



Faculty Senate

801 Campus Drive

Veronica Goosey —President
Cody Cundiff—Vice President
Winsom Lamb—Secretary
Dru Saddler —Senator
Renee Carmichael —Senator
Michael Knutson —Senator
Cayla Thomlinson—Senator
LaLani Kasselmann —Senator
Sean Boller—Alternate

FACULTY SENATE MINUTES

Date: 1/9/2023 at 3:00 p.m.

Location: ACAD 1208 and Zoom ID: 462 524 3064

<https://gcccks-edu.zoom.us/j/4625243064>

- A. **Call to order:** 3:01p
- B. **Present:** Veronica Goosey, Cody Cundiff, Winsom Lamb, Dru Saddler, Renee Carmichael, Michael Knutson, Cayla Thomlinson, Sean Boller
- C. **Absent:** LaLani Kasselmann
- D. **Program Highlight** – none
- E. **Approval of minutes** – Dec 12 meeting minutes approved
- F. **Report from College Council** – Meeting Dec 13
 - a. Council heard a report on the Longevity & Benefits focus groups; a Benefits committee will be formed in Spring 23.
 - i. If you are interested in being on the focus group, let your immediate supervisor/division chair know.
 - b. SEM
 - i. SEM committees will do a general report to Council in January; each committee will report in more detail at least once each semester.
- G. **Report from Board of Trustees** –
 - a. Meeting Dec 13
 - i. Board accepted contract with C&C Group to optimize HVAC systems on campus.
 - ii. KAACT report discussed items on the upcoming legislative agenda, including requests for community colleges to receive funding for cybersecurity and capital outlay funding.
 - iii. Meeting Dec 16 to discuss bids for the John Deere expansion.
- H. **Old Business**
 - a. Spring term meetings
 - i. When2Meet survey (available time 12pm Tuesday)
 - 1. Meetings have been tentatively moved to Tuesday at 12:00p. We will try this for a few meetings to see if it works. Also, meeting locations will alternate between ACAD and JOYC to accommodate the FS members who have classes on both sides of the noon meeting.
- I. **New Business**
 - a. Faculty & coaches meeting Jan 11 @ 9:00am
 - i. Reminder about meeting with coaches.....meeting minutes from this meeting are attached at the end of this document.
 - b. Advising models committee

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- i. Transfer: Perla Salazar
- ii. Tech: Brandy Unruh
- iii. Senate: Sean Boller
- iv. FS committee members questioned who is chairing this.....
- c. Professional Development Procedures (add to bylaws)
 - i. We will discuss this at the next meeting.

J. Additional Agenda Items

- a. Veronica will send Marc a “clarification” statement for the Academic Ethics Policy to in AI Tech use. Since this is just a clarification, the policy does not have to be sent back through C&I.
- b. The next meeting agenda will include discussion for a new/updated Development Procedure under new business
- c. Veronica is sending a suggestion to all appropriate groups about the college observing MLK Jr. day with the speaker on the Friday of that week instead of on Monday, as not to interfere with the first day of classes.

K. Joys and Concerns

- a. Welcome back..... Have a great Spring 2023!

L. Executive Session (if needed)

M. Next meeting – 1/31/23 in ACAD 1208 @ 12:00pm

N. Adjournment: 3:33p

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FACULTY SENATE & HEAD COACHES AGENDA

Date: 1/11/2023 at 9:00 a.m.

Location: SCSC 2024

ACTION STEPS:

We are all excited and looking forward to Navigate, but we have a semester until it is live, and the features will roll out in stages. For now, we are still using Dropout. We want/need to keep lines of communication open, regardless of the technology available to us.

- **Consistent Attendance posting in Canvas** (Faculty)
- **Faculty Contact List** (preferred) (Marc → Faculty → Marc → Mike)
- **Coaches Contact List** (numbers) (Mike/Ashley → Marc → Faculty)
- **Study Hall Schedule for Faculty** (Mike/Ashley → Marc → Faculty)
- **Travel Notifications** 48-72 hrs. in advance (Coaches → Faculty)
- **Roster Deletion Form** (Athletics → Sydnee/Zach)
- **“Coaches” email list** (need to contact IT)
- **Photos of Faculty** (need to contact HR, IT)
- **If faculty can't find coach on Canvas/Dropout** ([Datatel](#) → use code STAL → search for student)
- **Meet & Greet Opportunities**
- **Coaches + Faculty Senate** (Emmett & Patrick liaisons)

Attendance & Points of Contact:

Cayla Thomlinson (Comm, Speech)	Winsom Lamb (sociology)
Veronica Goosey (English, Faculty Senate Pres.)	Caleb Cox (Baseball)
Michael Knutson (Art, Club, PRISM)	Brittney Clark (Esports/Activities Director)
Renee Carmichael (music)	Corey Bryant (Soccer)
Sean Boller (Music)	Patrick Hiltz (Volleyball)
Dru Saddler (social science)	JimBoy Hash (Rodeo)
Mike Pilosof (Director of Athletics)	Tiffany Minnick (Cheer/Dance)
Emmett Statzer (Assistant AD, Track)	Rusty Elmore (Men's Basketball)
Marc Malone (VPI)	Phil Terpstra (Golf, Dean)
Stephanie DeLoach (Instruction)	Sydnee Sassaman (Advising)
Chris Creal (CC, Track)	Zach Towle (Advising)
Cody Cundiff (psych)	Zach Miller (Golf)

