



Faculty Senate

801 Campus Drive

Nicole Dick —President
Perla Salazar —Vice President
Seth Kristalyn – Secretary
Liz Tharman – Senator
Larry Jenkins—Senator
Susan Ortega —Senator
Brian McCallum —Senator
Courtney Morris —Alternate

FACULTY SENATE MINUTES

Date 3/9/20 at 2:30pm

Location: JOYC 1404

- A. **Call to order:** 2:35 p.m.
- B. **Present:** Nicole Dick, Seth Kristalyn, Larry Jenkins, Susan Ortega, Brian McCallum, Perla Salazar, Renee Harbin, Lachele Greathouse, Ron Carlson
- C. **Absent:** Liz Tharman
- D. **Comments from guests:** None
- E. **Program Highlight:** None presented. Renee Carmichael will present next meeting over her attendance at KMEA.
- F. **Approval of minutes:** The minutes from the February 24th meeting were approved.
- G. **Report from College Council**
 - a. Office Move Request Form on Portal
 - i. The Office Move Request Form has been placed on Portal. Other forms will be on there as well in the future.
 - b. Humble, Hungry, Smart Information
 - i. In one of his Monday Memos, President Ruda provided information and definitions for how the college is using the Humble, Hungry, Smart criteria. It is currently a part of staff evaluations and will be incorporated into faculty evaluations eventually.
 - c. College Council did not discuss any policies at the meeting.
 - d. Leadership Training with Don Cameron (3/2/20)
 - i. *Thirteen Ideas that are Transforming Community Colleges* is the focus of the leadership training. College Council will have two more training sessions in the summer.
 - ii. Nicole reported that the conversations have been interesting and informative on such topics as developmental education reform, the early college concept, and other topics that directly relate to what the college has been doing
 - e. College Council will meet again on Wednesday, March 11th.

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H. Report from Board of Trustees

- a. The Board of Trustees has not met since the last Faculty Senate meeting.
- b. The Board of Trustees will meet on Tuesday, March 10th at 6 p.m.

I. Old Business

- a. Spring Lunches with Dr. Ruda
 - i. JCVT will hold their lunch in April and Fouse will hold theirs in May.
- b. Learning Communities
 - i. Perla reported that John Deere will not be able to fit into the schedule this semester as planned. Amy Kocher will conduct a learning community about breakout boxes in the beginning of April. Jeannie will present quiz bowl at end of April.
- c. Upward Evaluations
 - i. Nicole reported that there were no new updates. Upward Evaluations will happen this semester, but the finalized list of questions has not been presented yet.
- d. Professional Development Requests
 - i. Wanda Rodriguez-Rivera's conference was canceled and her request withdrawn.
 - ii. Susan presented on her attendance at League of Innovations. She reported that her main takeaways from the conference centered on making students feel connected. The conference suggested that instructors don't wait for student evaluations and instead build in checkpoints with students throughout the semester. They also discussed ways of increasing classroom participation and making objectives and purposes clear.
- e. Semester Timeline
 - i. Seth reported that there are currently three nominees and four positions to fill for next year's Faculty Senate. Faculty Senate decided to solicit more nominations and discuss the voting process after spring break.
 - ii. The Faculty Senate Luncheon will be Friday, April 24th. A buffet lunch will begin at noon with awards at 12:30. The luncheon will end by 1:30. Faculty Senate discussed lunch options. Nicole will get more information on the proposed selections. Entertainment options are still being discussed. Seth will send out a calendar invite.
 - iii. Faculty Senate discussed the voting process for the awards presented at the Faculty Senate Luncheon. They decided that voting will occur in two rounds. In the first round, faculty will select up to three individuals from a list of tenured faculty and non-tenured faculty. They will also be asked to provide up to three names of staff members to receive an award. Then the top five in each category will be announced and faculty will have the option of presenting information and advocating for who they believe should win the award. Faculty Senate will then make the final decision. There will also be an award that is voted on by students which will be administered through Canvas similar to the first round of the other awards.
 - iv. Seth will discuss the cost of making the awards with Chris Turpin.
- f. FS File and Canvas Updates

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- i. Faculty Senate has not begun to update the Professional Development Request Form but will begin to do so pending the complete implementation of Office 365.
 - ii. Susan has begun working on a description of the Professional Development Request Process.
 - iii. Discussion of Faculty Senate Yearly Goals was tabled until next meeting.
 - g. Faculty Administrative Evaluation Form
 - i. This form will be used this semester. Faculty Senate questioned whether anyone had already been evaluated using the old form.
 - ii. Brian suggested that the book that many of the ideas are based off be available to faculty in some capacity to increase transparency and provide clarity.
 - h. Ready Education
 - i. The general impression of Faculty Senate was that the institutional app that could be created and implemented by Ready Education is a good idea. Seth voiced skepticism of its cost and features that could be provided by other free apps.

J. New Business

- a. List of Policies to Revise
 - i. Nicole created a document listing policies that need to be reviewed for their suggested changes. She asked that everyone look at it for next meeting.
 - b. Appeal Policy
 - i. Nicole presented a rough draft of an appeal policy to combine four other policies into one. She asked that everyone look at it for next meeting.

- K. **Joys and Concerns:** Courtney reported that the Early Childhood program is continuing to build and expand. Brian reported that SLAT is looking at monthly workshops next year. It was also brought to Faculty Senate's attention that anyone can order items through Portal if they know someone's email address. Nicole asked everyone to think of potential candidates to fill a position on the Distance Ed Committee and two people for C&I as well.

L. **Executive Session (if needed):** None.

M. **Next meeting:** Monday, March 23rd at 2:30 p.m. in Joyce 1404.

N. **Adjournment:** 3:38 p.m.

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