student Center
- Developing area surrounding the Fire Tower
- Demolishing house at 1718 Mikes Drive
- Repairing parking lots and roads as needed



THE ECONOMICS OF IMMIGRATION

TENTATIVE SCHEDULE OF EVENTS

FRIDAY, April 11, 2008

- 5:30 Symposium Check-in
- 5:45 Community Leader & Faculty meet & greet
- 6:30 Welcome: Dr. Ballantyne - GCCC President
- 6:45 First Guest Speaker
- 7:45 Question & Answer session
- 8:15 Round-Table session
- 9:15 Close of evening activities

SATURDAY, April 12, 2008

- 8:00 Continental Breakfast
- 9:30 Second Guest Speaker
- 10:30 Question & Answer session
- 10:45 Round-Table session
- 11:45 Lunch
- 1:30 Third Guest Speaker
- 2:30 Question & Answer session
- 2:45 Round-Table session
- 3:45 Round-Table Presentations
- 5:30 Closing ceremonies



**Garden City
COMMUNITY COLLEGE**

Presents the 2nd Bi-annual Symposium;



***THE ECONOMICS OF
IMMIGRATION***

APRIL 11 & 12, 2008



THE ECONOMICS OF IMMIGRATION

Garden City Community College is looking for people like you to share your experience and talents at a very special event for tomorrow's leaders! Participate in an Economic Symposium:

- In which community college students from Garden City, Kansas & Southeast Colorado can gain from *your* personal experience with immigration!
- Serve as a role model for tomorrow's community, business and government leaders.
- Become source of information on the local economics of immigration and it's impact so students can evaluate and integrate into their daily lives.
- Learn more about specific immigration related problems and issues common to the communities of Kansas and the mid-west.



THE ECONOMICS OF IMMIGRATION

Here's a sampling of what students, faculty, and community leaders had to say about GCCC's first economic symposium in 2006:

From students

- "I really learned a lot...the facilitator of my group was excellent."
- "I would definitely come again."
- "Fun and interesting."

From faculty

- "It was a refreshing opportunity for both students and instructors."
- "Well worth the time."
- "Well done, very organized."

From community leaders

- "We need to continue to have the symposium."
- "...Such efforts to connect students with their community are worthy of support because they promise to pay dividends - in local economic development endeavors and beyond." Garden City Telegram editorial, March 11, 2006



THE ECONOMICS OF IMMIGRATION

Is there a registration fee?

No. There is no charge.

Coffee and donuts will be available at the meet and greet Friday evening. Lunch on Saturday will be provided by GCCC. We encourage you to attend and network.

Further questions & information?

More detailed information will follow as the event draws closer.

You're welcome to contact the event organizer, Chip Marcy via e-mail or phone any time you have questions:

charles.marcy@gcccks.edu

(620) 275-3286



THE ECONOMICS OF IMMIGRATION

Why am I needed?

- For students of economics, the classroom can provide theory. But only experience can show how economic realities affect everyday life, or how we use the knowledge every day.
- This is where you come in!
 - *You have the experience!*
 - *You have the knowledge of what today's issues mean!*
 - *You understand how the community benefits!*
 - *You understand the challenges communities face!*
- You're invited to join in small round-table sessions attended by students and sprinkled with economics faculty and other community leaders, such as yourself. Your presence provides invaluable personal experience that young students lack.

But I don't know anything about economics!

- All round-table sessions will also include economics instructors to handle that hard-core supply and demand stuff so don't worry if you've never had an econ course in your life!



THE ECONOMICS OF IMMIGRATION

When?

April 11 & 12, 2008

What is my the commitment?

We're asking volunteers to be available from 5:30 p.m. to the close of activities (roughly 9:15/9:30) on Friday, and from 9:30a.m. to 5:00p.m. on Saturday.

If you can only be present one day, let us know. Your talents can still be used and will still be very much appreciated!

Who else will be there?

- Students from all 19 Kansas community colleges.
- Economics faculty members from all 19 Kansas community colleges.
- Students and faculty from Lamar & Otero Community Colleges in Colorado.



THE ECONOMICS OF IMMIGRATION

What do I need to do if I want to participate?

