

**Meeting:** Student Learning Assessment Team

**Date:** 10/13/23

**Time:** 3:04 PM

**Location:** JOYC 1406

**Meeting called by:** Chris Turpin, Chair

**Present:** Robert Scrivner, Chris Turpin, Helen Weeks, Haley York, Seth Kristalyn  
(Assessment Coordinator)

**Absent:** Perla Salazar, Daisy Mastin

- I. Minutes, Discussion.
  - a. Minutes: Scrivner motioned to approve the minutes. Motion seconded by York. Carried 4-0
- II. Report from Assessment Coordinator
  - a. Meetings with Marc
    - i. Questions on Bylaws- Discussion will occur at the next meeting.
  - b. LASC
    - i. LASC must be assessed like a program
    - ii. Faculty Senate will need to work to decide who should oversee LASC committee to complete assessment, course sequencing, and all other program requirements.
  - c. Nonacademic assessment of assessment
    - i. SLAT will need to complete nonacademic assessment
  - d. Assessment check ins
    - i. When programs have made changes based off assessment, it would be beneficial to record this in minutes would be beneficial. We need to ask about changes made in assessment check ins. Make all assessment changes clear in notes by marking as cyan.
- III. Old Business
  - a. Assessment Check-Ins
    - i. SLAT members need to make sure to sign up for programs and attend assessment check-ins
    - ii. Create schedule for assessment check-ins and invite all of SLAT on outlook
  - b. Goals in Teams
    - i. Everyone should go check before the next meeting and observe information and make suggestions as needed.
  - c. Daisy will report on Assessment Check-in in the next meeting.
- IV. New Business
  - a. Faculty Training for Gen Ed Assessment in Canvas

- i. Assessment Coordinator is working to create a SharePoint training
  - ii. 13<sup>th</sup> of November from 1 to 3: Gen Ed assessment training
    - 1. Chris will email faculty
- b. Prepping for Program Assessment in Canvas (24-25)
  - i. Starting next fall, every program will be assessing using the PLOs to review program majors in their selected courses through Canvas.
  - ii. Reflection template for data is required.
  - iii. Logistics of timing and data retrieval require additional attention and conversation throughout the year.
  - iv. SLAT should consider requesting notification from C&I when PLO and SLO changes occurring.

**V. Adjourn**

- a. Helen motioned for adjournment. Robert Second.
- b. Adjournment: 3:46 PM