

**Meeting:** Student Learning Assessment Team

**Date:** 08/25/23

**Time:** 3:00 PM

**Location:** JOYC 1406

**Meeting called by:** Chris Turpin, Chair

**Attendees:** Perla Salazar, Robert Scrivner, Chris Turpin, Helen Weeks, Haley York, Seth Kristalyn (Assessment Coordinator)

**Absent:** Cory French, Daisy Mastin

**Please read:**

**Please bring:** Some kind of electronic device or copies of this document.

## **AGENDA**

Called to order: 3:05

I. Minutes, Discussion.

I. Meeting Minutes from 8/11/2023

I. Scrivner motions, York second. Approved unanimously

II. Report from Assessment Coordinator

I. No meeting occurred with Marc for the week

II. Share point will be a good format to utilize.

III. Assessment coordinator will be holding non academic trainings next week

IV. Employability skills rubric are getting added to Canvas.

III. Old Business

a. Finalize SLAT roster

a. Daisy may still be planning to attend.

b. Corey French has stepped down.

c. There is a spot available to be filled as needed. It would be beneficial to find someone from a technical program to fill Corey's spot.

b. Review of proposed assessment changes and accompanying materials

a. Proposed documentation for faculty to opt in to new faculty assessment format presented

b. Faculty would work to assess SLOs for two consecutive semesters and track SLOs for the program presumably using the form presented.

c. SLAT may need to consider meeting with programs that have courses with over 10 SLOs to see how some SLOs could be assessed together.

d. Course and SLOs and Course Assessment sheets will hold SLO information and how often they will be assessed. Add a question on an additional document such as program assessment could remind faculty to update their information.

- e. The first tab of the proposed assessment document could hold when courses become active or inactive.
- f. New Course Modality- When a new course is added, programs will need to assess the SLOs for at least the first two semesters.
- g. New faculty final tab- New faculty will be asked to complete program assessment for at least the first two semesters. This tab should point out to all faculty which assessments they are completing on their own.
- h. The question was presented if course assessment should be only collaborative or individual and collaborative or if there is a way to ease the shift from individual to collaborative assessment.

#### IV. New Business

- a. Goals for the upcoming year (see [shared doc in Teams](#))
  - a. Program meetings are top of list
    - a. Agenda used in past will be updated
    - b. 1 to 2 member of SLAT attend
    - c. Program information will be in the agenda for two weeks from today.
  - b. Look at the goals sheet between two weeks from now and today.
- i. Program Meetings
  - 1. [Agenda](#)
  - 2. [Assignments](#)

#### V. Adjourn

- I. Next meeting: September 8 at 3
- II. York motioned for adjournment. Scrivner seconded. Adjourn at 3:54