



# Faculty Senate

801 Campus Drive

Gabe Winger — President  
Veronica Goosey — Vice President  
Winsom Lamb — Secretary  
Cody Cundiff — Senator  
Dru Saddler — Senator  
Seth Kristalyn — Senator  
Renee Carmichael — Senator  
Michael Knutson — Alternate  
Perla Salazar — Ex-officio

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## FACULTY SENATE MINUTES

Date: 1/14/2022 at 1:00 p.m.

Location: Zoom ID: 913 9184 3543

<https://gcccks-edu.zoom.us/j/91391843543>

### Unapproved Minutes

- A. **Call to order:** 1:03pm
- B. **Present:** Gabe Winger, Veronica Goosey, Winsom Lamb, Cody Cundiff, Dru Saddler, Seth Kristalyn, Renee Carmichael, Shelli Lalicker, Lachele Greathouse
- C. **Absent:** Michael Knutson, Perla Salazar
- D. **Program Highlight** – none
- E. **Approval of minutes** – Minutes from 12/10/21 had 3 typos.....typos were fixed, and minutes approved.
- F. **Report from College Council** – College Council will meet Wed. Jan 19.
- G. **Report from Board of Trustees** – See attached minutes from the 12/14/21 & 1/11/22 BOT meetings. The next BOT meeting is scheduled for Feb 15, 2022.
- H. **Old Business**
  - a. None
- I. **New Business**
  - a. Spring Semester Start Dates
    - i. Veronica was approached by Mr. Malone to bring a proposed calendar change to Faculty Senate for feedback. The proposal is to push the Spring semester back by one week. This would allow faculty, staff, admin., and students more time to get enrolled and prepped. Although the intent is that it will allow students more time to get enrolled, there will be those few that still wait until the last minute! One concern was brought up about whether this would change

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faculty contract hours.....the answer is no.....it will not change faculty contract hours.

- ii. Faculty Senate agreed that pushing Spring back one will better align with Fall and other institutions. Gabe will take our feedback to the next calendar committee meeting.
- b. Idea's for getting out minutes faster to faculty
  - i. Winsom brought up the concern about FS minutes not being sent out in a timely manner. The information in the minutes is sometimes "old news" or irrelevant by the time the minutes are sent out to faculty. The committee agreed that "unapproved" minutes could be sent out promptly after meetings. The committee will still officially approve past meeting minutes, at which time they can be placed in Canvas and on the FS webpage.
- c. Course Cancellation Policy Review
  - i. Concern 1: Gabe brought forward concerns about the process of contacting students when a course is cancelled.....who calls the students? During the discussion about the efficiency of the process, the committee questioned if there was a way for our system to auto-send a canned message to students indicating that one of their courses had been cancelled and they need to contact their advisor.
  - ii. Concern 2: Does the policy need to be more specific with time frames. For example, the policy uses verbiage such as "sufficient time" and "appropriate time" when indicating reviewing and cancelling courses and contacting students.
  - iii. Gabe will contact Leslie Wenzel and the Registrar's office to get more information and share the committee's feedback.
    - 1. Side note: Seth indicated he thinks Faculty Senate already reviewed all the instructional polices, but the changes were not made. Gabe suggested policies need to have a "Reviewed On" line at the bottom to show when policies had been reviewed and approved. Gabe will ask Perla and Nicole about what polices had been reviewed in the past.
- d. GC3 Changes
  - i. Devin Wackerla resigned from his President's position with GC3. The result is that Renee Harbin will return as President for the remainder of the year. GC3 cannot vote in a new member mid-year, so that voting position will remain unfilled. Renee asked Gabe if Faculty Senate could make any recommendations for a tech faculty to set in as a non-voting representative. FS members are not sure which tech faculty are available to fulfill this position, so Gabe agreed to reach out to tech faculty in hopes to find a representative for GC3.

## J. Joys and Concerns

- a. Joy:
  - i. Seth's second literary work was published over Christmas break. You can find it at <https://rappahannockreview.com/issue-9-1/contents/fiction/seth-kristalyn/>
- b. Concern:

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- i. Shelli brought forth a concern across all departments about low enrollment courses and administrative assignments. The concern is that certain teachers are picked over other teachers, leaving some teachers with no option but to cancel their class and be assigned a useless administrative assignment.
- ii. 1. How can we do a better job leveling out enrollment, so all teachers have an opportunity to teach their courses? 2. When administrative assignments are decided, can they be more purposeful.....not just busy work.
- iii. Gabe indicated that Marc and the Division Chairs are aware of this concern and have discussed it. More discussion is needed.

K. **Executive Session (if needed)**

L. **Next meeting** – January 28<sup>th</sup>, 1:00 PM

M. **Adjournment:** 1:58pm

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## Notes from College BOT – December 14<sup>th</sup>

The GCCC administration has been working on proposals to replace the synthetic turf and respray the track at Broncbuster Stadium as part of the master facilities planning. The current turf is at the end of life and is due for replacement. Administration will bring the financing of this project to the Board early next year. However, in order to get the turf project in the work queue with Mammoth Construction, a letter of intent needed approval. The BOT approved this letter of intent, which is not a binding agreement, that states that if GCCC goes forward with the project, that exclusive negotiations will take place with Mammoth Construction.

The departmental review of our campus police dept. Chief Dozier has done an incredible job updating and making our campus as safe as he can. Chief Dozier highlighted the mission, core values, and strengths of the department. Additionally, he shared how the continued community partnerships with local law enforcement agencies are very beneficial to the department. While there are challenges faced by the department, the GCCC Campus Police Department is committed to providing a safe and secure learning environment for students, faculty, staff, and the general public while on campus, or in any facility owned or operated by GCCC.

This meeting was completed pretty quickly as it was the last meeting of the year and most items got postponed until the January meeting.

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### Minutes BOT 1/12

The Chair welcomed Bob Larsen as a new trustee, who is replacing Dr. Blake Wasinger and Marilyn Douglass and Leonard Hitz were reelected in the November election. They have all been sworn in.

Dr. Marilyn Douglass was re-elected to serve as Chairman and Leonard Hitz was elected to serve as Vice-Chairman. Continuing to serve in their previously held positions are Beth Tedrow as KACCT Representative, Shanda Smith as Designated Endowment Representative, and David Rupp as Economic Development Corporation Representative and Broncbuster Athletic Association Representative. Additionally, this was the first meeting for Robert “Bob” Larson, the newly elected member of the Board of Trustees.

In the month proceeding our previous GCCC attorney and new one have been meeting to get everyone up to speed on the current legal situation of the college. The board approved 6-0 to instate Mr. Randy Kitzke going forward.

The Board approved the purchase of two production printers for the GCCC Print Shop. The current production printers are at the end of life with high maintenance costs and poor performance. The Print Shop handles print requests, special design print jobs, and other print requests for the GCCC campus. The new machinery will allow for additional prints to be produced in-house rather than outsourced.

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One thing that the board has been asking about is the follow-up of safety protocols for students, specifically for student athletes. The current follow-up consists of overall student safety, and there has been a long discussion of how to add specific wording on athletes following the passing of a football player a few years back. This will be an ongoing conversation as Dr. Ruda and the board come to an agreement with how to address this.

Additionally, the Board heard an accreditation update from Dr. Malone, Vice President, as well as a 5 year, program review of the Nursing program from Patsy Zeller, Director of Nursing.

The next meeting of the Board of Trustees is scheduled for Tuesday, February 15<sup>th</sup> at 6 p.m. in the Endowment Room at the Beth Tedrow Student Center.

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