



# Faculty Senate

801 Campus Drive

Veronica Goosey —President  
Cody Cundiff—Vice President  
Winsom Lamb—Secretary  
Dru Saddler —Senator  
Renee Carmichael —Senator  
Michael Knutson —Senator  
Cayla Thomlinson—Senator  
LaLani Kasselmann —Senator  
Sean Boller—Alternate

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## FACULTY SENATE MINUTES

Date: 9/12/2022 at 3:00 p.m.

Location: SCSC 2024; Zoom ID: 924 9505 9920

<https://gcccks-edu.zoom.us/j/92495059920>

- A. **Call to order:** 3:05pm
- B. **Present:** Veronica Goosey, Cody Cundiff, Winsom Lamb, Dru Saddler, Renee Carmichael, Michael Knutson, Cayla Tomlinson, LaLani Kasselmann, Sean Boller, Lachele Greathouse, Renee Harbin, Robert Scrivner, Jeremy Gigot
- C. **Absent**
- D. **Program Highlight** – None
- E. **Approval of minutes** – Meeting minutes from 8/22 were approved
- F. **Report from College Council** – Meeting 8/24
  - a. Listening sessions scheduled—everyone welcome
    - i. Criterion 1, Tuesday, October 4 @ 2:00 – Fine Arts Auditorium
    - ii. Criterion 2, Tuesday, October 11 @ 3:00 – Fine Arts Auditorium
    - iii. Criterion 3 & 4, Monday, October 17 @ 1:00 – Fouse Lecture Hall
    - iv. Criterion 5, Monday, October 24 @ 1:00 – Fouse Lecture Hall
  - b. Reminders for departments:
    - i. All outside entities scheduling should go through President’s Office.
    - ii. Requests for interviews by media go through Director of Public Relations.
    - iii. Any items needing reviewed by legal counsel needs to be directed to either Dr. Ruda or Karla Armstrong.
    - iv. Kansas promise scholarships are still available. We have approved \$15,000 out of an available \$1 million. Please encourage students in qualified programs to apply.
  - c. HLC visit
    - i. Preparations being made for student notifications/student survey
    - ii. Staff/faculty will have access to a draft of the assurance argument
  - d. Consumer Information website section updates
    - i. Various staff are updating information and policy/procedural statements
- G. **Report from Board of Trustees** – Meeting 8/23
  - a. Board held a special session as a public hearing regarding their vote to exceed the revenue neutral rate.
  - b. Board held a special session to approve the 22-23 proposed budget.
    - i. The proposed budget amount to be levied for the Fiscal Year 2022-23 in General Fund is \$13,245,441 with an anticipated General Fund mill levy of 24.338 mills.

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- ii. The proposed tax mill rate in Capital Outlay is 1.001 mills for \$544,609 in anticipated revenue.
- iii. The proposed working budget for the combined General Fund and Post-Secondary Technical Education Fund for Fiscal Year 2022-23 is \$21,273,985. The Board adopted the 2022-23 budget.
- c. Board held monthly meeting for August.
  - i. Board heard a presentation from GCCC Administration on consideration to support a Community Facilities and Needs Assessment Request for Proposal (RFP). GCCC has been invited to join a Community Task Force comprised of Finney County taxing entities and Chair Douglass and President Ruda will represent the college. This group has been convened to discuss and review projects in the community specific to conventions, exhibitions, performing arts, or civic center space. The first step is for a feasibility study to be completed, and the GCCC Trustees voted to approve to support the Task Force proceeding to seek proposals through the RFP.
  - ii. Board heard update on the Title V STEM grant from Chuck Pfeiffer.
  - iii. Board heard a non-academic program review from the Registrar's office.
  - iv. Board heard academic program reviews from Chemistry and Criminal Justice.
  - v. Next meeting will be Tuesday, September 20 at 6pm in the Logan Aviation Endowment room.
- H. **Report from FS Officers with President-Meeting 9/1**
  - a. Night classes. Concerns were expressed about administration pushing night classes but treating them as overload when they get low enrollment. Concerns also expressed about how to promote night classes to the local community.
    - i. Load sheets problematic—less urgency early in term with lump-sum payment
    - ii. Check with Deans on potential obstacles to doing early load sheets
    - iii. Strategic enrollment management goal: Goal 2 increase adult students
      - 1. Marketing night classes
      - 2. Adult evening-based degree completion program
      - 3. Contact co-leaders for goal
  - b. Schedule meeting with FS & head coaches to build rapport
    - i. Schedule 2, attend 1
    - ii. Lay out basic needs / expectations / build better communication between faculty and coaches
    - iii. Jody Tewell is working on scheduling
  - c. Karla will clarify on dental health policy at all-employee meeting. Refer questions to HR/Alexis.
    - i. This took place at the all-employee meeting
  - d. Academic ethics policy is not referenced in the master syllabus; C&I should add this.
    - i. Does this policy need to be referenced in the master syllabus.... FS believes it does.
  - e. Need to develop a grade change policy.
    - i. The discussion led to the conclusion that we have a grade change procedure on policy. We also think this relates to a "incomplete grade" policy. FS will look into this and review the information.
  - f. HLC
    - i. 9/6 student survey
    - ii. Assurance argument will be available shortly

