



Faculty Senate

801 Campus Drive

Gabe Winger — President
Veronica Goosey — Vice President
Winsom Lamb — Secretary
Cody Cundiff — Senator
Dru Saddler — Senator
Seth Kristalyn — Senator
Renee Carmichael — Senator
Michael Knutson — Alternate
Perla Salazar — Ex-officio

FACULTY SENATE MINUTES

Date: 2/11/2022 at 1:00 p.m.

Location: Zoom ID: 915 8814 4502

<https://gcccks-edu.zoom.us/j/91588144502>

- A. **Call to order:** 12:57PM
- B. **Present:** Gabe Winger, Veronica Goosey, Winsom Lamb, Cody Cundiff, Dru Saddler, Seth Kristalyn, Renee Carmichael, Perla Salazar, Ron Carlson, Phil Terpstra, Jamie Durler, Matt Stockemer, Lachele Greathouse, Shelli Lalicker
- C. **Absent:** Michael Knutson
- D. **Program Highlight** – IT Department – Matt Stockemer
 - Canvas Tools – Jamie Durler
 - 1. Matt discussed with the committee IT's initiation to revamp/refocus the department. He shared the expanded hours of everyday 8am-5pm. They are taking rotating lunch breaks to leave someone available during all hours of their operation. The hot phone should still be used for after hour issues. The hot phone is passed each tech on a per week rotation. Matt indicated that communication is a top priority for IT and they are working to improve how tickets are processed. IT would like any feedback faculty have on areas of improvement. Matt stated that feedback can be sent via email to IT, a specific tech member, or through an IT ticket. This is an opportunity to for faculty to provide useful and helpful feedback to IT. Complaining about what you do not like without providing something constructive is not useful nor helpful.
 - 2. Jamie Durler brought some new tools that are available in Canvas to help streamline creating and updating the course syllabi. This new tool will allow Jamie to update standard syllabi requirements and update college policies included in syllabi. The goal of the new tool is to make formatting and updating the syllabi more efficient. Moving to this new tool for formatting also makes accessibility easier (for screen readers...for example). A few committee members volunteered to have Jamie provide them with a sandbox shell to work with the new tool. She hopes to have feedback in time to take this to the March C&I meeting to discussion.
- E. **Approval of minutes** – 1/28/22 minutes were approved

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F. **Report from College Council** – none

G. **Report from Board of Trustees** – none, next meeting 2/15/22

H. **Old Business**

- a. Course Cancellation Policy Review
 - i. This agenda item was moved to the 2/25/22 meeting

I. **New Business**

- a. Presentation from Phil Terpstra – Update of Policy
 - i. Assignment of Credit Hours
 - 1. Phil presented a graphic that will be added to the policy to help guide discussion on the number of credit hours students can enroll in during any given session. The policy wording did not change.....the update to the policy is that a graph was added.
- b. Faculty Professional Development – Current Budget \$4,947.11
- c. Faculty Professional Development – Renee Carmichael – \$627
 - i. Requested funds for the KMEA conference in Wichita.
 - ii. Request approved
- d. Faculty Professional Development – Ronald Carlson – \$3500
 - i. Ron brought forward an inquiry about what qualified for requesting Professional Development money. Gabe is looking through the bylaws and we will have further discussion at the 2/25/22 meeting.
- e. Faculty Policies – Policies – New and Revisions to Existing Policy
 - i. This agenda item was moved to the 2/25/22 meeting

J. **Joys and Concerns**

- a. Concern:
 - i. A question was brought forward regarding the responsibility of faculty advisors doing transcript audits. Is it the faculty advisor's job to interpret the transcripts to determine what classes are and are not acceptable at GCCC? Gabe will take this concern to his Director's meeting for more information.

K. **Executive Session:** not needed

L. **Next meeting** – February 25th, 1:00 PM

M. **Adjournment:** 2:06pm

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