



## ***Student Learning Assessment Team:***

**Meeting Minutes:     April 15, 2019**

**Time Started:         2:30 pm**

**Time Ended:         3:40pm**

### **Members Present:**

Nicole Dick

Chip Marcy

Brian McCallum

Samantha Sanger

Bradley Sisk

Chris Turpin

Brandy Unruh

### **Members Absent:**

None

### **Minutes:**

The minutes of the Monday, April 8, 2019 meeting were approved.

### **Issues:**

#### **I.     Report on By-laws:**

The committee continued to refine revisions to a draft of the By-laws for SLAT. Next step is presenting the updated draft to Jaquelyn Messinger for her review.



## II. Report on Assessment Reviews & Maps:

The next round of course assessments as well as Gen Ed outcomes (measured at the course level for spring '19) are coming up.

The report also addressed work being done to define and coordinate processes, procedures and responsibilities for updating and maintaining course numbers, the course catalog (including course descriptions and pre-requisites) along with the interface with KBOR's structure.

## III. Essential Skills update:

The committee discussed options to "codify" the institutional approach to essential skills. This includes procedural and institutional culture approaches. Some of the considerations include:

- The needs of technical programs in particular which have to meet discipline specific accreditation and standards – and the need to keep to a minimum a duplication of effort.
- The interface between the Board of Trustee's ultimate authority to establish essential skills and the best practice of the institution driving and developing appropriate institutional essential skills.

## IV. Weave Update:

Sam provided an update with the implementation of the role Weave software will play in the assessment process.

Most immediately on the table is developing appropriate permissions structures that will accommodate the needs of reporting faculty members, and those charged with various levels of authority for review and follow-up on the data.

## V. SLAT objectives for Fall '19:

The committee established the following areas in need of focus for the following school year:

- Definition of duties and responsibilities regarding the processes under SLAT supervision.
- Training and implementation of "indirect measures" into the course and program assessment processes.

## Next Meeting:

The next meeting of this committee will be Monday, April 29, 2019 at 2:30 pm in ACAD1111.