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iii. Listening sessions in October

I. **Old Business**

- a. Replacement for Liz Tharmin needed on Covid committee
  - i. There is still a need to replace Liz on the Covid committee. FS discussed asking the chair of the committee if changing the time of meeting was possible. We are wondering in the 10:30 am time is hard for faculty, as this is a common time for most faculty to have class. Veronica will take forward our concern.
- b. SLAT has approved Daisy Mastin as the second tech representative.
  - i. FS committee approved the assignment of Daisy to SLAT.
- c. C&I update on course cancellation policy: it's on their agenda.
  - i. We are waiting for this to get through C&I
- d. Student Services update on class meeting requirements policy: Colin Lamb is checking with registrar and admissions regarding their contributions.
  - i. We are waiting for this to get through Student Services

J. **New Business**

- a. Robert Scrivner professional development requests
  - i. Increasing Student Engagement for Max Effective Classroom Management, Wichita, Oct 7-8, 2022, \$350.00
    - 1. FS Approved
  - ii. (With Brandy Unruh) Constitutional Use of Force, Loveland CO, Nov 16, 2022, \$579.47
    - 1. FS Approved
  - iii. Verbal De-Escalation and Crisis Communication, Greely CO, Dec 19-20, 2022, \$358.00
    - 1. FS Approved
  - iv. Total: \$1,287.47
- b. Jamie Durler professional development request
  - i. Campus registration for NISOD's Fall Virtual Conference: \$1,800
    - 1. FS Approved
- c. Renee Harbin: conflicts between negotiated agreement and personnel policies
  - i. Renee brought the below HR "Personnel" policies forward, as they are in conflict with the Negotiated Agreement. Veronica will contact Kellee Munoz to get the HR policies worded correctly to either reflect the Negotiated Agreement
    - 1. Retirement, Work Hours-Exempt, Work Hours-Faculty, Flextime-Faculty
    - 2. This discussion also brought forth the concern about if the Handbook is correct..... Do any of the items in the handbook conflict with the Negotiated Agreement?
- d. Academic Ethics policy revision
  - i. This policy is still be worked on and revised. Cayla brought forth the concern that this policy is has a statement that reads "outlined in the Student Handbook". The student handbook DOES NOT have this policy outlined. This discovery led to more discussion about what needs to be outlined in the student handbook and who we need to coordinate with to get it fixed. Dru, Cayla, and Veronica have agreed to meet to work on wording and revisions for the committee to review at the next meeting.

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**K. Joys and Concerns**

a. Committee communication procedures

i. Breakdown of communication

1. Does there need to be a procedure for when committee members are added to or leave committee assignments. There seems to be confusion about when people are added and released. We will continue discussions about this at future meetings.

ii. Suggested development of committee procedures for inclusion in GCCC Faculty Handbook.

1. We will revisit this at the next meeting.

L. **Executive Session:** not needed

M. **Next meeting** – Sept 26 at 3:00pm in the President’s Conf. Rm. (SCSC)

N. **Adjournment:** 4:11pm