Discussion Questions:

1. What do instructors and coaches expect from student/athletes?

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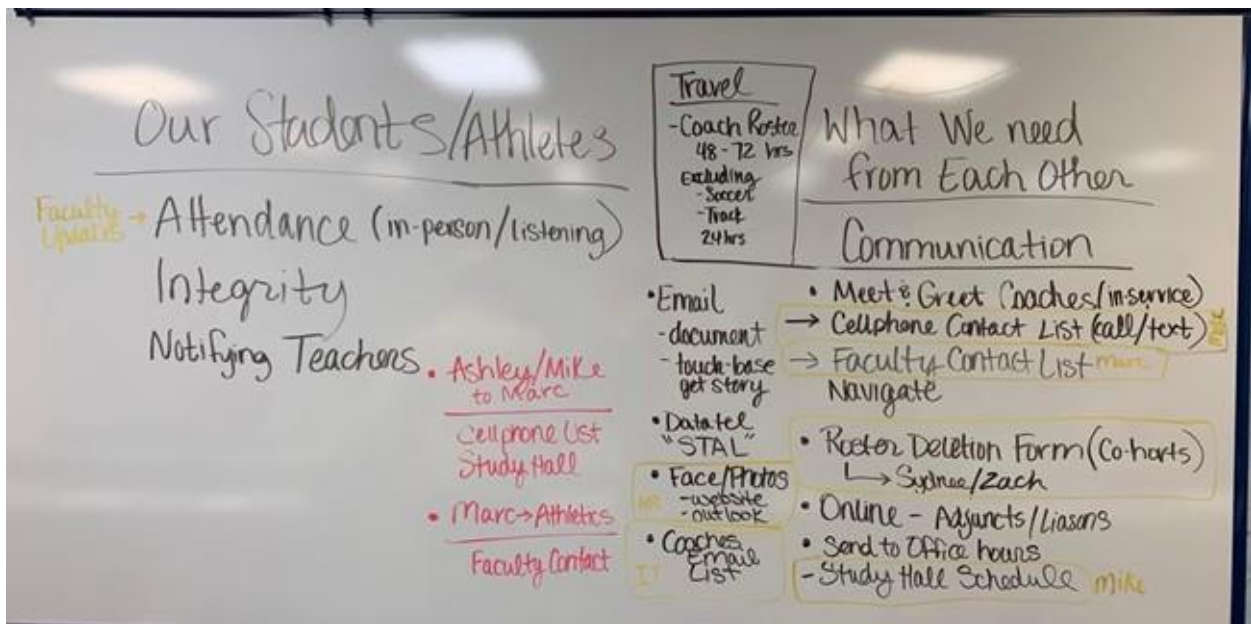
- **Attendance** (not just in class, but participating)
 - i. Encourage attendance to office hours as well
- **Integrity:** work on communication between coaches & faculty to avoid being pitted against each other when student/athletes don't always live up to our shared standard.
- **Notifying faculty of excused absence** – students should notify based each syllabus. We discussed the benefits of student/athletes communicating directly with instructors at the beginning and throughout the semester.

2. What do instructors and coaches expect from each other? **COMMUNICATION**

- **Contact (knowing who/how)**
 - Coaches Contact List (cellphone numbers)
 - Faculty Contact List (by preference)
 - 'Allies' must be manually added to Dropout (contact Advising)
 - Email
 - Schedules/Travel/Athlete List
 - Coaches send them out, discussion on when (48-72 hrs.)
 - Track & Soccer might be more like 24 hrs., or have to send 2 emails, at 72 then an updated list at 24 hrs.
 - Goal is to have them out on before Wed. class if student/athlete is gone on Friday
 - Athletics have a Roster Deletion Form and process already. But it does not currently go to Advising.
 - Suggested closing the loop by notifying Zach/Sydney when a Deletion Form is completed so Cohorts/Dropout might be updated as well.
 - Rosters – change often/cut from team
 - Concerns/Respond to Alerts
 - Discussed the importance of documenting by using email, coaches were all in favor of giving their cellphone list, but we all acknowledged the importance of emails (until Navigate).
 - Meet & Greets with Faculty/Coaches
 - Brewery outing after Accreditation F22 – people got to talk to lots of different employees of the college in a more social environment.
 - In-service (about 3-years ago, diversity training)

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- Encouraged interaction between many groups on campus in an active way.
- Discussed smaller meet & greets being arranged because of the amount of people, so they can connect – not overwhelming.
- **Additional Concerns**
 - Online Instructors (encourage enrollment in in-person classes)
 - Images of Staff Available on website (outlook?)
 - Find Student/Athlete Cohorts – Datalist Shortcut: STAL
 - All of us should encourage use of Faculty office hours
 - Study Hall Schedule for Faculty
 - Every team has Study Hall hours
 - Some instructors have volunteered/showed interest in attending
 - Email option for “Coaches” in Outlook (ask IT to make)



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