



Student Learning Assessment Team:

Meeting Minutes: August 26, 2019

Time Started: 2:30 pm

Time Ended: 3:30pm

Members Present:

Chip Marcy

Brian McCallum

Perla Salazar

Bradley Sisk

Chris Turpin

Brandy Unruh

Members Absent:

Samantha Sanger

Issues:

- I. SLAT Established the following goals for the '19/20 school year:
 - Increase participation in annual course and program review submissions to 100%
 - Strengthen/clarify training and relationships for on-line and outreach adjuncts
 - Insure that any modifications to forms used for annual course and program review be updated and published in faculty policies and procedures by May 1st, 2020.
 - Modify/accommodate necessary differences in Technical vs Academic reporting needs for annual course and program reviews while maintaining consistency in reporting.
 - Establish/appoint members of the Gen-ed committee (see SLAT bylaws) and establish and communicate committee structure/scope.



II. Gen-ed Committee appointments/nominations:

Current nominations for appointment include Seth Kristalyn, Tracy Lamb, and Courtney Morris. SLAT also discussed that committee makeup should include representation from Technical.

SLAT is also recommending an ex-officio status for a SLAT member to attend GEN-Ed meetings and that a GEN-Ed committee member attend SLAT meetings to foster sound communication and a seamless integration of scope and tasks for the two committees.

SLAT opened a discussion about increasing participation and completion of annual course and program assessments. This included potential actions that SLAT and GCCC academic administration can take to increase participation and compliance. The discussion also included the topic for an establishment of a goal. Committee members were asked to consider what goal would be reasonable, workable and achievable to establish when SLAT meets again in the fall.

III. Plan Tracking:

Given the goals SLAT has established for this school year, and the current state of the effectiveness for assessment at GCCC, the committee agreed that it would be helpful to publish and communicate a "State of Assessment at GCCC". For example some of the information contained in this report could include:

- Successes in identifying course and program performance factors by faculty that have lead to actions to improve these.
- Communication of reporting consistency objectives (including form rotation cycle) and how/when feedback is incorporated into reporting.
- Communication of resources available for and explanation of reporting responsibilities.

IV. Core-Curriculum Committee

SLAT discussed the development of a core-curriculum committee as explained at in-service by Marc Malone as it relates to other committee and administrative structures at GCCC. Other committees/Instruction that would interact in some form or another include SLAT, C&I, Gen-Ed, Technical (Chuck) and Academic (Phil).

Next Meeting:

The next meeting of this committee will be Monday, September 9, 2019 at 2:30 pm in ACAD1111.