Contact Chip Marcy at Garden City Community College and let him know you want to help.

You can contact him by calling;

(620) 275-3286

...Or you can contact him by e-mail;

charles.marcy@gcccks.edu

...Or you can send in this sheet to;

Charles Marcy
Garden City Community College
801 Campus Drive
Garden City, KS 67846

your name

phone #

e-mail address

So You Want To Be a Paramedic A View from the Students Perspective

When you are thinking about becoming a paramedic there are several sources of advice that a potential student can access. One of the best sources of information about a program and how they feel about paramedic school is from current paramedic students. Garden City Community College's current paramedic class, slated to graduate in December of 2007, took time from the frantic schedule of a paramedic student to give you their perspective

"I have been part of the Garden City Community College Paramedic program since January 2007," says Rhonda McDowall of Dighton. "I cannot say that it has been easy, because it has not. There was a lot to learn in a very short amount of time and I quickly learned that I had to study much more than I had expected. It has not been all bad", she continues. I have become very close to my four other classmates and we have become a family and I really believe that if it was not for them, I would have quit the program a long time ago."

According to Wally Brannen of Garden City, "MICT program translated into one word would be study, study, study. During medical emergencies I was completely unaware of the amount of knowledge I had to absorb. I truly didn't know if I would make it. My first test wasn't what you would call spectacular...as a matter of fact, it was horrible." "Jared Bogard was the instructor of that section," Brannen continues. "He is like a human medical textbook. I felt that his expectations for us were semi-unreachable. With that said, I pushed myself harder than I ever had in any other class I have taken, and I thank him for that. He was a great instructor with bringing the information across," said Brannen. Torre Parcel of Meade reiterated Brannen's sentiment, "After discussions on the major issues of the program, I felt that the class would be an easy certification. However, that would soon come to an end as I realized that I would have to work and study hard to maintain the grades I desired."

Even though the faculty set high standards, the students felt that the instructors helped them to reach those standards. Louis Schmidt of Montezuma recalls this aspect of the class, "Cardiology was a fun and information filled part of the class. Some of the learning progress was aided by some fun activities to help keep us awake and give us some outside air and exercise." Parcel had this to say about the faculty, "The instructors show a sincere interest in helping their students succeed and are willing to put forth that extra effort to make sure it happens for all students in the program, not just one." McDowall mirrored this statement, "...instructors have been much more helpful and actually seemed to want to be there and guide us."

Fellow student and Garden City resident Kenny Smith echoes Brannen's sentiments. "The program has exceeded my expectations mentally and physically. I have had opportunities in this class that I know I would not have gotten elsewhere. I thank the staff and the institutions that have helped me grow into the MICT that I will become." he said.

The students had many and varied clinical and field experiences. "Kansas Heart Hospital was by far the most fascinating and mind boggling experience," observed Brannen. "Being able to watch an open heart surgery with an aortic valve replacement was unbelievable. The staff at Kansas Heart was great. They treated us with open arms and always kept us busy and constantly learning something new," he continued. "Either it was about a new medication, a specific type of surgery, a specific type of treatment or just learning something new about ourselves. It was an experience that I

wouldn't trade for anything," he concluded. About the internship, McDowall had this to say, "As we moved into our clinicals and field internship, we finally got to put what we spent the previous months learning into practice. It has been a hard year, but the end result is worth it all.

Earlier McDowall had commented on the concept of her classmates as family. Parcel was to realize how true that was as he faced a family crisis, but not alone. "One remarkable aspect that I will always remember is the director of the department and the lead instructor as well as my fellow classmates went above and beyond the call of duty to help each other out. The one thing that stands out the most was when my father suddenly passed away in September. They were there to support and help me out through the hardship. Through the program, you gain life long friendships that give encouragement to all involved to be the best you can be," he recalled.

What does the future hold for these students? Schmidt said, "Over all the paramedic program was a great experience and it was a long rewarding time. The learning is just getting started as we come to the end of the class, because the text book says one way, but that's not how it always presents in the street." Parcel summed it up best, "Garden City Community College is the best paramedic school to attend. Recommendations to Garden City's paramedic program are easy for me to make, as I strongly believe I will remember all that I have learned and begin my career in a positive manner."